

1. **CALL TO ORDER:** Chair Jon Lourigan called the regular Public Works & Utility Committee meeting to order on March 22, 2010 at 6:20 p.m.
2. **ROLL CALL:** Present: Jon Lourigan, Randy Way and Phil Harms. Also Present: Village President Steve Staton, Village Administrator Mike Gracz, Public Works Director Mark Below and Clerk Georgia Johnson.
3. **APPROVAL OF MINUTES:** Harms moved to approve the minutes of the Public Works & Utilities Committee of January 25, 2010. Second by Way. Motion carried.

4. **PUBLIC APPEARANCES.**

- a) **Veridian Project Update by Veridian.** Don Esposito, representing Veridian Homes, and Travis Schrieber with Verbeicher Associates the engineer of record, also representing Veridian Homes, were present to provide a status update on the project. This project has been in discussion for the last several months, it includes three parcels, noting the portion that is in the current Urban Service Area and the portion that is not (which is in the far future plan), the concept plan has been presented to the Planning Commission and the Village Board. Veridian has formed a Stormwater Resource Group to implement superior environmental performance. This Group has met three times—a Village official was present as well as Village staff and Village consultants, and at at least one of the meetings someone attend from the Town, the Department of Natural Resources, Dane County Land Conservation Department, CARPC and the Friends of Badfish Creek. The goal of these meetings was to convene all of the stakeholders and get them involved in determining the framework for a future design of these communities.

Travis Schrieber stated that as a result of these meetings Veridian has put together what they refer to as the “Stormwater Toolbox” and made a power point presentation of Veridian’s goals, its strategy, the existing streets cross-section drawing and alternate sections (1) Example Section A—Plan View; (2) Example Section A—Cross Section; (3) Example Section B—Plan View; and (4) Example Section B—Cross-Section; how the bio-retention works and the use of curb sections. There was discussion including the width of roadways, size of the ponds, maintenance issues, the use of smaller infiltration areas and so forth. It was noted the plan does comply with Village, County and State requirements/regulations. There was considerable discussion.

5. **COMMUNICATIONS AND MISCELLANEOUS BUSINESS.**

- a) **Discussion and Possible Recommendation to the Village Board re: RFP’s for Engineering Services for Market Street.** There was discussion regarding whether the Committee wants to send out requests for proposals for the engineering services for Market Street. Below noted that Ruckert Mielke has done some work that will need to be done and recommended having Ruckert Mielke finish the work. There was discussion there would be at least a 60 day delay if the Committee decides to send out RFP’s, project includes some sewer repairs and mill and overlay, from West Grove Street to West Netherwood Road, 60-90 days to complete, could run into contaminated soil and so forth. Following discussion, **Harms moved, second by Way, to recommend the Village Board to use Ruckert Mielke Engineering Services for Market Street. Motion carried.**
- b) **Discussion of remaining projects in TIF #3 and possible time line to complete.** There was discussion regarding other projects that have been discussed (see Budget meeting minutes from 9/28/09) and the available money (approximately \$378,000). The listing has been reviewed previously. Following discussion it was agreed to stick with the plan previously agreed upon.
- c) **Discussion and Possible Recommendation to the Village Board re: Village/Town Clean-Up Day.** There was a brief discussion. It was noted staff is waiting to hear back from the Town regarding the date. Once that has been determined this matter will be taken directly to the Village Board.

- d) Continued Discussion of Development of Grass Mowing Policy. There was some discussion. The current plan will be followed this summer and then reviewed in the future. It was suggested to put this under future business.
- 6. **NEW BUSINESS.** None.
- 7. **UNFINISHED BUSINESS.**
 - a) Status of Braun Road Project. It was noted the public hearing regarding the railroad crossing is set for March 23rd after which there will be a sixty (60) day public comment period. There will be further discussion following that time period.
- 8. **INSURANCE CLAIMS.** None.
- 9. **STAFF REPORT.**
 - a) Status of Developments and Public Works Projects. Some discussion regarding Netherwood.
- 10. **MISCELLANEOUS & NEW BUSINESS.** None.
- 11. **FUTURE ASSIGNMENTS.** As listed on agenda.
- 12. **ADJOURNMENT.** The meeting **adjourned at 7:30 p.m. on motion by Harms, second by Way.**
Motion carried.

Respectfully submitted,
Georgia Johnson, Village Clerk