

1. **CALL TO ORDER:** Chair Eric Poole called the regular meeting of the Public Works & Utility Committee meeting to order at 5:00 p.m.
2. **ROLLCALL:** Members Present: Eric Poole, Darrell Klimke and Hans Noeldner. Also present: Administrator Mike Gracz, Board President Jerry Luebke, Public Works Director Mark Below, Police Chief Doug Pettit, Assistant Public Works Director Gary Disch, Village Engineer Paul Levendoski and Clerk Georgia Johnson.
3. **APPROVAL OF MINUTES.**
 - a) Special Meeting 8/15/05. **Noeldner moved to approve the minutes of the special meeting of August 15, 2005. Second by Klimke. Motion carried.**
 - b) Regular Meeting 8/22/05. **Noeldner moved to approve the minutes of the regular meeting of August 22, 2005. Second by Klimke. Motion carried.**
4. **PUBLIC APPEARANCES:** There were none.
5. **COMMUNICATIONS & MISCELLANEOUS BUSINESS:** None.
6. **NEW BUSINESS.**
 - a) Request from L.W. Allen for 60-day Extension to the SCADA Contract. Below referred to a letter dated September 28, 2005 from L.W. Allen, Inc. in which a 60-day extension is being requested due to the difficulty they are having getting parts and he recommended approval of the request. There was some discussion. **Klimke moved, second by Noeldner, to recommend the Village Board approve the request from L.W. Allen for a 60-day extension to the SCADA Contract. Motion carried.**
 - b) Discussion of N. Alpine Parkway Storm Water Direction and Bidding Documents. Below stated there are issues regarding this project that need to be addressed by the Committee. He noted the project was put on hold for a couple of reasons—to figure out how to handle the storm water issues and for possible land acquisition. Land acquisition is no longer an issue but the Committee needs to make a decision on the issues addressed in Below’s memorandum dated November 15, 2005. Regarding how to handle the storm water, there are two alternatives: (1) by the use of swales similar to the Bethel Green Acre Park running the storm water across the park land to the east; or (2) constructing a ditch along the south side of Netherwood Street. Below recommended using the swales. There was a lengthy discussion regarding the two options including how the swales would work, the additional cost of using the ditch method, the Park Board’s concerns regarding the layout of the park, increased cost by \$50,000 if the ditch system is used, how effective the swale systems would be, the layout of the park and so forth. It was concluded that Earth Tech move ahead using the swales method with the layout shown. Below suggested the land continue to be farmed. Discussion continued. Earth Tech will go ahead with the engineering in the most cost effective manner possible. It was suggested the matter be placed on the next Park Board agenda to bring them up to date. It was noted that the plan is to go out for bid in February and award the contract in March. The bid will include the road and bike trail, the use of the swales, doing the basins and a bike trail along Hwy. CC. Discussion continued.

The next issue was on whether or not the Village should install/extend the water main from Oregon Parks Avenue north to Netherwood or have it installed at a later date as well as the sewer main on N. Alpine Parkway. Discussion included the extension needed for a future restroom and to serve the new school, the school paying for the project, the route, not going through the wetlands, changing the location of the future restroom, the cost estimate having been completed for water and sewer from Hwy. CC to Netherwood, the cooperation agreement being worked on, where to place the line, how far to extend the line, the location of a potential EMS building and so forth. The Committee would like to get an estimated cost and present it to the school letting them know if the project is done now it would be less costly. Below stated the question is whether to take the water and sewer as far as Oregon Parks Avenue and stop or take it all the way to Netherwood. Discussion continued. The Committee would

like to get an estimate on what it would cost to run the sewer farther. It was noted that there's only so much money budgeted and that's what has to be worked around. Discussion continued.

- c) Proposal from Earth Tech for Task Order #9 for the Updating of the Village's Flood Plain Ordinance (Chapter 40). This task order is for Earth Tech to update the Village's flood plain ordinance—Chapter 40. **Klimke moved to recommend the Village Board approve Task Order #9 for Earth Tech to update Chapter 40 in an amount not to exceed \$6,810.00. Second by Noeldner.** Below noted that an extension has been requested (October 18th) but to date there has been no response to that request. **Motion carried.**
- d) Proposal from Earth Tech for Task Order #10 for the Sanitary Sewer Flow Monitoring for Veridian Homes Development. This task order is for the sanitary sewer flow monitoring for Veridian Homes and will be paid for by Veridian Homes Development. **Klimke moved to recommend the Village Board to approve Task Order #10 for the sanitary sewer flow monitoring contingent on Veridian Homes Development agreeing to pay the cost of 5,900.00. Second by Noeldner.** Klimke stated it should be in writing that Veridian Homes Development pays the cost. Below noted that Veridian has been advised of the cost. There was discussion regarding the contract being between Earth Tech and Veridian. Gracz noted the Village has a Reimbursement Agreement with Veridian. It was agreed that they need to sign something further agreeing to make this payment. **Motion carried.**
- e) Discussion of the Urban and Official Transportation Map. For informational purposes. Earth Tech has reviewed the official map and there are some discrepancies with the WisDOT and recommended changes will be submitted to the State.
- f) Discussion and Recommendation of the 2005 Snow & Ice Control Program and Flyers regarding Moving Mailboxes for Snowplowing. Poole noted the snow and ice program comes to the Committee for approval every year. Below noted the only change from last year is adding the one dump truck. Regarding the mailbox flyer, there are a number of mailboxes that are non-conforming to Village ordinance. The concern is with mailboxes that are non-conforming and being hit with a snowplow. Past practice has been to repair the damage. The question is if the placement is incorrect, does the Village want to be repairing them? There was discussion regarding the flyer and the wording in it. It was noted the height requirement has changed and that change comes from the Post Office. It was concluded that language be added to the flyer indicating the Village will not be responsible for mailboxes that are non-conforming. **Klimke moved to recommend the Village Board approve the 2005 Snow and Ice Control Program. Second by Noeldner.** There was some discussion regarding violations of residents plowing snow into public roads. **Motion carried.**
- g) Request regarding Regional Bike Routes from the Oregon Bicycling Organization. This is for informational purposes to advise that staff has met with Chris James from Dane County regarding the County updating the outdoor plan—a 5-year plan. The County was advised of the Village's desire to getting trails connected so that bikers can use the trails going into Fitchburg as well as the Capitol City trail. This is something that needs to be looked at long term. James wants to go back and revisit putting a trail along the rail corridor. James will be meeting with the City of Fitchburg as well. There was some discussion. Noeldner noted that as a member of the bicycling organization, he would like to contact James and work with the surrounding communities with regard to bike trails and there was further discussion.
- h) Review and Recommendation to Amend Chapter 18 of the Municipal Code to Update the Construction Standards. Below noted the Village's construction standards are somewhat dated and these changes update the standards accordingly. The construction standards are regulations that developers have to follow when working in the Village. **Klimke moved to recommend the Village Board approve the amendment to Chapter 18 to update the construction standards as presented. Second by Noeldner.** Levendoski noted that the regulations adopt the State of Wisconsin Department of Transportation's standards and specifications for road construction by reference in the document

and designations have been changed. In order to be consistent with the State's latest publication the Village should update its standards as well. There was some discussion. **Motion carried.**

- i) Installing Historic Signs. Noeldner noted the Historic Preservation Commission is getting close to getting signage for the downtown areas such as the Red Brick Building, the Historic District and so forth. They are looking at using 8" x 12" or 9" x 13" brass plates directly affixed to the building. The inclination is to use a uniform sign visible from the street. The HPC is looking to staff for what the requirements, rules and regulations are as to signage. The Village's Code, Section 17.70, is somewhat unclear and Below stated it may have to be tweaked somewhat. There was discussion. It was noted that any sign would have to be on private property. It was concluded that Noeldner should bring back a proposal from the Historic Preservation Commission.
 - j) Status of Railroad Bridge. For informational purposes. Gracz distributed a letter that was sent to Wingra with respect to charges due regarding the railroad damage. This is still being worked on.
 - k) Notification of Soil/Groundwater Contamination Right-of-Way by Intersection and N. Main Street. For informational purposes. This is part of the Brownfield Grant. Below referred to the letter from Liesch Environmental Services regarding the contamination at 130 N. Main Street. There was some discussion.
 - l) Status of Hwy. CC Ditch Work and Phil Peterson's Correspondence regarding Ditch and Bergamont Matters. This is for informational purposes. Below noted that the contractor is on site and the work should be completed in the next week or so.
 - m) Discussion of Oakhill Sewer Agreement. The agreements attached to the agenda are the old agreement with the changes circled. The second agreement is the amended agreement which will be sent to Oakhill. Gracz noted that Attorney Yde felt there were a number of things that could be eliminated from the agreement and changes or deletions are circled. Gracz noted that it has been agreed that the Village is not going to spend a lot of time negotiating changes and the State will be advised of that. The agreement will be forwarded to the State after Gracz has reviewed it.
7. **UNFINISHED BUSINESS**. None
8. **INSURANCE CLAIMS**.
- a) Discussion regarding Claim filed by David and Marcia Gratz, 269 Waterman Street, for Water Damage Sustained. Below noted this damage occurred following a meter being changed out. The leak was not found for several days after the Village crew had been there. A claim was submitted to the Village's insurance carrier and they are denying the claim. Village staff feels that the Village does have some responsibility and there was discussion regarding that. Klimke noted that the homeowner is advised by letter to keep an eye on it and to make sure the valve is working properly. Following discussion, **Noeldner moved to recommend the Village Board approve paying fifty percent (50%) of the claim for damage due to water damage at 269 Waterman Street. Second by Poole.** The amount paid would be \$250.00. **Motion carried 2-1, with Klimke opposed.**
 - b) Discussion regarding Claim filed by Michele and Dave Beauchaine, 445 E. Netherwood Road, for Sewer Damage to Basement. There was discussion regarding the claim submitted by the Beauchaines at 445 E. Netherwood Road. It was noted the insurance company denied the claim. Following discussion, **Klimke moved to deny the claim for sewer damage to the basement at 445 E. Netherwood Road. Second by Poole.** There was further discussion. **Motion carried.**
9. **STAFF REPORT**.
- a) Status of Developments and Public Works Projects.
 - 1) Bergamont: Parkland re-grading. Gracz will be checking on this.
 - 2) Alpine Meadows.

- 3) Oregon Parks Neighborhood.
- 4) The Villages of Foxboro.
- 5) County Highway CC Ditch Status. This was discussion previously.

10. **FUTURE ASSIGNMENTS.**

- a) Discussion of Official Map Update and Right-of-Way Requirements
- b) Discussion of amending soil erosion and noxious weed ordinance
- c) Consideration to amend chapter 8 regarding special assessments for curb, gutter and sidewalks policy
- d) Brownfield Site Assessment Grant Status—125 N. Main Street
- e) Update regarding sewer televised report and possible relocation of sewer main for Maria's Pizza
- f) Review Terrace Trees Policy

11. **ADJOURNMENT.** At 6:40 p.m., Klimke moved, second by Noeldner, to adjourn the meeting. Motion carried.

Submitted by
Georgia Johnson,
Village Clerk