

Historic Preservation Commission Meeting Minutes
Wednesday, November 17, 2010

1. **Call to order:** Vice Chair Phil Harms called the Historic Preservation Commission meeting to order at 7:02 am on Wednesday, November 17, 2010.
2. **Roll call:** Present: Miller, Peotter, Harms, Gefke and Sever. Also Present: Village Administrator Mike Gracz, Public Works Director Mark Below and Clerk Assistant Pam Strandlie. Absent: Kay and Molzahn.
3. **Approval of Minutes:**
 - a) 8/18/10
 - b) 9/22/10 – No Quorum
 - c) 10/20/10 – Cancelled – **Peotter moved to approve the Historic Preservation Commission Minutes from 8/18/10. Second by Harms. Motion Carried 5-0.**
4. **Public Appearances:**
 - a) **Discussion and Possible Action re: The Gorman Building Monument Sign located at 200 North Main St.** – Gary Gorman was present to discuss the 2nd plan for his monument sign. The sign is similar to those at the schools, municipal buildings and other businesses. Below mentioned that it has already been approved by the Board but there was a change to the bottom. Gorman landscaping plan is to have bulbs in the spring and summer, mums in the fall and will have bushes that would look great through the winter. **Motion by Gefke to approve the Gorman Building monument Sign located at 200 North Main St. Second by Miller. Motion carried 5-0.**
5. **Communications and Miscellaneous Business**
 - a) Chair's Report- There was none.
 - b) **Update re: Outreach & Strategic Planning Committee's Survey Results-** Gracz mentioned that the committee is still working on recommendations and should have them to the Board by end of December, beginning of January.
 - c) **Discussion re: Additional Historical Markers for Historic Buildings** – Gefke said that she would like to place a historic marker on the Gorman Building this year if there is enough money available. She has talked with Sue Carey regarding bids for the markers. Any bids she submits will be good for 30 days. Below asked if they should be considering something for the water tower too. Gefke mentioned other buildings they should work on: Hagstrom Insurance Building, Water Tower & Pump House, Gorman Building, John & Flora Gilbert House, Netherwood House. Gefke said she will write the narratives for the markers from the National Registers papers, a description of why they should be on the Register. Gracz mentioned that if we write something up it has to be brought back to the Commission in December to approve it. Sever asked when do the markers need to be approved by end of the year? Gracz mentioned that the Commission could bring it back on December 15th and it could then be approved by the Village Board on December 20th. Harms asked if we could put an addendum to the Budget for consideration of the signs. Gracz said it could be done. He wants to come back on the 15th to approve the wording on the signs and make a

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recommendation to the Board on the 20th. **Motion by Gefke to proceed with the Historic Marker for the Gorman Building. Second by Sever. Motion carried 5-0.**

6. **Unfinished Business:**

- a) Continuing Discussion and Review of Examples from other Communities regarding Minimum Property Maintenance Program for Historic Districts in the Village of Oregon – Village Board Approved Moving Forward. Harms said that there were some problems with 119 South Main Street not being kept up. Gracz mentioned that the Village Attorney needs to get involved with the property maintenance language at some point. Unfortunately the legal budget for this year is in bad shape. He suggested we wait until next year.
- b) Status of 101 South Main Street Improvements. Below said he hasn't heard anything from the owner. There was talk of painting the front door but nothing happened. Harms said it's too late to talk with Jeff Aebly this year. The Commission can send him a letter in the spring regarding painting the door. Gracz said he would like to invite him to a Planning Staff Meeting

7. **Future Agendas**

- a) Status of 119 South Main Street
- b) Additional Historic Markers
- c) Property Maintenance
- d) Peaceful Hearts Colors

8. **Adjournment:** Gefke moved to adjourn the Historic Preservation Commission meeting at 7:37 am. Second by Miller. Motion carried 5-0.

Submitted by,
Pam Strandlie
Clerk Assistant I