

## **Park Board Meeting**

March 14, 2007 at 7:00 p.m.

### **1. Called to order**

Called to order at 7:05 p.m. by Chair Person Jon Blanchard.

### **2. Welcome Brett Subach – School District Student Appointment**

### **3. Roll Call**

Present: Jon Blanchard, Jennifer Skibba, Dan Schmidt, Dan Olson, Chad Winklepeck, and Jon Lourigan

Absent: Ron Novinska

Also Present: Assistant Public Works Director, Gary Disch

### **4. Village President Luebke's Appearance and Statement of Appreciation**

- President Luebke thanked the Park Board committee members for all their successes.
  - Purchasing the 80 acres
  - Adding 30 acres to Alpine
  - Selling 10 acres to the school district
  - The ability to have more playing fields which benefits the community
  - The first walking/bike path
- President Luebke thanked Jon Blanchard for his dedication to the Park Board and many years of great leadership.
- The Park Board thanked Mr. Luebke for working with the Park Board for the past six years.

### **5. Approval of Minutes – February 7, 2007**

Schmidt moved to approve the February 7, 2007 minutes. Second by Lourigan. Motion Carried.

Changes made to the February 7, 2007 minutes

- Take out the second *formed to address* in 6(a) motion. (line 8)
- Change if to *is* in 6(a) motion. (line 11)
- Change requirement included to *requirements including* in 6(a) motion. (line 14)
- Change Vanewalle to *Vandewalle* in 6(b)

### **6. Report from Village Board: Update regarding Brooklyn to Oregon Bike Trail along Railroad Corridor – No Report**

### **7. Public Appearances**

a) Discussion and Possible Recommendation to Village Board regarding Improvements to Huntoon Soccer Field – Ryan Mangan (Athletic Director at the High School)

- Ryan has discussed the plans to improve Huntoon Field with Oregon Soccer and Athletic Boosters.
- The field has become unplayable.
- Ryan is looking to improve the field area and south of the field to be used for practice.

- He will be talking to landscapers about laser grading and turf improvements.
- No drastic changes will be made.
- The project may start in three months or two years from now. It depends on funding and the time of year.

Things that Ryan will keep in mind when talking with the landscapers:

- Make sure to look at drainage in this area.
- Possible sidewalk going in by the curb.
- Look at elevation for the sidewalk in comparison with the field.

Ryan was asked to contact other organizations that have the field reserved.

b) Discussion and Possible Recommendation to Village Board regarding Alpine Meadows Playground – Jane Tanner and Elaine Brickley

- Alpine Meadow Park Proposal attached
- The Park Board answered the following questions:
  - Gerber Leisure Products, Inc. is the company that the neighborhood will be working with.
  - Bob Szalkowski is the contact person at Gerber Leisure Products, Inc.
  - \$15,000 dollars has been budgeted for equipment and \$2,000 dollars has been budgeted for cement and woodchips.
  - Bob Szalkowski will work on the layout of the equipment.
  - It is up to the neighborhood to get people involved.
  - The Village of Oregon owns the property. The playground equipment can be installed as soon as the Park and Village Board have approved the park plans.
  - The park should be seeded this spring.
  - The ordering of the park equipment is done once the Village Board has approved the proposal to purchase the park equipment.
  - Public Works will work with Bob to get the location ready for the install.

**8. Communication and Miscellaneous Business**

a) Discussion and Possible Recommendation to Village Board regarding Ribbon Cutting for Jefferson Street/North Alpine Parkway/Pedestrian Path and Dedication of Keller Alpine Meadows Park

- Donna Mahr was inquiring if it would be possible to have a ribbon cutting in conjunction with Earth Day.
  - The contractor is not completely done with landscaping.
  - Jon Blanchard is going to give the Park Board an update in April.

b) Discussion of Dane County Parks & Open Space Plan Regional Trail Map 2006-2011

- Three trails contacting to Oregon.
- FYI Only

c) Discussion and Possible Recommendation to Village Board regarding ordering Park Signs

- **Schmidt moved to purchase four park signs not to exceed \$5,600.00. The signs would be placed in Bergamont Park, Alpine Meadows Park, Dega Park, and Bethal Greenacre Park pending clarification on park names. The Village would install all of the park signs. Second by Winklepeck. Motion Carried.**

d) Thank You from the Wille Family

- A copy of the thank you is attached.

## **9. Unfinished Business**

a) Continued Discussion and Possible Recommendation to Village Board of Park Board Sign Guidelines/Policy

- After a lengthy discussion the Park Board decided to:
  - Have Dan Olson make revisions on the short-term sign policy.
  - Have the Village Planning Commission look over the policy and make suggestions if needed.
  - Have Park Board members review the policy before the next meeting.

## **10. New Business**

a) Discussion and Possible Recommendation to Village Board regarding Dane County Bicycle Paths Program for 2007 - Informational

## **11. Report of Public Works/Parks Department**

a) Turning on Tennis Court Lights –March 15<sup>th</sup> Depending on Weather

- Tennis court cracks are being filled.
- Lights will be turned on when the weather permits.

## **12. Items for Future Meetings and Future Assignments**

- Ten-Year Capital Improvement Plan for Parks
- Directional Signs in Jaycee Park by Soccer Association
- Dirk Mason - Planting of trees in Bergamont/Alpine Meadows Park by Madison Area Association Greenbuilt Homes
- Discussion of improvements at Hawthorne Estates Park
- Request to install a water fountain on the east side of North Perry Parkway – Roger Schewe
- Updating Village's Open Space Plan
- Review of Projects for Keller Alpine Meadow Park (Westside Community Park)
- Review of Proposed Parks in Oregon Parks Neighborhood First Addition (formally Hall Property) and Church Development Partners (formally Peterson Property North of HWY CC)

## **13. Adjournment**

Skibba moved to adjourn the meeting at 9:05 p.m. Second by Olson. Motion Carried.

Minutes Submitted By: Jennifer Skibba