

Village Board Meeting Minutes
Monday, September 14, 2020
Virtual Meeting – Zoom

The Village of Oregon Board Meeting was held as a live virtual meeting to practice social distancing. The public was encouraged to participate and/or watch the meeting in one of the listed options below. Connection Instructions were provided at the beginning of the agenda. Additional Instructions/Information was listed at the end of the agenda and is included in the meeting minutes.

Virtual Meeting will be held at: Join Zoom Meeting
Zoom login info:

Join Zoom Meeting

<https://us02web.zoom.us/j/89176433109?pwd=ck5QcENmZDN5MzErWXVjQXg1NjNzZz09>

Meeting ID: 891 7643 3109

Passcode: 391614

Call In

1-312-626-6799

Meeting ID: 891 7643 3109

Passcode: 391614

1. Call to Order

President Jeanne Carpenter called the Village Board Meeting to order at 5:03 p.m. on Monday, September 14, 2020.

2. Roll Call

Present: Jenna Jacobson, Amanda Peterson, Cory Horton, Luke Sticht, Jeanne Carpenter, Randy Glysich.

Absent: Jerry Bollig had difficulties getting into the meeting. He entered the meeting at 5:10 p.m.

Also Present: Village Administrator Mike Gracz, Finance Director Lisa Novinska, Public Works Director Jeff Rau, Village Attorney Matt Dregne left at 6:50 p.m., Village Planner Elise Cruz, Library Director Jennifer Way, Chief of Police Jennifer Pagenkopf, and Village Clerk Peggy Haag.

3. Welcome Trustee Luke Sticht to the Village Board

Carpenter welcomed Sticht to the Village Board. He thanked the Board for the opportunity to serve with them.

4. Police Chief Pagenkopf's Report to the Village Board

a) Swearing-In of New Police Detective Sergeant William Jansen

Carpenter swore in Police Detective Sergeant William Jansen.

Chief Pagenkopf said Jansen has been with the Oregon Police Department since 2016. He has taken off with this position like no one else has. One of the scariest crimes in this day and age is crimes against children via the internet or some type of electronics. Jansen is amazing with this kind of work. Oregon P.D. is lucky to not have lost Jansen to the Wisconsin Department of Criminal Investigation because this area is their specialty. Having Jansen makes their department that much stronger.

b) Discussion and Possible Action: Setting 2020 Annual Salary for Detective Sergeant Jansen – Recommended Motion: Set Detective Sergeant Jansen's 2020 Annual Salary at \$77,992.33 effective September 14, 2020. Funding in 2020 Budget.

Bollig moved, second by Jacobson to approve Detective Sergeant Jansen’s 2020 Annual Salary at \$77,992.33 effective September 14, 2020. Funding in 2020 Budget.

Motion carried 7-0.

c) Swearing-In of New Police Officer Nydia Navarro

Carpenter welcomed Officer Navarro and sworn her in as an Oregon Police Officer.

Chief Pagenkopf Navarro comes from a large family and was born and raised in Milwaukee. In 2011 she joined the Army National Guard and became a police officer and served with the military until 2017, serving one tour in Guantanamo Bay, Cuba. She will be the first Spanish speaking officer. This is the first officer Pagenkopf has been able to swear in as Chief.

Officer Navarro is excited to be joining the Oregon Police Department.

d) Discussion of Recent Traffic Stop

Chief said at the end of August an officer made a typical traffic stop near where the new library will be built. Everything went relatively well with the traffic stop but a civilian unrelated to the incident stepped in to check on the welfare of the individual being stopped. It is unique but the officer handled it well. There has been some misinformation about the incident on Facebook. The Facebook post said the stop was unlawful and the officer purposefully concealed their badge so the driver could not see their radio number. The Police Department was flooded with e-mails with some from Oregon residents, Dane County, and out of state agitators. The e-mails were very negative and reactionary. Unfortunately, the post was taken as valid information and snowballed. Some e-mails said the officer should be immediately disciplined.

Pagenkopf takes any information she is given about the Police Department seriously. She responded to Village residents via e-mail explaining OPD doesn’t have an identifier on their badges this is the reason they wear a nametag. Pagenkopf anticipates more of these incidents and wants to let the Board know how the Police Department as a whole is handling these situations and how she is handling these situations as Chief. Supervisors reviewed traffic stop reports, video, and if anything was done incorrectly. They also verified if things were done within policy or if anything could have been done better. Chief met with the mother of the driver and addressed her concerns specifically. The meeting went well.

The Police Department was asked to release information on Facebook but since there is a lot of misinformation Chief thinks the P.D. would become part of the problem. A part of the P.D.’s core values is respect. If the P.D. releases information via Facebook or any kind of social media, Pagenkopf does not believe that respects the parent and the driver.

Technically, what the civilian did to check on the welfare of the driver was illegal and very unsafe for everyone involved but the officer didn’t want to cite her. He was more concerned for her safety. Pagenkopf met with the civilian. Chief believe she now understands the way she handled the situation was not safe. Pagenkopf gave her advice on how to safely watch a traffic stop.

The Police Department is seeing the results of the Village’s investment into the Police Department the last 5-7 years. The right things are in place to show they are doing the right things, such as accreditation and body cameras. Body cameras showed during the incident in

question that the officer was professional, respectful and they went out of their way to assist the person pulled over and the passenger. With the help of Lt. Schaub, Pagenkopf has implemented supervisors randomly being assigned to check three cases per month to review video for correct usage of body cameras and that it is stored properly. Chief thanked the Village Board for their investment into the Police Department because it is working.

Overall, if people have issues they are concerned about, Chief Pagenkopf would like to provide some dialogue and an area where residents can express their concerns and questions answered without things becoming unsafe. While the world may be divided the Oregon Police Department is going to try to keep this community together.

Carpenter asked Chief to give a report at every meeting so members are aware of what is happening in the community.

- e) Chief Pagenkopf will serve on Dane County Chiefs of Police Association’s sub-committee which will work closely with the United Way Law Enforcement and Leaders of Color Collaboration. The sub-committee Chief has joined will serve as the primary law enforcement group to create a set of standards related to use of force, provide input and advocate for their implementation.
- 5. Community Input. This part of the agenda allows members of the public to provide information to the Village Board, including items not listed on the Board’s agenda. Under the Open Meetings Law, this section of the agenda allows the Board to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. Fifteen (15) minutes will be provided; otherwise the agenda will proceed as posted. Note for Board Members and Public: After receiving information from a member of the public, Board members need to be careful about how they discuss an issue among themselves. Board members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Village Board agenda. However, Board members may not expand their discussion beyond such procedural matters. (This note will not be read at Board meetings.)

There was no discussion.

- 6. Public Appearance
 - a) Follow-Up to Wastewater Plant Public Hearing and Possible Board Action
Note: On August 3, 2020, the Village Board held a public hearing for the Wastewater Treatment Facility Planning Document dated June, 2020 for the Village of Oregon Wastewater Treatment Facility. The August 3rd public hearing remained open and public comments were accepted up to fifteen (15) calendar days (August 18, 2020) after the start of the public hearing process.
 - 1) Continuing Public Hearing
 - 2) Review of Public Comments
 - 3) Village Engineer & Village Staff’s Comments
 - 4) Village Board Comments

Carpenter continued the public hearing at 5:48 p.m. and the Board reviewed public comments.

With regard to comments on disinfection, the Badfish Creek is not considered a high recreational use stream. Early in the history of the Village, there was not a requirement to disinfect effluent. There will be a day when the Village will have to disinfect and Rau would support it when the time comes; however, it will be an expensive process.

Ben Heidemann, of Town & Country, noted they have included costs for disinfection in the costs and facilities plan being prepared. He anticipates this will happen in the next 10 years. This process is reviewed every five years when the permit is issued by the DNR.

It was confirmed there will be sufficient capacity for the new middle school.

The Public Hearing was closed at 5:48 p.m.

Glysch moved, second by Horton to approve the Wastewater Treatment Facility Plan dated July 2020 and direct Town & Country to submit to Wisconsin Department of Natural Resources (DNR) for review and approval.

Motion carried 7-0.

- b) Discussion and Possible Action re: Wastewater Treatment Plant (WWTP) Blower Improvement Project – Construction Services Task Order – **Recommended Motion: Approve Task Order No. 6 from Town & Country Engineering for a not-to-exceed amount of \$98,000 for the WWTP Blower Improvement Project Construction Services.**
Jacobson moved, second by Peterson to approve Task Order No. 6 from Town & Country Engineering for a not-to-exceed amount of \$98,000 for the WWTP Blower Improvement Project Construction Services.

The Village has already awarded the bid to start construction. Town & Country will oversee the project.

Motion carried 7-0.

7. Approval of Minutes
There are none.

8. Discussion and Possible Action re: \$200,000 Payment (included with tonight's Voucher List) to Town of Oregon for Lincoln Road Improvements per Intergovernmental Agreement and Status of Village's Lincoln Road Improvements – **Recommended Motion: Approve payment of \$200,000 to the Town of Oregon per the 2019 Intergovernmental Agreement.**

Rau said the Village has worked with the Town of Oregon for the last couple years to straighten out the boundary and maintenance of the Lincoln Road improvements. The widening of the shoulders will be a huge improvement and safety. The project is ahead of schedule and Rau anticipates the added shoulders to be paved early next week.

Glysch moved, seconded by Bollig to approve payment of \$200,000 to the Town of Oregon per the 2019 Intergovernmental Agreement.

Bollig compliment Jeff on working with Town of Oregon.

Motion carried 7-0.

9. Approval of Vouchers
a) Voucher List for September 14, 2020

Bollig moved, seconded by Jacobson to approve vouchers dated September 14, 2020 in the amount of \$2,523,451.26.

Roll call vote: Carpenter – yes; Bollig – yes; Jacobson – yes; Glysch – yes; Peterson – yes; and Horton– yes and Sticht - yes.

Motion carried 7-0.

10. Proclamations and Announcements

a) Board Comments:

There were no Board comments.

b) Staff Comments:

1) Upcoming (Virtual) Meetings:

- a) September 21, 2020 – Board Meeting Joint Meeting with Library Board
- b) September 23, 2020- Joint Meeting @6:30PM with Towns
- c) October 1, 2020 – Comprehensive Plan Joint Public Hearing @6:30PM with Planning Commission
- d) October 5, 2020 – Board meeting
- e) October 12, 2020 – 1st Budget Meeting
- f) October 19, 2020 – Board/2nd Budget Meeting
- g) October 21, 2020 – 3rd Budget Meeting

11. Communication and Miscellaneous Business

a) Discussion and Possible Action re: Appointing Trustee Sticht to the following Committees:

- a. Finance, Buildings & Facilities -- President Carpenter Appointment
- b. Personnel, Public Safety & Protection – President Carpenter Appointment
- c. Oregon Council on Aging – Board Action Required -- **Recommended Motion: Approve Appointment to Council on Aging**

Carpenter moved, seconded by Glysch to approve appointment to Council on Aging.

Motion carried 6-0-1 with Sticht abstaining.

b) COVID-19 Information:

- 1) Discussion and Possible Action re: Resolution #20-32 Declaring Expenditures to be Submitted to Routes to Recovery: Local Government Aid Grants – **Recommended Motion: Approve Resolution #20-32**

Note: The Village's allocation is \$165,339

Sticht moved, seconded by Horton to approve Resolution #20-32.

Gracz thanked Candie Jones for working on this project.

Motion carried 7-0.

- 2) Discussion and Possible Action re: Resolution #20-31 - Declaring a Continuing State of Emergency in the Village of Oregon, and Delegating Certain Powers During the State of Emergency – **Recommended Motion: Approve Resolution #20-31 Extend to 1/11/2021.**
Gracz said he is proposing the Village extend the state of emergency to 1/11/2021. At that time the Village can decide if it should be extended again.

Glysch moved, seconded by Peterson to approve Resolution #20-31 extended to 1/1/2021.

Motion carried 7-0.

- c) Discussion and Possible Action re: November 3, 2020 General Election–Presidential
- 1) Review of In-Person Absentee Voting Hours
Haag shared that in person absentee voting will begin October 20th and run through October 30th with absentee voting in the Village Hall community room.
- 2) Establishing Polling Places – **Recommended Motion: Approve November 3, 2020 General Election–Presidential polling locations.**
Again, the Clerk Department is requesting all polling locations for the General Election be at Village Hall.

Peterson moved, seconded by Horton to approve November 3, 2020 General Election–Presidential polling locations.

Motion carried 7-0.

- 3) Status of September 10, 2020 Wisconsin Supreme Court Order
Haag received an e-mail just prior to the Board meeting. The State Supreme Court rejected the Green Party’s lawsuit seeking to place the Presidential Candidate, Howie Hawkins, on the Wisconsin November ballot ruling it was too late in the process to add him.
- d) Discussion of Pellitteri’s Refuse/Recycling Program:
- 1) Continuing Discussion re: Changing Refuse/Recycling Collection Days due to Village’s increase in new homes on Westside of Village. This is anticipated to go into effect on Wednesday, October 7, 2020
Gracz noted Pellitteri is doing a nice job to get the word out to residents about the change of some residents’ collection day.
- 2) 10 Year Contract Extension Proposal from Pellitteri –**Recommended Motion: Approve Option #1 10-Year Contract Extension with Pellitteri Waste Systems to include weekly refuse pickup and weekly recycle pickup within the Village of Oregon.**
Staff recommends weekly recycling. Gracz said if you drive around the Village you see carts overflowing. Public Works is getting requests for cardboard recycling at brush site so having a weekly pick-up would eliminate that request.

Bollig moved, seconded by Jacobson to Approve Option #1 10-Year Contract Extension with Pellitteri Waste Systems to include weekly refuse pickup and weekly recycle pickup within the Village of Oregon.

Bollig asked how Pellitteri arrived at the 2.5% yearly increase.

Tim Bolhuis, Account Executive with Pellitteri, explained their business is very capital intensive. They try to keep any increases at or below the consumer price index to cover their costs. Many expenses are over and above that. Typically in a five year contract there is a 3% escalator and on a ten year contract Pellitteri uses a 2.5% escalator because there is a longer term commitment.

From Bollig's perspective Pellitteri's service is excellent but he is wondering why the Village would want a 10 year contract. Approving this contract would extend the contract through 2032 because the Village has two year left on the current contract.

Bolhuis said Pellitteri has been offering a ten year contract to municipalities because they want to invest more into their recycling facility. They also find municipalities do not want to rehash these contracts every five years.

Bollig and Horton had concerns about being tied into a long contract if there is a problem with service.

If for example recyclables get to a larger amount of the waste volume, Pellitteri might come say something like they only need to come every other week for trash pick-up. It is possible Pellitteri would come back to the Village and lay the fact on the table and talk about ways to work through the issue differently. Pellitteri is open minded and they try to be transparent.

Glysch and Peterson are ok with a ten year contract. Jacobson is ok also as long as there is an out if needed.

Pellitteri approached the Village because of the growth on the west side and the majority waste is now recycling. Extra bags of recycling means a surcharge to the residents and with weekly recycling it should reduce the issue. It also means less time out of the truck making Pellitteri more efficient. With families at home due to Covid, on average they are generating about three extra pounds of waste material a week. That translates into 75 tons of waste material for Pellitteri which means extra trips to the Village. If Pellitteri has to make extra trips it every two weeks it makes sense for them to come to the Village weekly.

Bollig asked about opt out language in the contract. Bolhuis said he has really only seen that language regarding a change of ownership. Then the municipality has the right to go out to bid. This would not happen with Pellitteri because it is set up to keep ownership in the family.

Dregne interjected if the Village wasn't having this conversation now it would be happening six months to a year before the contract expires or maybe longer if going through and RFP process. It puts the Village in a stronger position that if behind the eight ball. There is no legal requirement this be publicly bid.

The Village spends about \$500,000 a year on this contract but Rau reminded the Board Pellitteri offers shredding events, dumpsters for Summer Fest and Village Hall. They do things above and beyond the regular collection on a weekly basis.

Gracz said, technically depending on how this motion goes, the contract will have to come back to the board to look at and recommend approval.

Bollig asked Bolhuis if he could lower the cost any more. Bolhuis said Pellitteri is saving the Village \$257,103 through the 2032. Most municipalities going to weekly recycling have an additional cost associated with the pick-up.

Carpenter has no problem signing this contract. She called for a vote.

Motion carried 7-0.

- e) Discussion and Possible Action: Schedule for Village Administrator Search Public Administration Associates (PAA)
Village Administrator’s Note – Included in the packet are two (2) schedules prepared by Kevin Brunner from PAA and an email between Kevin and me regarding the recruitment schedules.
PAA came back to staff and was concerned about doing interviews over the holidays. They were concerned there would not be a robust selection of candidates. PAA was looking at early fall but with the budget and election Gracz felt uneasy rushing through the process. Board decided on 2020/21 schedule.
- f) Results of “Race to the New Library” Fundraising Event
Since in person events are challenging the Library did a virtual 10K and 5K or .4 of a mile and paired it with a day of giving. Participation was good; \$1600 was raised for the run and had a goal of raising \$25,000 and they were able to meet the goal.
- g) Discussion and Possible Action re: Resolution #20-29 Requesting Exemption from County Library Tax. Recommended Motion: Approve Resolution #20-29 Requesting Exemption from County Library Tax
Peterson moved, seconded by Sticht to approve Resolution #20-29 Requesting Exemption from County Library Tax.

Motion carried 7-0.

- h) Initial Review of Draft 2021-2025 Capital Improvement Plan (CIP)
Gracz thanked the Department Heads and Lisa for looking at the CIP. He is not asking for any action on the CIP tonight. Staff sent the CIP to Dave Ferris at Ehlers and he is working on the financial plan. It will come back to the Board for a vote.

Gracz summarized the CIP. He feels it is important to talk with the Board about the buildings. The CIP shows \$20 million for the projects and borrowing \$16 million. The Board talked about the west side park because there has been discussion of putting a Village Hall or municipal building out there. Gracz said it is important to come up with a logical sequence of how the buildings would be built.

Staff is proposing to complete Jaycee Park West in 2021. Gracz and Rau are looking at getting the necessary easement for the bike trail and continuing with repairs next year. Staff anticipates work at the Waste Water Treatment Plant in 2021. A jurisdictional transfer for Janesville Street is expected in 2022. Every year there are significant street programs as proposed. In 2025, besides building a Senior Center, staff is talking about putting a bike trail through the DiMaggio property along Badfish Creek. The five year totals are shocking with \$68 million in total and \$58 million

for borrowing. Including the construction of three buildings there is also the \$11 million construction on the WWTP. It will continue to be the Village's goal to keep borrowing under \$10 million every year but some years will be a challenge. The Board will sit down and go through the CIP with Novinska and Ehlers to discuss the pros and cons of going over \$10 million or getting some projects completed. There will be a concern when looking at the CIP with Ehlers that the Village does not spike the tax levy.

- i) Initial Discussion of Public Works Organization Structure Plan 2021 – Recommended Motion: Refer this item to the October Village Board Budget Meeting for discussion as part of the Public Works 2021 Budget.

Rau is letting the Board know prior to the budget there will be some significant retirements in 2021. This gives Rau an opportunity to look at how Public Works is structured. He would like to move towards a model of having an Assistant Public Works Director / Civil Engineer. Under this position there would be a Street & Park Superintendent and a Utility Superintendent. The impact of creating these types of position is lessened with replacing retirees that are at the top of the pay scale with employees that won't start at the top of the pay scale. It will be a fluid process.

Rau anticipates a retirement in early spring. At that time, he will be bring the idea of the street superintendent forward so there can be some overlap with Gary Disch and this position. Rau is not sure if Public Works would be well suited for a Utility Superintendent or focus more on an Assistant Director of Public Works / Village Engineer.

No motion was needed.

- j) Discussion and Possible Action re: Public Works Employee – Nick Arsenault Market Rate Wage Adjustment -- Recommended Motion: Approve the wage schedule for public works employee Nick Arsenault contingent on available annual funding.
2:12:00

Bollig moved, seconded by Peterson to approve the wage schedule for public works employee Nick Arsenault contingent on available annual funding.

Horton thinks there should be a policy on how the wage adjustments get handles instead of on an individual basis. Rau agreed. The Village needs a rate schedule and hopefully the new administrator will tackle this project.

Nick has a CDL license. He is a fantastic employee and well liked. He does great concrete work. Rau wants to make sure employees that are proving themselves are getting paid what they are worth.

Nick Haak and Nick Arsenault are saving the Village thousands with their concrete work. Bollig is in support of request. He has seen their work in his neighborhood and knows Nick has done a fabulous job.

Motion carried 7-0.

- k) Discussion and Possible Action re: Cost Reimbursement Agreement with Habitat of Humanity of Dane County – Recommended Motion: Approve Cost Reimbursement Agreement with Habitat of Humanity of Dane County
Jacobson moved, seconded by Peterson to approve Cost Reimbursement Agreement with Habitat of Humanity of Dane County

Motion carried 7-0.

- l) Discussion and Possible Action re: South Perry Parkway & Janesville Street Intersection Design Task Order – Recommended Motion: Approve the task order from SRF Consulting in the amount of \$47,500 for design services for the S. Perry Parkway and Janesville Intersection Design.
Jacobson moved, seconded by Peterson to approve the task order from SRF Consulting in the amount of \$47,500 for design services for the S. Perry Parkway and Janesville Intersection Design.

Motion carried 7-0.

- m) Discussion and Possible Action re: Bike Path Micro-Surfacing Test area & Contract – Recommended Motion: Approve the contract with Fahrner Asphalt Sealers in the amount of \$9,700.00 for micro-surfacing a section of bike path in Keller Alpine Park. Funding from prior borrowings for Bike Trails.
Glysch moved, seconded by Sticht to approve the contract with Fahrner Asphalt Sealers in the amount of \$9,700.00 for micro-surfacing a section of bike path in Keller Alpine Park. Funding from prior borrowings for Bike Trails.

The Village has 7.5 miles of bike path that is beginning to need some rehab. Currently there is not a process on how to maintain a bike trail. Rau has been working with Fahrner Asphalt and look at doing some micro-surfacing. This should be a smoother surface than chip sealing. It will not be slippery when wet and should dry within an hour. Rau will observe the tested area over a couple years and give the Village an idea if this will work as a long-term solution.

Motion carried 7-0.

- n) Discussion and Possible Action re: Highlands of Netherwood Phase 2 – Utility Acceptance – Recommended Motion: Accept the water and sewer public improvements for Highlands of Netherwood Phase 2 development and assume maintenance and operation of this portion of the system.
Peterson moved, seconded by Jacobson to accept the water and sewer public improvements for Highlands of Netherwood Phase 2 development and assume maintenance and operation of this portion of the system.

Motion carried 7-0.

- o) Discussion and Possible Action re: Public Works Uniform Service Contract Renewal - Unifirst – Recommended Motion: Approve the contract with Unifirst for Public Works uniforms and appurtenances.

Peterson moved, seconded by Sticht to approve the contract with Unifirst for Public Works uniforms and appurtenances.

Horton and Bollig would like the term of contract match the prices so the Village knows how much will be paid. Horton would be ok to sign a five year contract if they hold the prices for five years. If Unifirst is not comfortable with that the Village will sign a three year contract holding the prices for three years.

Rau will bring this back to the Board for next week.

Peterson and Sticht withdrew the motion. There was no vote.

- p) Discussion and Possible Action re: Jaycee Park West Fundraising Signs – **Recommended Motion: Approve the proposal from Alpha Graphics for Jaycee Park West Signs in the amount of \$2,209.04.**

Horton moved, seconded by Jacobson to approve the proposal from Alpha Graphics for Jaycee Park West Signs in the amount of \$2,209.04.

Motion carried 7-0.

- q) Discussion and Possible Action re: Replacing Two (2) Roof Mount A/C Units at Senior Center Building due to Lighting Strike – **Recommended Motion: Approve the proposal from Staley Plumbing & Heating for Two (2) Roof Mount A/C Units at Senior Center in the amount of \$15,093.00**

Peterson moved, seconded by Horton to approve the proposal from Staley Plumbing & Heating for Two (2) Roof Mount A/C Units at Senior Center in the amount of \$15,093.00.

Brickner noted the Senior Center may need a lightening diversion system on the roof. Scott Staley was very convinced the air conditioning unit issues are due to lightening.

Insurance adjusters came out and did a very thorough look at the units. They will be getting back to the Village on their determination.

Motion carried 7-0.

- r) Discussion and Possible Action re: Highlands of Netherwood Park- Contract A – Change Order No. 2 – **Recommended Motion: Approve Change Order No. 2 for Contract A – Highlands of Netherwood Park in the amount of \$27,401.00.**

Horton moved, seconded by Peterson to approve Change Order No. 2 for Contract A – Highlands of Netherwood Park in the amount of \$27,401.00.

Motion carried 7-0.

- s) Village Residents Interested in serving on any of the following Committees/Commissions/Boards should submit a completed Village Application to Village Administrator Michael Gracz at mgracz@vil.oregon.wi.us. Applications may be obtained online at www.vil.oregon.wi.us or by calling 835-3118.

- Oregon Area Fire/EMS District Joint Board – 1 Seat Available

12. Report of Committees

a) September 3, 2020 Planning Commission Meeting (President Carpenter)
Cancelled Public Hearing to consider approval of a Conditional Use Permit for Agape

1. Assisted Living, LLC- community living arrangement for 9-15 residents
The application was withdrawn.
2. Discussion and Possible Action- Lot Line Adjustment CSM for Wangerin property: 325 and 337 E. Lincoln St.
Molzahn moved, seconded by Bieno to recommend to the Village Board the approval of the Lot Line Adjustment CSM for Wangerin Property: 325 and 337 E. Lincoln Street. Motion carried 6-0.
Carpenter moved, seconded by Sticht to approve the Lot Line Adjustment CSM for Wangerin Property: 325 and 337 E. Lincoln Street.

All parties agreed on this.

Motion carried 7-0.
3. Discussion and Possible Action - Zero Lot Line CSM for Lot 108 Oregon Parks Neighborhood Addition, Ithaca Ct.
Bieno moved, seconded by Molzahn to recommend to the Village Board the approval of the Zero Lot Line CSM for Lot 108 Oregon Parks Neighborhood Addition, Ithaca Court. Motion carried 6-0.
Carpenter moved, seconded by Peterson to approve the Zero Lot Line CSM for Lot 108 Oregon Parks Neighborhood Addition, Ithaca Court.

Motion carried 7-0.
4. Discussion and Possible Action- Zero Lot Line CSM for Lot 109 Oregon Parks Neighborhood Addition, Ithaca Ct.
Bieno moved, seconded by Molzahn to recommend to the Village Board the approval of the Zero Lot Line CSM for Lot 109 Oregon Parks Neighborhood Addition, Ithaca Court. Motion carried 6-0.
Carpenter moved, seconded by Bollig to approve the Zero Lot Line CSM for Lot 109 Oregon Parks Neighborhood Addition, Ithaca Court.

Motion carried 7-0.
5. (FYI Only) Conceptual discussion- Jon Roach, Living Wood Creations, Town of Oregon
6. (FYI Only) Conceptual discussion re: Foxboro Commons- Chris Gantz, request to allow residential uses on the first floor

7. (FYI Only) Review of Updated draft conceptual General Development Plan for Lakestone Properties project at 917, 919, 947, and 957 Janesville St.

13. Minutes Not Requiring Action

- a) Oregon Area Fire-EMS District Commission:
 - 1) September 3, 2020 Agenda, August 6, 2020 and July, 2 2020 Minutes and Information
 - 2) **Possible Board Action: Approval of Administrative Services 2021 Agreement – Village of Oregon and Oregon Area Fire/EMS District**

Glysch moved, seconded by Bollig to approve Administrative Services 2021 Agreement – Village of Oregon and Oregon Area Fire/EMS District.

This was discussed in July. Wages were updated for 2021.

Motion carried 7-0.

14. Unfinished Business

15. New Business

- a) Approval of Pending New Operator Licenses – (Memo provided by Police Department)
- b) Approval of Pending RENEWAL Operator Licenses – (Memo provided by Police Department)

16. Future Agenda Items

- a) At Future Board meeting re: Recent Compliance Checks by Police Department.
- b) December 21, 2020 Joint Meeting with Library Board re: New Library Building
- c) Park Shelter Fees
- d) Review of 2020 Master Calendar

17. **The Village Board may adjourn into closed session pursuant to Wisc. Stat. sec. 19.85(1) (e) to discuss negotiations with the Local 421, Wisconsin Professional Police Association for a Successor Collective Bargaining Agreement. The Board will adjourn its meeting from closed session.**

Glysch moved, second by Peterson to adjourn into closed session pursuant to Wisc. Stat. sec. 19.85(1) (e) to discuss negotiations with the Local 421, Wisconsin Professional Police Association for a Successor Collective Bargaining Agreement. The Board will adjourn its meeting from closed session.

Roll call: Horton – yes; Sticht – yes; Peterson – yes; Carpenter – yes; Glysch- yes; Bollig – yes; and Jacobson – yes.

Motion carried 7-0.

18. Adjournment

Glysch moved, seconded by Jacobson adjourn the Regular Village Board meeting at 8:14 p.m. on Monday, September 14, 2020. Motion carried 7-0.

Additional Connection Instructions/Information

Participate on-line in Zoom webinar by using the link at the top of the agenda to join:
(A computer, tablet or smart phone will allow participation.)

a) Computer:

First time users will need to download and run the Zoom client app (zoom.us) for your computer. It may be easiest to use a laptop computer with built-in camera and microphone, or a desktop computer with a headset or speakers/microphone. If you would like to speak during the meeting, but do not have a microphone on your computer, you will also need to call-in with a phone.

b) Smartphone/Tablet:

First time users will need to download and run the Zoom client app (zoom.us) for your iPhone, iPad or Android device to connect with your smartphone or tablet.

c) To Watch Meeting -- Oregon Community Access (OCA Media)

Oregon Village Board Meetings are televised live by OCA Media on Spectrum Cable channel 983 and TDS cable channel 1019. Archived meetings are available for viewing on OCA Media's YouTube channel: <https://www.youtube.com/user/OCAmedia>

d) Written Public Comments:

You may send written comments to the Village Board on an issue listed on the agenda or not listed on the agenda by emailing the Village Clerk at phaag@vil.oregon.wi.us.

e) Requesting Accommodations in Advance of Meeting:

If you do not have internet access or are unable to participate electronically, please contact Village Clerk Peggy Haag for accommodations 24 hours in advance of the meeting. Her phone number is 835-6282.

Submitted by,

Peggy Haag
Village Clerk