

Village Board and Joint Library Board Meeting Minutes
Monday, June 15, 2020

The Village of Oregon Board Meeting was held as a live virtual meeting to practice social distancing. The public was encouraged to participate and/or watch the meeting in one of the listed options below. Connection Instructions were provided at the beginning of the agenda. Additional Instructions/Information was listed at the end of the agenda and is included in the meeting minutes.

Virtual Meeting will be held at: Join Zoom Meeting
Zoom login info:

Join Zoom Meeting
<https://us02web.zoom.us/j/86983737239>
Meeting ID: 869 8373 7239
Password: 239033

To call in:

1-312-626-6799
Meeting ID: 869 8373 7239
Password: 2390336

1. Call to Order
Village President, Jeanne Carpenter, called the Regular Village Board meeting to order at 5:00 p.m. on Monday, June 15, 2020.
2. Roll Call
Present: Jenna Jacobson, Randy Glysch, Jerry Bollig, Jeanne Carpenter, Cory Horton, and Amanda Peterson.

Absent: David Donovan.

Also Present: Village Administrator Mike Gracz, Library Director Jennifer Endres Way, Senior Center Director Rachel Brickner, Chief Jenny Pagenkopf, Finance Director Lisa Novinska, Village Planner Elise Cruz, Village Attorney Matt Dregne joining at 5:32 p.m., Village Clerk Peggy Haag, and members of the public.

3. Call to Order – Library
Library President, Jennifer Nelson, called the Library Board meeting to order at 5:31 p.m. on Monday, June 15, 2020.
4. Roll Call – Library
Present: Coral Goplin, Laura Shtaida, Randy Glysch, Kyle Severson, Carrie Santulli-Schudda arriving at 5:03 p.m., and Jennifer Nelson.

Absent: Brian Busler

5. Library Update: New Building -- Capital Campaign Progress Report, COVID-19 Response, The Buzz Newsletter and Dr. Busler's resignation from the Library Board

The Oregon Public Library is on step four of the Memorandum of Understanding between the Village of Oregon and the Library. The Village has contributed \$6 million, Library impact fees currently include \$249,694, campaign contributions are \$1.23 million, with total funds committed at \$7.48 million. Preliminary project costs are \$10 million. The public campaign got underway, and then the

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pandemic began, putting a pause on the Library campaign. The Library will continue with the fundraising campaign through the end of 2020.

Way highlighted the services the Library is offering during the pandemic including curbside pick-up of Library materials.

The Library Steering Committee is working on kicking of their fundraising efforts again with upcoming events.

Busler is retiring at the end of June and will no longer be eligible to serve on the Library Board. Way anticipates his replacement to be Leslie Bergstrom.

Nelson thanked the Village Board for their support of the Library and the building of the new Library.

6. Selecting August 17, 2020, Date for Joint Meeting to discuss Draft 2021 Library Budget
There were no objections to meeting August 17, 2020.

7. Adjournment – Library Board

Goplin moved, seconded by Severson, to adjourn Library Board meeting at 5:16 p.m.

Motion carried 7-0.

8. Community Input. This part of the agenda allows members of the public to provide information to the Village Board, including on items not listed on the Board's agenda. Under the Open Meetings Law, this section of the agenda allows the Board to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. Fifteen (15) minutes will be provided; otherwise, the agenda will proceed as posted. Note for Board Members and Public: After receiving information from a member of the public, Board members need to be careful about how they discuss an issue among themselves. Board members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Village Board agenda. However, Board members may not expand their discussion beyond such procedural matters. (This note will not be read at Board meetings.)

There was no community input.

9. Public Appearance

- a) Discussion with Village Auditors regarding 2019 Audit

1. Review of Draft 2019 Audit
2. Review of Financial Statement Overview for the Year Ended December 31, 2019
3. Review of Required Audit Communications to the Village Board
4. Copy of 2006 Fund Balance Policy in packet – At the end of 2019, the unassigned fund balance for the General Fund was \$1,977,234 or a 30.9% of total general fund expenditures
5. **Possible Board Action: Approve 2019 Audit**

Tara Bast of Johnson Block appeared before the Village Board to discuss the 2019 Audit. The first three items of the audit are in the packet as drafts. Bast reviewed the content of the audit report. In line with the Village's Fund Balance Policy, the General Fund has an Unassigned

Fund Balance of 30% of operating expenses for next year's budgeted expenditures. The goal is to get the Fund Balance closer to 35% over the next couple of years.

Bollig moved, seconded by Glysich, to approve 2019 Audit.

Motion carried 6-0.

6. Discussion of DNR Grant Fund and Possible Board Action: Direct Village Staff to prepare a memorandum recommending writing-off and closing-out the DNR Grant Fund for the July 13th Board Meeting.

Bollig moved, seconded by Glysich, to Direct Village Staff to prepare a memorandum recommending writing-off and closing-out the DNR Grant Fund for the July 13th Board Meeting.

The Village was going to take a State Trust Fund Loan to help pay for purchasing the homes on Florida Avenue, but Board was reluctant to borrow the money. There was an excess of fund balance used to purchase the Florida Avenue homes. Over the years, the Board thought the money would get paid off with annexations and stormwater fees, but the recession hit in 2008, and that hasn't happened.

Motion carried 6-0.

10. COVID-19 Information and Status of Forward Dane Plan – Phase 2 which began on June 15, 2020

a) Public Health Madison and Dane County issued [Emergency Order #4](#), effective June 5th. Religious worship services will no longer be categorized as “mass gatherings.” Attendance to any mass gathering is currently capped at 50 people. Under the new order, religious services will instead be operating under guidelines that apply to businesses. Gatherings for services will be limited to 25% of approved building capacity and must implement written hygiene, cleaning, and protective measure policies and procedures

- b) COVID-19 Information Release – Update as of 6-12-2020

Discussion of Village Policy regarding the following items and Possible Board Direction: Village Staff's Recommended Motion:

- Park Shelters – Open for Use on a “First-Come, First-Use Basis”.
- Parks & Playing Fields – As of Saturday, June 13, 2020, allow organized practices. Recommendations from Dane County Public health should be followed.
- Park Restrooms – As of Tuesday, June 16, 2020, open restrooms with daily cleaning including Saturdays and Sundays.
- Basketball & Volleyball Courts - Basketball & Volleyball Courts may be used, but individuals may not engage in team or contact sports (such as basketball, soccer, football, baseball, ultimate Frisbee) with anyone that is not a member of the same household.
- Playgrounds – Playgrounds still remain closed at this time.
- Drinking Fountains -Drinking Fountains still remain closed at this time.

Gracz said notices will be posted in the park and online to follow the Forward Dane Order and recommendations.

Jacobson moved, seconded by Peterson, to approve

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Motion carried 6-0.

- c) Discussion with Coach Josh Klein re: the Village’s Prohibition on organized practices on Village Playing Fields and Possible Board Direction
Practices on Village playing fields are now allowed, so there is nothing to discuss for this item.

- d) FYI Only -- Oregon Youth Baseball made the difficult decision to cancel their season.

- e) Discussion and Possible Action re: Resolution #20-23 - Declaring a Continuing State of Emergency in the Village of Oregon, and Delegating Certain Powers During the State of Emergency – Recommended Motion: Approve Resolution #20-23

The Board passed Resolution #20-11, giving Administrator Gracz the authority to make decisions in response to the COVID-19 situation. The Resolution expires today. Gracz and Dregne feel it's important to extend the Resolution to September 14, 2020, if the Board would like.

Glysch moved, second by Jacobson, to approve Resolution #20-23.

Motion carried 6-0.

- f) Update regarding Possible High School Graduation Parade on Sunday July 26th and Possible Board Direction

When a parade date is determined, Chief Pagenkopf will start rounding up staff to work the event. Her preference is route one.

Sue Marsden, with the Oregon School District, is not sure if July 26th will work. Pagenkopf needs 2-3 weeks' notice for staff and anticipates about seven officers to work this event.

Jacobson moved, seconded by Glysch, to approve the High School Graduation Parade and have Chief Pagenkopf and staff work with the Oregon School District and parents on a date to be determined.

Motion carried 6-0.

- g) Improved Managed Entry Way at Senior Center Building

Senior Center Director, Rachel Brickner, explained the Senior Center is mostly closed to the public. They do not have volunteer receptionists, so there is no one at their front door when people arrive for different functions. Brickner received a quote from J & K Security, who added

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the previous door access as an add-on feature. The expense would be coming out of the building repair and maintenance fund.

- h) Email from State Representative Vruwink and State of Wisconsin re: Grants for Small Businesses-FYI
- i) Message from Pellitteri: “Curbside large item pickup has resumed effective 6/1. For the safety of our workers, we ask that you disinfect your items as much as possible. If you are experiencing COVID-19 symptoms, please do not schedule a pickup. For pricing and to schedule, please call our office at 608-257-4285.” - FYI

11. Approval of Minutes – None.

12. Approval of Vouchers

- a) Voucher List for June 15, 2020

Bollig moved, seconded by Glysch, to approve vouchers dated June 15, 2020, in the amount of \$641,844.35.

Roll call vote: Peterson – yes; Jacobson – yes; Glysch – yes; Bollig – yes; Horton – yes; and Carpenter – yes.

Motion carried 6-0.

13. Proclamations and Announcements

- a) Board Comments:

It was discussed that the disruption at Highway 138 is done for this year.

- b) Staff Comments:

- 1) Upcoming Meetings:

- a) June 22, 2020, Special Board meeting - Review of WWTP Facilities Plan and Other Matters
- b) July 6, 2020 – No Board Meeting
- c) July 13, 2020 – Board Meeting -- Janesville Street/South Perry Parkway Intersection Evaluation
- d) July 20, 2020 – Board meeting
- e) July 22, 2020 @6:30PM – Joint Meeting with Towns for Senior Center and Fire-Ems District
- f) August 3, 2020 – Board Meeting
- g) August 17, 2020 – Board Meeting

14. Communication and Miscellaneous Business

- a) Discussion and Possible Action re: Resolution #20-22 Honoring the Life of George Floyd with Our Actions – Recommended Motion: Approve Resolution #20-22

(Village Administrator’s Note: Board members, I will email the resolution to you on Monday, and will also have it inserted into the Board’s packet for Monday’s meeting.)

Jacobson moved, seconded by Horton, to approve Resolution #20-22.

Motion carried 6-0.

The Village Board read the resolution honoring the life of George Floyd.

- b) FYI – The Police Department’s Use of Force Policy, was approved by the Village Board on 12/7/2015. Furthermore, the Oregon Police Department was certified through the Core Standards Verification process through the Wisconsin Law Enforcement Accreditation Group (WILEAG) in October 2017 whereby the Police Department was required to meet 39 Core standards for a period of 3 years. WILEAG fully accredited the Oregon Police Department in November of 2019 for meeting 229 standards. The Department’s Use of Force Policy was examined in both the core and fully accreditation process by outside policy agency assessors prior to being approved.

- c) Discussion and Possible Action re: Chief Pagenkopf’s recommended Updates to Use of Force Policy – **Recommended Motion: Approve Updates (page 5) to Use of Force Policy as recommended by Chief Pagenkopf.**

Chief Pagenkopf thinks it's important to add de-escalation to the Police Department Use of Force Policy. De-escalation isn't in the policy, but officers train on it in the academy. For now, officers shall use de-escalation techniques and other lower level uses of force techniques alternative to higher levels of force when in a position to do so safely. Any officer present in observing another officer using force at that is clearly beyond that which is objectively reasonable under the circumstances shall, when in a position to safely do so, intercede to prevent the use of such excessive force. Officers shall promptly report these observations to a supervisor.

The Oregon Police Department will continue to evaluate their policy, but these are two items Pagenkopf felt should be included in the police policies right away.

Jacobson moved, seconded by Glysch, to approve updates (page 5) to Use of Force Policy, as recommended by Chief Pagenkopf.

Motion carried 6-0.

- d) Chief Pagenkopf’s Review of Oregon Police Department’s Initial Revisions to Policies and Procedures in response to George Floyd’s Death & Nationwide Protests
- e) Review of Police Chief Pagenkopf’s Email to a Concerned Village Resident re: Oregon Police Department’s Policies and Procedures.
- f) Discussion and Possible Action re: Emergency Repair to Post Office Roof – **Recommended Motion: Authorize Village Staff to spend up to \$15,000 to repair the Post Office Roof. Funding from Capital Equipment Fund.**

Gracz noted the estimate for the roof repair is a lot less than expected. He is asking the Board to approve spending up to \$5,000 if needed to repair the Post Office roof.

Bollig moved, seconded by Peterson, to Authorize Village Staff to spend up to \$5,000 to repair the Post Office Roof. Funding from Capital Equipment Fund.

Motion carried 6-0.

- g) Discussion and Possible Action re: Revised Village Job Application (Note: Application has been reviewed by Village Attorney.) – **Recommended Motion: Approve Revised Job Application**
- h)

Peterson moved, seconded by Jacobson, to approve the revised job application.

Motion carried 6-0.

- i) Discussion and Possible Action re: Request for Proposal (RFP) Executive Search Services for Village Administrator Position – Recommended Motion: Approve RFP and direct staff to send RFP to executive search firms.
Peterson moved, seconded by Carpenter, to approve RFP and direct staff to send RFP to executive search firms.

Motion carried 6-0.

- j) Discussion and Possible Action re: Purchase of School Property on North Alpine Parkway – Recommended Motion: Approve Land Offer to Purchase School Property on North Alpine Parkway for \$244,000. (Note: 2020 Borrowing will pay for purchase of property.)

Information from July 15, 2019 Village Board Meeting: Notice to Possibly Re-Purchase School property located at Jefferson Street and North Alpine Parkway pursuant to the Cooperation Agreement between the Village of Oregon and Oregon School District which “states that in event the District does not commence construction of a school on the School Site on or before December 31, 2020, either the District or the Village may elect, by written notice to the other, that the District sell and the Village purchase the School Site.” The purchase price would be \$244,000, the amount District paid the Village in 2005 for the property. – Recommended Motion: Authorize the Village Administrator to send the required notice to the Oregon School District. Motion by Jacobson to authorize the Village Administrator to send the required notice to the Oregon School District and Second by Horton. Motion carried 6-0.

Glysch moved, seconded by Horton, to approve Land Offer to Purchase School Property on North Alpine Parkway for \$244,000. (Note: 2020 Borrowing will pay for purchase of property.)

There was no discussion.

Motion carried 6-0.

- k) Discussion and Possible Action re: Sponsorship Agreement – Jaycee Park West Renovation Project – Recommended Motion: Approve Sponsorship Agreement with Sheryl Steinhauer in the amount of \$1,000.00.
Jacobson moved, seconded by Peterson, to approve a sponsorship agreement with Sheryl Steinhauer in the amount of \$1,000.00.

Motion carried 6-0.

- l) Discussion and Possible Action Re: Accepting Annual Grant from Madison Community Foundation – Recommended Motion: Direct Staff to apply the Madison Community Foundation grant of \$823.45 to the purchase of trees in Village Parks and to send a thank you note to the donor.
Glysch moved, seconded by Jacobson, to approve directing staff to apply the Madison Community Foundation grant of \$823.45 to the purchase of trees in Village Parks and to send a thank you note to the donor.

Motion carried 6-0.

- m) Discussion and Possible Action re: Appointing Village Board Member and Public Member to serve on the Tax Increment District (TID) Joint Review Board for Annual Meeting –

Recommended Motion: Select Village Board Member and Mark Below as the Public Member to serve on the TID Joint Review Board.

Peterson moved, seconded by Horton, to selected Jerry Bollig and Mark Below as the Public Member to serve on the TID Joint Review Board.

Motion carried 6-0.

- n) Discussion and Possible Action re: 2020 Street Resurfacing – Contract C Award -- Recommended Motion: Approve Wolf Paving of Oconomowoc, Wisconsin for the 2020 Street Resurfacing and Maintenance – Contract C in the amount of \$229,395.45.

Bollig moved, seconded by Peterson, to approve Wolf Paving of Oconomowoc, Wisconsin for the 2020 Street Resurfacing and Maintenance – Contract C in the amount of \$229,395.45.

Motion carried 6-0.

- o) Review of 2020 Planned Roadway Improvements

Rau quickly summarized the 2020 planned roadway improvements from the map included in the packet. There was discussion on the product being used for seal coating which is a new stronger long-term solution.

- p) Discussion and Possible Action Re: 2019 Compliance Maintenance Annual Report (CMAR) Wastewater Treatment Plant – Recommended Motion: Adopt Resolution #20-21 accepting the 2019 Compliance Maintenance Annual Report for Submission to Wisconsin Department of Natural Resources.

Horton moved, seconded by Peterson, to adopt Resolution #20-21 accepting the 2019 Compliance Maintenance Annual Report for Submission to Wisconsin Department of Natural Resources.

Motion carried 6-0.

- q) Bicycle Friendly Community – Village receives Honorable Mention Award

Glysch asked what the Village can do to improve next time. Cruz said after going through the application she noticed some items the Village can do next year. The Village has more recreational paths than commuter paths but will work on making updates with budgeting and upcoming projects.

- r) Update regarding New Phone System Village Staff processed the purchase of phones from Computer Magic and services from TDS and Spectrum

There was no discussion.

- s) Update regarding DOT's HWY 14 Project

There was no discussion.

- t) FYI – Senior Center Director Brickner had to replace the Senior Center's water heater at a cost of approximately \$10,000. Funding for the new water heater is coming from prior years borrowing and other communities' allocations.

The Senior Center water heater has to be a commercial-grade water heater. A commercial-grade water heater is more expensive than an in-home water heater. The Senior Center is required to have a

dish sterilizer since they prepare meals for many senior citizens. The water heater is moveable, so when the Senior Center moves, the water heater can move too.

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- u) Village Residents Interested in serving on any of the following Committees/Commissions/Boards should submit a completed Village Application to Village Administrator Michael Gracz at mgracz@vil.oregon.wi.us.

Applications may be obtained online at www.vil.oregon.wi.us or by calling 835-3118.

- Oregon Area Fire/EMS District Joint Board – 1 Seat Available
- Park Board – 6 Seats Available plus a student member (voting member)
- Police Commission – 1 Seat Available

There is no deadline for these seats.

15. Report of Committees

- a) June 4, 2020, Planning Commission Meeting (President Carpenter)

- 1) Discussion and Possible Action re: Approval of Ordinance #20-07 amending 17.105 (2)(C)(2)(B), 17.105 (3)(A)(2)(A), 17.105 (3)(B)(2)(A), 17.105 (4)(A)(2)(A), 17.105 (4)(B)(2)(A), 17.105 (4)(C)(2)(A), 17.105 (4)(C)(2)(B), 17.105 (5)(A)(2)(A), 17.105 (5)(B)(2)(A), 17.105 (6)(A)(2)(A), and 17.105 (6)(A)(2)(B) of the Village of Oregon Code of Ordinances relating to Indoor Institutional uses – **Commission’s Recommended Motion: Bieno moved, seconded by Molzahn to recommend approval to the Village Board to approve the ordinance amending 17.105 (2)(C)(2)(B), 17.105 (3)(A)(2)(A), 17.105 (3)(B)(2)(A), 17.105 (4)(A)(2)(A), 17.105 (4)(B)(2)(A), 17.105 (4)(C)(2)(A), 17.105 (4)(C)(2)(B), 17.105 (5)(A)(2)(A), 17.105 (5)(B)(2)(A), 17.105 (6)(A)(2)(A), and 17.105 (6)(A)(2)(B) of the Village of Oregon Code of Ordinances relating to Indoor Institutional uses. Motion carried 7-0.**

- **Possible First Motion to Consider: The Board by a 2/3 vote of the Board members may suspend the rules and waive the 1st and 2nd Readings at tonight’s meeting.**
Carpenter moved, seconded by Glysch, the Board by a 2/3 vote of the Board members may suspend the rules and waive the 1st and 2nd Readings at tonight’s meeting.

Motion carried 6-0.

- **Possible Second Motion to Consider: If the Board chooses to suspend the rules, the Board may then consider adopting Ordinance #20-07.**
Carpenter moved, seconded by Glysch, to adopt Ordinance #20-07.

Motion carried 6-0.

- 2) Discussion on conceptual plan for 769 Janesville St.- Habitat for Humanity of Dane County
Steve Hanrahan of Habitat for Humanity of Dane County appeared before the Village Board. Habitat is in the process of incorporating suggestions and working to reach out to people with concerns. Hanrahan is working with Cruz to determine how to hold a gathering with those people.

Glysch suggested developers meet with neighbors before starting a project. He thinks it will alleviate a lot of problems.

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Cruz explained this is a conceptual discussion, so neighbors' feedback is welcome. Now is the time to share ideas and get feedback.

Carpenter explained that the general public doesn't understand the bureaucratic steps of planning. In our minds, conceptual is, "Would it be cool if we did this?" In the public's mind, they see one drawing and think it is a hatched plan ready to go.

Cruz said neighbors brought up a lot of good points, and Habitat will continue to work through things. Neighbors will be notified and able to respond to changes.

- 3) Discussion on conceptual plan for 917, 919, and 947 Janesville St.- Lakestone Properties
Brett Reiman and Brian Spanos have been planning workforce housing and think this area is a good spot for it based on the need in the Village. They are looking for feedback, knowing there will be modifications moving forward. They have not engaged the neighbors yet, but they are open to doing so. They will ask the landlord to share the information with the residents of the neighboring apartment complexes. With the number of buildings that may be added to the property site, age-restricted senior housing could be a possibility for one of the buildings. The residential and commercial areas would be separate parcels.

Attorney Dregne weighed in by saying the ordinance does require the notification asked of Board members, so he thinks the Village should be careful and thoughtful about how to handle the process and how it should look.

There was a discussion about traffic along Janesville Street and Perry Parkway area and upcoming traffic analysis.

- 4) Discussion on conceptual plan for changing Oregon Parks land near Oregon Center Dr. and N. Bergamont Ave. from Commercial to Two and Multi-family Residential- All-Star Properties
The Oregon Parks brought a conceptual design to the Planning Commission for their land near Oregon Center Drive. All Planning Commission members were on board with the idea.
- 5) Discussion and Possible Action re: Town of Oregon Extra-Territorial Jurisdiction (ETC) CSM review – Van Kampen Property: **Commission's Recommended Motion: Mahr moved, seconded by Molzahn to recommend to the Village Board approval of the Town of Oregon Extra-Territorial Jurisdiction (ETC) CSM review – Van Kampen Property. Motion carried 7-0.**
Carpenter moved, seconded by Horton, to approve the Town of Oregon Extra-Territorial Jurisdiction (ETC) CSM review – Van Kampen Property.

Motion carried 6-0.

16. Minutes Not Requiring Action
 - a) None.

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17. Unfinished Business

- a) None.

18. New Business

- a) Approval of Pending NEW Operator Licenses – (Recommended Approval by Police Department)

Headquarters – Alyssa R. Schermer

Kwik Trip #302 – Christina (Tina) M. Kuhle

Glysch moved, seconded by Jacobson, to approve pending new operator licenses for

Headquarters – Alyssa R. Schermer

Kwik Trip #302 – Christina (Tina) M. Kuhle.

Motion carried 6-0.

- b) Approval of Pending RENEWAL Operator Licenses – (Recommended Approval by Police Department)

Kwik Trip #302 – Megan A. Dean

Bill's Food Center – Jesse D. Wunsch

Bill's Food Center – Kraig A. Walter

Bill's Food Center – Nicholas M. Koch

Bill's Food Center – Brent P. Kline

Bill's Food Center – Ethan S. Groves

Bill's Food Center – Ross D. Berndt-Kindschi

Glysch moved, seconded by Peterson, to approve pending renewal operator licenses for

Kwik Trip #302 – Megan A. Dean

Bill's Food Center – Jesse D. Wunsch

Bill's Food Center – Kraig A. Walter

Bill's Food Center – Nicholas M. Koch

Bill's Food Center – Brent P. Kline

Bill's Food Center – Ethan S. Groves

Bill's Food Center – Ross D. Berndt-Kindschi.

Motion carried 6-0.

- c) Approval of Pending NEW Operator Licenses – (Memo provided by Police Department)

There were none.

- d) Approval of Pending RENEWAL Operator Licenses – (Memo provided by Police Department)

Headquarters – Kayla N. Catlin

Village recommends approval of operator license. There hasn't been anything in Kayla Catlin's background since 2016.

Jacobson moved, seconded by Peterson, to approve pending renewal operator licenses for Headquarters – Kayla N. Catlin.

Motion carried 6-0.

19. Future Agenda Items

- a) At Future Board Meeting Discussion and Possible Board Direction re: Recent Compliance Checks by Police Department.

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- b) Park Shelter Fees
- c) Review of 2020 Master Calendar

20. Adjournment

Glysch moved, seconded by Peterson, to adjourn the Regular Village Board at 7:55 p.m. Monday, June 15, 2020.

Motion carried 6-0.

Additional Connection Instructions/Information

**Participate on-line in Zoom webinar by using the link at the top of the agenda to join:
(A computer, tablet or smart phone will allow participation.)**

a) Computer:

First time users will need to download and run the Zoom client app (zoom.us) for your computer. It may be easiest to use a laptop computer with built-in camera and microphone, or a desktop computer with a headset or speakers/microphone. If you would like to speak during the meeting, but do not have a microphone on your computer, you will also need to call-in with a phone.

b) Smartphone/Tablet:

First time users will need to download and run the Zoom client app (zoom.us) for your iPhone, iPad or Android device to connect with your smartphone or tablet.

c) To Watch Meeting -- Oregon Community Access (OCA Media)

Oregon Village Board Meetings are televised live by OCA Media on Spectrum Cable channel 983 and TDS cable channel 1019. Archived meetings are available for viewing on OCA Media's YouTube channel: <https://www.youtube.com/user/OCAmedia>

d) Written Public Comments:

You may send written comments to the Village Board on an issue listed on the agenda or not listed on the agenda by emailing the Village Clerk at phaag@vil.oregon.wi.us.

e) Requesting Accommodations in Advance of Meeting:

If you do not have internet access or are unable to participate electronically, please contact Village Clerk Peggy Haag for accommodations 24 hours in advance of the meeting. Her phone number is 835-6282.

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four (24) hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

Submitted by,
Peggy Haag, Village Clerk