

1. **Call to Order.** The meeting of the Village Board was called to order by President Staton on Monday, February 16, 2009 at 6:00 p.m.
2. **Village Board Roll Call.** Present: Randy Way, Jerry Bollig, Eric Poole, Darlene Groenier, Phil Harms, Steve Staton, and Jon Lourigan. Also present: Village Administrator Mike Gracz, Finance Director Renee Hoefl, Public Works Director Mark Below, Village Engineer Joe Eberle and Clerk Assistant III Peggy Haag.

Certain items were taken out of order for audience members but remain in order for ease in reading.

3. **Call to order.** The meeting of the Downtown Ad Hoc was called to order on Monday, February 16, 2009 at 6:05 p.m.
4. **Ad Hoc Roll Call.** Present: Steve Peotter, Greg Schnelle, Jon Lourigan, Arlan Kay, and Steve Staton.
5. **Village Board and Ad Hoc Discussion re: Additional Projects for Phase 2 and Burying of Overhead Lines on Spring Street.** Gracz reviewed the memo regarding the bonding issue. The cost of burying the overhead lines on Spring Street is \$171,000. There was a concern at that meeting there may be other projects included in the TIF plan to use the bond issue for. The first project Below recommended is the reconstruction of Brook Street. This would replace 1936 water and sewer mains. It would also include burying the lines on the corner of Spring Street and Janesville Street. If money is still available the second project would be to do Market Street and thirdly a pedestrian/bicycle path tunnel through the railroad tracks embankment along Badfish Creek. The bonding money needs to be spent by July 17, 2010. (This was proven inaccurate with new information.) Staff is recommending the Board authorize Below to submit engineering proposals to Ruckert Mielke and MSA Professional Service for the Brook Street project and proceed with burying the lines on the corner Spring Street and Janesville Street but not burying the lines on Spring Street. Below stated the water and sewer mains are next to each other and now they are supposed to be separated by 8 feet.
6. **Discussion of Attempting to Include Phase 2 Projects in Stimulus Program.** As of this afternoon Kevin Lord said Phase 2 projects could be included in the stimulus program and if accepted additional TIF projects could be done. It was asked if the last Florida Avenue home could be put on the Stimulus list. Gracz said only street projects are included in this. Peotter asked who is taking care of this to see the Village gets money for the stimulus program. Staton said staff is bringing items to the Village Board. Gracz said projects being submitted need to be "shovel ready" in 60-90 days, so only certain projects can be considered.
7. **Possible Recommendation by Ad Hoc Committee to the Village Board re: Additional Projects for Phase 2 and Burying of Overhead Lines on Spring Street.** Motion by Schnelle to recommend as written in the Staff Recommendation the Village Board approve additional projects for Phase 2 and burying of overhead lines at the corner of Spring Street and Janesville Street. Second by Kay. There was discussion and clarification of the motion. **Motion carried 5-0.**
8. **Possible Action by Village Board re: Additional Projects for Phase 2 and Burying of Overhead Lines on Spring Street.** Motion by Bollig to approve as written in the Staff Recommendation additional projects for Phase 2 and burying of overhead lines at the corner of Spring Street and Janesville Street. Second by Harms. **Motion carried 7-0.**
9. **Discussion and Possible Action by Village Board re: Directing Public Works Director to Solicit Proposals from Ruckert Mielke and MSA for Brook Street Project.** This was done with item 8.

Meeting of the Joint Meeting of the Oregon Village Board and the
Downtown Ad Hoc Committee, Monday, February 16, 2009

10. **Adjournment of Ad Hoc Meeting.** The meeting was adjourned at 6:28 p.m. on motion by Peotter, second by Kay. Motion carried 5-0.

11. **Village Continues with Regularly Scheduled Meeting.**

12. **Public Appearances and Public Hearings.**

a) Chamber of Commerce – Director Marechiel Santos-Lang regarding Invitation for Annual Dinner Village to receive Community Improvement Award for the Downtown Construction Project. The Chamber will recognize and thank the Village of Oregon for the Downtown Reconstruction. All Village Trustees are invited on March 7, 2009.

b) Discussion and Possible Action with Tim Meidl regarding Horse Access within the Village. Tim Meidl met with the Chamber and said they are in favor of this project. Staff recommends Chief Pettit have the Village Attorney prepare an ordinance to allow horses on public right of ways. Meidl offered to form a committee and draft information and come back to the Board. There is a concern of bring horses to the downtown area and how it would mix. Harms inquired about having trails for horses instead of the edge of the road or the pedestrian/bicycle paths. Ken Carpenter, is the president of the Glacier Drumlin Horse Trail Association, which is a trail advocacy group in the Dane and Jefferson County areas. The Wisconsin DNR has trails for horses and bikes together. Staton asked Meidl to work on the logistics and bring this back to the Board at that time the ordinance can be worked on.

13. **Approval of Minutes.**

a) Special meeting 11/26/07. **Bollig moved, second by Poole, to approve the minutes of the special meeting of 11/26/07. Motion carried 7-0.**

b) Special meeting 9/29/08. **Groenier moved, second by Bollig, to approve the minutes of the special meeting of 9/29/08. Motion carried 7-0.**

c) Special Budget meeting 10/22/08. **Bollig moved, second by Groenier, to approve the minutes of the special meeting of 10/22/08. Motion carried 7-0.**

14. **Approval of Vouchers.**

Poole moved, second by Groenier, to approve the payment of vouchers for the General Operating Fund in the amount of \$3,581,048.03 per the list dated February 16, 2009. There was discussion regarding certain items. **Bollig said regarding item 4706, the Harley Davidson for the Police Department, he is voting no on this item only. Harms is also voting against that item. Roll call vote: Lourigan – yes; Poole – yes; Staton – yes; Harms – No; Groenier – yes; Bollig - No. Motion carried 4-2-1 with Way abstaining.**

15. **Community Input.** None.

16. **Proclamations and Announcements.**

a) Village President Comments. None.

b) Village Board Comments. None.

c) Staff Comments.

1) Public Works Projects Update –Below. Everything is going well except conduits that were held up a week in December.

2) Election – February 17th – Polls are open 7:00 a.m. to 8:00 p.m. – Reminder of Combined Wards 1-6. The Primary Election is tomorrow and polls are open from 7:00 a.m. – 8:00 p.m.

3) Field Work – Accurate Appraisal will be in Oregon the week of March 2nd. This will be on the webpage.

17. **Communication and Miscellaneous Business.**

- a) Discussion and Possible Action re: Interest Income and Investments: Certificate of Deposits (CD) purchased, Possible Use of CDARS, State Guarantee and Fund Balance Discussion. Hoeft stated for 2008 the Village budgeted \$190,000 of interest income which was close to the 2007 actual, 2008 it was \$111,000. In 2009 we budgeted \$130,000 and we are anticipating coming in around \$70,000. This year we have purchased \$1.5 million in CDs. Hoeft asked the Board if they want to pull all of the Village money out of the pool. Hoeft went on to discussed when the Bank of Blanchardville went under, FDIC coverage and adding investing beyond the FDIC coverage. Ehler's recommends not using the \$400,000 of state guarantee. Currently, FDIC coverage is \$250,000 this will go back to 100,000 December 31, 2009. Another item to discuss is the use of the CDARS Program where you negotiate with one bank putting more of your funds there and different banks would bid on them. What is the Village going to do about the decrease in interest income and impact on the financial statements in 2009? Hoeft said she will have to pull money out of the pool to pay the \$3 million payment to taxing jurisdictions. The vouchers approved tonight were \$3.5 million and the savings as of the end of January is \$3.8 million. Hoeft said a lot of municipalities use the pool to receive payments from the State of Wisconsin. She does not want to close the pool account and would like to use it for State transfers. Bollig wanted clarification on where this money comes from and Hoeft said a lot comes from tax funds, 2008 borrowing not spent, developer fees paid for street improvements on projects in the future, impact fees, DNR replacement funds, street improvements, bond redemption account, general operating, and donations. The Village does not invest in anything longer than 24 months per the investment policy. Bollig wants to make sure there is a low risk in transferring funds. Hoeft said as long as the Village stays under the \$250,000 and FDIC coverage we are o.k. There was discussion. Lourigan asked how the \$79,000 loss in revenues affected the budget last year. Hoeft said Gracz now approves any purchases over \$100.00. This did affect the Village's operational cash. None of the Board objected to having staff make decisions on how much money to leave or pull to make investments. Staff's recommendation is to draw the investments at these institutions down to the FDIC Coverage when the CDs come due. **Motion by Bollig to Authorize Staff as Amounts Invested in Certificates of Deposits with Financial Institutions above the FDIC coverage become due the funds at that Financial Institution are brought down under the FDIC coverage. Second by Harms. Motion carried 7-0.** The Board was fine with letting Hoeft continue shopping for rates. Staff would like to monitor the General Fund because it's early in the year and everyone is ok with this.
- b) Discussion and Possible Action regarding adoption Resolution #09-03 Designating Capitol Bank as Public Depository (required by Bank) **Recommended motion: adopt Resolution #09-03 designating Capitol Bank as public depository. Motion by Bollig to adopt Resolution #09-03 designating Capitol Bank as Public Depository. Second by Lourigan. Motion carried 7-0.** Gracz stated all three of these are required by the banks.
- c) Discussion and Possible Action regarding adoption Resolution #09-04 Designating Park Bank as Public Depository (required by Bank) **Recommended motion: adopt Resolution #09-04 designating Park Bank as public depository. Motion by Groenier to adopt Resolution #09-04 designating Park Bank as Public Depository. Second by Lourigan. Motion carried 7-0.**
- d) Discussion and Possible Action regarding adoption Resolution #09-05 Designating Bank of Deerfield as Public Depository (required by Bank) **Recommended motion: adopt Resolution #09-05 designating Bank of Deerfield as public depository. Motion by Lourigan to adopt Resolution #09-05 designating Bank of Deerfield as Public Depository. Second by Harms. Motion carried 7-0.**
- e) Discussion on Building Permits, Investments and Impact Fees. None.

- f) Discussion and Possible Action re: Budget Transfer #2. Motion by Bollig to approve Budget Transfer #2. Second by Lourigan. Motion carried 7-0.
 - 1) Removing Planner
 - 2) Increasing Contingency Health Insurance – Not needed
 - 3) Property Insurance for Railroad
- g) Special February 23rd -- 5:30 PM Board Meeting in Place of Committee meetings. The Village would like to go into closed session about Braun Road.
- h) Update regarding Bergamont Stormwater Report: Due to Scheduling Conflicts (the Report will be next discussed at the March 23rd Public Works Committee Meeting). This is being changed so Phil Peterson can attend.
- i) Discussion and Possible Action re: Submittal to DOT for Stimulus Package Projects: Mill and Overlay on North Burr Oak from Jefferson to Netherwood, South Burr Oak from Cherrywood to South Perry Parkway including intersection of Bitternut Drive and South Burr Oak, West Netherwood from North Alpine Parkway to North Main Street and Oak Street from East Netherwood to Dewey (Funding is 100%). Below said these are collector streets in the Village and there are only certain streets eligible for this money. Lourigan would like to see South Main Street down to South Perry Parkway done. Below said this project is not shovel ready we could do a mill and overlay but it would be a band aid approach to fixing the problem.
- j) Discussion and Possible Action re: 2009 BUILD Program. Staff does not have any recommendations to proceed on this.
- k) Discussion and Possible Action re: Strategic Planning. Staton met with Bill Rizzo and he was impressed with what he had to offer. He will be at the March 16th Board Meeting to explain this process. The fees for this were budgeted - only \$2,000.
- l) Discussion regarding holding Public Forum on Draft Master Bike/Pedestrian Plan at May 7th Planning Commission meeting rather than at March Meeting. There was mention of the Lyman Anderson property along with the rail corridor.

18. **Committee Minutes.**

- a) Planning Commission 2/5/09
 - 1) Discussion and Possible Action re: Conditional Use Permit at 281 Netherwood Street
recommended motion: approve Conditional Use Permit at 281 Netherwood Street for Willie's Auto Repair. Motion by Harms to approve Conditional Use Permit at 281 Netherwood Street for Willie's Auto Repair contingent on receiving the Stormwater Maintenance Agreement. Second by Bollig. Motion carried 7-0.
 - 2) Discussion and Possible Action re: Certified Survey Map for Lot 3 in the Alpine Business Park
Recommended motion: approve Certified Survey Map for Lot 3 in the Alpine Business Park. Motion by Harms to approve certified Survey Map for Lot 3 in the Alpine Business Park. Second by Bollig. This is just one building. Motion carried 7-0.
- b) Park Board 2/4/09
 - 1) Discussion and Possible Action regarding request to plant trees in Village Parks
Recommended motion: accept the offer from Kathy Easch to plant 50 trees in Alpine Meadow Park with Dan Olson and Jon Blanchard identifying location for the trees. Motion by Lourigan to accept the offer from Kathy Easch to plant 50 trees in Alpine Meadow Park with Dan Olson and Jon Blanchard identifying locations for the trees.

Second by Bollig. Lourigan feels this is a positive project and he would like to see Kathy Easch help with more plantings in the Village. **Motion carried 7-0.**

c) Committees Minutes Not Requiring Action

- 1) Oregon Area Fire/EMS District Commission 1/14/09 – Lourigan encouraged Board members to go see the new ambulance.
- 2) Library Board 1/14/09

19. **Unfinished Business.**

- 1) Discussion and Possible Action regarding Application for a Class “B” Beer liquor license for Oregon Community Sports Arena located at 100 N. Perry Parkway **Recommended motion: Approve Class “B” Beer liquor license for Oregon Community Sports Arena located at 100 N. Perry Parkway.** Jeff Groenier appeared before the Board to explain they would like this license for fundraising events. OCSA is willing to agree there would be no advertising of alcoholic beverages during youth events through high school. **Motion by Harms to approve Class “B” Beer liquor license for Oregon Community Sports Arena located at 100 N. Perry Parkway. Second by Way.** Harms asked if there would be storage on site. There are two secure storage areas on site right now. Bollig asked about checking ids. Jeff Groenier stated it would be like in a bar setting. **Motion carried 6-0-1 Lourigan abstained.**

20. **Future Agenda Items.**

- a) March 2nd Meeting -- Ruekert Mielke’s Preliminary Design for Janesville/Park Street Intersection will be presented including:
 - Park & Ride Lot Agreement with DOT
 - Discussion of Bike/Pedestrian Path along HWY 138
 - Discussion of Community Sensitive Design
 - E-mail regarding Wis DOT Connections 2030
- b) March 2nd Joint Meeting with Planning Commission to Review Stormwater Regulations
- c) March 2nd Discussion of Increasing Stormwater Fees
- d) Brush and Leaf Pickup (referred from 12/22/08 Public Works Committee meeting)
- e) Liquidated Damages for Downtown Decorative Lighting
- f) May 4th Board Meeting – Discussion of Purchasing Final House on Florida Avenue

21. **Closed Session.**

The Village Board may adjourn into closed session from time to time during the course of the meeting pursuant to Wis. Stats. §19.85(1)(c) permitting a closed session for considering performance evaluation data for conducting performance evaluations on the Village Administrator and Department Heads. The Board will adjourn from Closed Session. **Motion by Way to adjourn into closed session. Second by Harms. Staton – yes; Way – yes; Lourigan – yes; Groenier – yes; Poole – yes; Harms – yes. Motion carried 6-0.**

22. **Adjournment.** The meeting was adjourned at 8:26 p.m. on motion by Darlene Groenier, second by Jon Lourigan. **Motion carried 7-0.**

Respectfully Submitted by
Peggy Haag,
Clerk Assistant III