

1. **CALL TO ORDER.** The regular meeting of the Village Board was called to order on Monday, January 19, 2009 at 5:15 p.m. at the Oregon Sports Arena for a tour of the facility located at 100 N. Perry Parkway.
2. **ROLLCALL.** Present for the tour: Darlene Groenier, Jon Lourigan, Steve Staton and Randy Way. Following the tour, the meeting reconvened at 6:00 p.m. at the Village Hall. Board members Eric Poole and Phil Harms were present with Jerry Bollig arriving later. Also present: Village Administrator Mike Gracz, Police Chief Doug Pettit, Public Works Director Mark Below and Clerk Georgia Johnson.

Staton noted that some Board members and staff toured the Oregon Sports Arena and praised the organization for the excellent job on the facility. The use of the facility continues to increase and he noted that during open skate after a hockey game there have been as many as 120 skaters. There was some discussion regarding hours for open skating.

It was agreed to take certain items out of order in order to accommodate members of the audience.

3. **PUBLIC APPEARANCES AND PUBLIC HEARINGS.**
 - a) Discussion with Tim Meidl regarding Horse Access within the Village. Mr. Meidl was unable to be present and this will be brought to a future meeting.
 - b) Discussion and Possible Action regarding First Presbyterian Church Proposed Annexation. Steve Jenson came forward and gave a brief overview of the request stating they are looking for an approval from the Board members to proceed with annexing the property. There was discussion including there would be a good amount of detention area which would be beneficial for stormwater, the property is not in the Village's Urban Service Area, it takes six to eighteen months to amend the USA, the Village could have to make application for the change, the location of the property, this was discussed a couple of years ago, and so forth. It was concluded that the developers would proceed with petitioning to annex the property.
 - c) Kathy Esch per Request regarding Planting of Trees and Highway 14 Project. This will be sent to the Park Board.
4. **APPROVAL OF MINUTES.**
 - a) Regular meeting 1/5/09. **Poole moved, second by Groenier, to approve the minutes of the regular meeting of 1/5/09. Motion carried 6-0.**
 - b) Special Village Board 10/13/08. **Poole moved, second by Harms, to approve the minutes of the special meeting of 10/13/08. Motion carried 6-0.**
 - c) Regular meeting 12/15/08. **Poole moved, second by Groenier, to approve the minutes of the regular meeting of 12/15/08. Motion carried 6-0.**
5. **APPROVAL OF VOUCHERS.** **Lourigan moved, second by Harms, to approve the payment of vouchers for the General Operating Fund in the amount of \$5,929,679.40 per the list dated January 19, 2009.** There was discussion regarding certain items. **Roll call vote: Poole – yes; Harms – yes; Lourigan – yes; Staton – yes; Groenier – yes; Way – yes. Motion carried 6-0.**
6. **COMMUNITY INPUT.** Matthew Klutzke, Director of the Oregon Youth Center, thanked the Village Board for their support of the Oregon Youth Center. There has been a significant increase in youth attendance at the Center and the Village's finance support is needed and appreciated.

7. **PROCLAMATIONS AND ANNOUNCEMENTS.**

- a) Village President Comments. President Staton recognized Jeffrey Skiles, from Oregon, for his bravery and courage with regard to the plane that went down in the Hudson River. Staton plans to make a public recognition after the family returns from Washington.
- b) Village Board Comments. Groenier noted the holiday lights have come in and a few of them were put up. Harms acknowledged new businesses to the downtown and encouraged Board members to drop into the businesses and introduce themselves.
- c) Staff Comments.
 - 1) Public Works Projects Update – Below. Below stated installation of the 72” pipe should be completed by the end of the week. The contractor will be back in the Spring to finish the restoration, planting trees and so forth.

There was some discussion regarding recommendations from the Downtown Ad Hoc Committee regarding the downtown. There will be an open house starting at 5:30 and the public forum at 6:00 p.m. on February 2nd. It was noted display boards of the proposals will be displayed at Village Hall and on the Village’s web page. There was discussion.

8. **COMMUNICATION AND MISCELLANEOUS BUSINESS.**

- a) Discussion and Possible Action regarding Brush and Leaf Pickup.
 - 1) E-Mail from Charles Protzman regarding the curbside brush and leaf pickup. Staton read Protzman’s email into the record wherein it is suggested that rather than cutting back on salting Village streets that the curbside leaf and brush pickup be eliminated.
 - 2) Memo from DPW Below regarding the 2008 leaf pick up. Below referred to his memo dated December 18, 2008 stating that leaf pick up the last couple of years has been interrupted by the early snow falls. He went over the procedure for leaf pick up and noted that it is very time consuming. The Board will need to decide what level of service they want in the Village.
 - 3) Discussion regarding brush and leaf curbside pick up and drop off site (referred from budget discussions). There was discussion including the need to decide what to do with the disposal site, the need to review the whole program, request for a cost analysis of the cost of leaf and brush pick up, if discontinued it would be difficult for senior citizens without a truck, should a change be made just because we have had a few early snow years, perhaps take a wait and see approach, what it would cost to contract the service out, reference was made to the Township’s system and doing something like that, the need to look at recycling that would be environmentally sound and identifying other spots to relocate the site. The Board would like some potential sites identified and to discuss what would be done with the leaves as well as looking into the Township’s program.
- b) Discussion and Possible Action re: Delaying Purchases of Capital Items. This was a recommendation by Trustee Bollig. Gracz stated there are not that many large ticket items in the 2009 budget and recommended that we proceed with rotating the squad out and getting a new squad but hold off on purchasing the mower. Any other purchases could go to the Finance Committee for approval. It was noted that we need to update the purchasing policy. [Bollig arrived at 6:35 p.m.] Gracz restated his recommendation and discussion followed. Discussion included the bushings for the case loader need to be replaced which is costly (\$8,000), the bushings were not part of the operating budget, proceeding with the purchase of the squad and replacement of the bushings for the loader, zero property taxes are going into this fund [Note: property taxes are budgeted to be transferred into this fund from the General Fund], the fund was created for the purchase of equipment and the need for continuing to add to the fund. Following discussion, **Way moved to approve the purchase of the squad car and proceed with the replacement of the**

bushings for the loader with all other purchases being brought to the Finance Committee for review. Roll call vote: Poole – yes; Harms – no; Lourigan – yes; Way – yes; Groenier – yes; Staton – yes; Bollig – no. Motion carried 5-2, with Harms and Bollig opposed.

- c) Discussion and Possible Action re: Reconsideration of Purchasing Motorcycle for Police Department. Pettit noted this was brought up during the 2009 budget discussions and the Board did not support purchasing the motorcycle. The cost at that time would have been \$13,200. Cutter Harley is offering the Village a buyout of the motorcycle at this time for \$6,600. This is an unbelievable price and Pettit is asking for reconsideration by the Board to purchase the cycle. There was considerable discussion including where the monies would come from, the Village currently pays \$2,000 annually to lease a motorcycle, whether or not the monies could come out of the Police Department's budget, whether or not the warranty could be extended, whether Cutter Harley would allow partial payment now with the balance being paid in July, it is not a good time to spend money and whether the use of the motorcycle constitutes spending the money, etc. Following discussion, **Poole moved to authorize spending \$6,600 to purchase the Cutter Harley motorcycle. Second by Lourigan.** Discussion continued including how the average resident would benefit, how many hours a week could the motorcycle be used, having the Chief provide a monthly report regarding its use, transferring the monies from Fund 830 to Fund 840. **Motion carried 5-2, with Harms and Bollig opposed.**
- d) Discussion and Possible Action regarding Purchase of Plotter from 2008 Budget. Gracz noted this comes from the 2008 budget at which time the plotter would have cost \$10,000. The cost has dropped drastically down to \$4,995. It is being recommended to purchase the plotter along with the 2-year extended warranty for \$1,750. There was discussion including what the plotter is used for, most of the Village maps are produced on the plotter, the current plotter is out-dated and doesn't work well making it difficult to make maps. **Bollig moved to purchase the plotter at a cost of \$4,995 and the 2-year extended warranty for \$1,750. Second by Lourigan.** There was further discussion and it was noted the plotter will be paid for out of the equipment fund and the water and sewer budgets. Groenier noted she will be abstaining. **Motion carried 6-0-1 with Groenier abstaining.**
- e) Discussion and Possible Action re: Liquidated Damages for Downtown Decorative Lighting. Below stated this is with regard to the problem with the decorative lights downtown and missed deadlines. The lights were supposed to have been put in by late fall (by Thanksgiving) however they are only about 85% complete. The question is whether or not the Board wants to consider liquidated damages against the contractor. There was discussion including what amount of money we are talking about, the lighting was subcontracted by Parisi, possibly talking to Parisi and get their thoughts on the matter, why the Village would choose not to ask for liquidated damages and so forth. It was noted that MSA would be doing the liquidated damages and they will be at the next Board meeting. It was noted that would allow for time to draw up the wording for a formal motion and a dollar amount. There was further discussion regarding having Below talk to Parisi.
- f) Discussion and Possible Action re: Letter to DNR for Acquisition of Florida Avenue homes. Reference was made to the draft letter to the Department of Natural Resources regarding amending the Municipal Flood Control Grant in the amount of approximately \$45,000. The Village wants to use that balance along with grant funding through Dane County and Village funding to acquire the next house on Florida Avenue. **Harms moved, second by Way, to approve sending the letter to the Department of Natural Resources. Motion carried 7-0.**
- g) Discussion regarding Status of Removal of Houses on Florida Avenue and Statement of Appreciation to U.W. Credit Union. Gracz noted there has been interest from several contractors to move the houses and Ruekert Mielke will be touring the houses to see if it's possible to move

them. He will keep the Board advised. Gracz noted the cooperation and assistance from UW Credit Union and publicly thanked them for working with the Village on 380 Florida Avenue.

h) Discussion of Village Administrator's Evaluation and Attendance of Village Attorney at January 26th Personnel, Public Safety & Protection Committee Meeting. For informational purposes only.

i) Discussion and Possible Action re: Village Board 2009 Goals and Removal of Village Planner Position from 2009 Budget. Gracz went over the projects outlined in his memorandum dated January 15 which indicated the following priorities:

- 1) Installation of Braun Road from tracks east to Market Street and installation of traffic signals at Braun Road and North Main Street.
- 2) Annexing property for the First Presbyterian Church on the west side. This is along West Netherwood and North Bergamont Boulevard.
- 3) Annexation of Peterson's property south of Highway CC adjacent to the Legends of Bergamont. This is needed for stormwater issues.
- 4) Strategic Community Planning Sessions per President Staton.
- 5) Establishment of Neighborhood Watch Program.
- 6) Ongoing projects which include the acquisition of the remaining two houses on Florida Avenue and completing Phase II of the downtown project.

Gracz noted additional projects could consist of working on the intersection of Park and Janesville Streets, and following through on Trustee Lourigan's idea of contacting Alpine Dairy for possible expansion of the Alpine Business Park. If the Board agrees, the suggested motion is to approve working on projects #1 through #6 as indicated and reallocate the funding in the 2009 budget for the Village staff planner to the Village planner consultant and/or contingency. **Bollig moved, second by Lourigan, to approve working on projects #1 through #6 and reallocating the funding in the 2009 budget for the Village staff planner to the Village planner consultant and/or contingency.** There was some discussion. **Motion carried 7-0.**

j) Discussion and Possible Action regarding Placing Delinquent Utilities on TRIP Program. Gracz noted that Beth Trumpy suggested using the TRIP program to collect delinquent utilities. It was noted the PSC allows for this and it would be another tool to use to collect delinquent utilities. **Bollig moved, second by Lourigan, to approve placing delinquent utilities on the TRIP program.** TRIP stands for Tax Return Intercept Program. **Motion carried 7-0.**

k) Discussion of Submittal to Governor's Office for Stimulus Package Projects. Gracz referred to the email noting that the Deputy External Relations Director from the Office of the Governor requested a listing of projects from municipalities prior to tonight's meeting. The projects submitted (on the last page) indicate very general numbers and includes the Florida Avenue properties and tying it into a bicycle path. The Village would have to be ready to go as the start time for the projects is within 120 days. There was some discussion. The Board had no problem with the list.

l) Discussion and Possible Action regarding Amending Investment Policy. This is a request to amend the investment policy which would allow the Village to invest in any investment stipulated in Wisconsin Statutes which are FDIC insured institutions. Being allowed to move money to other financial institutions to obtain better interest rates gives the Village a better chance of meeting its 2009 investment income projections. There was discussion. **Bollig moved, second by Groenier, to revise the Investment Policy as proposed. Motion carried 7-0.**

9. REPORT OF COMMITTEES:

a) Planning Commission 1/6/09.

- 1) Discussion and Possible Action for a Conditional Use Permit at 422 N. Burr Oak Avenue (Cricket Communications). **Harms moved to approve a Conditional Use Permit to Cricket**

**Communications to add an antenna on the property located at 422 N. Burr Oak Ave.
Second by Lourigan. Motion carried 7-0.**

- 2) Discussion and Possible Action regarding the Preliminary CSM in the Town of Rutland. **Harms moved, second by Lourigan, not to oppose the CSM in the Town of Rutland.** This is extra-territorial jurisdiction property and the request is provided as a courtesy. **Motion carried 7-0.**

 - b) Finance, Buildings & Facilities 1/12/09.
 - 1) Discussion and Possible Action regarding Monetary Contribution to Rotary Club regarding Election Workers. Johnson stated the Rotary Club members put in a total of 92.5 hours training for and working the Election and the \$500 is a donation to show the Village's appreciation. **Bollig moved to approve a monetary contribution to the Rotary Club in the amount of \$500 for their working the November Election. Second by Harms.** Bollig commended the Rotary Club for their participation. **Motion carried 7-0.**

 - 2) Discussion and Possible Action re: Madison Mailing Equipment's Offer regarding USPS Rate Increases. It was noted this was not listed as an action item on the Finance Committee agenda and is coming to the Board for action. Johnson stated this would lock the cost of the chips for USPS postage changes in 2009 through 2011 at \$170 per year. Madison Mailing Equipment is offering a rebate of 40% for the first year, a savings of \$70 for the first year. The cost would be \$170 in 2010 and 2011 no matter what number of postage changes are made each year. **Bollig moved to authorize staff to accept the three year offer by Madison Mailing Equipment regarding USPS Rate Increases. Second by Lourigan.** It was noted this is a budget item. **Motion carried 7-0.**

 - c) Committee Minutes Not Requiring Action.
 - 1) Park Board 1/7/09. Lourigan encouraged Board members to review the Park Board minutes and wanted to make the Board members aware of the possible need for a recreation director in the future.
 - 2) Oregon Area Fire/EMS District Commission 12/10/08.
 - 3) Library Board 12/10/08.
10. **FUTURE AGENDA ITEMS.**
- a) Ruekert Mielke's Park Street/Janesville Street Design – March 2nd
 - b) Recognition of Vicki Cothroll – February 2nd
 - c) Meet new Library Director Susan Santner – February 2nd
 - d) Public Forum on Downtown Phase II – February 2nd
11. **ADJOURNMENT.** The meeting was adjourned at 8:07 p.m. on motion by Groenier, second by Lourigan. Motion carried 7-0.

Submitted by
Georgia Johnson,
Village Clerk