

Special Meeting Oregon Village Board  
Monday, June 29, 2009

1. **Call to order:** Village President Steve Staton called the special Village Board meeting to order at 5:00 pm on Monday June 29, 2009.
2. **Roll Call:** Present: Randy Way, Phil Harms, Jon Lourigan (arrived at 5:05 pm), Darlene Groenier, Eric Poole, Jerry Bollig, and Village President Steve Staton. Also present: Village Administrator Mike Gracz, Public Works Director Mark Below, Chief of Police Doug Pettit and Deputy Clerk/Deputy Treasurer Tracey Berman.
3. **Discussion and Possible Action re:**
  - a) **Update re: Stewardship Grant Application for Westside Bike/Pedestrian Path:** Gracz stated he wanted to go through some of the potential bike paths and how it relates to the use of the 2008 bonding proceeds. Gracz referred to the map in the packet, stating the trail labeled Segment 'A' is what was submitted for the stewardship application a couple of months ago. Gracz explained the Village should hear back from the state in the next month or so. Gracz noted the trail labeled Segment 'B' shows the piece that is the connection between the Keller Alpine Meadows Park and Learner Park and the estimated cost is approximately \$48,000. Gracz stated if the stewardship grant is not received the Village Board and Park Board could consider using Park funds to put that segment in. Segment 'C' is a trail that takes residents to Dega Park. Gracz stated segment 'C' is an estimated \$1.9 million, noting the reason for the expense is the whole area has to be done by boardwalk due to the wetlands. Gracz explained he is aware the Village does not have close to \$2 million dollars to do this path, so he and Below have been working with Ruckert Mielke to find an alternate path downtown from the west side community park. Gracz stated this is a key trail to bring people into the downtown area. Gracz stated they decided to consider Segment "E". Gracz stated this path will follow the interceptor line that was installed a couple of years ago, which has an estimated cost of approximately \$450,000-500,000. Gracz gave estimates and noted the reason it is so expensive is due to the need of the board walks and the tunnel under the rail road. Gracz stated what himself and Below proposed to do is spend about \$2,500 to televise the sewer on Market Street to see what kind of shape it is in. Gracz explained right now it is estimated at \$90,000 to fix. Below thinks the estimate is high, but the only way to really know the exact expense is to televise it. Gracz noted Below would like to proceed with televising it, then review the results and possibly do the repair work this year and also resurface Market Street. Gracz noted once the projects are completed they would come back to the Board and see what kind of money the Village has. Gracz stated if everything works out according to plan there maybe enough money to do Segment "D" in 2010. Gracz noted Below feels strongly about doing Market Street because if it gets delayed any longer it will be more expensive to fix. There was discussion regarding Eagle Scouts building helping build board walks. There was also discussion regarding the materials to build the Board walk, wood versus a plastic material. It was noted in the wetland area the wood would rot rather quickly. Bollig questioned what staff's project priorities were and if other street should be addressed besides Market Street in the Downtown TIF District. Bollig asked if staff could provide a priority project list for the Board. **Bollig moved to authorize Televising of Market Street Sanitary Sewer in the amount not to exceed \$3,000 and the money to come from Bond proceeds. Second by Way. Motion carried 7-0.**
  - b) **Cost Estimates for Other Segments of the Westside Path System.** Item was discussed with 3 (a).
  - c) **Authorize Televising of Market Street Sanitary Sewer (approximately \$3,000) and Discussion of 2008 Bonding Projects.** Item was discussed with 3 (a).
4. **Liquor License Renewals:**
  - a) **Discussion of Inspection Reports for Liquor License Renewals.** Gracz stated Brouxnellies fixed the appropriate violations and now have their liquor license. Gracz referred to a letter from the Department of Revenue for Hawthorne's Dining and Celebrations stating do not

provide any liquor license until the Village has the State's permission. Gracz explained there is an Attorney working with the Village's Attorney to help resolve the issues. It was noted Hawthorne's is in receivership and Pettit gave a brief overview of receivership pertaining to liquor licensing.

- b) Possible Approval re: Liquor License for Union Sport Club LLC (from 6/15/09 Board meeting) Recommended motion: Approve the “Class B” Combination liquor license renewal for Union Sport Club LLC, contingent on a successful outcome of the Police, Fire and Building Inspection Reports, and contingent on payment of all outstanding debts to liquor distributors and the Village. Pettit noted the building and fire inspector re-inspected the building earlier today and noted there are still some outstanding issues. Pettit stated the applicant is working on them, commenting the issues are fairly minor in nature. Pettit noted the Board concerns were with the opening made in a wall and whether or not the supports were correct or not. Pettit stated a structural engineer looked at it and made recommendations to put some forks in and have the supports welded in. Pettit stated Mike Kliesch requested the license number of the certified welder that welded the supports. Pettit noted the applicant is working on that issue. Pettit explained the engineer will re-inspect the job. Pettit noted the capacity limit in the room is being worked on. Pettit explained originally the room capacity was estimated at 2,000. Pettit gave an overview of how the capacity is figured out. Pettit noted the building inspector and fire inspector do not have the means to determine the capacity in the room. Pettit is unclear as to why neither inspectors can determine the capacity and are having an architect do it. Pettit stated a lot of progress has been made. **Poole moved to approve the “Class B” Combination liquor license renewal for Union Sport Club LLC, contingent on a successful outcome of the Police, Fire and Building Inspection Reports, and contingent on payment of all outstanding debts to liquor distributors and the Village. Second by Groenier.** The applicant stated he is in the progress of obtaining the welder's certification number and will contact the building inspector as soon as he gets the number. There was more discussion regarding figuring out the capacity and it was noted in the future there needs to be someone in the Village on staff that will determine the capacity. Pettit noted there is a formula to figure it out. Gracz noted he will discuss determining the capacity of a room with Fire Chief Dave Bloom. **Motion carried 7-0.**
5. Discussion of Information regarding Dane County Grant for Florida Avenue Homes for County Board's July 6<sup>th</sup> Personnel and Finance Committee meeting. Gracz stated this is for informational purposes and invited the Board members to attend the meeting. It was noted the meeting is at 5:30 pm.
6. Discussion and Possible Action re: Approval of Change Order #3 for Replacement of the Jefferson Street Railroad Bridge in the amount of \$2,200. Gracz stated the Village Engineer recommended approval and this is the final payment on the project. **Lourigan moved to approve Change Order #3 for Replacement of the Jefferson Street Railroad Bridge in the amount of \$2,200. Second by Harms. Motion carried 7-0.**
7. **Discussion and Possible Action re: Follow-Up from Village Board's June 22<sup>nd</sup> Meeting**
- a) Oregon Adult Softball Associations' Request regarding Weed Spraying Recommended motion from Park Board: Approve the Oregon Adult Softball Association contracting with Lone Oak Interest LLC for applying weed killer with a stipulation that homeowners are contacted prior to weed killer being applied **Note: This would be applied via a dry chemical process on the baseball diamonds in Kiser Park.** Gracz stated this is for Kiser Park. Gracz also noted the association is paying for this.
- b) Purchasing Scoreboards for Parks Recommended motion from Park Board: Approve up to \$7,000.00 with at least \$4,275.00 coming from organizations that use the fields, purchasing

scoreboards for Village parks, to be installed with help from the organizations and the Public Works Department, and to allow the disposal of the existing scoreboards -- *Funding from Park Fund*  
**Note: These are the two (2) scoreboards in Kiser Park.** Gracz stated this is for informational purposes only.

8. Staff Comments: Next Board Meeting is July 13<sup>th</sup> at 5:30PM and Disconnection Notices Mailed – Shut-Offs to Begin Week of July 6<sup>th</sup>. Gracz stated 23 letters have been mailed, and a few deferred payment plans have been set up.

Staton thanked all the volunteers, Chamber of Commerce, and Village of Oregon residents for the Summerfest success. Harms stated the parade was great. Harms also wanted to thank the Brooklyn Mighty Might's for picking up trash after the parade.

9. **Adjournment:** Bollig moved to adjourn the special Village Board meeting at 5:45 pm on Monday June 29, 2009. Second by Lourigan. Motion carried 7-0.

Submitted by,  
Tracey K. Berman  
Deputy Clerk/Deputy Treasurer