

VILLAGE OF OREGON

Village Board Meeting

AGENDA

Monday, March 8, 2021

5:00 P.M.

Virtual Meeting

Connection Instructions (Additional Instructions/Information may be found at the end of the agenda.)

Virtual Meeting will be held at: Join Zoom Meeting

Zoom login info:

Join Zoom Meeting

<https://us02web.zoom.us/j/81535992854>

Meeting ID: 815 3599 2854

Passcode: 510755

Call In

1-312-626-6799

Meeting ID: 815 3599 2854

Passcode: 510755

1. Call to order

2. Roll Call

3. Community Input.

This part of the agenda allows members of the public to provide information to the Village Board, including on items not listed on the Board's agenda. Under the Open Meetings Law, this section of the agenda allows the Board to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. Fifteen (15) minutes will be provided; otherwise the agenda will proceed as posted. Note for Board Members and Public: After receiving information from a member of the public, Board members need to be careful about how they discuss an issue among themselves. Board members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Village Board agenda. However, Board members may not expand

their discussion beyond such procedural matters. (This note will not be read at Board meetings.)

4. Public Appearance
 - a) Discussion with Oregon Community Access Media, Inc. regarding the following
 - 1) Review Revised By-Laws
 - 2) OCA Media Providing a Quarterly Report to the Village Board
 - 3) Discuss Disbanding Village's Cable TV Committee
 - b) Public Hearing -- Teri A. Zieglemeier (Leeder), agent for The Ziggy's BBQ Smokehouse 2, LLC has filed an application for a Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor (Class B Combo) Alcohol Beverage License with the Village Clerk for the Village of Oregon for the property at 135 S. Main St., d/b/a Ziggy's BBQ Smokehouse & Ice Cream Parlor, Oregon, Wisconsin.
 - 1) Open Hearing
 - 2) Staff Reports
 - 3) Petitioner's Comments
 - 4) Public Comments
 - 5) Village Board Comments
 - 6) Close Hearing
 - 7) Discussion and Possible Action re: Approval of application for a Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor (Class B Combo) Alcohol Beverage License with the Village Clerk for the Village of Oregon for the property at 135 S. Main St., d/b/a Ziggy's BBQ Smokehouse & Ice Cream Parlor
5. Approval of Minutes
 - a) July 13, 2020 Meeting
 - b) July 22, 2020 Meeting with Towns
 - c) August 3, 2020 Meeting
6. Approval of Vouchers
7. Proclamations and Announcements
 - a) Board Comments:
 - b) Staff Comments:
 - 1) Open Book and Board of Review Dates (**Haag**)
 - 2) Upcoming (Virtual) Meetings including Village Administrator Search:
 - a) Friday March 12th: Village Administrator Finalists Come to Oregon for Interviews/Assessment Center with Village Board and Staff
 - b) March 15, 2021 Board Meeting
 - c) March 31, 2021 – Special Personnel Committee Meeting @5:00PM

- d) April 5, 2021 NO Board meeting due to Election
 - e) April 12, 2021 Board Meeting
 - f) April 19, 2021 Board Meeting
 - g) Tuesday, April 20, 2021 Special Organizational Board Meeting
 - h) May 3, 2021 Board Meeting
8. Communication and Miscellaneous Business
- a) Discussion and Possible Action re: Police Department – Sale of 2014 Black Ford Explorer -- **Recommended Motion: Approve the Police Department selling its 2014 Black Ford Explorer via the Wisconsin Surplus Online Auction.**
 - b) Status of Village Administrator Search
 - 1) Special March 12th Board meeting will begin at 8:45AM.
 - 2) Review of Draft Employment Agreement
 - c) FYI Only – Joint Review Board Approved Six (6) Year Extension for TID#4
 - d) Discussion and Possible Action re: Memorandum of Understanding (MOU) between Oregon School District (Employer of Amy Miller) and The Village of Oregon (fiscal agent for Drug Free Communities Grant) – **Recommended Motion: Approve MOU**
 - e) Discussion and Possible Action re: Badger TraCS Hosted Environment User Agreement and Wisconsin Department of Transportation – **Recommended Motion: Approve Agreement**
 - f) Presentation of Senior Center 2020 Annual Report
 - g) Discussion and Possible Action re: Alternate Side Parking Enforcement—
Recommended Motion: Stop Enforcing Alternate Side Parking on Friday March 12th instead of April 1st.
 - h) Discussion and Possible Action re: Highlands of Netherwood Phase 1A Street Acceptance – **Recommended Motion: Accept the street improvements, storm sewer on site, sidewalks, and curb/gutter improvements as part of Highlands of Netherwood Phase 1A.**

- i) Discussion and Possible Action re: Highlands of Netherwood Phase 2 Street Acceptance – **Recommended Motion: Accept the street improvements, storm sewer on site, sidewalks, and curb/gutter improvements as part of Highlands of Netherwood Phase 2.**

- j) Discussion and Possible Action re: Jaycee Park West – Geotechnical Proposals – **Recommended Motion: Approve the proposal and contract from CGC Inc. of Madison, Wisconsin in the amount of \$10,320.00 for geotechnical drilling and testing services for the Jaycee Park West design.**

- k) Discussion and Possible Action re: Establishing Summer Hours for Village Hall – **Recommended Motion: Village Hall’s Summer Hours (closing at noon to the public on Fridays) from April 30, 2021 - September 3, 2021.**
Note: Village Hall will be closed to the public, but Village staff will be working.

- l) FYI Only – Wisconsin Municipal Clerks Association (WMCA) Press Release – Requesting Clerks, their staff, and poll workers become a part of COVID-19 Vaccine Group 1B.

- m) Discussion and Possible Action re: 2020 Budget Amendment #2 – **Recommend Motion: Approve Budget Amendment #2**

- n) Discussion and Possible Action re: Bergamont – Lots 362, 363 & 364 Partial Release of Easement – **Recommended Motion: Approve the Partial Release of Easement for The Bergamont Lots 362, 363, and 364**

- o) Discussion and Possible Action re: North Main Street (CTH MM) 2021 Utility Improvements Project – Request to Advertise for Bidding -- **Recommended Motion: Authorize Public Works to seek competitive bids for the North Main Street (CTH MM) 2021 Utility Improvements Project.**

- p) COVID-19 Update
 - 1) Review of New Order #14
 - 2) Update regarding Reserving Park Shelters and Playing Fields
 - 3) Possible Action re: Extending Use of 2020 Vacation time to September 1, 2021 rather than June, 2021—**Recommended Motion: Vacation leave not used by an employee’s anniversary date in 2020 may be carried over into 2021, but must be used by September 1, 2021.**
 - 4) Police Department Lobby Open to the Public

9. Report of Committees

- a) None
- 10. Minutes Not Requiring Action
 - a) February 18, 2021 Oregon Area Fire/EMS District Commission Meeting and Presentation of Annual Report by Chief Linzmeier at March 15th Board Meeting
- 11. Unfinished Business
 - a) None
- 12. New Business
 - a) None
- 13. Future Agenda Items
 - a) At May 3rd Board Meeting, update Resolution #21-05 COVID-19 Emergency Order, Review Employee Leave Policy and Continuing to Waive Disconnecting Utility Services
 - b) At Future Board meeting re: Recent Compliance Checks by Police Department.
 - c) Park Shelter Fees
 - d) Preparing Citizen Guide for assistance in understanding the roles of Village Board and Police Commission as they relate to the oversight of the Police Department
- 14. **The Board will meet in closed session pursuant to Wisconsin Statutes 19.85(1)(c) to prepare for March 12th interviews of finalists for the Village Administrator position and pursuant to Wis. Stat. sec. 19.85(1)(e) to consider its bargaining position in connection with the possible acquisition of One Community Bank Building at 101 Alpine Parkway and Vacant Lot at 153 Alpine Parkway. The Board will adjourn from closed session.**
- 15. Adjournment

Additional Connection Instructions/Information

Participate on-line in Zoom webinar by using the link at the top of the agenda to join:
(A computer, tablet or smart phone will allow participation.)

a) Computer:

First time users will need to download and run the Zoom client app (zoom.us) for your computer. It may be easiest to use a laptop computer with built-in camera and microphone, or a desktop computer with a headset or speakers/microphone. If you would like to speak during the meeting, but do not have a microphone on your computer, you will also need to call-in with a phone.

b) Smartphone/Tablet:

First time users will need to download and run the Zoom client app (zoom.us) for your iPhone, iPad or Android device to connect with your smartphone or tablet.

c) To Watch Meeting -- Oregon Community Access (OCA Media)

Oregon Village Board Meetings are televised live by OCA Media on Spectrum Cable channel 983 and TDS cable channel 1019. Archived meetings are available for viewing on OCA Media's YouTube channel: <https://www.youtube.com/user/OCAmedia>

d) Written Public Comments:

You may send written comments to the Village Board on an issue listed on the agenda or not listed on the agenda by emailing the Village Clerk at phaag@vil.oregon.wi.us.

e) Requesting Accommodations in Advance of Meeting:

If you do not have internet access or are unable to participate electronically, please contact Village Clerk Peggy Haag for accommodations 24 hours in advance of the meeting. Her phone number is 835-6282.

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four (24) hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.