



VILLAGE OF OREGON WISCONSIN INCORPORATED 1883

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Pursuant to Wis. Stat. § 19.84, notice is hereby given to the public by the Village President, that the following meeting will be held:

Meeting:	Village Board of Oregon	Date:	Monday, May 6, 2024
Location:	Village Hall; 101 Alpine Parkway	Time:	5:00 PM

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 101 Alpine Parkway, Oregon, Wisconsin, at least twenty-four (24) hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

MEETING MINUTES

- 1) Call to Order.
Village President Phil Van Kampen called the Village Board meeting to order at 5:00 p.m. on Monday, May 06, 2024.

- 2) Roll Call.
Present: Carlene Bechen (arrived 5:03 p.m.), Tim Higgins, Tom Kirchdoerfer, Jason Mahnke, Lynn McDaniel, Amanda Peterson, & Phil Van Kampen

Also Present: Village Administrator Martin Shanks, Village Attorney Derek Panches, Public Works Director Jeff Rau, Finance Director Lisa Novinska, Assistant Public Works Director Lauren Striegl, Chief of Police Jennifer Pagenkopf, Director of Community Development Elise Cruz, Recreation & Programming Coordinator Liane Rhodes, Senior Center Director Rachel Brickner, Library Director Jennifer Endres Way, Village Clerk Candie Jones, and seven (7) members of the public

- 3) Approval of April 15, 2024 and April 16, 2024 Village Board meeting minutes if correct, and correction of mistakes, if any (staff recommendation: motion to approve as presented).
Kirchdoerfer moved, seconded by Higgins to approve the 04-15-2024 and 04-16-2024 Village Board meeting minutes. Motion carried 6-0. Bechen was not in attendance for this item.

- 4) Public Appearances, Comments, and Communications (items are for discussion and / or possible action).
 - a) Public Comment. This part of the agenda allows members of the public to provide information to the Village Board, including items both on and off the agenda. Under the Open Meetings Law, this agenda item allows the Board to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. Board members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Board agenda. However, Board members may not expand their discussion beyond such procedural matters. Fifteen (15) minutes will be provided for this item with a three (3) minute maximum per speaker; otherwise, the agenda will proceed as posted. (This note may not be read at Board meetings.)

Jessica Hutter, 524 South Main Street, appeared for this item. She inquired about the timeline of the 2024 South Main Street Improvement Project [item 8(a)].

b) Presentation from Vandewalle & Associates regarding updates on zoning code text amendments project.

Sonja Kruesel, Vandewalle & Associates, was in attendance for this item. She reviewed the proposed zoning code text amendments provided in the packet of information. She indicated the Planning Commission has been working through them.

Peterson requested that citizens having chickens and/or bees be invited to the public hearing.

Higgins would like the definition of “family” to be more simplified.

5) Approval of vouchers in the amount of \$1,025,082.07 (staff recommendation: motion to approve as presented).

Mahnke moved, seconded by Peterson to approve the vouchers dated 05-06-2024 in the amount of \$1,025,082.07.

Roll call vote: McDaniel – yes; Van Kampen – yes; Peterson – yes; Kirchdoerfer– yes; Mahnke – yes; Bechen – yes; Higgins - yes. Motion carried 7-0.

6) Consent Agenda – None.

7) Reports of Committees (items are for discussion and / or possible action).

a) Sustainability Committee.

1. Resolution No. 24-11 Declaring May 2024 as “Less Mow May” (staff recommendation: motion to approve as presented).

Peterson moved, seconded by Bechen to approve Resolution No. 24-11 Declaring May 2024 as “Less Mow May”. Motion carried 7-0.

8) Unfinished Business (items are for discussion and / or possible action).

a) 2024 South Main Street & Utility Improvements Project Special Assessments.

1. Public Hearing. Members of the public may present comments to the Village Board related to the topic at hand. A time limit of 3 minutes per speaker is set.

Van Kampen opened the public hearing at 5:29 p.m.

The following people appeared for this item. They asked general questions about the project, project timeline, and payment options for the special assessments.

- Pam Mathers, 648 South Main Street
- Cathy Schlapper, 516 South Main Street

Striegl reported the contractor is anticipated to begin on June 5th and end on September 5th. As always, this schedule is subject to change due to weather conditions. She mentioned more information would be available in the coming weeks.

Van Kampen closed the public hearing at 5:37 p.m.

2. Resolution No. 24-10 Final Resolution authorizing Public Improvements and Levying Special Assessments against benefited property for the 2024 South Main Street & Utility Improvements Project (staff recommendation: motion to approve as presented).

Mahnke moved, seconded by Peterson to approve Resolution No. 24-10 Final Resolution authorizing Public Improvements and Levying Special Assessments against benefited property for the 2024 South Main Street & Utility Improvements Project. Motion carried 7-0.

- b) Review bids for 2024 Street Resurfacing and Maintenance – Contract A (South Perry Parkway from Alpine Parkway termini to the west edge of railroad tracks, South Burr Oak Avenue from Cherry Wood Drive to South Perry Parkway, and Union Road between South Perry Parkway and Lincoln Road) and potentially accept the base bid, supplemental bid, and alternate bid and award the contract to Payne & Dolan, Inc. in the amount of \$468,298.20 (staff recommendation: motion to approve as presented).

Peterson moved, seconded by Kirchdoerfer to approve bid for the 2024 Street Resurfacing and Maintenance – Contract A (South Perry Parkway from Alpine Parkway termini to the west edge of railroad tracks, South Burr Oak Avenue from Cherry Wood Drive to South Perry Parkway, and Union Road between South Perry Parkway and Lincoln Road) and potentially accept the base bid, supplemental bid, and alternate bid and award the contract to Payne & Dolan, Inc. in the amount of \$468,298.20. Motion carried 7-0.

- 9) New Business (items are for discussion and / or possible action).

- a) Close Village Hall offices on Wednesday, May 15, 2024 for final clean up of 117 Spring Street facility (staff recommendation: motion to approve as presented).

Mahnke moved, seconded by Higgins to close Village Hall offices on Wednesday, May 15, 2024 for the final clean-up of 117 Spring Street facility. Motion carried 7-0.

- b) Review budgetary projections and referendum information to exceed levy limits.

Shanks reviewed and referenced his memo dated 05-06-2024 provided in the packet of information. The memo explained current property tax levy limits, budgeting challenges and projections, and information on a referendum to exceed the property levy limit. Also included in the packet of information are informational articles about property tax levy limit referendums.

There was a general discussion among the members and staff about budgeting challenges.

There was an agreement among the members to begin the steps to conduct a referendum to exceed the property levy limit. They would like to have more information before planning which election to conduct the referendum. Shanks reported Ehlers will be at the May 20th meeting to provide an informational presentation.

Shanks encouraged the members to think about the upcoming 2025 budget cycle and be prepared to provide guidance for department heads. Members encouraged constraining 2025 budgets and maintaining current wages and services.

There was discussion about funding the Lieutenant position for the full year in 2025 and where the funds would come from if it was decided to hire a public relations /

communication to help with the referendum and/or conduct a staffing study as part of the process.

Shanks mentioned there may be possibilities to use surplus funds and/or fund balance if it doesn't drop below the 25% minimum requirement to fund the Lieutenant position in 2025. He further mentioned there may be opportunities to evaluate the 2024 budget status and see if there are areas where funds could be reallocated. Another opportunity may be to use 2024 contingency funds.

McDaniel wants the public to know that the hiring of the Lieutenant position is **not** the cause for going to referendum. The reason for exploring the referendum option has been an ongoing discussion to address budget shortfalls and is related to the limitations the current funding system offers. Bechen agreed and mentioned she believes the long-term solution would be for the State Legislature to fix the broken funding system for funding local governments and its services.

There will be further discussion on this item at the next meeting and after the presentation from Ehlers.

10) Reports of Village Officers, Department Heads, and Consultants. Informational only. No action by the Village Board will be taken. See reports in meeting packet.

a) Village Administrator Report.

11) Announcements and Miscellaneous Business.

a) Announcements, comments, communications, upcoming meetings and events, and miscellaneous business. Village Board members may provide brief statements, but no discussion or action of the body shall occur.

1. Proclamation recognizing National Library Week between April 7th – April 13th, 2024.
2. Proclamation recognizing Municipal Treasurers Appreciation Week between April 21st and April 27th, 2024.
3. Proclamation recognizing Municipal Clerk Appreciation Week between May 5th and May 11th, 2024.
4. Proclamation recognizing National Police Week between May 12th and May 18th, 2024.
5. Proclamation recognizing National Public Works Week between May 19th and May 25th, 2024.
6. Proclamation recognizing National Emergency Medical Services (EMS) Week between May 19th and May 25th, 2024.
7. Grant award of up to \$670,500 for the planned 2025 N. Oak Street reconstruction project from the Wisconsin Department of Transportation.

8. Oregon Area Senior Center Brat Bash to be held Friday, May 10th 11:00 am – 1:00 pm.

9. Saturday, May 18th Jaycee Community Park Dedication at 9:30 am & Kids Get Fit Event beginning from 9:00 am to Noon.

b) Future Agenda Items. This item gives Village Board members the opportunity to place a topic on a future agenda for discussion and / or potential action. The Board may, if desired, conduct a vote on proposed topics to determine whether a majority of members agrees the topic should be placed on a future agenda. Discussion and actions shall be limited to procedural future agenda setting matters.

Bechen reported the Diversity, Equity, and Inclusion Committee has a vacancy and would like to appoint a new member. She mentioned she would also like to discuss the community conversation and survey items the DEI Committee has been working on.

McDaniel would like to talk about a Village Board Outreach opportunity.

12) Closed Session Business (items are for discussion and / or possible action).

Under Wis. Stats. § 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Attendance is limited to the Village Board and, at its discretion, any necessary staff, other officers, and other individuals whose presence is necessary for the business at hand.

a) Deliberate the investment of public funds, purchasing of public properties, and related negotiation strategy for future economic growth and expansion of the Village.
Mahnke moved, seconded by Kirchdoerfer to meet in closed session at 7:08 p.m. pursuant to Wis. Stats. § 19.85(1)(e) to deliberate the investment of public funds, purchasing of public properties, and related negotiation strategy for future economic growth and expansion of the Village.

Roll Call Vote: Peterson – yes; Kirchdoerfer – yes; McDaniel– yes; Van Kampen – yes; Bechen – yes; Higgins – yes; Mahnke- yes. Motion carried 7-0.

13) Adjournment.

Kirchdoerfer moved, seconded by Bechen to adjourn the Village Board meeting from closed session at 8:17 p.m. on Monday, May 6, 2024. Motion carried 7-0.

Submitted by,

Candie M. Jones
Village Clerk