



VILLAGE OF OREGON
WISCONSIN

INCORPORATED 1883

101 Alpine Parkway Oregon, WI 53575 | Phone: (608) 835-3118 | Fax: (608) 835-6503
vil.oregon.wi.us | Find us on Facebook!

Pursuant to Wis. Stat. § 19.84, notice is hereby given to the public by the Village President, that the following meeting will be held:

Meeting:	Village Board of Oregon	Date:	Monday, April 1, 2024
Location:	Village Hall; 101 Alpine Parkway	Time:	5:00 PM

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 101 Alpine Parkway, Oregon, Wisconsin, at least twenty-four (24) hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

MEETING MINUTES

- 1) Call to Order.
Village President Phil Van Kampen called the Village Board meeting to order at 5:00 p.m. on Monday, April 01, 2024.

- 2) Roll Call.
Present: Carlene Bechen, Tim Higgins, Tom Kirchdoerfer, Lynn McDaniel, Amanda Peterson, & Phil Van Kampen

Absent: Jason Mahnke (excused)

Also Present: Village Administrator Martin Shanks, Village Attorney Derek Panches, Public Works Director Jeff Rau, Assistant Public Works Director Lauren Striegl, Finance Director Lisa Novinska, Chief of Police Jennifer Pagenkopf, Director of Community Development Elise Cruz, Recreation and Programming Coordinator Liane Rhodes, Senior Center Director Rachel Brickner, Library Director Jennifer Endres Way, Village Clerk Candie Jones, and five (5) members of the public

- 3) Approval of March 18, 2024 Village Board meeting minutes if correct, and correction of mistakes, if any (staff recommendation: motion to approve as presented).
Higgins moved, seconded by Kirchdoerfer to approve the 03-18-2024 Village Board meeting minutes. Motion carried 6-0.

- 4) Public Appearances, Comments, and Communications (items are for discussion and / or possible action).
 - a) Public Comment. This part of the agenda allows members of the public to provide information to the Village Board, including items both on and off the agenda. Under the Open Meetings Law, this agenda item allows the Board to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. Board members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Board agenda. However, Board members may not expand their discussion beyond such procedural matters. Fifteen (15) minutes will be provided for this item with

a three (3) minute maximum per speaker; otherwise, the agenda will proceed as posted. (This note may not be read at Board meetings.)

There were no public comments.

- b) Oregon Area Fire-EMS District presentation of Annual Report for 2023.
Fire Chief Glenn Linzmeier and Division Chief of EMS Casey Jesberger were in attendance for this item. They reviewed the 2023 annual report provided in the packet of information. Linzmeier reported staffing is the largest budgetary expense and need especially as the district continues to grow. He noted the importance of continuing to support increasing the part-time employees' wages to stay competitive with surrounding municipalities.

- 5) Approval of vouchers in the amount of \$701,001.88 (staff recommendation: motion to approve as presented).

Bechen moved, seconded by McDaniel to approve the vouchers dated 04-01-2024 in the amount of \$701,001.88.

Roll call vote: Higgins – yes; Bechen – yes; McDaniel – yes; Peterson – yes; Van Kampen – yes; Kirchdoerfer - yes. Motion carried 6-0.

- 6) Consent Agenda (staff recommendation: motion to approve the consent agenda items as presented).

- a) Resolution No. 24-05 A resolution accepting adjusted Urban Area Boundary for Wisconsin Department of Transportation Functional Classification System.

- b) Proposal for Fire Alarm Upgrade at Police Department with Omni Technologies, LLC in the amount of \$8,471.

- c) Public Art Applications for Mostafa Kachchaf, Andree Valley, Christian Felland, and Erika Koivunen to loan artwork to the Village art program at a cost covered by donations of \$1,000 each.

- d) Resolution No. 24-07 Amendment #2 to the 2023 Budget to account for year-end adjustments.

- e) Approval of Deputy Village Administrator / Village Clerk job description.

Bechen moved, seconded by Kirchdoerfer to approve consent agenda items 6 (a) – 6 (e). Motion carried 6-0.

- 7) Reports of Committees (items are for discussion and / or possible action).

- a) Sustainability Committee.

1. Organics Collection and Composting Subsidy Agreement with Green Box, LLC for a one-year subsidy of up to \$12,000 for 100 residential organics collection and compost services (Committee and staff recommendation: motion to approve as presented).

Ben Stanger, Green Box LLC owner, was in attendance for this item. McDaniel referenced and reviewed Shanks' memo dated 04-01-2024 and the material provided in the packet of information.

Peterson moved, seconded by Higgins to approve the Organics Collection and Composting Subsidy Agreement with Green Box, LLC for a one-year subsidy of up to \$12,000 for 100 residential organics collection and compost services with correcting minor language revisions and section references on pg. 2, 4, & 5 presented and discussed during the meeting. Motion carried 6-0.

- 8) Unfinished Business – None.
- 9) New Business – None.
- 10) Reports of Village Officers, Department Heads, and Consultants. Informational only. No action by the Village Board will be taken. See reports in meeting packet.
 - a) Village Administrator Report.
 - b) Director of Public Works Report. Update on downtown planters and flower boxes.
 - c) Police Chief Report. Notice of revisions to Management Plan Policy, School Resource Officer Policy, and Juvenile Policy.
- 11) Announcements and Miscellaneous Business.
 - a) Announcements, comments, communications, upcoming meetings and events, and miscellaneous business. Village Board members may provide brief statements, but no discussion or action of the body shall occur.

Higgins reminded the community that Tuesday, April 2nd is Election Day. Jones encouraged voters to confirm their polling place at www.myvote.wi.gov before heading out to vote.
 - b) Future Agenda Items. This item gives Village Board members the opportunity to place a topic on a future agenda for discussion and / or potential action. The Board may, if desired, conduct a vote on proposed topics to determine whether a majority of members agrees the topic should be placed on a future agenda. Discussion and actions shall be limited to procedural future agenda setting matters.

The Diversity, Equity, & Inclusion Committee will provide dates for upcoming community listening sessions.
- 12) Closed Session Business (items are for discussion and / or possible action).

Under Wis. Stats. § 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Attendance is limited to the Village Board and, at its discretion, any necessary staff and other individuals whose presence is necessary for the business at hand.

 - a) Village Administrator employment agreement.

Kirchdoerfer moved, seconded by Higgins to meet in closed session at 6:03 p.m. pursuant to Wis. Stats. § 19.85(1)(c) to discuss the Village Administrator employment agreement.

Roll Call Vote: Van Kampen – yes; Peterson – yes; McDaniel – yes; Kirchdoerfer – yes; Higgins – yes; Bechen – yes. Motion carried 6-0.

- 13) Adjournment.
Van Kampen moved, seconded by Peterson to adjourn the Village Board meeting from closed session at approximately 7:00 p.m. on Monday, April 01, 2024. Motion carried 6-0.

Submitted by,

Candie M. Jones
Village Clerk