



VILLAGE OF OREGON
WISCONSIN

INCORPORATED 1883

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Pursuant to Wis. Stat. § 19.84, notice is hereby given to the public by the Village President, that the following meeting will be held:

Meeting:	Village Board of Oregon	Date:	Monday, January 22, 2024
Location:	Village Hall; 101 Alpine Parkway	Time:	5:00 PM

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 101 Alpine Parkway, Oregon, Wisconsin, at least twenty-four (24) hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

MEETING MINUTES

- 1) Call to Order.
Village President Phil Van Kampen called the Village Board meeting to order at 5:00 p.m. on Monday, January 22, 2024.

- 2) Roll Call.
Present: Tim Higgins, Tom Kirchdoerfer, Lynn McDaniel, Amanda Peterson, & Phil Van Kampen.

Absent: Carlene Bechen (excused) and Jason Mahnke (excused)

Also Present: Village Administrator Martin Shanks, Chief of Police Jennifer Pagenkopf, Finance Director Lisa Novinska, Assistant Public Works Director Lauren Striegl, Director of Community Development Elise Cruz, Park & Recreation Programming Coordinator Liane Rhodes, Senior Center Director Rachel Brickner, Library Director Jennifer Endres Way, Village Clerk Candie Jones, and six (6) members of the public

- 3) Approval of January 8, 2024 Village Board meeting minutes if correct, and correction of mistakes, if any (staff recommendation: motion to approve as presented).
Kirchdoerfer moved, seconded by Peterson to approve the 01-08-2024 Village Board meeting minutes. Motion carried 5-0.

- 4) Public Appearances, Comments, and Communications.
 - a) Public Comment. *This part of the agenda allows members of the public to provide information to the Village Board, including items both on and off the agenda. Under the Open Meetings Law, this agenda item allows the Board to receive information, and to ask questions of a presenter to facilitate a better understanding of the information. Board members may discuss procedural matters relating to the information, such as whether the information should be directed to staff, referred to a committee, or placed on a future Board agenda. However, Board members may not expand their discussion beyond such procedural matters. Fifteen (15) minutes will be provided for this item with a three (3) minute maximum per speaker; otherwise, the agenda will proceed as posted. (This note may not be read at Board meetings.)*
Sara Dewey, 266 North Main Street, appeared for this item. She introduced herself as a candidate for the upcoming Village Trustee race. She referenced a discussion held at the last Village Board meeting where the members discussed the composition and

organizational rules for committees, more specifically the size (number of members) of the committees. She indicated she believed it is important to create additional opportunities to support participation on Village committees rather than less. She provided her comments in written form, and they have been made part of the packet of information.

- 5) Approval of vouchers in the amount of \$3,622,632.60 (staff recommendation: motion to approve as presented).

McDaniel moved, seconded by Higgins to approve the vouchers dated 01-22-2024 in the amount of \$3,622,632.60.

Roll call vote: Van Kampen – yes; Kirchdoerfer – yes; Higgins – yes; McDaniel – yes; Peterson – yes. Motion carried 5-0.

- 6) Consent Agenda (staff recommendation: motion to approve the consent agenda items as presented).

a) Village President nomination of MaryJo Eggers to serve as the representative of the Wisconsin hotel and motel industry on the Tourism Commission for the unexpired term ending in April 2024.

b) Task Order No. 24-01 with Strand Associates, Inc. for North Standpipe Rehabilitation professional engineering services and facility inspection reporting in the amount of \$81,500.

c) Task Order No. 22 with Town & Country Engineering, Inc. for professional engineering services for Hillview Heights storm water improvements in the amount of \$8,500.

d) Village President nominations of Karen Ramirez and Sedona Afeworki to the Diversity, Equity, and Inclusion Committee as student members.

e) Authorization to bid 2024 South Main Street Reconstruction Project.

Peterson moved, seconded by Kirchdoerfer to approve consent agenda items 6 (a) – 6 (e). Motion carried 5-0.

- 7) Reports of Committees (items are for discussion and / or possible action).

a) Plan Commission

1. Extraterritorial Jurisdiction Certified Survey Map modifying property lines for properties located at 749 County Highway MM in the Town of Oregon (Commission and staff recommendation: motion to approve as presented).

Peterson moved, seconded by Higgins to approve the Extraterritorial Jurisdiction Certified Survey Map modifying property lines for properties located at 749 County Highway MM in the Town of Oregon. Motion carried 5-0.

2. Certified Survey Map dividing property to create a zero-lot line duplex at 1010 Oregon Parks Avenue (Commission and staff recommendation: motion to approve as presented).

Peterson moved, seconded by Kirchdoerfer to approve Certified Survey Map dividing property to create a zero-lot line duplex at 1010 Oregon Parks Avenue. Motion carried 5-0.

3. Certified Survey Map dividing property to create a zero-lot line duplex at 944 Oregon Parks Avenue (Commission and staff recommendation: motion to approve as presented).

Peterson moved, seconded by Kirchdoerfer to approve Certified Survey Map dividing property to create a zero-lot line duplex at 944 Oregon Parks Avenue. Motion carried 5-0.

4. Ordinance No. 24-02 An ordinance amending the Official Zoning Map for property located at 5221 and 5227 County Highway CC to Planned Development and MR-8 Multi-Family Residential (Regency Property Management Jefferson Street Multifamily Development) (Commission and staff recommendation: motion to approve as presented).

Cruz referenced her memo dated 12-28-2023 provided in the packet of information.

Jake Dohm, Regency Property Management, was in attendance for this item.

McDaniel commended the developer for listening to the neighbors and changing the layout. Higgins agreed.

Higgins asked if there would be any affordable housing rates included in this project.

Dohm explained it would be 100% market rate housing.

Peterson asked the developer to explain the sustainability aspect of the project.



Dohm explained the buildings will have very sustainable and high-quality materials (siding, roofing, insulation), highly efficient heat, ventilation, and air conditioning (HVAC) systems, and light emitting diode (LED) lighting. He indicated the project does not include solar panels.

Peterson moved, seconded by McDaniel to approve Ordinance No. 24-02 An ordinance amending the Official Zoning Map for property located at 5221 and 5227 County Highway CC to Planned Development and MR-8 Multi-Family Residential (Regency Property Management Jefferson Street Multifamily Development). Motion carried 5-0.

5. Ordinance No. 24-03 An ordinance amending the Official Zoning Map for property located at 249 and 267 N. Main Street from TR-6 Two-Family Residential to Planned Development and MR-8 Multi-Family Residential (Northpointe N. Main Street Townhomes Development) (Commission and staff recommendation: motion to approve as presented).

Cruz referenced her memo dated 12-28-2023 provided in the packet of information. She indicated the developer has worked with the neighbors to address concerns of stormwater and snow removal. She noted that Bob Feller, Knothe & Bruce Architects, was in attendance to answer any questions.

Higgins commended the developer for working with the neighbors to address their concerns.

McDaniel moved, seconded by Higgins to approve Ordinance No. 24-03 An ordinance amending the Official Zoning Map for property located at 249 and 267 N. Main Street from TR-6 Two-Family Residential to Planned Development and MR-8 Multi-Family Residential (Northpointe N. Main Street Townhomes Development. Motion carried 5-0.

b) Ad Hoc Public Art Committee.

1. Artist Request for Proposal (RFP) and Guidance for interactive park sculptures, village sculptures, utility wrappings, murals, and art fair t-shirt designs (Committee recommendation: motion to approve as presented).

Peterson moved, seconded by McDaniel to approve Artist Request for Proposal (RFP) and Guidance for interactive park sculptures, village sculptures, utility wrappings, murals, and art fair t-shirt designs. Motion carried 5-0.

8) Unfinished Business – None.

9) New Business (items are for discussion and / or possible action).

- a) Acceptance of \$17,882 donation from the Friends of Oregon Pickleball for the purpose of installing sunshade awnings at the Jaycee Community Park pickleball courts and approve proposal from Baraboo Awning (staff recommendation: motion to approve as presented).

Rau referenced his memo dated 01-09-2024 provided in the packet of information.

Kirchdoerfer moved, seconded by McDaniel to accept \$17,882 donation from the Friends of Oregon Pickleball for the purpose of installing sunshade awnings at the Jaycee Community Park pickleball courts and approve proposal from Baraboo Awning. Motion carried 5-0.



McDaniel praised the efforts from local sports organizations for enhancing the parks.

- 10) Reports of Village Officers, Department Heads, and Consultants. Informational only. No action by the Village Board will be taken. See reports in meeting packet.
- a) Village Administrator Report.
 - b) Police Chief Report; Santa event follow up and press release regarding graffiti in community.
 - c) Senior Center Director Report; Future Senior Center building project community engagement update.
 - d) Village Engineer / Assistant Director of Public Works Report; Equipment pre-selection process for Wastewater Treatment Plant Phase 1 Improvement project.
 - e) Finance Director Report; Building permits, impact fees, and connection fees collected for year-end 2023.
- 11) Announcements and Miscellaneous Business.
- a) Announcements, comments, communications, upcoming meetings and events, and miscellaneous business. Village Board members may provide brief statements, but no discussion or action of the body shall occur.
 - 1. Oregon Area Senior Center Pancake Breakfast and Bake Sale, Sunday, January 28 from 7:00 am to Noon.
 - 2. Madison Community Foundation \$10,000 grant awarded to the Village of Oregon for public art program.
 - b) Future Agenda Items. This item gives Village Board members the opportunity to place a topic on a future agenda for discussion and / or potential action. The Board may, if desired, conduct a vote on proposed topics to determine whether a majority of members agrees the topic should be placed on a future agenda. Discussion and actions shall be limited to procedural future agenda setting matters.

There are no future agenda items.
- 12) Adjournment.
Peterson moved, seconded by Kirchdoerfer to adjourn the Village Board meeting at 5:33 p.m. on Monday, January 22, 2024. Motion carried 5-0.

Submitted by,

Candie M. Jones
Village Clerk