

Village Board Meeting Minutes  
Monday, September 21, 2020  
Virtual Meeting – Zoom

The Village of Oregon Board Meeting was held as a live virtual meeting to practice social distancing. The public was encouraged to participate and/or watch the meeting in one of the listed options below. Connection Instructions were provided at the beginning of the agenda. Additional Instructions/Information was listed at the end of the agenda and is included in the meeting minutes.

Virtual Meeting will be held at: Join Zoom Meeting  
Zoom login info:

Join Zoom Meeting  
**<https://us02web.zoom.us/j/81092145419>**  
Meeting ID: 810 9214 5419  
Passcode: 914464

Call In  
1-312-626-6799  
Meeting ID: 810 9214 5419  
Passcode: 914464

1. Call to Order  
Vice President Jerry Bollig called the Village Board Meeting to order at 5:00 p.m. on Monday, September 21, 2020.

2. Roll Call  
Present: Cory Horton, Luke Sticht, Jerry Bollig, Amanda Peterson, Randy Glysch, and Jenna Jacobson.

Absent: Jeanne Carpenter

Also Present: Village Administrator Mike Gracz, Finance Director Lisa Novinska, Public Works Director Jeff Rau, Village Attorney Matt Dregne, Village Planner Elise Cruz, Library Director Jennifer Way, Chief of Police Jennifer Pagenkopf, and Village Clerk Peggy Haag.

3. Call to Order – Library Board  
Library Chair, Jenny Nelson, called the Library Board meeting to order at 5:01 p.m.

4. Roll Call – Library Board  
Present: Jenny Nelson, Carrie Santulli-Schudda arriving at 5:20 p.m., Laura Shtaida, Coral Goplin, Dr. Leslie Bergstrom, Randy Glysch, and Kyle Severson.

5. Review of New Library Building Status:  
a) Copy of Memorandum of Understanding in in the packet for reference  
Way noted according to the MOU between the Village and Library, the Library is currently on step four.  
b) Update re: Fundraising Efforts  
On September 26, there will be a pottery & art sale in Kiser Park from 10:00 a.m. to 4:00 p.m. and 100% of the proceeds will benefit the library. This will also be another day of giving.

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Glysch announced on behalf of the Library Steering Committee there has been an anonymous gift of \$500,000. This brings the new total to 1.88 million raised so far.

Nelson explained they have a Mega Match Challenge, asking the community to match the \$500,000 to raise \$4 million by the end of the 2020.

c) Discuss Re-Scheduling December 21, 2020 Joint Meeting to January 11, 2021

The Library would like to reschedule the joint meeting after the campaign time is over to allow any end of the year contribution to be included with the end of the year total. There were no objections.

6. Review of Library Board's Recommended 2021 Budget

a) Library's 2021 Goals and Selected 2020 Accomplishments

Fundraising has been the main focus for the Library but they have also been adapting their services since Covid and focusing on diversity and inclusion. A lot has changed but staff is still serving public best they can.

b) Fund 202 Library Fund

Most of the 202 Library Fund funding comes from donations with the exception of impact fees. Interest income will be down quite a bit due to low interest rates.

c) Staffing Plan

Prior to Covid there was a step plan to increase staffing levels but this is postponed to 2022. The hope is to add staffing in 2022 and 2023 to get to the levels needed for the new library. Way and the Library Board are taking in data and comparing things such library staff, population, and circulation of other communities to help determine what levels Oregon should be at.

d) Fund 203 Library Operating Fund

Fund 203 Library Operating Fund items come from revenue and Dane County or Village tax funds. Dane County revenues should be strong next year but the big question will be fees and copies since there is still uncertainty about people coming into the building.

Some expenses include staffing increases, professional services such as attorney time, and laptops for employees to work remotely. Property insurance is based on the expenses this year which has increased significantly.

e) Fund 804 Library Wackman Trust Fund

Fund 804 Library Wackman Trust Fund is a trust fund that generates interest income for the Library.

Village Administrator's Note: Finance Director Lisa Novinska and I have reviewed the Library Board's recommended 2021 budget with Library Director Way. As noted last year, I feel the Library Board's recommended budget continues to prepare the village for building and opening the new library building, and I want to thank Jennifer for submitting another well-crafted budget for consideration.

Please note we will request the boards to review the recommended library budget again in October (like other department budgets). We will also need to see if the Open Enrollment period for health insurance impacts the budget in October.

7. Scheduling Next Joint Meeting to Review 2021 Budget: Monday, October 19th @ 5:00PM
8. **Adjournment of Library Board**  
**Santulli-Schudda moved, seconded by Shtaida adjourn the Library Board meeting at 5:20 p.m. on Monday, September 21, 2020. Motion carried 7-0.**
9. Community Input. This part of the agenda allows members of the public to provide information to the Village Board, including items not listed on the Board’s agenda. Under the Open Meetings Law, this section of the agenda allows the Board to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. Fifteen (15) minutes will be provided; otherwise the agenda will proceed as posted. Note for Board Members and Public: After receiving information from a member of the public, Board members need to be careful about how they discuss an issue among themselves. Board members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Village Board agenda. However, Board members may not expand their discussion beyond such procedural matters. (This note will not be read at Board meetings.)

There was no discussion.

10. Public Appearances
  - a) Discussion with Oregon School District – Superintendent Leslie Bergstrom and **Possible Board Direction** re: Cost Reimbursement Agreement with Oregon School District for future Middle School Site (immediately north of Prairie Mound Cemetery on HWY MM in Fitchburg)
    - 1) **Background Information from May 19th Village Board Meeting:**
      - a) **May 19th Motion: Authorize Mike Gracz to invite Dr. Brian Busler and School Board Members to a future Village Board meeting to have an initial discussion about the school property. Motion carried 7-0.**
      - b) **May 19, 2020 Letter from School Board President, Steve Zach**
      - c) **Review of Oregon School District – Conceptual Diagram Fitchburg Donaldson Site (North of Prairie Mound Cemetery)**
      - d) **Review of Future Land Use Map from Recently Adopted City of Fitchburg Comp Plan showing School Site**
      - e) **Per Dr. Busler, the development process would be cost neutral for the Village of Oregon and City of Fitchburg**
      - f) **City of Fitchburg will not detach the property into the Village of Oregon**

Leslie Bergstrom gave a presentation on the future Oregon Middle School Site.

The Oregon School District anticipates growth projections to be at an extra 2000 students by the year 2030, which is a 50% growth increase. With current capacity levels the school district came up with a two phase plan. First, build a K-6 elementary school to be ready for 2020. The second phase would include building a 6-8 middle school, and reconfigure K-5 and grades 6-8 to have two middle schools. Size recommendation for the middle school is 20+ acres and ideally the location of the building would be centrally located.

There is a lot of benefit to the Donaldson property. There is enough acreage available and the land is at a significantly lower cost than other properties considered.

The school district would look at what the Village is already doing in the area to work together and not duplicate. They are looking at the possibility of adding another pool, several soccer fields, baseball, softball etc. The school district would follow the Village's lead with bike and walking paths. This project would provide an attractive entrance to the Village.

A referendum is required to do this work. The district prefers an election year to draw a lot of voters so either 2022 or 2024. Once approved, it would be at least 2 years to build a school after the referendum has passed.

The next steps will include authorizing Matt Dregne to work on a cost reimbursement agreement, and a shared services agreement. Cruz outlined the steps in the process for the school district which will help them through process.

Bergstrom noted there will be another study of growth projection before a referendum would be voted on.

2) **Memorandum from Village Planner Elise Cruz summarizing City of Fitchburg's development review process for school site.**

Village Planner, Elise Cruz, reached out to Fitchburg for the steps of Fitchburg's review process for the school site.

The Village will need to amend their urban service area through CCARPC but will need to work with both the school district and Fitchburg to get through this process.

The site plan review process will then be handed over to Fitchburg and includes a Comprehensive plan, a CSM, a rezone, and design review. It is anticipated to take about a year for Fitchburg to go through these items.

Cruz is happy to see Fitchburg and the Village of Oregon are on the same page and they both have the same concerns.

There was discussion about what agreements will be needed. Dregne explained staff won't know everything needed until they begin working through the process.

3) **Recommended Motion: Direct Village Attorney and Staff to work preparing a Cost Reimbursement Agreement, with the condition that the School Board agrees to pay for Village Attorney's time up to \$2,500.00 for preparing the Cost Reimbursement agreement. The purpose of the Cost Reimbursement Agreement is to require the School District to reimburse the Village for all costs incurred in processing the School District's request for extending water & sewer services to the Fitchburg school site.**

**Glysch moved, second by Horton to Direct Village Attorney and Staff to work preparing a Cost Reimbursement Agreement, with the condition that the School Board agrees to pay for Village Attorney's time up to \$2,500.00 for preparing the Cost Reimbursement agreement. The purpose of the Cost Reimbursement Agreement is to require the School District to reimburse the Village for all costs incurred in processing**

**the School District’s request for extending water & sewer services to the Fitchburg school site.**

Jacobson is not certain if she is comfortable extending water, sewer, and building infrastructure for a different municipality to the new school but she is ok with talking about it.

Bollig agrees but he’s willing to move forward because there is no cost to tax payers.

**Motion carried 6-0.**

11. Police Chief Pagenkopf’s Report to the Village Board

- a) Thank You to Jeff Nachreiner, President of PLS for a \$5,727.00 Donation. The Police Department will purchase an enhancement for its Axon Body Camera System.

Chief Pagenkopf and the Police Department are grateful for another generous donation from Jeff Nachreiner and Property Loss Services in the amount of \$5727.00. The funds have been used to obtain 25 Axon Signal Sidearm devices for each officer’s firearm holster. It is one of the best cameras made. If an officer, or any officer in the area, is in a crisis situation and does not have time to start their camera, once a weapon is drawn the camera begins immediately. The Village was charged for 23 but received 25.

- b) Discussion and Possible Action re: Revisions to Current Police Officer Involved Critical Incidents Policy -- **Recommended Motion: Approve Revisions to Current Police Officer Involved Critical Incidents Policy**

If there are any critical incidents at the Police Department it is currently the policy to contact the City of Fitchburg P.D. or Dane County P.D. In current times, Pagenkopf thinks it is appropriate to contract with Wisconsin Department of Criminal Investigation (DCI), or Dane County P.D. With this change, the Department of Justice will have training for all law enforcement. This wasn’t an option for Oregon P.D. in the past.

DCI is aware Chief Pagenkopf is coming to the Board with this policy. If approved, details will be worked out; and when an issue arises it will just a matter of giving DCI a call for help.

**Jacobson moved, second by Peterson to approve Revisions to Current Police Officer Involved Critical Incidents Policy.**

**Motion carried 6-0.**

- c) Discussion and Possible Action re: Order Two (2) Budgeted Squads for 2021 – **Recommended Motion: Approve Ordering two (2) Squads for 2021**

The plan was to order two squads in 2021 but with the pandemic it is harder to get vehicles. Pagenkopf has been told to order sooner than normal.

**Peterson moved, seconded by Sticht approve Ordering two (2) Squads for 2021.**

**Motion carried 6-0.**

- d) Discussion and Possible Action re: Medication Drop Box and Donations for Safe Communities – Recommend Motion: Approve Donations of \$500.00 in 2020 and \$500.00 in 2021 for Safe Communities

The PD participates in the Safe Communities Program. This program disposes of unused medication. In 2018, the P.D. took in 227 pounds of unused medication. In 2019, the PD partnered with Oregon Cares and retrieved 707 pounds of unused medication.

**Peterson moved, seconded by Sticht approve Donations of \$500.00 in 2020 and \$500.00 in 2021 for Safe Communities.**

**Motion carried 6-0.**

- e) Activity Report for August, 2020

As Emergency Management Director, Chief Pagenkopf attends emergency management meetings. She attended the 1619 training through the D.A.'s office which provided interesting information about African American history. The P.D. is also working through items, like ways to check ID during Covid.

Detective Jansen attended the Fair and Impartial Policing training. Once it is safe to have multiple people in one location to train the PD will do so. Horton asked if any portion of training can be done online. Pagenkopf is looking into that. They are going to try training with the new hire and see how it goes. Parts of the training are more impactful in person.

The P.D. is trying to be strategic in how crossing guards are being used during the pandemic. Currently, some cross walks don't have as much traffic. Due to staggered school schedules crossing guards are needed multiple times during the day instead of the typical morning and afternoon. Staff is working with the school district to adjust as needed.

12. Approval of Minutes

a) None.

13. Approval of Vouchers

a) Voucher List for September 21, 2020

**Horton moved, seconded by Peterson to approve vouchers dated September 21, 2020 in the amount of \$129,046.07.**

**Roll call vote: Glysch – yes; Peterson – yes; Bollig – yes; Sticht – yes; Jacobson – yes; and Horton – yes.**

**Motion carried 6-0.**

14. Proclamations and Announcements

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- a) Board Comments: None.
- b) Staff Comments:
  - 1) Upcoming (Virtual) Meetings:
    - a) September 23, 2020- Joint Meeting @6:30PM with Towns
    - b) October 1, 2020 – Comprehensive Plan Joint Public Hearing @6:30PM with Planning Commission
    - c) October 5, 2020 – Board meeting
    - d) October 12, 2020 – 1st Budget Meeting
    - e) October 19, 2020 – Board/2nd Budget Meeting
    - f) October 21, 2020 – 3rd Budget Meeting
    - g) November 2, 2020 – No Board Meeting due to Election
    - h) November 9, 2020 Board Meeting
    - i) November 16, 2020 Board Meeting and 2021 Budget Public Hearing

15. Communication and Miscellaneous Business

- a) Review of Email Thread and Oregon Allies’ Group’s Appearance at October 5th Village Board Meeting
- b) Discussion and Possible Action re: Preparing Citizen Guide for assistance in understanding the roles of Village Board and Police Commission as they relate to the oversight of the Police Department -- Recommended Motion: Authorize \$2,500.00 to have Village Attorney Matt Dregne prepare a Citizen Guide.

Gracz and Dregne were going to work on this in the spring before Covid to help residents understand the roles of the Village Board and the Police Commission and how each oversees the Police Department.

**Jacobson moved, second by Peterson to authorize \$2,500.00 to have Village Attorney Matt Dregne prepare a Citizen Guide.**

Dregne is open to having trustees send questions to him that they think the general public might have and would be useful to address in the guide.

Pagenkopf said at the 1/6/2020 Village Board meeting, the idea of diversity and inclusion was discussed and the Board was in agreement to try this. It was explained the coalition would provide a view of what it is like to be in a marginalized group. At the meeting, Alice Egan further explained places like Sun Prairie use this group to be given specific tasks, working to enrich their communities by having trainings, cultural events, and bring information to the community.

On May 14, 2020, Pagenkopf was appointed as Chief. About three hours later she attended her first diversity and inclusion meeting. She expected it to be difficult but she wants to evolve and better understand what the P.D. can do to work through these challenges. Details from certain cases the Oregon P.D. was involved in were brought to her; but what caught her off guard was being asked to enter into an agreement to meet certain expectations, and if she didn’t meet those expectations her future as a police chief could be in question.

Pagenkopf is asking the Board what they envision her doing and asked if she is not doing something she should for them to let her know. There have been numerous changes to policies

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and trainings in the last six months. She has attended meetings, and joint groups. Pagenkopf said Oregon P.D. is committed to making as many positive changes as possible relating to policing. Chief Pagenkopf would much rather work together but now has concerns about where the coalition is going compared to where it started.

The Board supports Chief Pagenkopf and told her she is doing a great job. In Bollig's opinion Pagenkopf and staff are doing an excellent job. He doesn't know how the Village can be more transparent. He is not clear on the coalition's role or goal.

Gracz explained based on the current discussion, staff needs to complete the citizen guide and get it out to the community to clarify who handles what according to the law and the interaction between the Chief, Village, and Police Commission.

**Motion carried 6-0.**

- c) Update of Mailing Out Absentee Ballots for November 3, 2020 General Election—Presidential – Over 3,000 requests were mailed on 9-17-2020 (Met State Statute of 47 days prior to election) - Voters can still request absentee ballots.

Currently, the Village has about 7,300 voters and has mailed about 3,000 absentee ballots. Thank you to Village staff and election workers for helping prepare ballots for mailing. For the safety of staff and residents, we are asking all voters to request an absentee ballot. Voters can register online at MyVote, by mail postmarked by 10/14/2020, or in person during scheduled absentee hours.

There will be PSA announcements in the Oregon Observer.

- d) Review of Net New Construction for 2021 Budget

The net new construction is a little less than last year. It will generate about \$120,000 of levy. This is the money the Village can't levy above the state imposed property tax cap.

- e) Discussion and Possible Action re: Cost Reimbursement Agreement with Netherwood Brewing, LLC – Recommended Motion: Approve Cost Reimbursement Agreement with Netherwood Brewing, LLC

Cruz explained the Netherwood Brewing cost reimbursement agreement is similar to the cost reimbursement agreement done for Lakestone Properties, Habitat for Humanity, and Oregon Parks. They are looking to renovate 900 Market Street behind Oregon Floral. A deposit has been requested and received. They will still be billed monthly.

**Glysch moved, second by Jacobson to approve Cost Reimbursement Agreement with Netherwood Brewing, LLC.**

**Motion carried 6-0.**

- f) Update regarding Reimbursement Request for Facade Grant – 130 North Main Street Pizza Pit (No Board Action Required)

Cruz explained the memo in the packet is a draft regarding a reimbursement for the façade at 130 North Main Street. Amounts will change slightly and it is likely the amount returned to Michael



White will be closer to \$10,000. Cruz will review with Lisa before reimbursing funds to Mr. White.

- g) Discussion and Possible Action re: Request to Execute Another Addendum to Dane County 2020 Purchase of Service Agreement to Support the Meal Program at Ziggy's -- Recommended Motion: Approve Another Addendum to Dane County 2020 Purchase of Service Agreement  
Glysch moved, second by Peterson to approve another Addendum to Dane County 2020 Purchase of Service Agreement.  
7:10 p.m.

**Motion carried 6-0.**

- h) Discussion and Possible Action re: Well #5 –Drum Scale Replacement – Recommended Motion: Approve the contract with Altronex Control Systems for two new chemical scales totaling \$13,300 for Well #5.  
Peterson moved, second by Glysch to approve the contract with Altronex Control Systems for two new chemical scales totaling \$13,300 for Well #5.

The scales are at the end of their useful life. These items have been budgeted.

**Motion carried 6-0.**

- i) Discussion and Possible Action re: Merri-Hill 5th Addition – Acceptance of Public Improvements – Recommended Motion: Accept public improvements for Merri-Hill 5<sup>th</sup> Addition Development with the exception of the stormwater management ponds.  
Glysch moved, second by Peterson to accept public improvements for Merri-Hill 5th Addition Development with the exception of the stormwater management ponds.

**Motion carried 6-0.**

- j) Review of New Product for Crosswalks at Park/Janesville Intersection  
The Village is trying a new product at the Park and Janesville Street intersection. This product lasts longer than paint and really stands out. It will not need to be touched up for a considerable amount of time. The hope is to have the signals up in the next two weeks.

- k) Discussion and Possible Action re: Loader Grapple Bucket – Recommended Motion: Approve the purchase of a 4-yard Grapple Bucket from Aring Equipment in the amount of \$17,150.00  
Horton moved, second by Sticht to approve the purchase of a 4-yard Grapple Bucket from Aring Equipment in the amount of \$17,150.00.

Public Works has borrowed a grapple bucket from the City of Verona but it makes sense to purchase our own based on the number of items it would be used for. It was an oversight not to purchase the bucket a few years ago.

**Motion carried 6-0.**

- l) (Referred from September 14th Board Meeting) Discussion and Possible Action re: Public Works Uniform Service Contract Renewal - Unifirst – Recommended Motion: Approve the contract with Unifirst for Public Works uniforms for a contract duration of 36-months with pricing fixed throughout 36-month contract period.

Glysch moved, second by Peterson to approve the contract with Unifirst for Public Works uniforms for a contract duration of 36-months with pricing fixed throughout 36-month contract period.

This contract came forward last week but the Board wanted clarification on if Unifirst would honor a 3 year fixed price contract.

**Motion carried 6-0.**

- m) Discussion and Possible Action re: West Netherwood Road and Cusick Parkway Storm Water Improvements – Request to Advertise to Bid -- Recommended Motion: Authorize Public Works to advertise for bid the West Netherwood Road and Cusick Parkway Storm Water Improvements Project.

Glysch moved, second by Horton to authorize Public Works to advertise for bid the West Netherwood Road and Cusick Parkway Storm Water Improvements Project.

West Netherwood Road near Cusick Parkway has been inundated with storm water from Lake Barney. This project will be a major improvement to handling storm water in this area.

Rau is requesting authorization to advertise the project. The contract will come back for approval.

**Motion carried 6-0.**

- n) Discussion and Possible Action re: Town of Dunn Request for Load Limit Signage in Village re: -- Recommended Motion: Direct the Director of Public Works to respond to the Town of Dunn denying the request to place Class B Highway signage on East Netherwood Road and to notify them that we will not support classifying Schuster Road as a Class B Highway.

Peterson moved, second by Glysch to direct the Director of Public Works to respond to the Town of Dunn denying the request to place Class B Highway signage on East Netherwood Road and to notify them that we will not support classifying Schuster Road as a Class B Highway.

Rau is not in favor of Town of Dunn's request to place a sign in the Village to notify traffic of the Class B highway designation. The Village would be responsible for installation and maintenance of the signage. He prefer roads be built to handle the traffic anticipated.

After Board discussion, a few trustees think adding the sign is a neighborly thing to do.

**Roll call vote: Bollig - yes, Jacobson - no, Glysch- yes., Horton - no, Peterson- No, Stitch - yes**

**Motion failed 3-3.**

**Horton moved, seconded by Jacobson to approve Town of Dunn installing a sign at their expense and taking on future maintenance responsibility.**

Rau will work with Dunn for placement. It will be in the Village along Netherwood between the low point and Walgreens.

**Roll call vote: Horton - yes; Jacobson – yes; Glysch – no; Bollig – no; Sticht – no; Peterson – yes.**

**Motion failed 3-3.**

- o) Discussion and Possible Action re: Declaring Former Village Phone Equipment as Surplus – Recommended Motion: Declare Former Phone Equipment as Surplus

**Glysch moved, second by Peterson to Declare Former Phone Equipment as Surplus.**

**Motion carried 6-0.**

- p) Discussion and Possible Action re: Delta Dental Plan Change for 2021 – Recommended Motion: Approve Delta Dental Employer Application and PPO Plus Premier Ultra Savings Plan, Quote Number 00081577, beginning January 1, 2021.

**Glysch moved, second by Sticht to approve Delta Dental Employer Application and PPO Plus Premier Ultra Savings Plan, Quote Number 00081577, beginning January 1, 2021.**

**Motion carried 6-0.**

- q) Village Residents Interested in serving on any of the following Committees/Commissions/Boards should submit a completed Village Application to Village Administrator Michael Gracz at [mgracz@vil.oregon.wi.us](mailto:mgracz@vil.oregon.wi.us).

Applications may be obtained online at [www.vil.oregon.wi.us](http://www.vil.oregon.wi.us) or by calling 835-3118.

- Oregon Area Fire/EMS District Joint Board – 1 Seat Available

16. Report of Committees

- a) None.

17. Minutes Not Requiring Action

- a) Library Board meeting – August 12, 2020

18. Unfinished Business

- a) None.

19. New Business

- a) None.

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20. Future Agenda Items

- a) At Future Board meeting re: Recent Compliance Checks by Police Department.
- b) December 21, 2020 Joint Meeting with Library Board re: New Library Building
- c) Park Shelter Fees
- d) Review of 2020 Master Calendar

21. Adjournment

**Horton moved, seconded by Peterson adjourn the Regular Village Board meeting at 7:46 p.m. on Monday, September 21, 2020. Motion carried 7-0.**

Additional Connection Instructions/Information

Participate on-line in Zoom webinar by using the link at the top of the agenda to join:  
(A computer, tablet or smart phone will allow participation.)

- a) Computer:  
First time users will need to download and run the Zoom client app (zoom.us) for your computer. It may be easiest to use a laptop computer with built-in camera and microphone, or a desktop computer with a headset or speakers/microphone. If you would like to speak during the meeting, but do not have a microphone on your computer, you will also need to call-in with a phone.
- b) Smartphone/Tablet:  
First time users will need to download and run the Zoom client app (zoom.us) for your iPhone, iPad or Android device to connect with your smartphone or tablet.
- c) To Watch Meeting -- Oregon Community Access (OCA Media)  
Oregon Village Board Meetings are televised live by OCA Media on Spectrum Cable channel 983 and TDS cable channel 1019. Archived meetings are available for viewing on OCA Media's YouTube channel: <https://www.youtube.com/user/OCAmedia>
- d) Written Public Comments:  
You may send written comments to the Village Board on an issue listed on the agenda or not listed on the agenda by emailing the Village Clerk at [phaag@vil.oregon.wi.us](mailto:phaag@vil.oregon.wi.us).
- e) Requesting Accommodations in Advance of Meeting:  
If you do not have internet access or are unable to participate electronically, please contact Village Clerk Peggy Haag for accommodations 24 hours in advance of the meeting. Her phone number is 835-6282.

Submitted by,  
Peggy Haag  
Village Clerk