

Minutes of the Regular Public Works & Utility Committee meeting and
Public Forum on the Downtown
Monday, October 22, 2007

1. **CALL TO ORDER**: Chair Jon Lourigan called the regular Public Works & Utility Committee meeting to order at 6:03 p.m. on Monday, October 22, 2007.
2. **ROLLCALL**: Present: Randy Way, and Jon Lourigan. Also present: Village Administrator Mike Gracz, Public Works Director Mark Below, Police Chief Doug Pettit, Assistant Public Works Director Gary Disch, Village President Steve Staton, Trustees: Darlene Groenier, Eric Poole and Clerk Assistant Peggy Haag. Absent: Phil Harms.
3. **APPROVAL OF MINUTES**: Available at next meeting.
4. **PUBLIC APPEARANCES**.
 - a) **MSA Consulting Engineers to review and discuss the preliminary drawings for the 2008 downtown street improvements and hold public forum/comments.** Kevin Lord, from MSA, reviewed the plans approved from the last Public Forum. They would like recommendations to proceed into the final design. The original plan had an existing amount of 79 parking stalls, in keeping as many as possible there are 74 parking stall available in the new plan. The new plan shows the closure of the access drive next to the martial arts building. MSA has been unsuccessful at reaching the owner of the business. Keeping this access drive open decreases two parking stalls. The new terrace area from the building's front to the back curb on N. Main Street will be more even making both sides of the street more equal. MSA also wants to know where the project should end on Janesville Street.

Ben Shirtcliff, from Ken Saiki Design, explained the streetscaping options. He would like ideas from the Village as to which direction they would like to go. There are three options. Shirtcliff said the first is based on Vandewalle's concept, the second is the ornamental concept, and the third is the simple historic concept.

Lord mentioned there was a meeting with the VFW regarding the veteran's monument. The VFW would like to see a concrete pad put out front as an area to be used as a podium for making speeches. They would also like to keep their bench area for reading the monument and would like to work on lighting issues with the flag. MSA wants some direction on whether they should bury wires between Kwik Trip and Tri-County Appliance. The cost estimate to bury wires from the west side of Kwik Trip to the east side of Tri-County Appliance would be \$100,000. There may be some additional costs from Charter and Verizon. MSA is also trying to set up a meeting with owners regarding water services. MSA ran preliminary numbers for a cost estimate and those numbers are subject to change but for this phase of the project with lighting and the all inclusive streetscape option it would cost about \$1.5 million for construction. That does not include burying the overhead liner or any land acquisition by the M&I Bank sign.

Lourigan asked what MSA is looking for and Lord responded, the construction limits, the overhead electric if possible, and anything to do with streetscaping.

Residents and business owners sharing their points of view: Paula Brisco - 137 Lynne Trail, mentioned there is a possibility of purchasing a building downtown to create more parking and would like to see that looked into. Arlan Kay - the HPC Commission Chair thought it might be nice to see the Hitching Park along with this project to get a feel for the big picture. John Deits - the CDA Chair and owner of 123 S. Main Street he has a concern about trees being downtown with signs, streetlights, walking lights, and business signs, he is afraid it may get too cluttered. Jeff Groenier - 830 S. Main Street wanted to know the level of the side walk with angled parking. He is concerned about the Summerfest parade and if they would have to go down Janesville Street because S. Main Street wouldn't be wide enough. Jeff Bergey - 111 S. Main Street hopes the 9" step will be gone and

is concerned about trees blocking stoplights. Beth Sever – 125 Glenhaven Court and HPC Commission stated the Chinese Lilac trees that have been planted on Main Street will not grow any higher. Marechiel Santos-Lang - Chamber of Commerce thought it might be nice to brand the “Village of Oregon” name as a focal point downtown.

Lord mentioned MSA is planning on removing the 9” step along with the step in front of the Netherwood building. They are looking at raising the grade there to eliminate the step.

Mike Maloney of MSA discussed pavers versus stamped concrete and what has been done in Sun Prairie. They would recommend using fewer pavers. Stoughton has a lot of stamped concrete there and it can be slippery right away. All three plans were discussed demonstrating which had pavers and which had stamped concrete along with other comments regarding different aspects of the downtown projects.

Shirtcliff mentioned at a prior meeting it was discussed in lieu of street trees go with building façade grant program and present more awnings. He does not want to see the street trees be dropped because they bring a nice dimension to Main Street. They are really important to create a sense of scale for the community.

Staton thanked everyone for their comments he said they are appreciated and helpful in getting through this process. Lourigan also expressed his thanks for all of the comments.

Below stated his recommendation is not including Spring Street in this project, it will be used as part of the detour. The project would end on the west side of Spring Street.

Way asked if the burying of the electrical should be discussed and Gracz stated they may want to wait on that until the Village of Oregon gets word on how the State budget is going to be formulated and if the Village of Oregon would be able to borrow enough money for that.

The Committee took a short recess at 7:00 p.m. when the Public Forum was over and the Committee reconvened at 7:05 p.m. Trustee Groenier left along with Police Chief Doug Pettit.

5. **COMMUNICATIONS AND MISCELLANEOUS BUSINESS.**

- a) Discussion and Possible Recommendation to the Village Board regarding the Village asphalt surface course specifications letter from Ruekert – Mielke. Below said in the past couple weeks it has come to his attention that the Village of Oregon’s construction specifications require 100% virgin material for asphalt. This is extremely costly. The majority of the projects being done today are with some percent of recycled asphalt, as much as 20%. There was a project going on in the Alpine Meadows Subdivision that was given the go ahead for paving but to bring this to the Public Works Committee’s attention. Below said the Village needs to update their standards for paving. Below also stated Ruekert Mielke can help adjust the specifications. He is recommending this be done. **Motion by Way to recommend the Village Board authorize Ruekert Mielke rewrite asphalt specifications in an amount not to exceed \$250.00. Second by Lourigan. Motion carried 2-0.**
- b) Discussion and referral to the Village Board regarding the request for an extension of completion for the WWTP lab building. Eugene Laschinger explained the building is progressing well. The black top is in. A lot of inside work is done, but they are behind schedule. The completion date was supposed to be October 31st but Olympic Builders is asking for an 11 day extension, which seems to be reasonable because of the delays on lintels and windows. Olympic Builders were off site about 2 - 2 1/2 weeks. The quality of work seems to be good. In Town & Country Engineering opinion it seems to be reasonable to grant the extension to finalize the building. From a budgetary stand point

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the bid budget was \$795,000 and recommended a 5% contingency. At this point, Laschinger said it appears the project will come in under budget. Below said there is a change order coming; a final quote of the paving around the building and parking lot, which is approximately \$1,660. Below had asked that not be finished yet because the brick layers are still working with their equipment. This final coat will be put on next spring. Gracz said this will be put on the October 30th budget meeting.

Motion by Way to recommend the Village Board approve the extension until November 9, 2007 for completion of the WWTP lab building for Olympic Builders. Second by Lourigan. Motion carried 2-0. Laschinger also gave an updated on the SCADA system, saying there is a factory test tentatively planned the second week of December to walk through all of the programming. The goal is to have it installed by the third week in January and completion the end of January beginning of February.

- c) Update and discussion of storm water issue in the Bergamont Subdivision regarding the property at 347 Riviera Street and meeting with Phil Peterson. Below stated he and Gracz met with Mr. Peterson this afternoon. They walked up and down the fence line and discussed many things. Mr. Peterson is not willing to grant access to relocate the drainage swale. Below is asking the Public Works Committee for direction on this. Sebrnaek, the owner of 347 Riviera, expressed frustration with how long it has taken to get to this point. Gracz stated that they have been trying to work through the process with Mr. Peterson. Way asked Below what the Village of Oregon's options are. Below stated there are two or three lots north of 347 Riviera that could be re-graded to help improve drainage but Sebrnaek's concern is the field west of him. Sebrnaek asked the Village to find a solution. Way asked where the Peterson property is located. Below stated in the Township. Way asked if there was ever a storm water review of that parcel since it was never annexed. Below said he would have to ask the Village Engineer for sure, but to his knowledge they look at all the water that is going to be generated and designed the channels accordingly. Gracz mentioned they talked to Dane County in 1999 about the problems with water run off in the Bergamont area. The County's reply was that this land is in the township and its agricultural land. Dane County does not have much authority on where the water goes down stream. There was some more discussion. Staton asked if the Village of Oregon can check with Dane County and the Town of Oregon again to see if anything has changed. Gracz agreed that could be done. Way said if the Village can't get access on that piece of land the first fix is to attempt to re-grade the lots in the Village limits. Gracz said there will be discussion with Fiduciary to let them know Peterson is not willing to move the swale to see if something else can be done. Lourigan asked if the current Bergamont engineer is the same engineering firm that designed the Bergamont initially. Gracz said that Strand Associates was the original engineer but they are using Held Engineering now. Lourigan said this looks like it could be a major issue and wondered if it may be a design over site. He thought that Ruckert Mielke should look at this immediately to come up with a resolution and talk to the Bergamont people to let them know their design engineers made an error. Lourigan said winter is on the way and he would prefer not to see another group of people coming to the Village with flooding issues. He thinks an action plan would be good. Lourigan asked Below about getting a backhoe out in that area to dig snow out of the ditches. Below said it is still part of the plan but it doesn't address water from the farm fields. Way asked if there was any foreseeable way to fix this without going onto the Peterson property. Sebrnaek said no. His options are very limited. Staton asked Below if it appears an error was made or if they can find out an error was made and get Eberle out there right away to give some options of what can be done. Below said he could call Eberle right a way. As far as a mistake being made in the amounts of water coming down off of the land he can't say. Fleming hired Strand Engineers to do their storm water calculations. Earth Tech reviewed those calculations and said they are true and accurate, but the Village will check into this. Sebrnaek asked for clarification on Peterson's issues. Below stated he has issues with the development around him including the storm water problems and encroachment on his property. There was more discussion. Way asked if in the worst case scenario it would be possible to purchase land as a right of way or easement. Gracz said that is what we would

have to do. Sebrnaek asked Below to have surveyors come take a look at the land and Below said they did and gave a beginning and stopping point for the swale that would need to be put in. Lourigan asked it would be possible to have some direction on this by November 5th. Gracz said Mr. Peterson can be contacted again. Lourigan would also like the Bergamont group attend the Village Board Meeting and see what ideas they come up with because this is ultimately their project. Gracz said he and Below can re-contact Mr. Peterson to see if the Village can acquire an easement and have someone from Fiduciary attend the Village Board meeting. They will also have the Village Engineer take a look at this. There was more discussion. Sebrnaek asked if he could meet with Mr. Peterson also. Gracz said that could be set up.

6. **NEW BUSINESS.**

- a) Referral from Historic Preservation Commission: Review and possible recommendation to the Village Board regarding historic signs and logo on W. Lincoln St. This item was tabled.

7. **UNFINISHED BUSINESS.** None.

8. **INSURANCE CLAIMS.** None.

9. **STAFF REPORT.**

- a) Status of Developments and Public Works Projects. Lourigan asked if all paving is finished in the Village. Below said all paving projects are finished for the year except the walkway on Jefferson St.
- 1) Bergamont: Phase III.
 - 2) Alpine Meadows Phase IV.
 - 3) Oregon Parks Neighborhood Addition.
 - 4) South Pointe's Stormwater
 - 5) WWTP Lab and SCADA Improvements.

10. **FUTURE ASSIGNMENTS.**

- a) Discussion of Starting Time for Construction and Utility Work
- b) Review of Terrace Tree Policy
- c) Discussion of becoming a Tree City USA
- d) Consider only selling off the village's part of the ownership of the train tracks – Fall, 2007
- e) Road maintenance agreement with Lycon
- f) Discuss Status of ordinance regarding the resale of water
- g) Updating the 2003 Waste Water Treatment Plant Facilities Study

11. **ADJOURNMENT.** Way moved to adjourn the meeting at 7:59 p.m. Second by Lourigan. Motion carried 3-0.

Submitted by
Peggy Haag,
Clerk Assistant