

1. **CALL TO ORDER.** The regular meeting of the Village Board was called to order by President Staton at 6:00 p.m. on Monday, March 21, 2008.
2. **ROLLCALL.** Present: Jerry Bollig, Phil Harms, Jon Lourigan, Eric Poole, Steve Staton and Randy Way. Absent: Darlene Groenier. Also present: Village Administrator Mike Gracz, Village Attorney Ted Waskowski, Finance Director Renee Hoeft, Police Lieutenant Craig Sherven, Public Works Director Mark Below, Village Engineer Joe Eberle and Clerk Georgia Johnson.
3. **EXECUTIVE SESSION.** At 6:01 p.m., **Bollig moved** to adjourn into closed session **pursuant to Wis. Stat. §19.85(1)(g) to confer with legal counsel who will render advice concerning strategy to be adopted by the Village Board with respect to potential litigation relating to the Notice of Circumstances of Claim served on the Village by Attorney Tim Fenner on behalf of the owners of the properties located at 140 N. Burr Oak, 340 Florida Ave., 350 Florida Ave., 370 Florida Ave., and 380 Florida Ave. Second by Harms. Roll call vote: Staton – yes; Harms – yes; Poole – yes; Way – yes; Lourigan – yes. Motion carried 6-0.**
4. At 6:17 p.m., the meeting reconvened into open session **on motion by Lourigan, second by Way. Motion carried 6-0.**
5. **DISCUSSION OF CLOSED SESSION ITEM:**
 - a) Staton noted the Board went into closed session to discuss Attorney Tim Fenner's April 8th letter to the Village on behalf of the owners of the properties located at 140 N. Burr Oak, 340 Florida Ave., 350 Florida Ave., 370 Florida Ave., and 380 Florida Ave. concerning the Notice of Circumstance Claim. Staton reiterated that the Board is unable to discuss the situation with the grant in process. It could jeopardize the ability to get grants. The Board will be sending a letter to the DNR and request them to advise the Board what they can and cannot do in relation to requesting itemized damages. It is expected to be a lengthy process as it goes through the DNR channels.
6. **PUBLIC APPEARANCES AND PUBLIC HEARINGS.**
 - a) Discussion and Possible Action re: TIF Incentive for Developers of Proposed Church Hill Development on Former Methodist Church Property and Market Street Stormwater Project. **Bollig moved to authorize the Village Attorney to prepare a Developer's Agreement for the proposed Church Hill Development. Second by Poole.** Reference was made to an email which explains the PAYGO (pay as you go). It was noted this comes out of the April 14th Finance Committee meeting where the developers appeared and there was discussion at that time. Harms asked about the increased site acquisition costs and whether that is part of the request. Gracz explained this goes back to 2006 when the discussion was had on what projects TIF dollars could be reimbursed for and that number is not something the Village would be reimbursed for. There was discussion. **Motion carried 6-0.**
 - b) Discussion and Possible Action re: Safe Routes to School Grant Rail Corridor Bike Trail from Brooklyn to Fitchburg and Intergovernmental Agreement Distributed 3/17/08. (Heidi Fischer) It was noted Ms. Fischer's schedule is making it extremely difficult to attend a meeting. Staton stated they would return to this item when and if Fischer arrives.
 - c) Discussion and Possible Action re: Ruekert Mielke's Proposals for Replacing the 72" Culvert, MSA's Amendment to Contract for Culvert and Ruekert Mielke's Memorandum regarding Existing 72" Storm Sewer Replacement Alternative Analysis. Staton noted items c) and d) relate to the replacement of the culvert from Kwik Trip to the park and he read both agenda items. The agenda was modified from earlier in the week in that a decision could not be made on the culvert replacement—that needs to be done after the public forum. The modification includes item d) which requests the Board to approve a special Board Meeting be held on April 28th. That would

give the Board time to review and discuss a decision after the public form. Staton said the Board has a couple of options but he prefers waiting until next week and scheduling a special meeting. Staton requested the engineer to go over the proposals.

Joe Eberle of Ruckert Mielke stated the Board requested Ruckert Mielke to prepare two proposals—one to replace the existing 72” pipe with a 72” reinforced concrete pipe and the second proposal for replacement of the same pipe with a 6’x8’ box culvert. The difference between the two is the additional analysis that would need to be done for the box culvert for the preliminary design because of the impacts downstream from the existing pipe. Eberle referred to an alternative analysis (in the packet) prepared by Terry Tavera from Ruckert Mielke stated they are prepared to answer any questions on the proposals. Bollig asked that Ruckert Mielke go over the alternative for the public and to provide their recommendation. Tavera came forward and summarized the alternative analysis—which breaks down further the regulatory process, replacement impacts and possible other issues for each of the 2 options. The 72” replacement pipe option has minimal regulatory issues, would require a Chapter 30 permit and storm water permit, would increase flows over existing pipe, would use reinforced concrete pipe with a regulator to the maximum amount allowed, and could possibly increase flows above the 100 year storm and is in the study—with the restrictor the FEMA regulations only go up to 100 year storm. The 6’x8’ box option is more regulatory and would need DNR and FEMA approval, also the Town of Rutland’s approval, it would increase flow to the pipe, would lower the flood plain elevations in the Florida Avenue, but would also increase elevations downstream of the 72” culvert. The big issue would be the time frame for FEMA approvals. The Village would need to do a “conditional letter of map revision” – which is a study to determine exactly what the changes to any base flood elevations are downstream. A legal notice would be required for any property owner downstream of the increase to the flood elevation, concurrence with the neighboring municipalities would have to accompany the application, the Village would have to demonstrate that an analysis has been done on a different alternative that would not raise base flood elevations and certify that any structure does not have an increase to its base flood elevation. Tavera indicates this would be a lengthy process—it could take 18-24 months after the initial approvals and stated the likelihood of getting the approvals from DNR, FEMA and the Town of Rutland are slim and would be an expensive process. Tavera then went over the difference in the costs of both options and stated Ruckert Mielke’s recommendation is the 72” RCP replacement restricted inlet option.

Tavera’s presentation was followed by a question and answer session with the Board including discussion as follows:

- Acquisition or non-acquisition of a property and whether that would stop the process
- Whether the creek channel could be enhanced
- How easy is it to regulate the restrictor, could it be controlled above ground, whether it could get jammed and there was discussion regarding the type of device and how it would be regulated, no design as yet, would look at different options and the Board would decide
- Whether the outflow could be increased and how many gallons per second with the different size pipe
- If the restrictor is opened all the way would it flood the sewer plant; the whole design is based on the FEMA study which is 140 cubic feet per second for water going thru the pipe, would look at what the impacts would be downstream
- Using the range of the August storm and the model and the new pipe and controls, what would the water level have been on Florida Avenue; the water elevations from last August were looked at when the study was done and they were compared to the model and they were very close
- Regarding increasing the flows to the pipe is FEMA involved; FEMA only regulates the 100 year flow
- The flow rate on the 72” pipe and the 6’x8’ box with the restrictor wide open
- Need to maintain a factor of safety

- d) Discussion and Possible Action re: Scheduling Special Board Meeting on April 28th at 5:00 p.m. for 72" Culvert Replacement. Following discussion, **Bollig moved to have a special Board meeting for the 72" culvert replacement decision on April 28th at 5:00 p.m. Second by Lourigan.** There was discussion noting the motion delays action on the 72" pipe replacement until April 28th. **Motion carried 6-0.**
- e) Public Forum for Comprehensive Stormwater Study and Review of Study's Process: Staton went over the process for the public forum stating it was a listening session. Staton read item 6(e) directly from the agenda including the chronological order of events from March 3rd through April 21st (tonight's meeting) and noted the Board will then need to direct the staff on how to proceed as outlined in items 1-3. Anyone wishing to speak should fill out a citizen registration form and provide it to the Clerk and should speak for no more than 5 minutes. Following is a brief summary of who spoke, the person's address and the speaker's concerns.

Jim Weber, 1276 S Fish Hatchery Rd., (lives outside the Village) spoke to his concerns with the stormwater that is being diverted from the Bergamont Subdivision, his property is affected by the stormwater, the detention pond water is kept at a certain level so does not act as a stormwater detention pond is meant to, the drains in the ponds, the use of pesticides and sediments and he offered his assistance to the Village with regard to the stormwater issues. Weber provided President Staton with pictures of the area he talked about.

Paula Brisco, 137 Lynne Trail, noted her concerns with the flooding in the Village, with the future flooding which could include Lynne Trail, the problems created with the construction of the Bergamont Subdivision, would like to convince the Board to go with the 6'x8' box culvert concerns, with the clogging that does occur with the 72" culvert, diverting stormwater to the east side in that it is swampland, does not agree with the Village Engineer's findings, and the number of homes at risk for flooding.

Alan Brisco, 137 Lynne Trail, spoke to concerns with the increased water that has come with the expansion of the west side, he challenged the findings of the number of inches of rain reported for the August 2007 storms stating he could find no data to support it, would like that measurement verified, questioned what the concern is with getting easements on the east side, and noted concerns with the stormwater issues that building another 600 homes will produce. Brisco stated there needs to be more development controls.

Monte and Lori Johnson, 140 N. Burr Oak: Monte Johnson asked what the obstruction was in the culvert that would not allow the camera to do a visual inspection. Eberle stated that section of pipe was damaged and the height of the pipe was not enough for the robot to go through. Monte Johnson asked for an explanation of "as built" and there was discussion. Lori Johnson asked if the culvert was replaced what protection would there be during that period. Eberle noted the pipe is replaced section by section, there will be a connection so it will still flow. She questioned the rain data and noted she called the Department of Climatology who indicated they have no data for Oregon—would be helpful if the Village provided that to the State. Monte Johnson concluded by stating the police data is not correct.

David Schommer, 350 Florida Ave.: felt the rainfall level was questionable, agrees with using the 72" pipe in that there are fewer regulations, feels the homes on Florida Avenue need to be removed and stated they are living in inhabitable conditions.

Brad Janusiak, 130 N. Burr Oak, neighbor of the Johnsons: stated on August 19th he and others worked for 1 to 1½ hours clearing debris away from the culvert, once it was removed they could

see a significant difference in the flow and stated there are a number of things that need to be addressed.

Jim Weber, 1276 S Fish Hatchery Rd., spoke on behalf of Susan Weber and noted concerns with the problems that exist further upstream.

Linda McAllister, 370 Florida Ave.: expressed concern with whether to change out the culvert first or remove the homes; what will happen to the other homes in that area once any homes are removed and stated she would like to see all of the homes purchased. Staton noted the Board will be discussing the homes at its May 19th meeting and will let residents know where it stands at that time. Staton advised that the replacement of the culvert ties in with the downtown project.

Greg Epp, 5227 Highway CC, a resident of the Town of Oregon: asked for a clarification as to what was meant by pre-development rate of flow. Eberle stated the status of the land before development occurred. Epp noted his observations with regard to the water on Hwy CC, is concerned that the ponds are not doing what they were designed to do, and asked what type of maintenance is done on the ponds.

Kim Cromley, 389 Jefferson St.: stated she assisted with pulling debris out of the culvert during the August storm and noted when the debris was removed the current was very strong, her concerns is regarding the safety issues with the current and particularly with regard to children, feels a fence should be build around the culvert to catch debris.

Staton closed the public forum at 7:55 p.m. Lourigan requested that the issues and concerns expressed by residents be put on the next Public Works agenda. There was discussion. Staton asked Board members to provide a list of items they would like discussed in priority order. For items on the Public Works agenda for April 28th provide by Wednesday afternoon. Gracz noted that it was the Board's decision previously to keep all concerns at the Board level. There was further discussion and this will be on the Special Board agenda for April 28th.

Regarding the items listed on the agenda that the Board needs to direct the staff on (see items 1), 2) and 3) below), Way asked if item #2 is the timeline for the recommendations on page 37 of the study (item #3). Gracz stated the Board has been promising an answer for the residents by May 19th. There was discussion including the need to go through the entire study and come up with a timeline, some recommendations would require changing Village ordinances Chapter 22 Stormwater, Chapter 17 Zoning, and Chapter 18 Subdivision Code, that timeline would include such items as additional stormwater ponds—deciding what the Board wants to do and when, the need to prioritize the recommendations, the fact that the 72" culvert is a TIF eligible cost, acquisition of homes is not eligible for TIF funds, whether the TIF would pay the general fund back and so forth. Hoeft gave a brief explanation of a downtown TIF and the fact that it is not uncommon for a downtown TIF not to complete all the projects.

- 1) Provide a report of options for the Board's consideration regarding the homes on Florida Avenue/North Burr Oak for the May 19th Board Meeting
- 2) Meet with Ruckert/Mielke to review the Comprehensive Stormwater Study and to begin developing a timetable for implementing the Study's recommendations
- 3) Request Ruckert/Mielke and Stafford to provide proposals to address the general recommendations on Page 37 of the Study

Following discussion, **Bollig moved to direct staff to provide a report of options regarding the homes on Florida Avenue/North Burr Oak for the May 19th Board meeting, to begin developing a timetable for implementing Ruckert Mielke's Comprehensive Stormwater Study and to request Ruckert Mielke and Stafford Rosenbaum to provide the Board will**

**proposals to address the recommendations on Page 37 of the Study. Second by Poole.
Motion carried 6-0.**

- f) Discussion and Possible Action re: Ruckert Mielke's responses to questions from Village residents regarding Stormwater Study. It was noted Ruckert Mielke's letter response dated April 17, 2008 was provided to all persons who presented questions and the letter response has been posted on the Village's web site.
 - g) Discussion and Possible Action re: Florida Avenue/North Burr Oak Berm. Reference was made to the email received from the residents of Florida Avenue and N. Burr Oak requesting the berm be removed. Ruckert Mielke was asked to take a look at the concerns and to bring a recommendation to the special Board meeting April 28th. There was no action at this time.
 - h) Discussion and Possible Action re: Ruckert Mielke's Proposal for Administering FEMA Grant for 360 Florida Avenue. This is still being developed. Gracz noted they have met with Roxanne Gray (from Emergency Management) and will be meeting with Ann Slack and her father next Tuesday.
 - i) Discussion regarding FEMA's Approval of Village of Oregon's Addendum to Dane County Hazard Mitigation Plan. For informational purposes. It was noted it was critical to have a Hazard Mitigation Plan in order to get the grant and this is FEMA's approval of the plan addendum to Dane County's Plan.
 - j) Discussion regarding letter sent to residents along the Bad Fish Creek. Below stated it was discussed last winter to send a reminder letter out to the residents along Bad Fish Creek to remove any debris, etc. There was some discussion regarding what type of debris was involved in the flooding last August. The letter is an attempt to decrease blockage or restriction of the water.
7. **APPROVAL OF MINUTES.**
- a) Budget meeting 10/24/07. **Harms moved, second by Way, to approve the minutes of the budget meeting of October 24, 2007. Motion carried 6-0.**
 - b) Budget meeting 10/30/07. **Lourigan moved, second by Bollig, to approve the minutes of the budget meeting of October 30, 2007. Motion carried 6-0.**
 - c) Regular meeting 3/3/08. **Bollig moved, second by Lourigan, to approve the minutes of the regular meeting of March 3, 2008. Motion carried 6-0.**
 - d) Special Reorganization meeting 4/15/08. **Lourigan moved, second by Harms, to approve the minutes of the special reorganization meeting of April 15, 2008. Motion carried 7-0.**
8. **APPROVAL OF VOUCHERS.** **Bollig moved, second by Lourigan, to approve the payment of vouchers for the General Operating Fund in the amount of \$173,488.48 per the list dated April 21, 2008.** There was some discussion regarding certain items. **Roll call vote: Bollig – yes; Lourigan – yes; Way – yes; Staton – yes; Harms – yes; Poole – yes. Motion carried 6-0.**
9. **COMMUNITY INPUT.** Paula Brisco, 137 Lynne Trail, voiced her concern with Pellitteri in that their recycling cart was damaged and although she has telephoned Pellitteri, no one has returned her call. Regarding the stormwater, Brisco stated the Village needs a comprehensive plan.
- Alan Brisco, 137 Lynne Trail, expressed concern with the speed of the traffic coming into town near the new trail (Hwy. CC and Ash Street). Lourigan agreed with Brisco's concerns and it was agreed to put this on the Personnel, Public Safety & Protection agenda.

It was noted the Personnel Committee meeting of April 28th will be moved to prior to the Board meeting on May 5th starting at 5:00 p.m. There was discussion. A revised April calendar will be distributed.

10. **PROCLAMATIONS AND ANNOUNCEMENTS.**

a) Village Staff Comments.

- 1) Open Book and Board of Review dates. Johnson stated open book hours are: Tuesday, May 20th from noon to 7:00 p.m., Wednesday, May 21st from 8:00 a.m. to 3:00 p.m. and Wednesday, May 28th from noon to 7:00 p.m. The notices will be sent out the first week of May indicating the assessed value. Residents are being asked to set up an appointment for open book. Accurate Appraisal will be present at that time and can answer any questions. The Board of Review will begin June 17th.
- 2) Conclusion of Special Spring Leaf Pickup. Below noted the Public Works Department went through the Village twice and have now completed the leaf pickup. Anyone with leaves to get rid of can take them down to the compost pile at the garage.
- 3) Update regarding Downtown Project. Below noted they are in the bid process, with bids due by May 16th and the Board to award the bid at the May 19th Board meeting. It is planned to start construction the 2nd or 9th of June. The MSA newsletter will be going out next week and will be on the Village's web page.
- 4) Update regarding Westside Parks' Pedestrian/Bicycle Paths. Below noted it is expected the path will be completed by June.
- 5) Update regarding Railroad Bridge Construction. Below referred to the email in the packet noting once the steel girders are delivered a more formal schedule can be expected.
- 6) Update regarding Farmer's Market. Johnson noted this year the Farmer's Market will be held in Bill's Supermarket parking lot. It was noted that the Farmer's Market had to be moved due to the downtown construction and it was felt Bill's would give them a good visual placement.
- 7) Johnson noted that recruitment of election workers for the September and November elections is ongoing. Anyone interested in acting as a pollworker is asked to contact Village Hall.

b) Other Staff Comments. There were none.

c) Village Board Comments:

- 1) Harms had questions about the concerns/questions Board members are to provide by Wednesday and whether or not there can be additional questions as the process continues. There was discussion and it was agreed it will be a lengthy process and questions and concerns can be brought up at anytime throughout the process.

11. **COMMUNICATION AND MISCELLANEOUS BUSINESS.**

- a) Discussion and Possible Action re: Awarding Contract for Braun Road Extension (Paid by TIF #2 Increment. **Way moved to authorize the Village President to sign the Notice of Award for Phase I of Braun Road Extension to Wipperfurth Excavating Inc. in the amount of \$614,404.78 contingent on the transfer of property from Lycon to the Village for the stormwater ponds for Braun Road. Second by Harms.** Gracz noted the summary sheet in the packet indicates there is enough money in the increment for the project so the Village will not have to borrow. Eberle has talked to Mr. Lyons and Lycon has no problem with the papers. There was some discussion regarding the number of bids received (9), Wipperfurth's being significantly lower

than others, contact has been made to the references and feedback is very positive. **Motion carried 6-0.**

- b) Discussion and Possible Action re: Leasing Fax Machine through Gordon Flesch. **Bollig moved to authorize the Village President to enter into a Lease with GFC Leasing for adding a fax machine to the Canon iR5065 changing the lease amount for the copier from \$425.69 per month to \$448.79 per month. Second by Poole.** Hoelt stated there have been problems with the fax machine. This fax machine would be added to the current copier and would increase the Village's lease by \$23.00 per month. There was some discussion regarding whether a phone line would be needed. **Motion carried 6-0.**
- c) Discussion and Possible Action regarding One-Year Extension to Dane County Consolidation Plan. Gracz referred to the County's letter and requested Board members to submit any comments to him and he would forward them to the County. The County is specifically looking for priorities.

This item was returned to under item #13 Unfinished Business as the Board needed to make a motion on proceeding. There was discussion. **Bollig moved to request Dane County to amend the Consolidation Plan to include acquisition of property in the flood plain. Second by Poole.** Hoelt noted this is similar to the 1999 CDBG grant. There was further discussion. **Motion carried 6-0.**

12. REPORT OF COMMITTEES

- a) Planning Commission 4/3/08. (Harms)
- 1) Discussion and Possible Action re: Amending Appendix C to Chapter 18 from Attorney Dregne. **Harms moved, second by Bollig, to approve amending Appendix C to Chapter 18 pursuant to Attorney Matt Dregne's email dated March 18, 2008.** Below stated this is to update the construction standards and by doing this the Village's ordinance would not have to be amended every time the standards are updated. **Motion carried 6-0.**
 - 2) Discussion and Possible Action re: Dane County Zoning and Land Regulation Committee regarding a proposed CSM for the property located on Union Rd. in the Town of Oregon. **Harms moved, second by Lourigan, to approve the Certified Survey Map for the property located at Union Road in the Town of Oregon.** This involves a 25 acre parcel in the extra territorial jurisdiction. **Motion carried 6-0.**
- b) Park Board 4/2/08.
- 1) Discussion and Possible Action re: Offset Cost for Safe Routes for Bike/Pedestrian Trail. **Lourigan moved to approve the transfer of \$1,000 from Park Board Fund to General Fund to offset the cost of preparing the grant for Safe Routes to School Bike/Pedestrian Trail. Second by Way.** Lourigan stated this grant has been talked about before and would help with the cost of the trail. Staton noted the School District would be contributing \$1,300 toward the cost. [Harms left the room momentarily.] There was discussion. **Motion carried 5-0.**
 - 2) Discussion and Possible Action re: Naming of Park in Alpine Meadows. **Lourigan moved to approve naming the park in Alpine Meadows neighborhood "Meadow View" Park. Second by Poole.** Lourigan stated there has been considerable discussion regarding what to name the park. There was discussion. [Harms returned.] **Motion carried 6-0.**
 - 3) Discussion and Possible Action re: Park Signs. **Lourigan moved, second by Harms, to approve the purchase signs, post, cement and hardware from Gerber Leisure Products as proposed in an amount not to exceed \$6,000.00.** Lourigan stated this has been a long

process and includes purchasing signs for some of the parks. It was noted a brand new design will be used. There was discussion. **Motion carried 6-0.**

c) Finance, Buildings & Facilities 1/14/08.

- 1) Discussion and Possible Action re: Proposals for Phone Services. **Bollig moved to authorize the Village President to enter into the proposal of Five Star Telecom Inc. to upgrade the Village's phone system from T1 to PR1 at a cost of \$500.00 for installation for the PR1 circuit, \$1,425.00 for a PR1 card added to the Toshiba Telephone system, \$70 for caller ID and a \$100 installation fee (totaling \$2,095.00). Second by Poole.** [Staton left the room momentarily.] Bollig noted this will save the Village \$473.74 per month. **Motion carried 5-0.**
- 2) Discussion and Possible Action re: Equipment Rates. **Bollig moved to authorize staff to update the Village's Equipment Rates to comply with the State of Wisconsin Department of Transportation equipment rates and to be included in the Annual Fee Resolution as an Appendix. Second by Poole.** Below stated this will bring the Village's equipment rates in compliance with the State's and will need to be an appendix to the Annual Fee Resolution. **Motion carried 5-0.**
- 3) Discussion and Possible Action re: Kathy Kraus Reimbursement. **Bollig moved to authorize staff to continue to pursue Kathy Kraus for unreimbursed funds. Second by Poole.** It was noted this dates back to 2001 and there is still \$11,000 outstanding. [Staton returned.] There was discussion. **Motion carried 6-0.**
- 4) Discussion and Possible Action re: Special Employee Appreciation Lunch. **Bollig moved, second by Poole, to approve spending \$500.00 for an employee appreciation lunch.** The luncheon is scheduled for May 6th at 11:30 p.m. There was some discussion. **Motion carried 6-0.**
- 5) Discussion and Possible Action re: Sale of Emergency Radios. **Bollig moved to authorize the Village President to enter into an Agreement to participate in the NOAA All-Hazards Radio Distribution with Dane County and to allow the Police Department to accept credit cards for the purchase of the radios for public safety reasons. Second by Poole.** This is a program that is being managed by Dane County where the public can purchase a radio. They are available at the Police Department between 8:00 a.m. and 5:00 p.m., Monday through Friday, at a cost of \$22.68. **Motion carried 6-0.**
- 6) Discussion and Possible Action re: Change Monthly Maintenance Billing Cycle to an Annual Payment for Otis Elevator Services. **Bollig moved to authorize the Village President to sign the agreement for annual payments to Otis Elevator Services versus twelve monthly payments. Second by Poole.** The Village will receive a 5% discount by making an annual payment versus monthly. **Motion carried 6-0.**
- 7) Discussion and Possible Action re: Approval of S.C.F. for Police Building's HVAC System. **Bollig moved, second by Poole, to authorize the Village President to enter into an Agreement with S.C.F., Inc. for the heating, ventilating & air conditioning at the Police Department with the period of the contract to be determined and to provide services as specified in the contract.** It was noted the agreement does not include a term. There was discussion regarding whether to delay action on the agreement or approve it contingent on the contract being amended to include a term. **Motion died for lack of second.** It was agreed to hold off acting on the agreement.

- 8) Discussion and Possible Action re: 2008 Budget Transfer #2. **Bollig moved to approve the 2008 Budget Transfer #2 as presented. Second by Poole.** This is for the most part to replenish the snow and ice budget using contingency funds. **Motion carried 6-0.**
- d) Historic Preservation Commission 4/17/08.
- 1) Discussion and Possible Action re: Selection of Vendor for Lincoln Street Historic District's Signs/Plaques awarding contract for plaques. **Harms moved to approve the façade grant application for BrouxNellies' at 101 S. Main Street for 100% of the \$25,352.00 requested. Second by Lourigan.** There was discussion regarding whether the Plan Commission has approved the sign, whether it meets the Village sign ordinance and the motion is just for the grant. Approval of the sign will come back to the Board at a later date. Gracz noted there will be discussion on this with the Village Planner and Village Attorney. **Motion carried 6-0.**
- 2) Discussion and Possible Action re: BrouxNellies' Façade Grant Request. **Harms moved to approve Cary Sign & Glass Studio to make signs for the Lincoln Street Historic District in the amount of \$3,800.00. Second by Lourigan.** There was discussion. **Harms amended the motion to include "with no down payment". Lourigan seconded. Motion carried 6-0.**
- e) Minutes Not Requiring Action.
- 1) Library Board 3/12/08. It was noted these minutes were on the last Board agenda.
- 2) COA 3/13/08
13. UNFINISHED BUSINESS.
- a) Discussion and Possible Action re: Approval of S.C.F. for Police Building's HVAC System. _____ moved, second by _____, to authorize the Village President to enter into an Agreement with S.C.F., Inc. for the heating, ventilating and air conditioning at the Police Department during the period of 5/1/2008 to 4/31/2009 and to provide services as specified in the contract. **Motion carried 7-0.**
14. FUTURE AGENDA ITEMS. For informational purposes the following items will be listed on future agendas.
- a)
15. ADJOURNMENT. The meeting was adjourned at 9:14 p.m. on motion by Lourigan, second by Harms. **Motion carried 6-0.**

Submitted by
Georgia Johnson,
Village Clerk