

1. **CALL TO ORDER.** The regular meeting of the Village Board was called to order by President Staton at 6:00 p.m. on Monday, June 2, 2008.
2. **ROLLCALL.** Present: Jerry Bollig, Steve Staton, Jon Lourigan, Phil Harms, Eric Poole, Darlene Groenier and Randy Way. Also present: Village Administrator Mike Gracz, Public Works Director Mark Below and Clerk Georgia Johnson.
3. **PUBLIC APPEARANCES AND PUBLIC HEARINGS.**
 - a) David Bookstaff, Agent for Hawthorn’s Dining & Celebrations LLC, request for Class B Combination Liquor License for the property at 1150 Park Street.
 - 1) Discussion and Possible Action re: approval of Class B Combination Liquor License of David Bookstaff, Agent for Hawthorn’s Dining & Celebrations, LLC, for 1150 Park Street. It was noted David Bookstaff is present to answer any questions the Board might have. The Police Department has completed the investigation and all requirements have been met. **Lourigan moved to Class B Combination Liquor License of David Bookstaff, agent for Hawthorn’s Dining & Celebrations, LLC for the property at 1150 Park Street. Second by Harms. Motion carried 7-0.**
 - b) Discussion and Possible Action re: Approval of 2008/2009 Liquor License Applications. This is to approve the 2008/2009 liquor licenses. Johnson referred to the summary sheet stating that Chief Bloom has requested withholding Señor Peppers license because of the egress direction of the front entry doors—they push in rather than out as fire code requires. Johnson has discussed this with the Building Inspector who advised that the building is a historic building and was grandfathered in. There was discussion including minor violations of some establishments and approving the renewals contingent on the minor violations being corrected. Following discussion, **Poole moved, second by Groenier, to approve to approve Class “A” beer (fermented malt beverage) 2008/2009 liquor licenses for Kwik Trip, Inc., by Patricia R. Burgess, Agent (856 N. Main Street); Kwik Trip, Inc., by Stephanie A. Brady, Agent (916 Janesville Street); Kwik Trip, Inc., Sheila M. Mickelson, Agent (135 N. Main Street) and Stop-N-Go of Madison, Inc., Andrew J. Bowman, Agent. Motion carried 7-0.**

Poole moved, second by Way, to approve the “Class A” Combination (fermented malt beverage and intoxicating liquor) licenses for Bill’s Food Center of Oregon, Inc., William W. Faust, Agent and J.L. Richards Meats & Deli, Richard E. Wisden, Agent; and contingent on minor violations being corrected for OWLS, LLC, Ross B. Berge, Agent. Motion carried 7-0.

Poole moved, second by Groenier, to approve the “Class B” Combination (fermented malt beverage and intoxicating liquor) licenses for Hack’s Sports Page, Inc., Jerry Hackbart, Agent; Oregon Bowl, LLC, Jack D. Henriksen, Agent; Oregon Family Restaurant LLC, Shukri Shabani, Agent; Rosie’s Main Tap, Inc., Samuel C. Ace, Agent; Mulligan’s Bar & Grill, LLC, Steven L. Alt, Agent; The Legend at Bergamont Limited Partnership, Jack Gaudion, Agent; and Hawthorn’s Dining & Celebrations LLC, David Bookstaff, Agent and contingent on violations being corrected to Daniel T. Richter d/b/a Señor Peppers. Groenier asked about transferring a license when an establishment is sold and Johnson stated licenses are owned by the Village and anyone purchasing an establishment would have to go through the liquor licensing process. Way asked if the Village should ask for voluntary compliance at Señor Peppers and there was discussion. It was concluded to notice this on the next Board agenda and refer it to the Historic Preservation Commission for review. **Motion carried 7-0.**

Poole moved, second by Way, to approve the Class “B” (fermented malt beverage) and “Class C” wine license renewals of BrouxNellie’s Inc., George G. DeBroux, Agent; and Maria’s Pizza Inc., John Indelicato, Agent. Motion carried 7-0.

Poole moved, second by Way, to approve the Class “B” (fermented malt beverage) license renewal of Orcon LLC, Jenni White, Agent, and contingent on violations being corrected to Union Sport Club LLC, Jose A. Razo, Agent. Motion carried 7-0.

4. **APPROVAL OF MINUTES.** There were none.
5. **APPROVAL OF VOUCHERS.** Bollig moved, second by Poole, to approve the payment of vouchers for the General Operating Fund in the amount of \$159,232.91 per the list dated June 2, 2008. Lourigan - yes; Way – yes; Bollig – yes; Staton – yes; Harms – yes; Poole – yes; Groenier; - yes. Motion carried 7-0.
6. **COMMUNITY INPUT.** None.

It was agreed to take certain items out of order to accommodate members of the audience. For ease in reading, items appear in the same order as listed on the agenda.

7. **PROCLAMATIONS AND ANNOUNCEMENTS.**

- a) **Discussion re Board of Review.** Johnson referred to the summary sheet stating there needs to be discussion on how the BOR members want to handle the hours on June 17th. The question is how late do we want appointments scheduled on the 17th in that the two hour schedule only allows for 8 appointments. Groenier stated she preferred to extend the hours to 8:00 p.m. on the 17th. There was a brief discussion. It was concluded to hold Board of Review from 4:00 p.m. to 8:00 p.m. and if additional time was needed, to decide at that time what date to adjourn to. Johnson noted she will contact Accurate Appraisal.
- b) **Recruitment of Election Workers.** Johnson stated currently there are 80 pollworkers which includes 4 students and 7 Village employees with an additional 14 interested persons signed up for training this fall. Efforts being made to recruit more workers include inserting a flyer in Village employees’ paychecks and sending out letters to all the Village residents on Village committee and commission listings. In addition, the legality of asking a non-profit organization to work an election and the money earned being submitted as a donation is being looked into. Anyone interested in becoming an election worker can contact the Clerk at 835-6282.
- c) **Other Staff Comments.**
 - 1) **Status of Projects (Below).**
 - a. Highway 14. Below noted a discussion with the DOT indicates the project bidding date will not be until December 2008 with construction to begin in 2009.
 - b. Downtown Project. The bid opening is scheduled for June 12th at 1:00 p.m. with construction starting June 30th or July 7th.
 - c. 72” Culvert Replacement. The design is in process, the project will be sent out for bid in June, and construction start in July.
 - d. Railroad Bridge. The contract has been awarded to Lundea Construction and is projected to start August 1st.
 - e. Westside Bike Path. Construction started May 29th and is scheduled to be completed by the end of June.
 - d) **Village Board Comments:** Lourigan distributed a letter he received from a resident advising that the Friends of Badfish Creek Watershed have received a grant to be used for stream clean-up in the Village of Oregon and they are looking at working on Butter Factory Creek. This will be put on the Public Works Committee agenda for review.

8. **COMMUNICATION AND MISCELLANEOUS BUSINESS.**

- a) Discussion and Possible Action re: FEMA Grant Award for 360 Florida Avenue. **Bollig moved to authorize the Village President to sign the Hazard Mitigation Grant Program Assistance Agreement, the FEMA Grant, with the Wisconsin Division of Emergency Management. Second by Poole.** Gracz noted that although the FEMA Grant was accepted previously the Board has not officially authorized signing the Grant and that needs to be done by motion. **Motion carried 7-0.**
- b) Discussion of Ruckert Mielke's Stormwater Study: Definition of Field Work and Inspection of Detention Ponds. It was noted this will be on the June 16th Board agenda.
- c) Discussion regarding Municipal Storm Water Management Code as it pertains to inspection of ponds prior to and after Village takes ownership. Will be on the June 16th Board agenda.
- d) Discussion and Possible Action re: Proposal from Altronex Control Systems for replacing the GBT pump VFD's at the Wastewater Treatment Plant. Staton asked for a motion to get the matter on the table. **Lourigan moved to approve the proposal from Altronex Control Systems for replacing the GBT pump VFD's at the Wastewater Treatment Plant in the amount of \$9,326.00. Second by Poole.** Staton asked for an explanation of GBT and VFD. Below stated GBT is a gravity belt thickener—a sludge handling process at the WWTP used to dewater the sludge before it goes in the storage tank and VFD is variable frequency drive—a motor control that automatically speeds up and slows down a pump for the flow coming in. They need to be replaced. The funds will come from either the Equipment Maintenance Fund or part of the capital cost for the WWTP. **Motion carried 7-0.**
- e) Staff Report on Creation of Tax Increment District #4 in the Janesville Street/Park Street Area. Gracz noted this is related to item #f and that a couple of staff meetings will be held over the next couple of weeks to continue moving forward on the creation of TIF #4.
- f) Discussion and Possible Action re: Proposal from Ehlers, Inc. for Rehabilitation Study in the Janesville Street/Park Street Area. **Poole moved, second by Bollig, to approve Ehler's, Inc. proposal to complete a blight/rehabilitation study for parcels within the proposed Tax Increment District #4 in an amount not to exceed \$7,000.00.** This is the area where the restaurant will reopen as well as the hotel. Way asked for an explanation of “blight” study. Gracz stated it is a term used in the State Statute. The same thing was done for the downtown when the TIF was created. Gracz stated that 51% of the district being created has to be blighted and could be a number of different things—a property that is actually in pretty good shape could be blighted because the use is not the best use for that area. The Village has to also complete what is called a “but for” test under State Statute. **Motion carried 7-0.**
- g) Status of Oregon Parks Neighborhood Urban Service Area Request and Non-payment of Property Taxes by Nick Ladopoulos. Gracz noted CARPC approved the Urban Service Area on a 8-4 vote. Ladopoulos contacted the Clerk earlier today to advise that he will be paying the taxes. It was noted there is work yet to be done on the plat.
- h) Discussion and Possible Action re: Charter Communication's Application to State of Wisconsin, Department of Financial Institutions for a State-issued Franchise under the Terms and Conditions set forth in Chapter 66. Gracz referred to the letter in the packet being proposed by WOW and deals with the Cable Law as to “PEG” (public access) Channels. **Bollig moved to authorize the Village President to sign the proposed letter on behalf of WOW and the Village of Oregon to Charter Communications. Second by Harms.** There was discussion regarding the WOW channels changing, the franchise fees will be done away with, the Village will no longer be in the cable business and so forth. **Motion carried 7-0.**

- i) Resolution #08-12 – Compliance Maintenance Annual Report. Below stated this report is required every year by the DOR to make sure the facility is being maintained properly and contains a lot of information. **Lourigan moved, second by Way, to adopt Resolution #08-12 the Compliance Maintenance Annual Report.** Below noted this is the 2007 Report. **Motion carried 7-0.**
 - j) Discussion and Possible Action re: Village Awarded \$5,000 for Dane County’s 2008 Bicycle Path Program. **Poole moved to authorize Board President and Village Clerk to sign the 2008 Bicycle Path Agreement with Dane County for \$5,000.00. Second by Lourigan.** Gracz stated this is the 4th year that Below has applied for and received these monies—even with everything that is going on. Staton thanked Below on behalf of the community. **Motion carried 7-0.**
 - k) Reminder—Board Meeting June 16th Discussion re: Purchase of Houses and Draft Audit for Review. It was noted this is listed incorrectly and should show June 9th as the meeting where the discussion regarding purchase of the homes will take place and the June 16th meeting will be for the 2007 audit review. It was requested to change the June 9th meeting to Tuesday night, June 10th, and there was no objection. Gracz referred to the article that appeared in the Wisconsin State Journal about the monies Gays Mills is receiving and the draft memo prepared to the Village of Oregon State Senators and Representatives inviting them to the special Board meeting on June 10th. The memo is asking them to attend and talk about providing additional State funding. Senator Erpenbach’s Office has made contact on behalf of the Village to the Governor’s Office. The article states in part “that Wisconsin Emergency Management will cover 12.5% of the cost and money from a Wisconsin Department of Commerce grant or other state money will make up the rest”. In light of the article it is felt that inviting State officials to come and talk to the Board is the next step. There was some discussion.
 - l) June 23rd Special Board meeting to be scheduled June 30th. Gracz noted this meeting is for the final bonding resolution and asked if there was any objection to changing the date. He noted the two committee meetings on the 23rd will still be held at the WWTP. No one had an objection to the June 30th date.
 - m) Discussion regarding July 7th Board meeting. Gracz stated because this is the Monday after the 4th of July does the Board want to reschedule that or hold one less meeting in July. There was discussion noting that if it becomes necessary a special meeting could be held prior to the Finance Committee.
 - n) Summerfest Parade Route – FYI. It was noted that since the downtown construction is starting later than was anticipated, the original parade route will be used.
9. **REPORT OF COMMITTEES**
- a) Special Planning Commission 5/29/08.
 - 1) Discussion and Possible Action re: Ordinance #08-01 to incorporate the former sign ordinance into the new Chapter 17 Zoning Ordinance. Harms stated the special meeting on the 29th was to review the sign ordinance and specifically as it related to BrouxNellie’s remodeling façade grant. The Commission also discussed signage and the code as far as frontage on South Main Street, Jefferson Street and also public parking. The Commission made proposed changes to the ordinance, the changes have been made by the Village Attorney, and is recommending adoption of the sign ordinance. **Harms then moved to accept the first reading, waive the second, and adopt Ordinance #08-01 creating Chapter 17 Article VII of the Code of Ordinances – the Sign Ordinance. Second by Lourigan. Motion carried 7-0.**
10. **UNFINISHED BUSINESS.**
- a) Discussion and Possible Action re: Rezoning Request for the Property at 249 N. Main Street from TR-6 (Two Family Residential) to PD (Planned Development)—Ordinance #08-04. **Bollig moved,**

second by Poole, to approve the second reading and adopt Ordinance #08-04 rezoning 249 North Main Street from TR-6 (Two Family Residential) to PD (Planned Development).

Groenier asked what type of development is planned and Below stated an age-restricted facility with phase two planned as an assisted living facility. It was noted this will come back to the Board for approval of the general development plan and the specific implementation plan. There was a brief discussion. **Motion carried 7-0.**

- b) Discussion and Possible Action re: Neighborhood Electric Vehicle Ordinance #08-03. **Lourigan moved to accept the first reading of Ordinance #08-03 regarding neighborhood electric vehicles. Second by Groenier.** Staton noted the ordinance does not include golf carts, the operator must have a valid driver's license with WDOT, and must comply with all applicable state and local traffic laws and so forth. Gracz advised that the Stafford Rosenbaum has drafted a number of these for their clients and it is fairly standard. **Motion carried 7-0.**
- c) Discussion and Possible Action regarding the Proposed Signs at BrouxNellie's Restaurant. It was noted Board approval is not required on this matter. DeBroux is proposing to put a number of signs up on the building on the corner of Jefferson and Main Streets. The Historic Preservation Commission has approved the signage as has the Planning Commission. There was a brief discussion.

11. **FUTURE AGENDA ITEMS.** As listed on the agenda.

12. **ADJOURNMENT.** The meeting was adjourned at 6:45 p.m. on motion by Lourigan, second by Bollig. Motion carried 7-0.

Submitted by
Georgia Johnson,
Village Clerk