

1. **CALL TO ORDER.** The meeting of the Village Board was called to order on Monday, March 2, 2009 at 6:00 p.m.
2. **VILLAGE BOARD ROLLCALL.** Present: Jerry Bollig, Darlene Groenier, Phil Harms, Jon Lourigan, Eric Poole, Steve Staton and Randy Way. Also present: Public Works Director Mark Below, Police Chief Doug Pettit, Village Engineer Joe Eberle and Village Clerk Georgia Johnson.
3. **SWEARING IN CEREMONY.** Brian Lehmann was sworn in as Police Sergeant by President Staton and commended for his work with the Department.
4. **CALL TO ORDER – PLANNING COMMISSION.** The Planning Commission was called to order by Vice Chair Groenier at 6:05 p.m.
5. **ROLCALL.** Present: John Deininger, Jeff Groenier, Phil Harms, and Scott Meier. Absent: John Bieno, Patrick Molzahn, Larry Mahr and Greg Schnelle. It was noted there is a quorum of the Planning Commission. Board President Staton recognized John Deininger for his years of service on the Planning Commission and noted that Deininger has submitted his resignation after 12-15 years of service.
6. **PRESENTATION BY RUEKERT MIELKE REGARDING NEW STORMWATER REGULATIONS.** (A map showing depth to groundwater was distributed.) Christopher Genellie, Associate Project Manager with Ruekert Mielke, came forward to give a presentation on the new Chapter 22 stormwater regulations. Genellie noted the major changes including definition changes and date changes such as: incorporated language encouraging conservation development, Base Flood definition, Public Structure & Safety Protection, Existing Development Definition, replacement of first floor elevation definition, definition of Seasonal High Water, West Side Drainage Definition, applicability date changed to final adoption date, runoff rate design standards for West Side Developments, specific peak rates of runoff (requires larger ponds), additional section on structure protection and safety at site drainage standards and an informational map

Discussion followed the presentation including questions and answers from the Board and Commission members as well as members of the audience including:

- Developer would be required to designate elevation levels based on seasonal high water table;
  - Elevation level determined by test pits;
  - 50' setback requirement (it was noted this could be changed—the Waukesha County standards were used);
  - West Side Development definition, delineation—west of the railroad tracks;
  - Conservation development—use of the word “encourage”; can still have an urban section within a conservation subdivision; number of ways to accomplish this type of development; a “clustered” development; does not change the density; homes are closer together with more green space; if Village is interested in conservation development it needs to get the Village Planner involved;
  - Minimum site drainage standards, how defined, use of Waukesha County’s ordinance, changes can be made, minimum footage required; use of seasonal high water table, etc.;
  - Discussion regarding first floor elevation;
  - Chapter 18 will have to be updated;
  - Identify property within Village that would be affected by requirements—every undeveloped piece of property from the date the ordinance is adopted.
7. **DISCUSSION OF NEW STORMWATER REGULATIONS BY PLANNING COMMISSION AND VILLAGE BOARD.** Under #6 above.

8. **DISCUSSION AND POSSIBLE ACTION BY VILLAGE BOARD RE: STORMWATER REGULATIONS.** It was noted this is just the first review of the stormwater regulations and no action will be taken at this time.
9. **ADJOURNMENT OF PLANNING COMMISSION.** The meeting was adjourned at 7:00 p.m. on motion by Meier, second by Deininger. Motion carried 4-0.
10. **VILLAGE BOARD CONTINUES WITH REGULARY SCHEDULED MEETING.**
11. **PUBLIC APPEARANCES AND PUBLIC HEARINGS.**
  - a) Ruekert Mielke's presentation on the Preliminary Design at Janesville/Park Street Intersection and Discussion with DOT regarding the following: Present from Department of Transportation – Stan Lukasz and Dina Bertolini(DAAR), Michelle Allias (Programming), Mary Pamperin-Volk (Bike and P&R) and Michael Rampetsreiter.
    - 1) Park & Ride Lot Agreement with DOT.
    - 2) Discussion of Bike/Pedestrian Path along Hwy. 138.
    - 3) Discussion of Community Sensitive Design.

Joe Eberle, of Ruekert Mielke, introduced Kevin Kuhlow, of Ourston Roundabout Engineering, who worked with Ruekert Mielke on the study for the Park Street/Janesville Street intersection. Kuhlow summarized the findings: they looked at traffic volumes, looked at both options of the Department of Transportation, went over the differences, right-of-way impacts, replacement of pipe shown, roundabout versus traffic signal, cost is about the same for either option, explained the levels of service (A & B are very good), a roundabout is somewhat more efficient, but either option works, etc. Eberle stated the recommendation is to do nothing at this time. There was discussion including whether any advantage to using a roundabout and how much work would have to be redone if the Board decides not to do anything at this time, no significant changes for any rework, if the Village does the work now monies would have to be borrowed, would want to keep an eye on the area and whether or not to use temporary signals at some point, the development is in the TID district, monies from TID would be used in the future for the work at that intersection, size of the roundabout, whether pedestrian safety is affected by the movement of a roundabout versus lights, use of roundabout controls speeds, how bicycle traffic would be controlled, Paul Lynch spoke to his concerns with safety as far as children and assisted living pedestrians understanding the use of a roundabout, whether the use of a roundabout would deter traffic to another area in the Village, and costs involved (these are being looked into further).

Stan Lukasz, the design engineer, encouraged the Village to continue to look at the DOT's data, the numbers show roundabouts move more traffic, the negatives to using a temporary signal, look at restricting left turn lanes at Park Street (going northbound), gaps are different with the use of signals, the completion has to be at 60% by August, if the Village wants to contract with the DOT the DOT has to follow an environmental process, ramps are sufficient with this type of applications and it was noted the two lanes will be widened to four lanes by the High School on Hwy. 14. There was discussion

Materials were distributed including an agreement the Village would be required to sign with regarding to a shared use path, and for the maintenance of a park & ride lot if completed. In addition a list of potential amenity items was distributed regarding the Community Sensitive Design program.

Mary Pamperin-Volk made a presentation of the Bike/Pedestrian Path and issues with a Park & Ride including: keep bicycles on the roadway for as long as possible, then divert them onto an "outside" ramp—or a multi-use path, or use of a wide—15 foot lane—with cars and bikes sharing the lane, recommends five foot sidewalk, went over the map indicating costs paid 100% by the State (orange section), shared expense—20% cost paid by the Village (blue section) and 100% Village cost (green section), bike safety in roundabouts, width of multi-use path, and so forth. Discussion followed. It was

Minutes of the Joint Meeting of the Oregon Village Board  
and Planning Commission, Monday, March 2, 2009

noted when Highway 138 to Stoughton is redone there will be a five foot paved shoulder. Discussion then turned to a Park & Ride, the Village would have to maintain it, whether there was sufficient space in that area or whether off Highway MM would be a better placement, whether the Village has to make a decision on a park & ride at this time, there is a project planned on Highway MM for 2012 and it could be added to that project, cost of maintenance, lighting and so forth. It was noted that the Board is interested in a Park & Ride. Eberle stated the Village Planner should be involved in that process. Discussion continued.

Michelle Allias, of Programming, explained the Community Sensitive Design, and went over the types of projects the funding could be used for noting that a portion of any project funded has to be paid for by the Village. There was discussion.

- b) Village Board Possible Action regarding:
- 1) Park & Ride Lot Agreement with DOT.
  - 2) Discussion of Bike/Pedestrian Path along Hwy. 138.
  - 3) Discussion of Community Sensitive Design.
  - 4) Preliminary Design at Janesville/Park Street Intersection.

Staton noted there is still work that needs to be done on items 1-3 and these will come back to the Board. Regarding item #4, it has been recommended by Ruekert Mielke to do nothing further on the design at this time. There was discussion regarding whether the Board needs to make a decision on this tonight, the concern expressed earlier was regarding rework that may have to be done and that cost. Eberle stated the cost is minimal. There was discussion regarding what would be done with the road now if it was determined not to move forward and Below stated they could do a mill and overlay, if the Village wants to utilize Community Sensitive Design monies toward the project such as for the width of the path the DOT needs to know fairly soon, Below stated the Board would have a better idea after the public forum in May, the Board needs to decide whether it wants to proceed with a roundabout, the Board would like some numbers provided from the Finance Director, the DOT could provide approximate costs of the blue and green shaded areas for the multi-use path by next Monday.

12. APPROVAL OF MINUTES. There were none.

13. APPROVAL OF VOUCHERS. Harms moved, second by Groenier, to approve the payment of vouchers for the General Operating Fund in the amount of \$103,394.29 per the list dated March 2, 2009. There was discussion regarding certain items. **Roll call vote: Way – yes; Lourigan – yes; Poole – yes; Staton – yes; Harms – yes; Groenier – yes; Bollig. Motion carried 7-0.**

14. COMMUNITY INPUT. There was none.

15. PROCLAMATIONS AND ANNOUNCEMENTS.

- a) Village Board Comments: There was a hockey tournament over the weekend and was well attended. Lourigan unable to attend the Wednesday night Park Board meeting—Groenier will attend. Chamber Annual banquet scheduled for March 7<sup>th</sup>. It has been noticed. Jeff Skiles will be present.
- b) Staff Comments:
- 1) Another Reminder: - Accurate Appraisal is in the Village conducting field work this week and possibly next week. For informational purposes.

16. COMMUNICATION AND MISCELLANEOUS BUSINESS.

- a) Discussion and Possible Action regarding approval of Ruekert Mielke Engineering Agreement in the amount of \$1,200 for Stewardship Grant. Below noted proposals were received from Ruekert Mielke and MSA. Ruekert Mielke's came in lower and since they have worked on the project, it is

recommended to approve Ruekert Mielke's proposal for preparing the Stewardship Grant. **Poole moved, second by Groenier, to approve Ruekert Mielke Engineering Agreement for the Stewardship Grant in an amount not to exceed \$1,200.** There was brief discussion. **Motion carried 7-0.**

- b) Discussion and Possible Action re: Approval of Ruekert Mielke Engineering Agreement in the amount of \$12,695 for Brook Street. **Harms moved, second by Bollig, to approve Ruekert Mielke Engineering Agreement for Brook Street Improvements in an amount not to exceed \$12, 695.** Proposals were requested from Ruekert Mielke and MSA. Ruekert Mielke came in lower and it is recommended be approved. It was noted the monies will come from the downtown borrowing. Lourigan noted his opposition stating he would rather see the monies spent elsewhere. **Motion carried 6-1, with Lourigan opposed.**
- c) FYI – Participation in All-Hazard Radios (weather radios) Program. Pettit noted last year 300 radios were sold, \$25 each with a value of \$60. This year they will start with 300 again, they will be sold at the Police Department. It is expected they will be in by mid-April.
- d) Discussion regarding League of Wisconsin Municipalities Mutual Insurance Company's Incentive to Earn \$930 to \$1395 Watching a DVD on Public Officials' Liability. Johnson referred to the League's letter noting they are offering a reimbursement to the Village in an amount up to \$1,395. It requires the Village Board and/or the Department Heads watch v DVD on Public Officials' Liability and is approximately 20 minutes long. There was discussion. It was concluded to put this on an agenda that is expected to be a shorter meeting—will put it on March 30<sup>th</sup> agenda.
- e) Reminder that March 9<sup>th</sup> Finance Committee meeting has been cancelled and will be held prior to the March 16<sup>th</sup> Board meeting. For informational purposes.
- f) Resignation of John Deininger from the Planning Commission (effective after March 5<sup>th</sup> Planning Commission Meeting) FYI. Deininger was recognized for his 12-15 years of service on the Planning Commission.
- g) Communication from Charter Communications regarding possible Chapter 11 filing prior to April 1<sup>st</sup> (FYI). For informational purposes only.
- h) Proclamation re: 2009 Girl Scout Week—the week of March 8<sup>th</sup>, 2009. Staton read the Proclamation. **Bollig moved, second by Lourigan, to approve the Proclamation regarding Girl Scout Week. Motion carried 7-0.**

17. **REPORT OF COMMITTEES:**

- a) Committee Minutes Not Requiring Action
  - 1) COA – 1/8/2009

18. **UNFINISHED BUSINESS.** None.

19. **FUTURE AGENDA ITEM.**

- a) Oregon School District's Request of Transferring Ownership of Huntoon Field from the Village to the School District – April 20<sup>th</sup>
- b) Brush and Leaf Pickup (referred from 12/22/08 Public Works Committee meeting)
- c) Liquidated Damages for Downtown Decorative Lighting
- d) May 4<sup>th</sup> Board Meeting – Discussion of Purchasing Final House on Florida Avenue

20. **EXECUTIVE SESSION.** At 9:02 p.m., the Village Board adjourned into closed session pursuant to Wis. Stats. §19.85(1)(c) permitting a closed session **for considering performance evaluation data for**

**conducting performance evaluations on the Village Administrator and Department Heads on motion by Bollig, second by Harms. Roll call vote: Way – yes; Lourigan – yes; Poole – yes; Staton – yes; Harms – yes; Groenier – yes; Bollig. Motion carried 7-0.**

21. **ADJOURNMENT**. The meeting was adjourned in closed session at 9:11 p.m. on motion by Bollig, second by Lourigan Motion carried 7-0.

Submitted by  
Georgia Johnson,  
Village Clerk