

VILLAGE OF OREGON

Village Board Meeting

(Joint Meeting with Library Board)

AGENDA

Monday, February 22, 2021

5:00 P.M.

Virtual Meeting

Connection Instructions (Additional Instructions/Information may be found at the end of the agenda.)

Virtual Meeting will be held at: Join Zoom Meeting

Zoom login info:

Join Zoom Meeting

<https://us02web.zoom.us/j/89963670940>

Meeting ID: 899 6367 0940

Passcode: 061352

Please note that if you are not participating in tonight's closed session, please feel free to wait in Zoom's waiting room and you will be allowed into the meeting upon the Village Board reconvening into Open Session at approximately 5:30PM.

Call In

1-312-626-6799

Meeting ID: 899 6367 0940

Passcode: 061352

1. Call to order
2. Roll Call

3. **The Board will meet in closed session pursuant to Wis. Stat. sec. 19.85(1)(e) to consider its bargaining position in connection with the possible acquisition of One Community Bank Building at 101 Alpine Parkway and Vacant Lot at 153 Alpine Parkway.**

4. **The Board will reconvene into open session at approximately 5:30PM.**

5. Community Input.
 This part of the agenda allows members of the public to provide information to the Village Board, including on items not listed on the Board's agenda. Under the Open Meetings Law, this section of the agenda allows the Board to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. Fifteen (15) minutes will be provided; otherwise the agenda will proceed as posted. Note for Board Members and Public: After receiving information from a member of the public, Board members need to be careful about how they discuss an issue among themselves. Board members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Village Board agenda. However, Board members may not expand their discussion beyond such procedural matters. (This note will not be read at Board meetings.)

6. **Joint Meeting with Library Board**

7. Call to Order – Library Board

8. Roll Call – Library Board

9. Retirement Announcement (effective April 10th) by Assistant Director & Technical Services Supervisor Mary Davidson – Thank You to Mary for her 35 years of dedicated service to the Library and Village. Enjoy your retirement!

10. Update regarding New Library Building:
 - a) Fundraising Update

 - b) Email from Village Resident re: Library Building Funding

 - c) Review of August 14, 2019 Budget Square Foot Analysis (OPN Architects will be at the meeting to answer any question regarding this analysis) Village Administrator's Note -- Some Possible Questions for OPN:
 - 1) How much of the contingency budget did Waunakee spend on its new Library?
 - 2) How many and what type of energy efficient items are already included in the base construction costs?
 - 3) How much would it cost to add geothermal to the project?
 - 4) How much more would the building cost to make it a net-zero building?

- d) Discussion with Dave Ferris from Ehlers re: Ehler’s Analysis of the following Impacts on Village’s future Tax Levy and Capital Improvement Plan (CIP), if Village Board would increase its current borrowing of \$6.0M to one (1) of the following amounts for the New Library Building, which would allow the project to break ground in 2021: *(Village Administrator’s Note: Dave’s analysis assumes an interest rate of 3%, applying Library Impact Fees of 40 homes at \$1,000, mill rates are per thousand of value with no growth, and average home value of \$320,000.)*
 - \$8.0M
 - \$9.0M
 - \$10.0M
- e) Possible Village Board Action re: Borrowing for New Library Building
- f) Scheduling Next Joint Meetings: March 15th @ 5:00PM and April 12th @ 5:00PM – To possibly approve revised Memorandum of Understanding (MOU), reviewing design and borrowing schedules and discuss construction management and/or commissioning services for project

11. Adjournment – Library Board

12. Public Appearance

- a) Discussion with SRF regarding the following:
 - 1) Foxfield Road Speed Study
 - 2) Lincoln Road Speed Study
 - 3) Janesville Street & South Perry Parkway Intersection – Preliminary Design

13. Approval of Minutes

- a) September 14, 2020 Meeting
- b) December 7, 2020 Meeting
- c) February 1, 2021 Meeting

14. Approval of Vouchers

15. Proclamations and Announcements

- a) Board Comments:
- b) Staff Comments:
 - 1) Thank You to Election Workers and Village Staff for conducting the Spring Primary Election – 20.53% Turnout
 - 2) Upcoming (Virtual) Meetings including Village Administrator Search:
 - a) March 1, 2021 – 9:00AM Joint Review Board Meeting – TID#4 Extension Request
 - b) March 1, 2021 - Board Meeting to review Village Administrator Candidates’ Video Interviews/Reference Reports and Select Finalists

with PAA (Closed Session Typically 2 to 2.5 Hours in-Length)

- c) March 8, 2021 Regular Board Meeting
- d) Friday March 12th: Village Administrator Finalists Come to Oregon for Interviews/Assessment Center with Village Board and Staff
- e) March 15, 2021 Board Meeting
- f) April 5, 2021 NO Board meeting due to Election
- g) April 12, 2021 Board Meeting
- h) April 19, 2021 Board Meeting
- i) Tuesday, April 20, 2021 Special Organizational Board Meeting

16. Communication and Miscellaneous Business

- a) Discussion and Possible Action re: Computer Magic's 2021 Proposal –(Note Computer Magic Information reviewed at December 21st Board Meeting) --
Recommended Motion: Accept Computer Magic's 2021 Proposal
- b) Status of Village Administrator Search
 - 1) March 5th Deadline for Village Residents to Submit Interviewing Questions to Village Administrator Recruiter --- Questions should be emailed to Kevin Brunner at kevin.brunner1013@gmail.com
 - 2) Discuss in-person attendance of board members on March 12th
- c) Discussion and Possible Action re: Wastewater Treatment Plant (WWTP) – Equipment & Lighting Upgrade – **1st Recommended Motion: Approve the proposal from Searl Electric in the amount of \$7,997 for lighting upgrades at the WWTP Administration Building and 2nd Recommended Motion: Approve the quote from Mid-States Equipment in the amount of \$10,261 for a new SCAG 841X mower.**
- d) Discussion and Possible Action re: Highlands of Netherwood Park Building – Payment Application #4 - Final – **Recommended Motion: Approve final payment #4 to Meier Construction in the amount of \$32,068.00 for the Highlands of Netherwood Park restroom/shelter.**
- e) Discussion and Possible Action re: Urban Nonpoint Source (UNPS) Planning Grant Preparation – **Recommended Motion: Authorize Ruckert-Mielke to prepare an**

Urban Nonpoint Source Planning grant on behalf of the Village of Oregon for a not-to-exceed amount of \$4,000.

- f) Discussion and Possible Action re: Letter from Oregon Youth Center Director Precious Woodley re: Fundraising of the Youth Center (2021 Budget includes \$12,000 for Center) -- **Recommended Motion: Direct Village Staff to send 2021 Contribution to the Youth Center.**
- g) Discussion and Possible Action re: Senior Center Administrative Assistant Job Description and Advertising to fill the Position -- **Recommended Motion: Approve revised Job Description and authorize advertising to fill the position.**
- h) FYI from Wisconsin Department of Transportation – Flex Lane on Madison Beltline
- i) Discussion and Possible Action re: Cost Reimbursement Agreement with Forward Development – **Recommended Motion: Approve Cost Reimbursement Agreement with Forward Development**
- j) Review of Police Department’s Reports for December, 2020 and January, 2021
- k) Discussion and Possible Action re: Joint Review Board Members – **Recommended Motion: Appoint Trustee Bollig as Village Board representative and recommend Mark Below as Citizen Member on the Joint Review Board.**

17. Report of Committees

- a) February 4, 2021 Planning Commission Meeting (**President Carpenter**)
 - 1) (FYI Only) Conceptual Discussion with Fiduciary Real Estate Development re: conceptual discussion of extending Bergamont Townhome development to parcels along Hwy. CC and Bergamont Blvd

18. Minutes Not Requiring Action

- a) January 7, 2021 Oregon Area Fire/EMS District Commission Meeting

19. Unfinished Business

- a) None

20. New Business

- a) None

21. Future Agenda Items

- a) At May 3rd Board Meeting, update Resolution #21-05 COVID-19 Emergency Order and Review Employee Leave Policy
- b) At Future Board meeting re: Recent Compliance Checks by Police Department.
- c) Park Shelter Fees
- d) Preparing Citizen Guide for assistance in understanding the roles of Village

Board and Police Commission as they relate to the oversight of the Police Department

22. Adjournment

Additional Connection Instructions/Information

Participate on-line in Zoom webinar by using the link at the top of the agenda to join:
(A computer, tablet or smart phone will allow participation.)

a) Computer:

First time users will need to download and run the Zoom client app (zoom.us) for your computer. It may be easiest to use a laptop computer with built-in camera and microphone, or a desktop computer with a headset or speakers/microphone. If you would like to speak during the meeting, but do not have a microphone on your computer, you will also need to call-in with a phone.

b) Smartphone/Tablet:

First time users will need to download and run the Zoom client app (zoom.us) for your iPhone, iPad or Android device to connect with your smartphone or tablet.

c) To Watch Meeting -- Oregon Community Access (OCA Media)

Oregon Village Board Meetings are televised live by OCA Media on Spectrum Cable channel 983 and TDS cable channel 1019. Archived meetings are available for viewing on OCA Media's YouTube channel: <https://www.youtube.com/user/OCAmedia>

d) Written Public Comments:

You may send written comments to the Village Board on an issue listed on the agenda or not listed on the agenda by emailing the Village Clerk at phaag@vil.oregon.wi.us.

e) Requesting Accommodations in Advance of Meeting:

If you do not have internet access or are unable to participate electronically, please contact Village Clerk Peggy Haag for accommodations 24 hours in advance of the meeting. Her phone number is 835-6282.

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four (24) hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.