

Special Joint Village Board Meeting with Towns of Dunn, Oregon and Rutland and the Oregon Area Fire/EMS District Commission & Senior Center  
Via Zoom Wednesday, September 23, 2020

The Village of Oregon Board Meeting was held as a live virtual meeting to practice social distancing. The public was encouraged to participate and/or watch the meeting in one of the listed options below. Connection Instructions were provided at the beginning of the agenda. Additional Instructions/Information was listed at the end of the agenda and is included in the meeting minutes.

Virtual Meeting will be held at: Join Zoom Meeting

Zoom login info:

Join Zoom Meeting

<https://us02web.zoom.us/j/83949569139>

Meeting ID: 839 4956 9139

Passcode: 855202

Call In

1-312-626-6799

Meeting ID: 839 4956 9139

Passcode: 855202

1. Call to order by Oregon Area Fire/EMS District Commission Chair Randy Glysch  
Village of Oregon Board member Randy Glysch called the Special Joint Meeting with the Town of Oregon, Town of Rutland, and Town of Dunn, and the Oregon Area Fire/EMS District Commission to order at 6:35 p.m. on Wednesday, September 23, 2020.
2. Roll Call of Commission  
The Oregon Area Fire/EMS District Commissions called their meeting to order. Deana Zentner, Jenna Jacobson, Wayne Ace, Jeff Hodgson, and Randy Glysch were present.
3. Roll Call of Town of Oregon  
The Town of Oregon called their meeting to order. Fred Clark, Arlan Christensen, and Steve Root were present.
4. Roll Call of Town of Rutland  
All members for the Town of Rutland were present.
5. Roll Call of Town of Dunn  
Jeff Hodgson from the Town of Dunn was present and Ed Minihan joined the meeting after roll call.
6. Roll Call of Village of Oregon  
Village Vice President, Jerry Bollig, called the Village of Oregon meeting to order and requested roll call.

Present: Jenna Jacobson, Cory Horton, Jerry Bollig, Randy Glysch, Amanda Peterson, and Luke Sticht.

Absent: Jeanne Carpenter.

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Also Present: Village Administrator Mike Gracz, Finance Director Lisa Novinska, Fire Chief Glenn Linzmeier, Senior Center Director Rachel Brickner, Elise Cruz Planning Director, and Clerk Peggy Haag.

7. Discussion of District's Matters

a) Review of 2021 Allocation Sheets per Contract

Both a) and b) were discussed together.

There has been good discussion with the Commission on what all would like the budget to look like during Covid times. Capital expenses were cut dramatically. Staff looked at labor contracts resulting in a \$.50 increase paid on call / paid on premise employees. The only change in the budget from July is the numbers for health care. Everything else is the same across the board.

b) Review of 2021 Fire/EMS Budget Sheets

c) Review of 2021 Goals

The Fire District is writing grants for Covid related issues. They would like to replace the hose on Engine one, continue fire-gear replacement, replace an air conditioning unit, purchase powered ambulance cots and mechanical CPR devices, update operational plan with paramedic services, and increase hourly rates for paid on call / paid on premise members.

8. Thank you to the Town of Dunn and Village of Brooklyn for their Continuing Contribution in 2021 for the Senior Center

9. Adjournment of Town of Dunn Board and Fire/EMS Commission

**The Town of Dunn adjourned. Jeff Hodgson moved seconded by Deana Zentner to adjourn the Fire/EMS Commission at 6:43 p.m.**

10. Discussion of Senior Center Matters

a) Usage by Municipalities, Percentages of Use by Municipalities and Points by Municipalities

The handout included in the packet shows which municipalities' residents are using the Senior Center for various programs. Back in July the Board saw eleven months' worth of data so there are not any major changes. Every area of the Senior Center has been affected by Covid but they are keeping their essential programs going.

b) Support of the Senior Center Provided by the Oregon Area Council on Aging – Please see memo

The Oregon Area Council on Aging is a 501c3 non-profit to help offset expenses. In the past year they have contributed about \$16,000. Brickner wants to thank them and give them recognition because they help keep the Senior Center functioning while keeping items off the municipal budget.

c) Review of Senior Center's Highlights of the Past Twelve Months and 2021 Goals

The highlights include the Senior Center having new goals with many in response to the pandemic. There have been building updates and repairs. The Adult Day Program was

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audited and came through with no deficits.

d) Discussion of Replacement of Two (2) Roof Mount A/C Units and Insurance Claim Denied

The Senior Center's claim for their air conditioning units was denied. The Village's insurance company did a thorough investigation of the air conditioning units. It is the insurance company's believe the air conditioners quit working because they were 24 years old.

Public Works Director, Jeff Rau, looked into lightning strike data that exists for the time period in question and came to the conclusion this area didn't have the kind of lightning strikes locally that would produce damage to the air conditioners. The cost of \$15,093.00 to repair will not be covered by Village insurance. Brickner is hopeful some of this will come out of the 2020 budget.

e) Status of New Senior Center Building

Brickner said it is not likely there will be a new Senior Center before 2025. The current municipal contract will end in 2021 so staff will look at a contract that makes sense for the next year or two.

f) Review and Possible Action re: 2021 Senior Center Budget Worksheets and 2021 Senior Center Allocation Worksheet:

1st Note: Per the Senior Center Agreement, the Proposed 2021 Budget "Net Senior Center Costs" may not exceed the 2020 "Net Senior Center Costs" costs by more than 7%. The 2021 Preliminary Budget is increasing 4.06%.

The preliminary budget has an increase of 4.06% overall. This does not mean each municipality's increase will be exactly 4%. The Senior Center budget is very personnel driven it. Staff is trying to keep the Senior Center budget as low as possible but be realistic about the expenses it will incur. The municipal contract states if the budget is over 7% it would need to be voted on, since the 4.06% is less, no vote is necessary.

11. Adjournment of Boards

**All Boards adjourned their own respective meetings. Glysch moved, seconded by Bollig to adjourn the Special Joint Meeting with the Town of Oregon and Town of Rutland at 7:00 p.m. on Wednesday, September 23, 2020. Motion carried 6-0.**

Additional Connection Instructions/Information

Participate on-line in Zoom webinar by using the link at the top of the agenda to join:  
(A computer, tablet or smart phone will allow participation.)

a) Computer:

First time users will need to download and run the Zoom client app (zoom.us) for your computer. It may be easiest to use a laptop computer with built-in camera and microphone, or a desktop computer with a headset or speakers/microphone. If you would like to speak during the meeting, but do not have a microphone on your computer, you will also need to call-in with a phone.

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- b) Smartphone/Tablet:  
First time users will need to download and run the Zoom client app (zoom.us) for your iPhone, iPad or Android device to connect with your smartphone or tablet.
  
- c) To Watch Meeting -- Oregon Community Access (OCA Media)  
Oregon Village Board Meetings are televised live by OCA Media on Spectrum Cable channel 983 and TDS cable channel 1019. Archived meetings are available for viewing on OCA Media's YouTube channel: <https://www.youtube.com/user/OCAMedia>
  
- d) Written Public Comments:  
You may send written comments to the Village Board on an issue listed on the agenda or not listed on the agenda by emailing the Village Clerk at [phaag@vil.oregon.wi.us](mailto:phaag@vil.oregon.wi.us).
  
- e) Requesting Accommodations in Advance of Meeting:  
If you do not have internet access or are unable to participate electronically, please contact Village Clerk Peggy Haag for accommodations 24 hours in advance of the meeting. Her phone number is 835-6282.

Submitted by,  
Peggy Haag  
Village Clerk