

1. **CALL TO ORDER**. President Staton called the regular meeting of the Village Board to order on Thursday, September 24, 2009, at 5:30 p.m.
2. **ROLLCALL**. Present: Jerry Bollig, Phil Harms, Eric Poole, Steve Staton and Randy Way, with Jon Lourigan arriving later. Absent: Darlene Groenier. Also present: Village Administrator Mike Gracz, Public Works Director Mark Below, Library Director Susan Santner and Village Clerk Georgia Johnson.
3. **PUBLIC APPEARANCES AND PUBLIC HEARINGS**.
  - a) Eldon Jones, 362 E. Lincoln Street, regarding an update on traffic concerns expressed at the special Board meeting June 8, 2009. Staton advised he has talked with Mr. Jones regarding the concerns he brought to the June 8<sup>th</sup> Board meeting and that Mr. Jones feels the problem has improved and he will not be attending the meeting. Chief Pettit went over the initial concerns Jones brought to the Board regarding speed, parking and loitering and stated the Police Department will continue to monitor these issues. [Lourigan arrived at 5:40 p.m.]
  - b) DaneCom (Radio) Project Update—Police Chief Pettit and Possible Appearance by Jerry Jensen, County Supervisor. Pettit presented a Power Point on DaneCom to bring the Board up to date on the Countywide Communications System including:
    - Brief History; estimated cost for infra-structure \$30,000,000; how the maintenance will be paid for (is currently being paid by the County)
    - Advantages of DaneCom System: improved coverage; increased capacity, enhanced features and reliability; detailed current vs. proposed coverage overview for 800MHz, VHF and Paging; identified increased capacity, enhanced features and enhanced reliability of the system
    - Explanation of cost-sharing being proposed—beginning in 2010; operations and maintenance estimated at roughly \$1.44M annually; different formulas have been proposed—agencies' costs should be based on a fair and equitable formula
  - c) Discussion and Possible Action regarding Purchase of Replacement Vehicle (car #3) for Oregon Fire/EMS District (from September 21<sup>st</sup> Board meeting)—Engine Replacement Needed on Car #3. Chief Bloom advised that car #3 has a cracked head. The Fire/EMS District would like to purchase a new or used vehicle to become car #1 and move the current car #1 to car #3 status. He noted this is being brought to each of the four municipalities in the District for their input. There was discussion regarding year of the vehicles, what the cost difference was between new or used, the Fire/EMS has approximately \$150,000 in its apparatus reserve fund, durability of the Police Department's Expedition and so forth. Following discussion, **Bollig moved to approve the Fire/EMS District proceeding with the purchase of a replacement vehicle for the Fire/EMS District with the funds to come from the apparatus reserve fund. Second by Poole.** It was noted the District would make the decision whether to buy a new or used vehicle. Way noted he would be abstaining from voting. **Motion carried 5-0-1, with Way abstaining.**
  - d) Presentation regarding Oregon Area Community Book Project—Lisa Hustad (rescheduled). Being rescheduled.
  - e) Discussion regarding Gary Osman's request to allow for a bridge over drainage swale adjacent to Forest View Park. Gary Osman, 741 Swallow Tail Drive, spoke to safety concerns with children in the

neighborhood getting across the drainage swale. This issue was brought before the Park Board and then referred to the Public Works Committee. It was noted this is not park land—it is a drainage ditch and therefore a Public Works' issue. There was discussion including the expense of putting a bridge over the swale, a structure over the swale would be an obstruction to the purpose of a drainage swale, and what other options there are. Following discussion, it was concluded that Mr. Osman would contact Public Works Director Below and they would set up a meeting to walk the area in question and discuss options. Mr. Osman was advised to approach other residents in the area to get additional input regarding these concerns.

4. **EXECUTIVE SESSION.** At 6:37 p.m., **Poole moved** to adjourn into closed session pursuant to Wis. Stats. §19.85(1)(c) and (e) permitting a closed session **to consider the terms under which it may be willing to accept the dedication of, or to purchase, the vacant lot owned by Oregon Manor located on Soden Drive** and pursuant to 19.85(g) **to confer with legal counsel and financial advisor regarding negotiations with hotel developer** and pursuant to Wis. Stats. §19.85(1)(e) permitting a closed session for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session **to discuss the Labor Contract Negotiations with AFSCME and WPPA** and pursuant to Wis. Stats. §19.85(1)(c) permitting a closed session **for considering performance evaluation data of employees over which the Village Board has authority.** **Second by Way. Roll call vote: Harms – yes; Lourigan – yes; Poole – yes; Staton – yes; Bollig – yes; Way – yes. Motion carried 6-0.**
5. **RECONVENE INTO OPEN SESSION.** At 7:20 p.m., the Board reconvened into open session on **motion by Bollig, second by Poole. Motion carried 6-0.**
6. **APPROVAL OF MINUTES.** **Poole moved, second by Bollig, to approve the minutes of the regular meeting of 9/8/09. Motion carried 6-0.**
7. **PAYMENT OF VOUCHERS.** There were none.
8. **COMMUNITY INPUT.** None.
9. **PROCLAMATIONS AND ANNOUNCEMENTS.**
  - a) **Village Board Comments.** Staton read a letter of recognition from Chuck Hohnbaum regarding the impact the Oregon Police Explorer's Post has had on his son's life and in particular Officers Kohlman and Wagner.
  - b) **Staff Comments.**
    - 1) **Update regarding Downtown Phase II Project.** Gracz referred to the Questions & Answers memorandum attached as document #9(b)(1). Staton read the questions and noted this will answer most of the residents' questions. When the memo is finalized, it will be put on the Village's website (on Monday). Gracz noted the article in the paper indicated \$590,000 and should be \$350,000. Below noted the parking lot curb and gutter should go in the first of next week and the lower entrance work is progressing.
    - 2) **Discussion of Upcoming Budget Discussion at Special Board Meeting on September 28<sup>th</sup>.** There was discussion regarding the budget process, whether the Board wanted hard copies of the budget prior to the meeting and so forth.
10. **COMMUNICATION AND MISCELLANEOUS BUSINESS.**
  - a) **Discussion and Possible Action re: Strategic Plan Appointments to Outreach and Planning Committee.** Staton asked if any of the trustees would be interested in being appointed to the Strategic Planning Committee. The first meeting will be October 15<sup>th</sup> at 6:00 p.m. Residents will be invited. Trustees Way and Harms agreed to serve on the Committee. Gracz noted that the Department Heads will be

attending as a group and then attend sessions when different topics are discussed. Gracz asked Below and Pettit to serve on the Committee and they agreed. There was discussion.

- b) Discussion and Possible Action re: Appointment of Trustee and Citizen Member to Joint Review Board for Amending TIF #2 and #3 – October 1<sup>st</sup> first meeting. It was noted one Trustee and one citizen member have to be appointed to the Joint Review Board. **Way nominated Bollig and Bollig declined.** It was decided to put this back on the agenda for Monday night's meeting.
- c) Discussion and Possible Action re: Status of Claim of Lindsey Zentko. It was noted the claim was paid in full by Midwest Claims.
- d) Update regarding letter from the Town of Oregon re: N. Perry Parkway/W. Netherwood Intersection. There was discussion regarding the issues at this corner including whether to put up a second stop sign, there is a second stop bar, another stop sign would not be very effective and might further block the ramp and so forth.
- e) Employee Appreciation Luncheon Thursday, 9/24/09, Recognizing Years of Service: Staton advised the Employee Appreciation Luncheon was held today recognizing three employees for the years of service with the Village including: Mark Below (35 years), Gary Disch (25 years) and Dan Schulz (15 years).

#### 11. **POLICE CHIEF'S REPORT.**

- a) From September 14<sup>th</sup> Board Meeting: Discussion of Police Department Invoices—PD Water Service from Great Glacier of Wisconsin and PD Lodging Training (from Bankcard Services). Pettit noted the Police Department brought in water service with Great Glacier back in 2001 because of the number of complaints regarding the taste of the water. The lodging training cost is for the Chief's attendance at a conference in Fond du Lac.
- b) Monthly Statistic Reports including Motorcycle Use Data. There was some discussion regarding the number of hours the motorcycle is in use, there have not been complaints regarding the parking near the High School, the radar is set up on Lynne Trail, just finishing up with the underage compliance and the Board will receive a copy of the Report from Tobacco Enforcement, etc.
- c) Recruitment Process for Police Officer. The deadline for submitting applications is Friday, October 2, 2009. 68 applications have been received already.
- d) Update on Canine Fund Raising. Pettit noted \$1,000 was received from EPIC Corporation, there are a number of events planned to help raise money, an account has been set up at the Cross Plains Bank, a fundraiser is being held at an area veterinarian clinic, there will be advertising in the Homecoming Parade tomorrow with handout of tootsie pops and so forth. Pettit noted they have already arranged for perpetual care and perpetual supplies from a local pet supply store.
- e) Discussion and Possible Action re: updating Chapter 9.07 of the Municipal Code regarding Loud and Unnecessary Noise. Pettit noted that in discussing this with the Municipal Judge they would both support a stricter ordinance—requiring at least two complaints. Since there typically are not many complaints, it is suggested that the ordinance not be changed at this time and to deal with the complaints on a case-by-case basis. There was discussion.
- f) Acknowledge office of Justice Assistance Grant to Oregon Police Department for Crime Reduction and Criminal Apprehension in the Amount of \$9,997.00. There was discussion regarding the Office of Justice Assistance Grant awarded to the Police Department. Pettit noted this came in very helpful in creating the canine project.

- g) It was noted there was a fireworks display held over the weekend and that it was in the Town of Oregon—not the Village.

12. **FUTURE AGENDA ITEMS.**

- a) Schedule League of Wisconsin Municipalities Mutual Insurance Company's Viewing of DVD on Public Officials' Liability
- b) Discussion regarding Public Officials' Handbook
- c) Provide Update to Village Board re: Community Sensitive Design Status for Hwy. 14 Project
- d) Amend Chapter 1.25(4) of the Municipal Codebook regarding Annual Reviews of Department Heads and Employees

13. **ADJOURNMENT.** The meeting was adjourned at 7:53 p.m. on **motion by Lourigan, second by Bollig.**  
**Motion carried 7-0.**

Submitted by  
Georgia Johnson,  
Village Clerk