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Pursuant to Wis. Stat. § 19.84, notice is hereby given to the public by the Village President, that the following meeting will be held:

Meeting:	Village Board of Oregon	Date:	Monday, March 18, 2024
Location:	Village Hall; 101 Alpine Parkway	Time:	5:00 PM

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 101 Alpine Parkway, Oregon, Wisconsin, at least twenty-four (24) hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

MEETING MINUTES

- 1) Call to Order.
Village President Phil Van Kampen called the Village Board meeting to order at 5:00 p.m. on Monday, March 18, 2024.
- 2) Roll Call.
Present: Tim Higgins, Tom Kirchoerfer, Jason Mahnke, Lynn McDaniel, Amanda Peterson, & Phil Van Kampen

Absent: Carlene Bechen (excused)

Also Present: Village Administrator Martin Shanks, Village Attorney Derek Panches, Public Works Director Jeff Rau, Assistant Public Works Director Lauren Striegl, Finance Director Lisa Novinska, Chief of Police Jennifer Pagenkopf, Director of Community Development Elise Cruz, Recreation and Programming Coordinator Liane Rhodes, Senior Center Director Rachel Brickner, Library Director Jennifer Endres Way, Village Clerk Candie Jones, and nine (9) members of the public
- 3) Approval of March 4, 2024 Village Board meeting minutes if correct, and correction of mistakes, if any (staff recommendation: motion to approve as presented).
Mahnke moved, seconded by Higgins to approve the 03-04-2024 Village Board meeting minutes. Motion carried 6-0.
- 4) Public Appearances, Comments, and Communications (items are for discussion and / or possible action).
 - a) Public Comment. This part of the agenda allows members of the public to provide information to the Village Board, including items both on and off the agenda. Under the Open Meetings Law, this agenda item allows the Board to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. Board members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Board agenda. However, Board members may not expand their discussion beyond such procedural matters. Fifteen (15) minutes will be provided for this item with

a three (3) minute maximum per speaker; otherwise, the agenda will proceed as posted. (This note may not be read at Board meetings.)

Sara Dewey, 266 N. Main St., appeared for this item. She read aloud part of a statement expressing concern with an article submitted to the Oregon Observer. The statement has been made part of the packet of information.

Mike Wunsch, 299 N. Main St. appeared for this item. He continued Ms. Dewey's statement.

I am here as a resident and a village board candidate.

Tom and Lynn it seems you are a part of something not of your doing, I recognize and appreciate this.

There has been an attack fabricated against Mike Wunsch and me by people who do not want to see either of us elected.

I am including some of these people in the false accusations and statements made by Steve Zach in his letter to the editor in the Oregon Observer on Friday, March 15, 2024. Part of his letter is related to an event one year ago.

Regarding the event, the village board did the same thing, using the same topic, at the last-minute to discredit Mike Wunsch. As a leader in last year's race, Mike threatened the "status quo", village leaders did not want Mike on the board and still don't.

Last year, The Observer reported the board member responses to the event that was intended to smear Mike's reputation, integrity, and character. It worked! It worked so well that here we are again. This time I am included in the attack.

The Oregon Observer ran an article March 8th last year. In part the article read:
- According to a formal statement of condemnation made by Village Board Vice President Amanda Peterson at the Village Board meeting, on Monday, March 6, . . .
"They handed out sheets of paper that declared they were being discriminated against. . . This was an outrageous act born of privilege." . . . Carlene Bechen and Phil Van Kampen echoed Peterson's statement. These vicious and unsubstantiated attacks are unbecoming of elected officials who are supposed to represent the entire community, not special interests.

Fast forward to today, Zach's current letter to the editor is wrong. Those of you quoted in the article and the Oregon Observer article last year were also wrong.

I was not named in the article and as far as I know I have not been named publicly until now. There was a reason for this. I was there as an observer. I did not create a disturbance, I did not hand out sheets of paper, I was not "escorted" out by police, and I was not charged with anything because I did not do anything wrong!

There were a limited number of people who knew I was there for example those of you who are quoted in the article. How did Steve Zach know, who fed my name and information to him and why? Someone (or people) threatened by both Mike's and my campaigns and the strong support we seem to be gaining.

Phil, Amanda, Carlene and Steve Zach, as an observer, I recorded the entire event. My statements are verifiable, are yours?

In the past Amanda has made the statements "we have done it this way before" and "it is legal". That does make something said or done the right thing to do.

There is no possibility for change, progress, or improvement when one has this way of thinking.

In his letter, Zach also states in his experience my type of campaign is generally agenda driven. Steve is correct! Where he is incorrect, is my campaign is not about a personal agenda. Listening to residents the last few months, I have heard people repeatedly say they are tired of how our village government operates, makes decisions, conducts business, and doesn't include them; residents want change! It is their agenda!

Mike Wunsch and I started early in this campaign and have worked very hard to learn what is important to the residents of our community, what they value, and what they are concerned about. We have spoken publicly about these things. Attacking us is a way of deflecting because what we have said is fact based and because we have gained support and a lot of it! At the same time, we are being attacked, your constituents are being attacked. Because you have done it before, doesn't mean it was right then or now!

Don't you agree the tactics being used to deflect are wrong? Even though "it's been done this way before?"

False statements and accusations are a tactic used when a candidate cannot dispute the facts presented by other candidates during campaign season.

Citizens have a choice. Shouldn't they be provided facts, not fabricated, false statements and accusations? I think so.

Thank you,
Sara Dewey
Village of Oregon Board Candidate

Joe Szpak, 475 Cleddell Street, appeared for item 7 (a) (1). He thanked the Public Works Committee for modifying the mowing plan and would like the Village Board to consider mowing High Meadows Dry Basin (Large) more frequently than once per month.

b) Application for a Class "B" Fermented Malt Beverage License submitted by Proactive LLC d/b/a Bad Art Co. located at 787 N. Main Street Ste. 105.

1. Public Hearing. Members of the public may provide information to the Village Board related to the topic at hand. A time limit of 3 minutes per speaker is set.

Van Kampen opened the public hearing at 5:10 p.m.

Emma Dehlinger, 5021 West Netherwood Rd. owner of Proactive LLC was in attendance for this item.

There were no public comments.

Van Kampen closed the public hearing at 5:11 p.m.

2. Village Board discussion and potential action (staff recommendation: motion to approve application contingent upon completed inspection reports from the Police Department, Fire District, and Building Inspector).

Kirchdoerfer moved, seconded by Higgins to approve the Class "B" Fermented Malt Beverage License Application submitted by Proactive LLC d/b/a Bad Art Co. located at 787 N. Main Street Ste. 105. Motion carried 6-0.

- 5) Approval of vouchers in the amount of \$4,910,336.39 (staff recommendation: motion to approve as presented).

Higgins moved, seconded by Mahnke to approve the vouchers dated 03-18-2024 in the amount of \$4,910,336.39.

Roll call vote: Peterson – yes; McDaniel – yes; Van Kampen – yes; Mahnke – yes; Kirchdoerfer – yes; Higgins - yes. Motion carried 6-0.

- 6) Consent Agenda (staff recommendation: motion to approve the consent agenda items as presented).

a) Resolution No. 24-06 Amendment #1 to the 2023 Budget to account for year-end adjustments.

b) Five Year Repayment Agreement with Nicholas Vaassen for Police Officer employment expenses.

c) Five Year Repayment Agreement with Kyle Wiessinger for Police Officer employment expenses.

d) 2024 Land Use Lease with John & Gary Doerfer to farm approximately 13.2 acres of land owned by the Village of Oregon located east of N. Alpine Parkway and north of the Oregon Public Library.

e) Agreement with Dane County for the production of digital terrain and orthophotography data, and the acquisition, analysis and development of the data and its conversion to a usable product (2024 Fly Dane Program) in the amount of \$1,650.

f) Authorize trade in of the 2019 John Deere 1585 mower and related appurtenances and the purchase of a 2024 John Deere 1585 mower and related appurtenances from Mid-State Equipment for a total cost of \$36,254.70.

g) Task Order No. 2024-01 with Ruckert & Mielke, Inc. for East Lincoln Street Phase 1 Environmental Site Assessment related to planned 2026 East Lincoln Street Reconstruction project in the amount of \$5,000.

Mahnke moved, seconded by McDaniel to approve consent agenda items 6 (a) – 6 (g). Motion carried 6-0.

- 7) Reports of Committees (items are for discussion and / or possible action).

a) Public Works & Utilities Committee.

1. Amendment to Village Mowing Area & Priority Assignment program modifying High Meadow Dry Basin (Large) mowing frequency from 3 (twice per year) to 2 (once per month) (Committee recommendation: motion to approve as presented).
Rau referenced his memo dated 03-13-2024 provided in the packet of information.

McDaniel moved, seconded by Higgins to approve the Amendment to Village Mowing Area & Priority Assignment program modifying High Meadow Dry Basin (Large) mowing frequency from 3 (twice per year) to 2 (once per month). Motion carried 6-0.

- b) Plan Commission.
 - 1. Certified Survey Map redividing property located at 249 and 267 N. Main Street into two lots, submitted by Northpointe Development on behalf of the Village of Oregon (Commission and staff recommendation: motion to approve as presented). **Mahnke moved, seconded by Peterson to approve the Certified Survey Map (CSM) redividing property located at 249 and 267 N. Main Street into two lots, submitted by Northpointe Development on behalf of the Village of Oregon. Motion carried 6-0.**

- c) Park Board.
 - 1. Resolution No. 24-04 Amending the adopted 2024 Village Fee Schedule related to Park Shelter & Athletic Facility Reservation Fees (Parks Board and staff recommendation: motion to approve as presented). **McDaniel moved, seconded by Peterson to approve Resolution No. 24-04 Amending the adopted 2024 Village Fee Schedule related to Park Shelter & Athletic Facility Reservation Fees. Motion carried 6-0.**

- 8) Unfinished Business (items are for discussion and / or possible action).
 - a) First Amendment to Agreement to Undertake Development (Autumn Ridge Phase 3A) related to the construction of a pressure reducing valve and minor changes to surety requirements (staff recommendation: motion to approve as presented). **Mahnke moved, seconded by Kirchdoerfer to approve the First Amendment to Agreement to Undertake Development (Autumn Ridge Phase 3A) related to the construction of a pressure reducing valve and minor changes to surety requirements. Motion carried 5-0. Van Kampen recused himself from this item from discussion and voting.**

 - b) Review bids received for Autumn Ridge Pressure Valve Vault project and possible acceptance of base bid and awarding contract to Integrity Grading and Excavating, Inc. in the amount of \$90,991.10 (staff recommendation: motion to approve as presented). **Higgins moved, seconded by McDaniel to approve the bid from Integrity Grading and Excavating, Inc. in the amount of \$90,991.10 for Autumn Ridge Pressure Valve Vault project. Motion carried 5-0. Van Kampen recused himself from this item from discussion and voting.**

 - c) Engineering proposal for design and construction services for the 2025 N. Oak Street Reconstruction – Phase 1 project with Town & Country Engineering, Inc. in the amount of \$188,500 (staff recommendation: motion to approve as presented). **McDaniel moved, seconded by Higgins to approve the Engineering proposal for design and construction services for the 2025 N. Oak Street Reconstruction – Phase 1 project with Town & Country Engineering, Inc. in the amount of \$188,500. Motion carried 6-0.**

 - d) Lease Agreement with 14 South Artists, Inc. for use of the building located at 134 Janesville Street (staff recommendation: motion to approve as presented). **Mahnke moved, seconded by Higgins to approve the Lease Agreement with 14 South Artists, Inc. for use of the building located at 134 Janesville Street. Motion carried 6-0.**

McDaniel suggested the possibility of having a space for advertising restaurants and local businesses within the space.

- e) Amendment to the Tax Incremental Financing Policy related to the addition and modification of sustainability, housing, and accessibility priorities (staff recommendation: motion to approve as presented).
Peterson moved, seconded by Kirchdoerfer to approve the Amendment to the Tax Incremental Financing Policy related to the addition and modification of sustainability, housing, and accessibility priorities. Motion carried 6-0.
- f) Adopting a Volunteer Policy (staff recommendation: motion to approve as presented).
Peterson moved, seconded by Higgins to approve and adopt the Volunteer Policy as presented. Motion carried 6-0.
- g) Grant Agreement with the State of Wisconsin Department of Transportation for funding to conduct a feasibility study on the implementation of a local public transit system (staff recommendation: motion to approve as presented).
Peterson moved, seconded by Kirchdoerfer to approve the Grant Agreement with the State of Wisconsin Department of Transportation for funding to conduct a feasibility study on the implementation of a local public transit system. Motion carried 6-0.
- h) Review 2024 debt plan and process, and related capital projects (staff recommendation: motion to approve preliminary 2024 debt plan schedule and direct staff and consultants to proceed with borrowing plan as presented).
Shanks referenced and reviewed his memo dated 03-18-2024 provided in the packet of information.

Mahnke moved, seconded by Kirchdoerfer to approve the preliminary 2024 debt plan schedule and direct staff and consultants to proceed with borrowing plan as presented. Motion carried 6-0.

9) New Business (items are for discussion and / or possible action).

- a) Ordinance No. 24-06 An ordinance creating section 7.02(4)(a)(27) of the Village Code of Ordinances establishing prohibited parking on the south side of East Lincoln Street between 130 feet east and 212 east of the east right of way line of North Main Street (staff recommendation: motion to approve as presented).
Peterson moved, seconded by McDaniel to approve Ordinance No. 24-06 An ordinance creating section 7.02(4)(a)(27) of the Village Code of Ordinances establishing prohibited parking on the south side of East Lincoln Street between 130 feet east and 212 east of the east right of way line of North Main Street. Motion carried 6-0.
- b) Proposal for Traffic Engineering Services for Jefferson Street / CTH CC Corridor Study with KL Engineering, Inc. in the amount of \$21,350 (staff recommendation: motion to approve as presented).
Rau referenced and reviewed his memo dated 03-12-2024 provided in the packet of information.
Higgins moved, seconded by Mahnke to approve the Proposal for Traffic Engineering Services for Jefferson Street / CTH CC Corridor Study with KL Engineering, Inc. in the amount of \$21,350. Motion carried 6-0.

- c) Proposal for GPS fleet tracking system services three-year license for Public Works Department vehicles and equipment from Samsara Inc in the amount of \$4,196.60 in 2024 and \$4,161.60 for years 2025 and 2026 (staff recommendation: motion to approve as presented).

Rau referenced and reviewed his memo dated 03-12-2024 provided in the packet of information.

Higgins moved, seconded by Peterson to approve the proposal for GPS fleet tracking system services three-year license for Public Works Department vehicles and equipment from Samsara Inc. in the amount of \$4,196.60 in 2024 and \$4,161.60 for years 2025 and 2026. Motion carried 6-0.

- d) Proposal to create Utility Accountant position (staff recommendation: motion to authorize staff to proceed with finalizing draft job description and classifying position in the employee compensation plan).

Shanks referenced and reviewed his memo dated 03-18-2024 provided in the packet of information.

Higgins moved, seconded by Kirchdoerfer to authorize staff to proceed with finalizing draft job description and classifying position in the employee compensation plan. Motion carried 6-0.

- 10) Reports of Village Officers, Department Heads, and Consultants. Informational only. No action by the Village Board will be taken. See reports in meeting packet.

- a) Village Administrator Report.
- b) Village Financial Consultant Report (Ehlers). Annual analysis of potential for refunding existing bonds.
- c) Finance Director Report. Building permits, impact fees, and connection fees collected for the period ending February 2024.
- d) Senior Center Director Report. 2023 Annual Services Summary.
- e) Police Department March 4, 2024, Press Release.
- f) Public Works Director Report. Personnel updates regarding hiring processes for the Janitor, Parks Manager, and Park Seasonal positions; and work schedule changes.
- g) Village Engineer / Assistant Public Works Director Report. Update on Wastewater Treatment Plant Phase 1 Improvements Project – Equipment pre-selection analysis of bids and recommendations.
- h) Village Clerk Report. 2024 Elections and Board of Review information.

- 11) Announcements and Miscellaneous Business.

- a) Announcements, comments, communications, upcoming meetings and events, and miscellaneous business. Village Board members may provide brief statements, but no discussion or action of the body shall occur.

1. Community Gymnasium Survey (related to future senior center building project) open through April 5th.
 2. Regular April Village Board meetings to meet as normally scheduled (April 1 and April 15).
- b) Future Agenda Items. This item gives Village Board members the opportunity to place a topic on a future agenda for discussion and / or potential action. The Board may, if desired, conduct a vote on proposed topics to determine whether a majority of members agrees the topic should be placed on a future agenda. Discussion and actions shall be limited to procedural future agenda setting matters.
 Peterson would like to invite Mark Pocan’s Regional Representative to a future meeting.

12) Closed Session Business (items are for discussion and / or possible action).

Under Wis. Stats. § 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Attendance is limited to the Village Board and, at its discretion, any necessary staff, other officers, and other individuals whose presence is necessary for the business at hand.

- a) School Resource Officer Agreement with Oregon School District.
- b) Deliberate the investment of public funds, purchasing of public properties, and related negotiation strategy for future economic growth and expansion of the Village.

and

Under Wis. Stats. § 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Attendance is limited to the Village Board and, at its discretion, any necessary staff and other individuals whose presence is necessary for the business at hand.

- c) Village Administrator annual performance evaluation.
Higgins moved, seconded by Kirchdoerfer to meet in closed session at 6:53 p.m. pursuant to Wis. Stats. § 19.85(1)(e) to negotiate the School Resource Officer (SRO) Agreement with the Oregon School District and to deliberate the investment of public funds, purchasing of public properties, and related negotiation strategy for future economic growth and expansion of the Village and pursuant to Wis. Stats. § 19.85(1)(c) to discuss the Village Administrator annual performance evaluation.

Roll Call Vote: Higgins – yes; McDaniel – yes; Mahnke – yes; Van Kampen – yes; Peterson – yes; Kirchdoerfer. Motion carried 6-0.

- 13) Adjournment.
McDaniel moved, seconded by Higgins to adjourn the Village Board meeting from closed session at 8:50 p.m. on Monday, March 18, 2024. Motion carried 6-0.

Submitted by,

Candie M. Jones
Village Clerk