

1. **CALL TO ORDER.** The regular meeting of the Village Board was called to order by President Staton at 5:04 p.m. on Monday, December 1, 2008.
2. **ROLLCALL.** Present: Darlene Groenier, Phil Harms, Jon Lourigan, Eric Poole, Steve Staton and Randy Way (arrived at 5:07 p.m.), with Jerry Bollig arriving later. Also present: Village Administrator Mike Gracz, Public Works Director Mark Below, Village Attorney Matt Dregne, Village Engineer Joe Eberle, Village Planner Mike Slavney and Clerk Georgia Johnson.
3. **DISCUSSION AND POSSIBLE ACTION RE: STH 138/USH 14 INTERCHANGE OPTIONS:**
  - a) **Information regarding Development of Southeast Quadrant Plan.** Staton noted the interchange options listed on the agenda and invited the Department of Transportations Project Manager Michael Rampetsreiter to the table.
  - b) **Roundabout at Park Street/Janesville Street Intersection.**
    - 1) Do Nothing
    - 2) Do Preliminary Design
    - 3) Do Preliminary Design and Install roundabout at the intersection in 2011 with the DOT's project

There was discussion regarding the three options including: traffic flow, the learning curve with a roundabout, the width of the single lane, working in conjunction with the DOT would lower the construction costs, cost of the project (per TIF #4 Project Plan--\$1.5M), not enough TIF increment and would have to borrow, an agreement would need to be prepared between the DOT and the Village, the consequences of doing nothing, timelines, preparation of a preliminary design would provide information on use of signal and roundabout, use of roundabouts provides better flow, increase in cost if project delayed and so forth. It was noted that if the Village is going to participate with DOT project, 60% of the plans need to be drawn up by August 2009 with construction in 2011. Discussion continued and it was noted part of the design would be to look at both options—a roundabout and/or the use of signals. **Harms moved to proceed with the preliminary design work on the intersection at Park and Janesville Streets. Second by Poole.** There was further discussion. **Harms amended the motion to include a proposal for a cost estimate for the preliminary design. Poole seconded.** Discussion continued. **Harms amended the motion to revisit the construction phase at an appropriate time in the future. Poole seconded. Motion carried 6-0.** [Poole left the meeting at 5:45 p.m.]
  - c) **Liner under HWY 14 for future water main extension to east of interchange.** [Bollig arrived at 5:50 p.m.]
    - 1) Do Nothing
    - 2) Do Preliminary Design
    - 3) Do Preliminary Design and Install Liner in 2011 with DOT's project

There was discussion regarding installation of a liner in conjunction with the DOT on the project including the size of the liner, the main reason for installation is for future use of water main and possibly other utility lines, liner would be steel approximately ½" thick and a minimum of 6 ½ feet and would act as a sleeve for utility pipe and/or lines, cost of putting in the liner (approximately \$309,000--\$100-\$125 per foot), approximately 1,000 acres of developable land east of the interchange, how it would be paid for, possibility of recovering cost from developers, Slavney distributed a map, went over the Urban Service Area and explained the County's involvement and authority, the estimated cost difference if installed later, how it would be funded and whether developer's would be involved, the roundabout would be TIF borrowing, the liner would come out of water utility, monies not available in fund balance, structuring a reimbursement process, timeline same as item b) above, contingent on financial details, the financial concerns will be on Monday night's agenda to discuss with the Board and where the monies for these projects would come from, difference in cost if installed now rather than holding off, any action taken should be contingent on further financial details, project is on the same timeline as the roundabout, etc.

Following discussion, **Bollig moved to proceed with the preliminary design to install the liner now, contingent on the financing details. Second by Groenier.** There was considerable discussion. **Motion carried 5-1, with Lourigan opposed.**

d) New Intersection East of STH 138/USH 14 Interchange.

- 1) Do Nothing
- 2) Do Preliminary Design
- 3) Do Preliminary Design and Construct in the future

It was noted this was provided for informational purposes by the Engineer and there was discussion. **Bollig moved to do nothing with regard to a new intersection east of Highways 138 and 14. Second by Lourigan. Motion carried 6-0.**

4. **PUBLIC APPEARANCES AND PUBLIC HEARINGS.**

- a) Discussion and Possible Action regarding Horse Access within the Village (request of Tim Meidl) From October 27<sup>th</sup> Personnel, Public Safety & Protection. It was noted Mr. Meidl was not present.

5. **APPROVAL OF MINUTES.**

- a) Regular Meeting 10/20/08. **Bollig moved, second by Lourigan, to approve the minutes of the regular meeting of October 20, 2008. Motion carried 6-0.**
- b) Special Village Board Budget Meeting 10/15/08. **Lourigan moved, second by Groenier, to approve the minutes of the special Budget meeting of October 15, 2008. Motion carried 6-0.**

6. **APPROVAL OF VOUCHERS.** **Bollig moved, second by Harms, to approve the payment of vouchers for the General Operating Fund in the amount of \$56,760.67 per the list dated December 1, 2008. Roll call vote: Lourigan – yes; Groenier – yes; Staton – yes; Way – yes; Bollig – yes; Harms – yes. Motion carried 6-0.**

7. **COMMUNITY INPUT.** None.

8. **PROCLAMATIONS AND ANNOUNCEMENTS.**

- a) Village Board Comments. Lourigan noted his preference to concentrate on the west side Business Park and not to spend monies on the east side.

Bollig expressed concerns with graffiti on the railroad bridge, (it was noted the Village will not take ownership of the bridge until the project is completed), whether there are preventive measures the Village could take with regard to graffiti (will check with contractor), and questioned whether the downtown planters would impede snow plowing. There was discussion.

b) Staff Comments:

- 1) Leaf Collection and Public Works Projects Update. Below noted they were doing the 3<sup>rd</sup> round of leaf collection and will continue weather permitting. There was discussion regarding use of salt on the new asphalt, the lighting, what the ordinance says about cleaning of sidewalks, etc. There was discussion.

9. **COMMUNICATION AND MISCELLANEOUS BUSINESS.**

- a) Update regarding acquisition of properties on Florida Avenue.
- 1) Status of Demolition of 360 Florida Avenue. It was noted the residence has been removed.
  - 2) Update re appraisals for 350 and 380 Florida Avenue. Gracz noted the Purchase Agreement for 350 Florida Avenue has been signed and we are waiting for a response from the owner of 380 Florida Avenue. There was discussion regarding holding off until all the properties have been purchased to keep the removal costs down.

- b) Discussion and Possible Action re: October 27<sup>th</sup> Letter from Advand Group, LLC re: property at 135 S. Main Street. (Referred from November 17<sup>th</sup> Board Meeting.) Harms noted following his discussing this matter with the Village's Attorney he is withdrawing the offer. There was discussion.
- c) Discussion and Possible Action re: Approving Additional Engineering Fees for E80 Plus for Railroad Bridge Project in the Amount of \$4,480. It was noted the cost would be shared with Fitchburg, their Council will be reviewing the issue at its next meeting, will be submitted to insurance company, the insurance company is only paying for some items, if not paid for by insurance the cost would come out of the general fund, and the Village could subrogate against the company that hit the bridge. **Lourigan moved, second by Bollig, to approve the additional engineering fees in the amount of \$4,480 for the Railroad Bridge Project of which the Village would pay \$2,240.00 with funds coming from the general fund.** There was discussion. **Motion carried 6-0.**
- d) Information from Youth Center. There was discussion regarding whether other communities are contributing, it will be checked into and the Board provided the information.
- e) Oregon Public Library 2007 Annual Report (FYI). For informational purposes.

10. **MINUTES NOT REQUIRING ACTION.**

- a) COA 10/9/08
- b) Park Board 11/12/08

11. **UNFINISHED BUSINESS.** None.

12. **FUTURE AGENDA ITEMS.**

- a) Closed Session at December 15<sup>th</sup> Board meeting re: Earth Tech's Contract
- b) Village Board Tour of Oregon Sports Arena on January 19<sup>th</sup> at 5:15 p.m.

13. **EXECUTIVE SESSION:** At 6:55 p.m., **Lourigan moved** to adjourn into closed session **pursuant to Wis. Stat. §19.85(1)(e) to discuss the Road Maintenance Agreement with Lycon Inc., to discuss driveway issue regarding kwik trip's downtown property and negotiating a resolution to an elevation conflict between existing verizon duct bank and new 72-inch culvert replacement under Spring Street. Second by Harms. Roll call vote: Lourigan – yes; Groenier – yes; Way – yes; Bollig – yes; Staton – yes; Harms – yes. Motion carried 6-0.**

14. **ADJOURNMENT.** The meeting was adjourned from closed session at 8:14 p.m. on motion by Bollig, second by Lourigan. Motion carried 6-0.

Submitted by  
Georgia Johnson,  
Village Clerk