

1. **CALL TO ORDER**. President Staton called the special meeting of the Village Board to order on Monday, November 23, 2009, at 5:01 p.m.
2. **ROLLCALL**. Present: Jerry Bollig, Darlene Groenier, Phil Harms, Eric Poole, Steve Staton and Randy Way, with Jon Lourigan arriving at 5:20 p.m. Also present: Village Administrator Mike Gracz, Finance Director Renee Hoeft, Library Director Susan Santner and Village Clerk Georgia Johnson.
3. **APPROVAL OF VOUCHERS**. **Bollig moved, second by Poole, to approve the payment of vouchers for the General Operating Fund in the amount of \$281,830.92 per the list dated November 23, 2009. Roll call vote: Harms – yes; Way – yes; Poole – yes; Staton – yes; Bollig – yes; Groenier – yes. Motion carried 6-0.**

It was agreed to take certain items out of order and wait for Trustee Lourigan's arrival before acting on the budget. The Board moved to item #8 and returned to items #4 #7 after Lourigan arrived.

4. **UPDATE ON PROJECTED 2009 TAX BILL AND BUDGET CHANGES SINCE PUBLIC HEARING**. Hoeft referenced the sample tax bill noting that the School Credit is still unknown, the lottery credit went down and the First Dollar credit went up. With these dollar amounts we are currently looking at a levy of \$18.28 per \$1,000—up from \$17.58 for 2008. She noted that the Department of Revenue should provide the School Credit amount by Wednesday and we should know the mill rate by a week from tomorrow.
5. **DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF RESOLUTION #09-31 ADOPTING BUDGET**. **Bollig moved to approve Resolution #09-31 adopting the 2010 Budget. Second by Groenier.** Staton thanked the staff for bringing a balanced budget to the Board, the department heads, employees and the unions—without everyone's cooperation the 2010 budget would not be balanced. There was discussion regarding the number of meetings previously held regarding the budget, the number of hours put in discussing and scrutinizing expenses and revenues and so forth. Staton noted these are reasons why the public is not hearing much discussion tonight regarding the budget. **Motion carried 7-0.**
6. **DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF RESOLUTION #09-33 ADOPTING 2010 WAGE SCHEDULE**. **Bollig moved, second by Poole, to approve Resolution #09-33 adopting the 2010 wage schedule.** There was a brief discussion regarding the number of employees in certain steps. **Motion carried 7-0.**
7. **DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF RESOLUTION #09-32 ADOPTING 2010 FEE SCHEDULE**. Gracz stated that annually department heads bring forward any fee increases during the budget process. The only change to the 2010 fee schedule is to the recycling and refuse rates of Pellitteri. **Poole moved to approve Resolution #09-32 adopting the 2010 fee schedule. Second by Groenier. Motion carried 7-0.**
8. **DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF RESOLUTION #09-34 DESIGNATION OF DEPOSITORY**. Hoeft noted this is for approval of the Village depositories and the authorized account signers. She noted one more bank has been added and that is the next item on the agenda. **Harms moved to approve Resolution #09-34 designating depositories and authorizing account signers. Second by Groenier. Motion carried 6-0.**
9. **DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF RESOLUTION #09-35 DESIGNATION WPS BANK AS DEPOSITORY**. Hoeft noted this is a bank specific resolution—some banks require adoption of a separate resolution while others do not. It was noted this is a form resolution of the Wisconsin Bankers Association. **Poole moved, second by Groenier, to approve Resolution #09-35 designating WPS Bank as a depository. Motion carried 6-0.**

10. **DISCUSSION AND POSSIBLE ACTION RE: APPROVING AFSCME AGREEMENT FOR 2009-2010.** Gracz stated the Agreement has been signed by AFSCME and the Union Steward. It is a two (2) year contract (2009-2010) and the changes include: a change to compensatory time accrual period, changing the December 24th holiday from ½ day off to a full day off, allows employees to purchase additional life insurance at the employee's expense, a wage increase of 1% across the board per year, an increase to head waterworks operator's wages, a side letter that clarifies that the Union is voluntarily agreeing to the wage increases and it has not forfeited its right to make a catch-up wage argument in the future and a side letter allowing the Village, if necessary, to require employees to take unpaid days or furlough days as spelled out in the Contract. There was some discussion. **Bollig moved to approve the AFSCME Agreement for 2009/2010. Second by Way. Motion carried 6-0.**
11. **DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF RESOLUTION #09-36 FOR ADDITIONAL UNITS OF GROUP LIFE INSURANCE.** This resolution is needed to allow for employees to acquire additional units of group life insurance. It was emphasized that there is no cost to the Village for this coverage—each employee pays for the additional units. **Bollig moved, second by Poole, to approve Resolution #09-36 for additional units of group life insurance per the AFSCME Agreement. Motion carried 6-0.**
12. **DISCUSSION AND POSSIBLE ACTION RE: APPROVING UPDATE TO EMPLOYEE HANDBOOK MAKING DECEMBER 24TH A FULL DAY OFF.** It was noted that in conjunction with approval of the Union Contract the Employee Handbook needs to be changed to change the December 24th holiday from ½ day off to a full day off. There was discussion. **Way moved to approve updating the Employee Handbook to make December 24th a full day vacation day. Second by Groenier. Motion carried 6-0.**
13. **DISCUSSION AND POSSIBLE ACTION RE: AUTHORIZING SIGNING OF PRESERVATION FUND GRANT FOR WAHPC SPRING CONFERENCE WORKSHOP.** It was noted that the Historic Preservation Commission Vice-Chair Joan Gefke verified that the local matching funding in the amount of \$1,250 has been secured. There was discussion including that the matching funding is coming from a local bank and it will not be an expense of the Village. **Bollig moved to authorize the Board President to sign the Preservation Fund Grant for the WAHPC Spring Conference Workshop. Second by Harms.** The Board agreed that special thanks need to be extended to Joan Gefke for her efforts in obtaining these monies. **Motion carried 6-0.**
14. **UPDATE AND POSSIBLE APPROVAL OF THE CERTIFICATE OF APPROPRIATENESS FOR SCOTT MAC WILLIAMS' PROPERTY AT 107 S. MAIN STREET-SECOND FLOOR FRONT WINDOWS: MC SHERRY HOME IMPROVEMENT \$11,565 PROPOSAL.** Staton noted the recommended motion from HPC is to approve proceeding with replacing Scott MacWilliams' second story windows at 107 S. Main Street if an extension from Dane County cannot be granted. And if an extension is granted that the Village consider exploring other options with the available façade funds. Gracz stated it was confirmed with Dane County staff that the façade funding cannot be carried over to 2010 (the funding is originally from 2003) and it is the Historic Preservation Commission's recommendation that the Village provide the money for the windows from façade monies that are available. There was some discussion. **Harms moved to approve using the façade grant monies for the replacement of the windows for Scott Williams' property at 107 S. Main Street. Second by Groenier.** Gracz stated this is being handled the same way it was handled for Brouxnellie's second story windows—with HPC Chair Arlan Kay giving final approval to replace the windows. There was discussion including ordering the windows and making at least a partial payment in 2009. Following discussion, **motion carried 7-0.**
15. **UPDATE FROM DANE COUNTY CITIES AND VILLAGES ASSOCIATION RE: DANE COUNTY INTEROPERABLE RADIO COMMUNICATION PROJECT.** For informational purposes. Gracz referred to the information received from the lobbyist for Cities & Villages. There is a meeting scheduled for December 9th which Gracz will attend. The Police Chief and Gracz will be providing an update and looking for direction from the Village Board at the December 7th Board meeting. There was discussion

including where the monies would come from, would borrowing be an option (Hoeft stated it was not something that should be borrowed for), it would be an annual charge and should be included in operating expenses, the first year payment is anticipated for 2013, concern with the cost increasing and so forth. [Lourigan arrived at 5:20 p.m.] Hoeft noted that if it is a shift in service or adding a new service— (depending on certain criteria) the County would be required to reduce its levy by the amount it shifts to other municipalities. For example, if a taxing entity is taking over a service or shifting a service to another entity an adjustment has to be made on the levy limit worksheet. Discussion continued.

16. **ADJOURNMENT.** The meeting was adjourned at 5:30 p.m. on **motion by Bollig, second by Poole.**
Motion carried 7-0.

Submitted by
Georgia Johnson,
Village Clerk