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Pursuant to Wis. Stat. § 19.84, notice is hereby given to the public by the Chair of the Village of Oregon Park Board, that the following meeting will be held:

Meeting:	Village of Oregon Park Board	Date:	Tuesday, February 13, 2024
Location:	Village Hall; 101 Alpine Parkway	Time:	5:00 PM

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 101 Alpine Parkway, Oregon, Wisconsin, at least twenty-four (24) hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

MEETING MINUTES

1) Call to Order

The Park Board meeting was called to order at 5:00 p.m., by the chair, Mark Miller, on Tuesday, February 13, 2024.

2) Roll Call

Present: Judy Knutson, Andy Hoernemann, Lynn McDaniel, Jamie Frisch, Mark Miller, and Nicholas Ruotti.

Absent: Dave Jameson.

Also Present: Director of Community Development Elise Cruz, Recreation and Programming Coordinator Liane Rhodes, and Human Resources Coordinator/Deputy Clerk Peggy Haag.

3) Approval of December 12, 2023, minutes

McDaniel moved, seconded by Hoernemann, to approve the December 12, 2023, Park Board Minutes.

Motion carried 6-0.

4) Public Appearances

- a) Public Comment. This part of the agenda allows members of the public to provide information to the Village Board, including items both on and off the agenda. Under the Open Meetings Law, this agenda item allows the Board to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. Board members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Board agenda. However, Board members may not expand their discussion beyond such procedural matters. Fifteen (15) minutes will be provided for this item with a three (3) minute maximum per speaker; otherwise, the agenda will proceed as posted. (This note may not be read at Board meetings.)

5) Reports of Village Officers

a) Director of Public Works Report

1. Jaycee Community Park Phase 2 Bids

Cruz reviewed the February 6, 2024, memo in the packet noting that numbers are confirmed for all three contracts. The discussion regarding a discrepancy was with the soil. Rettler and Yanke had a discussion, and Yanke understood what was being asked. They are standing behind their numbers.

Hoernemann moved Frisch seconded, to recommend the Village Board approve Jaycee Community Park Redevelopment Project Phase 2 awarding Contract A General Site Construction to Janke General Contractors, Inc. in the amount of \$1,585,152.75; Contract B Building Construction to Bauer Builders, Inc. in the amount of \$271,000; and Contract C Site Electrical Construction to Nickles Electric Construction, Inc. in the amount of \$299,385.

Motion carried 6-0.

b) Director of Community Development Report

1. New Senior Center Community Input Opportunities and Planning Update

The Senior Center has upcoming community input sessions for the New Senior Center. Cruz is asking to get the word out about attending the sessions. The goal is to have multi-generations attend. The meeting will be very interactive. At the last session, most people completed the process within 30 minutes. Tri North will have a quick presentation. What people want to do at the senior center will drive the design. Cruz anticipates a survey in the March Park Board packet.

Knutson attended a previous senior center presentation. She said there were some great ideas and encouraged others to attend a session.

Plans for 102 Alpine Parkway post office construction will start in March and hopefully wrap up mid-fall.

c) Recreation and Programming Coordinator Report

1. Sports and Community Organizations Scheduling

Scheduling events in the parks is being done manually again this year, but Rhodes expects to get the new system up and running next year.

Rhodes will send the previously requested info on usage and numbers to Park Board members.

2. Upcoming Special Events

- Kids Get Fit event in Jaycee Park on May 18th. Rhodes is bringing this event back and taking the event over.
- Outdoor Movie Night on June 17th. Concessions will be available for the outdoor movie night.

6) Unfinished Business (Items are for Discussion and / or potential action)

a) Spring park clean-up.

Miller reminded the board, staff, and attendees about the upcoming village park clean-up. If anybody or any groups are interested in adopting a park to clean, they should reach out to Alex Marks at the Oregon School District or Liane Rhodes at Village Hall.

b) Discussion of Park Plan actions for 2024

Cruz reviewed a few items in the CORP plan, such as upgrades to picnic tables. Some of the larger upcoming projects will include Gary Disch Park and the dugouts at Kiser Park Fields.

Rau will discuss the schedule further next month.

Miller suggested the Park Board, Staff, and residents get out to the parks. He asked if everyone knew where they were.

7) New Business (Items are for discussion and / or potential action)

a) Upcoming meeting dates:

1. Tuesday, March 12th
2. Tuesday, April 9th

b) Items for Future Meetings and Assignments.

There were no items for discussion.

c) Park Board comments.

Welcome to Nico Ruotti.

Sports Organizations will be able to rent out the concession building. They will supply their own food, and the village will supply the equipment.

Miller noted the wind turbine furniture is installed and looks tremendous. He appreciates the steps the staff took to procure the furniture for free.

Hoernemann shared the Oregon Area Wellness Coalition, and the Oregon Public Library are holding a snowflake hunt from the month of February. You can find more information on the Library's website.

8) Adjournment

Mc Daniel moved, seconded by Ruotti, to adjourn the Park Board Meeting at 5:31 p.m., on Tuesday, February 13, 2024.

Motion carried 6-0.

Submitted by,
Peggy Haag
Human Resources Coordinator / Deputy Clerk