

VILLAGE OF OREGON

Village Board Meeting

AGENDA

Monday, March 15, 2021

5:00 P.M.

Virtual Meeting

Connection Instructions (Additional Instructions/Information may be found at the end of the agenda.)

Virtual Meeting will be held at: Join Zoom Meeting

Zoom login info:

Join Zoom Meeting

<https://us02web.zoom.us/j/89519959347>

Meeting ID: 895 1995 9347

Passcode: 878435

Call In

1-312-626-6799

Meeting ID: 895 1995 9347

Passcode: 878435

1. Call to order

2. Roll Call

3. Community Input.

This part of the agenda allows members of the public to provide information to the Village Board, including on items not listed on the Board's agenda. Under the Open Meetings Law, this section of the agenda allows the Board to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. Fifteen (15) minutes will be provided; otherwise the agenda will proceed as posted. Note for Board Members and Public: After receiving information from a member of the public, Board members need to be careful about how they discuss an issue among themselves. Board members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Village Board agenda. However, Board members may not expand

their discussion beyond such procedural matters. (This note will not be read at Board meetings.)

4. Public Appearance

a) Discussion with One Community Bank President and CEO Steve Peotter re: Village Purchasing 101 Alpine Parkway and 153 Alpine Parkway regarding the following:

- 1) **Possible Board Action re:** Approving Commercial Offer to Purchase in the amount of \$3.0M
- 2) Short-Term Financing for purchase of 101 Alpine Parkway and 153 Alpine Parkway with One Community Bank will be considered at the Special March 31st Village Board Meeting.
- 3) At this time, the Village Board members want to express their appreciation to Steve and One Community Bank for selling the Alpine Parkway property to the Village at a reduced price. The acquisition of this property will allow the Village to save a considerable amount of money by not having to build a new village hall, and also providing crucial space for village hall functions and staff in the future.

b) Presentation of Oregon Area Fire/EMS District's 2020 Annual Report by Chief Linzmeier

c) Discussion with Village Attorney re: Outline of Oregon Citizen Guide Policing

- 1) The Board is requested to provide feedback on the outline before work on the actual guide begins.
- 2) Current Police Chief Job Description provided for reference
- 3) Initial Discussion of Role of Village Administrator Position and refer revised Job Description to Special March 31st Personnel meeting for further discussion.
- 4) Review of draft Ordinance and refer to Special March 31st Personnel meeting for further discussion.

5. Approval of Minutes

a) None

6. Approval of Vouchers

7. Proclamations and Announcements

- a) Board Comments:
- b) Staff Comments:
 - 1) Open Book and Board of Review Dates (**Haag**)
 - 2) Upcoming (Virtual) Meetings:
 - a) March 31, 2021 – Special Personnel Committee Meeting @5:00PM
 - b) April 5, 2021 NO Board meeting due to Election
 - c) April 12, 2021 Board Meeting
 - d) April 19, 2021 Board Meeting
 - e) Tuesday, April 20, 2021 Special Organizational Board Meeting
 - f) May 3, 2021 Board Meeting
- 8. Communication and Miscellaneous Business
 - a) Status of Village Administrator Search
 - b) Discussion and Possible Action re: 2021 Farm Lease between the Village of Oregon and John & Gary Doerfer -- **Recommended Motion: Approve 2021 Farm Lease between the Village of Oregon and John & Gary Doerfer for Outlot 1 in the Westside Community Park for \$150.00 per acre.**
 - c) Discussion and Possible Action re: Release Agreement for Damaged Traffic Light – **Recommended Motion: Approve Release Agreement**
 - d) Discussion and Possible Action re: Establishing 2021 Pilot Terrace Tree Planting Program – **Recommended Motion: Approve Program for 2021.**
 - e) Discussion and Possible Action re: Staff Recommendation – Foxfield and Lincoln Road Studies – **Recommended Motions:**
Recommended Motion #1: Motion to not make any changes to speed or intersection configuration on Foxfield Road in the vicinity of its intersection with Katie Lane.
Recommended Motion #2: Motion to direct Public Works to work with the Village Attorney to prepare an ordinance modifying the speed limit and configuration of speed limit signage along Lincoln Road in the vicinity of Brynhill Drive.

- f) Discussion and Possible action re: An Ordinance #21-04 Creating Sections 8.06 (2)(g) and 12.11 Relating to Sidewalk Cafes (Includes Sidewalk Café Permit)
- **Possible First Motion to Consider: The Board by a 2/3 vote of the Board members may suspend the rules and waive the 1st and 2nd Readings at tonight's meeting.**
 - **Possible Second Motion to Consider: If the Board chooses to suspend the rules, the Board may then consider adopting Ordinance #21-04.**
- g) Discussion and Possible Action re: 2020/21 Infiltration & Inflow Reduction Program & Final Payment Application – **Recommended Motion: Approve final payment to McCanns Underground in the amount of \$93,351.32 for the Infiltration and Inflow project.**
- h) Discussion and Possible Action re: Public Works Drug & Alcohol Testing Contract – **Recommended Motion: Approve the contract with Drug and Alcohol Testing, LLC at 1574 West Broadway in Madison for the administration and testing for Public Works drug and alcohol testing program.**
9. Report of Committees
- a) Planning Commission – March 4, 2021 Meeting (**President Carpenter**)
- 1) FYI Only - Conceptual discussion with representatives from Good Company restaurant re: proposed exterior renovations and signage at 113/117 S. Main St.
 - 2) FYI Only - Conceptual discussion with representatives from the Kickback Café re: proposed signage at 107 S. Main St.
 - 3) Discussion and Possible Action re: Ordinance #21-03 – Changing the Zoning Classification of Property located at 201 Liberty Park Drive and 251 Liberty Park Drive from Central Business to Planned Development District.
Planning Commission Motion: Bieno moved, seconded by Molzahn to recommend to Village Board the approval of a General Development Plan (GDP) submitted by Oregon Parks, LLC for Planned Development Zoning with TR-6 underlying zoning at 201 and 251 Liberty Park Dr. conditioned upon meeting the recommendations in the Village Planner & Zoning Administrator Elise Cruz's memo dated 02-26-2021. Motion carried 7-0.
 - **Possible First Motion to Consider: The Board by a 2/3 vote of the Board members may suspend the rules and waive the 1st and 2nd Readings at tonight's meeting.**
 - **Possible Second Motion to Consider: If the Board chooses to suspend the rules, the Board may then consider adopting Ordinance #21-03.**
 - 4) Discussion and Possible Action re: Approval of a Conditional Use Permit (CUP)

submitted by DSLO Trust for a Group Development in the General Industrial Zoning District at 327 Market St.

Planning Commission Motion: Bieno moved, seconded by Mahr to recommend to Village Board the approval of a Conditional Use Permit (CUP) submitted by DSLO Trust for a Group Development in the General Industrial Zoning District at 327 Market St. conditioned upon meeting the recommendations of Village Planner & Zoning Administrator Elise Cruz's memo dated 02-25-2021 and the final design being submitted to the Village Board for consideration. Motion carried 7-0.

- 5) Discussion and Possible Action re: Approval of a Conditional Use Permit (CUP) submitted by Marvelous Morsels, LLC d/b/a Kickback Café to allow Indoor Commercial Entertainment in the Central business Zoning District at 107 S. Main St.

Planning Commission Motion: Bieno moved, seconded by Molzahn to recommend to Village Board the approval of a Conditional Use Permit (CUP) submitted Marvelous Morsels, LLC d/b/a Kickback Café to allow Indoor Commercial Entertainment in the Central Business Zoning District at 107 S. Main St. conditioned upon meeting the recommendations in Village Planner & Zoning Administrator Elise Cruz's memo dated 02-25-2021. Motion carried 7-0.

- 6) Discussion and Possible Action re: Specific Implementation Plan (SIP) revision submitted by OIP Land, Inc. for an expansion to the indoor sports facility at 100 N. Perry Pkwy.

Planning Commission Motion: Severtson moved, seconded by Mahr to recommend to Village Board the approval of an amendment to the Specific Implementation Plan (SIP) submitted by OIP Land, Inc. for an expansion to the indoor sports facility at 100 N. Perry Pkwy conditioned upon meeting the Village Planner & Zoning Administrator Elise Cruz's recommendations dated in 02-25-21 and the addition of a sidewalk connecting the parking lot to the public sidewalk. Motion carried 7-0.

- 7) FYI Only -- Site Plan Revision for an expansion to the All-Color parking lot at 298 N. Burr Oak Ave.

- 8) Discussion and Possible Action re: Rockwell CSM- Glenway Rd. (Extraterritorial Jurisdiction)

Planning Commission Motion: Molzahn moved, seconded by Schnelle to recommend to Village Board the approval of the Certified Survey Map (CSM) submitted by Rockwell – Glenway Rd. Motion carried 7-0.

10. Minutes Not Requiring Action

- a) Library Board Meeting – February 10, 2021

11. Unfinished Business

- a) None
- 12. New Business
 - a) None
- 13. Future Agenda Items
 - a) At May 3rd Board Meeting, update Resolution #21-05 COVID-19 Emergency Order, Review Employee Leave Policy and Continuing to Waive Disconnecting Utility Services
 - b) OCA Media's Quarterly Report in June
 - c) At Future Board meeting re: Recent Compliance Checks by Police Department.
 - d) Park Shelter Fees
 - e) Preparing Citizen Guide for assistance in understanding the roles of Village Board and Police Commission as they relate to the oversight of the Police Department
- 14. **The Board may meet in closed session pursuant to Wisconsin Statutes 19.85(1)(c) for the hiring of the Village Administrator position. The Board will adjourn from closed session.**
- 15. Adjournment

Additional Connection Instructions/Information

Participate on-line in Zoom webinar by using the link at the top of the agenda to join:
(A computer, tablet or smart phone will allow participation.)

- a) Computer:
First time users will need to download and run the Zoom client app (zoom.us) for your computer. It may be easiest to use a laptop computer with built-in camera and microphone, or a desktop computer with a headset or speakers/microphone. If you would like to speak during the meeting, but do not have a microphone on your computer, you will also need to call-in with a phone.
- b) Smartphone/Tablet:
First time users will need to download and run the Zoom client app (zoom.us) for your iPhone, iPad or Android device to connect with your smartphone or tablet.
- c) To Watch Meeting -- Oregon Community Access (OCA Media)
Oregon Village Board Meetings are televised live by OCA Media on Spectrum Cable channel 983 and TDS cable channel 1019. Archived meetings are available for viewing on OCA Media's YouTube channel: <https://www.youtube.com/user/OCAmedia>
- d) Written Public Comments:

You may send written comments to the Village Board on an issue listed on the agenda or not listed on the agenda by emailing the Village Clerk at phaag@vil.oregon.wi.us.

e) Requesting Accommodations in Advance of Meeting:

If you do not have internet access or are unable to participate electronically, please contact Village Clerk Peggy Haag for accommodations 24 hours in advance of the meeting. Her phone number is 835-6282.

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four (24) hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.