

1. **CALL TO ORDER:** Chair Phil Harms called the Special Public Works & Utility Committee meeting to order on November 15, 2010 at 5:30 p.m.
2. **ROLL CALL:** Present: David Donovan arrived at 5:42 p.m., Phil Harms, and Randy Way. Also Present: Village President Steve Staton leaving at 5:59 p.m., Trustees Darlene Groenier and Eric Poole, Village Administrator Mike Gracz, Public Works Director Mark Below, Assistant Public Works Director Gary Disch, Police Chief Doug Pettit leaving at 6:35 p.m. and Deputy Clerk Peggy Haag.
3. **APPROVAL OF MINUTES:** Way moved to approve the regular minutes of the Public Works & Utilities Committee of October 26, 2010. Second by Harms. Motion carried 2-0.

Item 5a was discussed before 4a but appear in order for ease in reading.

4. **PUBLIC APPEARANCES.**

- a) Kevin Lord from MSA Engineering to report on the smoke testing project. Kevin Lord said this only took 2 ½ days. They had very few calls or complaints on this. Farwell Street has some blockage. Lord said a liner will fix this. Below said now that this has been done in his opinion step 2 is to televise cracked pipe areas and do manhole inspections. Kevin Lord said right now there isn't anything that is urgent to take care of. Harms inquired about informing others of possible problems it was decided the best way to handle this is to have information available in Village Hall and on the Village's website.

5. **COMMUNICATIONS AND MISCELLANEOUS BUSINESS.**

- a) Discussion and Possible Recommendation to the Village Board re: the request from Jeff's Lawn Care to use the Village Compost Site. Below said Jeff of Jeff's Lawn Care is dissatisfied with the Village not allowing contractors to dump at the Village Site. Below told Jeff that this was an Administrative decision and if he would like this changed he should send something to forward to Public Works and to the Village Board. There was considerable discussion and it was decided to revisit this in February. **Motion by Harms to enforce the rules of the yard waste drop off site as they stand and revisit the issue in February. Second by Donovan. Motion carried 3-0.**
- b) Discussion and Possible Recommendation to the Village Board re: the request from the Oregon Community Band to install banners on the light poles downtown. Sue Cowan of 5168 County Road A spoke on behalf of the Oregon Community Band regarding putting up 6-10 banners downtown depending on funds for the band's 30 year anniversary. The goal is to get something to be able to reuse. **Motion by Harms to recommend the Village Board approve the Oregon Community Band's installation of banners on the light poles downtown. Second by Way. Motion carried 3-0.**
- c) Discussion and Possible Recommendation to the Village Board re: the request for additional street light in the 200 block of Waterman St. Al Smith of 250 Waterman Street appeared before the Public Works Committee regarding requesting another streetlight be installed on Waterman Street. Donovan asked if there is an ordinance pertaining to lighting and Below said there is. It states light poles should be no farther than 400 feet between poles or on a curve or an area that warrants extra lighting. After a brief discussion it was concluded this should be done. It was asked to have Below give a per light cost when this goes to the Village Board. **Motion by Harms to recommend the Village Board approve additional street light in the 200 block of Waterman St. Second by Donovan. Motion carried 3-0.**

6. **NEW BUSINESS.**

- a) Discussion and possible recommendation to the Village Board regarding the proposals to remove Florida Ave. Public Works will take care of this as time permits because of the high cost of the bids received to remove Florida Avenue.
- b) Article regarding new sign regulations. This is an FYI. All signs need to be updated and will be phased in by the end of 2014.

- c) Discussion and possible recommendation to the Village Board regarding the request to remove the street tree in the 500 block of S. Perry Parkway. This item is tabled until the next meeting because the Moesers were unable to attend.
 - d) Discussion and possible recommendation to the Village Board the 2010 / 2011 Snow & Ice Control Program. Below said it takes 13-14 hours depending on how much snow there is to plow everything in the Village. Harms would like to commend the 5 people that on a regular basis take care of leaves, brush and snow removal year round. **Motion by Harms to recommend the Village Board approve the 2010/2011 Snow & Ice Control Program. Second by Way. Motion carried 3-0.**
7. **UNFINISHED BUSINESS.**
- a) Status of Braun Road Project and Possible Recommendation to the Village Board to open the approximately 825 LF to Traffic. Below said the Village needs to officially open up Braun Road to traffic. He also said the lights will be completely installed by January 1, 2011. **Motion by Harms to recommend the Village Board open the 825 linear feet to traffic. Second by Donovan. Motion carried 3-0.** This is just west of the railroad tracks to Market Street – eastbound. There was discussion regarding the stop lights on Braun Road and North Main Street. Below said they will be set up for an on demand use.
8. **INSURANCE CLAIMS.** None.
9. **STAFF REPORT.**
- a) Status of Developments and Public Works Projects. Below said Braun Road is the only thing going on right now.
10. **MISCELLANEOUS & NEW BUSINESS.** None.
11. **FUTURE ASSIGNMENTS.** As listed on agenda.
12. **ADJOURNMENT.** The meeting adjourned at 6:38 p.m. on motion by Donovan, second by Way. **Motion carried 3-0.**

Respectfully submitted,
Peggy S.K. Haag, Deputy Clerk