

1. **CALL TO ORDER:** Chair Lourigan called the meeting of the Public Works & Utility Committee meeting to order at 5:00 p.m.
2. **ROLL CALL:** Present: Phil Harms, Jon Lourigan, Also present: Village Administrator Mike Gracz, Village Board President Steve Staton, Public Works Director Mark Below, Finance Director Renee Hoeft, Village Engineer Joe Eberle, Trustee Eric Poole, Assistant Public Works Director Gary Disch and Clerk Assistant Peggy Haag. Arriving later in the meeting were Trustee, Jerry Bollig and Police Chief Doug Pettit. Absent: Randy Way.
3. **APPROVAL OF MINUTES:**
Special meeting minutes 3/19/2007. Motion by Harms to approve the Special meeting minutes from 3/19/07. Second by Lourigan. Motion carried 2-0.
4. **PUBLIC APPEARANCES.**
 - a) **Discussion and Possible Recommendation to Village Board to award the contract for the WWTP Lab Improvements to Olympic Builders – Town and Country Engineers.** Eugene Laschinger of Town & Country Engineers went through the bids that were received and said that Olympic Builders out of Holmen, WI, had the lowest bid at \$795,195. He said that he has not found anything bad about them. Badger Electric is the subcontractor that would be used. Laschinger has not worked with them either, but says there does not seem to be any problems at this point. There are two supplemental/alternate bid items that are not included in the \$795,195 cost; the roofing system estimated at \$25,400 and wood cabinets at the cost of \$2,000. Laschinger stated the cabinetry decision does not need to be made now. Laschinger would like samples brought in to staff for an inspection of the cabinets. There was discussion that the roof does not need to be metal but would be appealing and last a little longer. After some discussion it was agreed the metal roof is unnecessary. The budgeted amount of \$795,195 includes site work, fencing, blacktop, and allowance items for a sign. Harms thought instead of a ~~steel~~ steel roof the architectural shingles could be upgraded. Below agreed he didn't think it was necessary to spend \$25,000 on a metal roof. Below stated in the not so distant future the roadway next to the waste water treatment plant will be some what of a major corridor. He did mention he was very pleased with the bidding because the Village will come in under budget. **Motion by Harms and second by Lourigan, to recommend the Village Board award the contract for the WWTP Lab Improvements to Olympic Builders in the amount of \$795,195 with contingencies listed. Motion carried 2-0.**
 - b) **Discussion of storm water issue in the Bergamont subdivision regarding the property at 347 Riviera St. – Josh Sebrnaek.** Josh Sebrnaek is the owner of 347 Riviera Street. As a reference point, to the left of his property is the Phil Peterson property. He has come to the Public Works Committee seeking help. He wants to know what direction he can go from here. His basement flooded after the last snow storm and he stated the swale ends in his backyard. His backyard is not finished yet but with the amount of water moving through his backyard he has talked to landscapers that do not feel they can do something that will completely help the situation. He is doing more investigation but is hoping for help in the future. Below said he has not talked to Phil Peterson yet. He is hoping to get the Public Work Committee's thoughts and maybe talk to The Bergamont. There is the problem of dealing with the jurisdictional issue with Dane County and the Town of Oregon. Below stated that the house was built to code and everything that needed to be done was. Chris from Classic Homes, the builder of the house, did state they would come back in and raise the wall so it comes up to code and rebuilding the basement wall. Eberle and Below took a look at this problem to see what can be done by landscaping. They have discussed that the swale may need to be directed between The Bergamont and Peterson property. Sebrnaek went on to say he thought that **burning** the backyard will help move the swale to the north but not eliminate it. He stated the water did not come up over the back wall the ground was so saturated that it came up from under the foundation. There was discussion of different solutions and who would be responsible for paying for it. Sebrnaek handed out a packet of photos taken from his home showing the water problem. Harms mentioned Below may need to look at the drainage ditch on Drumlin Drive because he would like to know if it is the Village of Oregon's responsibility to clean out from the same kind of situation. Below said this is a gray area. Lourigan asked that this issue be put on next month's agenda for an update.

It was agreed to take certain items out of order to accommodate Hoeft leaving prior to the end of the meeting. For ease in reading, items appear the same as they appear on the agenda.

5. **COMMUNICATIONS AND MISCELLANEOUS BUSINESS.**

- a) Letter from DOT regarding STP Urban Program – FYI only. Below is holding off on this until the Village of Oregon has a major road project with Dane County. The Village is still a few years out before a project will take place.
- b) Discussion and recommendation to the Village Board regarding an ordinance amendment to section 10.05 banning outdoor solid fuel heating units. Below's recommendation is to ban these. Lourigan asked if people complain about these. Below stated there will be a few in the fall. He is trying to be proactive about this situation. Lourigan stated if the chimneys were high enough then it would be a non-issue. He also thought it may be nice to have a list of what can be burned in them and what cannot be burned in them. If it were being missed used then a fine would be implemented. Harms stated he does not know enough about this to take action on it. He would like to table this until next month so he can do some research. It was agreed to put this on the Public Works Agenda for May.
- c) Discussion and Possible Recommendation to the Village Board regarding the general engineering agreement with Ruckert and Mielke and discussion about RFP for Village Engineer. Below stated the agreement shown in the agenda packet is just the general agreement to carry the Village of Oregon through the end of the year. There is a lot going on with the downtown and other areas right now and Below does not have time to be sending out RFP's for general engineering services. Below is very pleased with Ruckert Mielke. He called them and asked them to take over when Earth Tech left and not every firm would pick up where Earth Tech left off. Below said the Village of Oregon is in the middle of a lot of things right now and he thinks it would be wise to stay with Ruckert Mielke at least until the end of the year if not longer. **Motion by Harms, second by Lourigan to recommend the Village Board approve the general engineering agreement with Ruckert Mielke. Motion carried 2-0.**
- d) Discussion and Possible Recommendation to the Village Board regarding the land rental agreement for Keller Alpine Meadows Park. Below state that this is land located east of North Alpine Parkway. This land has been cropped by some individuals out of Verona and this is a renewal of that rental agreement for 2007. The use is not all 40 acres. Below stated it is down to about 22-25 acres. This is park land so it is believed the \$2,300 received go into the park fund. **Motion by Harms, second by Lourigan to recommend to the Village Board to approve the land rental agreement with John & Gary Doerfer at \$121.06 per acre (approximately 22-23 acres) for Keller Alpine Meadows Park. Motion carried 2-0.**
- e) Information regarding the Emerald Ash Borer Survey from the Wisconsin Department of Agriculture, Trade and Consumer Protection. This is just and FYI. The emerald ash borer infestation is still being worked on to keep it out of Wisconsin.

6. **NEW BUSINESS.**

- a. Discussion of status of Lincoln Rd. water tower. All consultants have been notified to let them know what is going on and they are able to look at the tower for themselves. The Village will be moving ahead from that point.
- b. Discussion and possible recommendation to the Village Board regarding 2007 street work (mills & overlays). Dane County typically does the mill and overlays for the Village of Oregon. Below stated if all projects are done at one time the Village of Oregon would be over budget. If Soden Drive is taken out then the numbers work. Hoeft stated \$146,000 was budgeted for the mill and overlay projects and the Village is coming in at \$151,000 included in this is \$13,925 of contingencies. If the

Village of Oregon is not using the full amount for contingencies, then all 5 projects could be done. Below said that would not be known until Dane County bids these projects out. These are still estimates. It was also stated that when Below tells Dane County to bid the job out it is hard to back out of the project(s). Hoeft stated that \$21,000 is being taken out of the fund balance this year. If we did come in \$5,000 over budget it means \$26,000 would be taken out of the fund balance. Gracz suggests doing all 5 projects. He and Below did go out and look at all five and he said they all need to be done. Below stated that the school is going to do work on School Road, so he would at least like to do work on the Dunn Avenue and Dale Drive projects because they tie in with the School Road project.
Motion by Harms, second by Lourigan to approve the street work mill and overlays not to exceed \$151,000 for the streets listed on handout. Motion carried 2-0.

7. **UNFINISHED BUSINESS.**

- a. Discuss Status of Downtown Intersection Project and Scheduling May Public Works Meeting (May 28th is Memorial Day). Below stated the schedule shown is to keep the committee informed as to where Below is at with the downtown engineering services. Below also said the schedule was to award a contract and make a recommendation from Public Works to the Village Board regarding the engineering services. The other thing that may be coming up is the authorization to go out for bids on the SCADA system. The discussion of the Downtown Intersection Project will be put on the May 7th Village Board Agenda. The schedule will be reviewed so the Public Works Committee is aware of where the Village is at. The May Public Works Meeting will be on Monday, May 21, 2007.

8. **INSURANCE CLAIMS.** None.

9. **STAFF REPORT.**

Status of Developments and Public Works Projects. There is nothing to report at this time.

- 1) Bergamont: Phase III
- 2) Alpine Meadows Phase IV
- 3) Oregon Parks Neighborhood
- 4) Villages of Foxboro
- 5) N. Alpine Parkway Status
- 6) Alpine Business Park: Water/Sewer and Cusick Parkway
- 7) WWTP Lab and SCADA Improvements

10. **FUTURE ASSIGNMENTS.**

- a. In April - Discuss Status of the Downtown Intersection Engineering Interviews by DPW Below.
- b. In May – Recommend to Village Board Selection of Engineering Firm for Downtown Intersection.
- c. Discussion of Starting Time for Construction and Utility Work.
- d. Review of Terrace Tree Policy.
- e. Consider only selling off the village's part of the ownership of the train tracks – Fall, 2007.
- f. Road maintenance agreement with Lycon and Soil Condition Reports for Consideration of Whitetopping of W. Netherwood Road.
- g. Discuss Status of ordinance regarding the resale of water.

11. **ADJOURNMENT.** Harms moved, second by Lourigan, to adjourn the meeting at 6:03 p.m. Motion carried 2-0.

Submitted by
Peggy Haag,
Clerk Assistant II