

VILLAGE OF OREGON

Village Board Meeting

AGENDA

Monday, April 19, 2021

**5:00 P.M.**

Virtual Meeting

Connection Instructions (Additional Instructions/Information may be found at the end of the agenda.)

Virtual Meeting will be held at: Join Zoom Meeting

Zoom login info:

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83898221738>

**Meeting ID: 838 9822 1738**

Passcode: 182287

Call In

1-312-626-6799

**Meeting ID: 838 9822 1738**

Passcode: 182287

1. Call to Order
2. Roll Call
3. Thank You to President Carpenter for Years of Service on the Village Board
4. Thank You to Trustee Jacobson for Years of Service on the Village Board
5. Village Administrator's Thank You to the Village Board, Staff and Community
6. Community Input.

This part of the agenda allows members of the public to provide information to the Village Board, including on items not listed on the Board's agenda. Under the Open Meetings Law, this section of the agenda allows the Board to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. Fifteen (15) minutes will be provided; otherwise the agenda will proceed as posted. Note for

Board Members and Public: After receiving information from a member of the public, Board members need to be careful about how they discuss an issue among themselves. Board members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Village Board agenda. However, Board members may not expand their discussion beyond such procedural matters. (This note will not be read at Board meetings.)

7. Public Appearance
  - a) None
8. Approval of Minutes
  - a) None
9. Approval of Vouchers
10. Proclamations and Announcements
  - a) Board Comments:
  - b) Staff Comments:
    - 1) Reminder of Senior Center Drive-Through Brat Bash – Friday, May 7th  
11:00AM to 1:00PM
    - 2) April 24, 2021 Drug Take Back Day (**Chief Pagenkopf**)
    - 3) Upcoming Meetings:
      - **Tuesday**, April 20, 2021 Special Organizational Board Meeting
      - May 3, 2021 Board Meeting
11. Communication and Miscellaneous Business
  - a) Retirement Notice from Assistant Public Works Director Gary Disch
  - b) Discussion and Possible Action re: Possible Sick Leave Conversion Plan Payment of ~~\$81,095.76~~ \$83,545.91 to Assistant Public Works Director Gary Disch upon his retirement (Note: Budgeted in Fund 201) – **Recommended Motion: Approve Payment to Disch**
  - c) Discussion and Possible Action re: Declaring Assistant Public Works Director’s Village Cell Phone as Surplus and selling the phone to Gary Disch in the amount of \$100.00 – **Recommended Motion: Declare Gary Disch’s cell phone as surplus and agree to sell the phone to Gary for the amount of \$100.00**
  - d) Discussion and Possible Action re: Resolution #21-23 Development of Jaycee Park West Establishing \$4,000,000 as Village’s Commitment for Project – **Recommended Motion: Approve Resolution #21-23.**

- e) Discussion and Possible Action re: Resolution #21-24 Approving the Dissolution of the Cable TV Committee – **Recommended Motion: Approve Resolution #21-24.**
- f) Discussion and Possible Action re: Contract Award – 2021 Street & Utility Improvements – North Main Street/CTH MM – **Recommended Motion: Accept the bid and award the contract for the 2021 Street & Utility Improvements – North Main Street / CTH MM Project to Speedway Sand & Gravel in the amount of \$842,729.64.**
- g) Discussion with Forward Development Group and Possible Board Action re: Outstanding Invoices Balance – **Recommended Motion: Approve Agreement for Paying of Fees**
- h) Discussion and Possible Action re: Resolution # 21-25 approving Annexation Agreement between Highlands of Netherwood. LLC and the Village of Oregon (Second Annexation - Former Tarkenton Property)  
**02-04-2021 Planning Commission’s Motion: Molzahn moved, seconded by Schnelle to recommend to the Village Board the approval of the annexation of 5264 County Hwy. CC (the “Tarkenton parcel”) from the Town of Oregon to the Village of Oregon and Temporary Zoning of RH-35. Motion carried 7-0. Recommended Motion: Adopt Resolution #21-25 Approving Annexation Agreement**
- i) Discussion and Possible Action re: Annexation Ordinance #21-07 for Former Tarkenton Property –An Ordinance Providing for the Direct Annexation of a Portion of the Town of Oregon
  - **Possible First Motion to Consider: The Board by a 2/3 vote of the Board members may suspend the rules and waive the 1st and 2<sup>nd</sup> Readings at tonight’s meeting.**
  - **Possible Second Motion to Consider: If the Board chooses to suspend the rules, the Board may then consider adopting Ordinance #21-07**
- j) Discussion and Possible Action re: Resolution #21-22 A Resolution to Discontinue Lindelse Street (Highlands of Netherwood ) – **Recommended Motion: Approve Resolution 21-22**

12. Report of Committees

- a) April 15, 2021 Planning Commission Meeting (**President Carpenter**)
  - 1. Discussion and Possible Action re: Preliminary Replat of Phase 3 Highlands of Netherwood subdivision, submitted by Forward Development Group – **Planning Commission Recommendation: Molzahn moved, seconded by Mahr to recommend to the Village Board the approval of the Preliminary Replat of Phase 3 Highlands of Netherwood subdivision, submitted by Forward Development Group. Conditioned upon meeting the recommendations in the Village Planner & Zoning Administrator Elise Cruz’s memo dated April 8, 2021. Motion carried 7-0.**

2. Discussion and Possible Action re: Ordinance #21-06 to approve a General Development Plan (GDP), submitted by Habitat for Humanity of Dane County for Planned Development Zoning with MR-8 underlying zoning at 769 Janesville St. – **Planning Commission Recommendation: Bieno moved, seconded by Molzahn to recommend to Village Board the approval of Ordinance #21-06 to approve a General Development Plan (GDP), submitted by Habitat for Humanity of Dane County for Planned Development Zoning with MR-8 underlying zoning at 769 Janesville St. Motion carried 7-0.**
    - **Possible First Motion to Consider: The Board by a 2/3 vote of the Board members may suspend the rules and waive the 1<sup>st</sup> and 2<sup>nd</sup> Readings at tonight’s meeting.**
    - **Possible Second Motion to Consider: If the Board chooses to suspend the rules, the Board may then consider adopting Ordinance #21-06.**
  
  3. Discussion and Possible Action re: Specific Implementation Plan (SIP) for 769 Janesville St. submitted by Habitat for Humanity of Dane County – **Planning Commission Recommendation: Bieno moved, seconded by Molzahn to recommend to the Village Board the approval of the Specific Implementation Plan (SIP) for 769 Janesville St. submitted by Habitat for Humanity of Dane County. Conditioned upon staff approval, recommendations in staff letters, and final HOA documents to be handled by Habitat for Humanity of Dane County. Motion carried 7-0.**
  
  4. **FYI Only** -- Conceptual discussion with Jeff Mason re: potential annexation of property along Lincoln Rd./Bluehaven Farms
- b) April 13, 2021 Park Board Meeting (**Village Planner Cruz & Village Administrator Gracz**)
1. FYI Only -- Oregon Nature Alliance Information
  2. FYI Only -- Lerner Park/Oregon Rotary Club Information
  3. FYI Only -- Oregon Youth Sports Inc. re: development of Anderson Farm County Park for playing fields and possible appointment of a Park Board member to OYS Inc. board
  4. Discussion and Possible Action re: Use of parks for athletic practices and games
    - a) Highlands of Netherwood playing field weekend use for soccer – **The Park Board agreed with Village Staff’s recommendation to not use Highland of Netherwood’s playing field on weekends, at this time. It might be available for the fall playing season.**
    - b) **Park Board Motion: Klein moved, seconded by Van Kampen to recommend Village Board approval for Oregon Soccer to use Rustic**

**Vineyard, Norm Champion, and High Meadow Neighborhood Parks with a backup option for use of Stone Ridge and Windcrest Parks as presented in Eric Anderson's April 12, 2021 e-mail. Motion carried.**

**c) Park Board Motion: Jameson moved, seconded by Klein, to recommend Village Board approval of Oregon Youth Football use of Kiser Park for games and Bergamont Park for practice in the Fall of 2021. Motion carried.**

5. Discussion and Possible Action re: Use of 102 and 153 Alpine Parkway lots for temporary athletic field use in 2021 – **Park Board Motion: Van Kampen moved, seconded by Jameson, to recommend Village Board approval to use 102 and 153 Alpine Parkway for temporary athletic field for use by soccer, lacrosse, ultimate Frisbee, youth football, and rugby. Motion carried.**

6. Discussion and Possible Action: Installation of bat houses at Stone Ridge Park on Cherry Wood – **Park Board Motion: Van Kampen moved, seconded by Frisch, to recommend Village Board approval to installation bat houses at Stone Ridge Park on Cherry Wood through the end of 2021 and amended the motion to add Public Works may approve the location of bat houses and parties installing the bat houses are responsible for upkeep and maintenance. Public Works will recycle the wood if bat houses are in disrepair. Motion carried.**

7. FYI Only - Oregon Wellness Coalition- April Park Clean Up (runs through April 30<sup>th</sup>)

13. Minutes Not Requiring Action

a) Library Board Meeting – March 10, 2021

14. Unfinished Business

a) None

15. New Business

a) None

16. Future Agenda Items

a) At May 3rd Board Meeting, update Resolution #21-05 COVID-19 Emergency Order, Review Employee Leave Policy and Continuing to Waive Disconnecting Utility Services

b) OCA Media's Quarterly Report in June

c) At Future Board meeting re: Recent Compliance Checks by Police Department.

d) Park Shelter Fees

- e) Preparing Citizen Guide for assistance in understanding the roles of Village Board and Police Commission as they relate to the oversight of the Police Department

## 17. Adjournment

### Additional Connection Instructions/Information

Participate on-line in Zoom webinar by using the link at the top of the agenda to join:  
(A computer, tablet or smart phone will allow participation.)

a) Computer:

First time users will need to download and run the Zoom client app (zoom.us) for your computer. It may be easiest to use a laptop computer with built-in camera and microphone, or a desktop computer with a headset or speakers/microphone. If you would like to speak during the meeting, but do not have a microphone on your computer, you will also need to call-in with a phone.

b) Smartphone/Tablet:

First time users will need to download and run the Zoom client app (zoom.us) for your iPhone, iPad or Android device to connect with your smartphone or tablet.

c) To Watch Meeting -- Oregon Community Access (OCA Media)

Oregon Village Board Meetings are televised live by OCA Media on Spectrum Cable channel 983 and TDS cable channel 1019. Archived meetings are available for viewing on OCA Media's YouTube channel: <https://www.youtube.com/user/OCAmedia>

d) Written Public Comments:

You may send written comments to the Village Board on an issue listed on the agenda or not listed on the agenda by emailing the Village Clerk at [phaag@vil.oregon.wi.us](mailto:phaag@vil.oregon.wi.us).

e) Requesting Accommodations in Advance of Meeting:

If you do not have internet access or are unable to participate electronically, please contact Village Clerk Peggy Haag for accommodations 24 hours in advance of the meeting. Her phone number is 835-6282.

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four (24) hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.