

# AGENDA

VILLAGE OF OREGON  
Regular Meeting Oregon Village Board  
Monday, November 19, 2007

Please Note Starting Time  
**6:00 p.m.**

Village Hall  
117 Spring Street  
Oregon, WI 53575  
Lower Level

1. Call to order
2. Roll call
3. Approval of Minutes
  - a) Regular meeting 9/17/07
  - b) Regular meeting 11/5/07
4. Approval of Vouchers
5. Community Input. The Village Board has established an opportunity for the public to address the Board. In the event community members wish to address the Board, 15 minutes will be provided; otherwise the agenda will proceed as posted.
6. Public Appearances and Public Hearings: Discussion with Jon Cameron from Ruekert-Mielke:
  - a) Status of Submittal of FEMA Applications to State of Wisconsin for review for Florida Avenue and North Burr Oak Homes
  - b) Status of DNR Flood Control Grant
  - c) Status of Dane County Hazard Mitigation Plan
  - d) Discussion and Possible Action re: Proceed with RFP for Hiring of Appraisal Firm
7. Proclamations and Announcements
  - a) Reminder that Accurate Appraisal is in the Village working on the revaluation for 2008
  - b) Election workers needed for two year appointment – December 2007 – December 2009
  - c) Notice of 2008 Spring Election
8. Communication and Miscellaneous Business
  - a) Discussion and Possible Action re: Village Attorney's legal opinion regarding Village enforcement of Bad Fish Creek Floodplain
  - b) Discussion and Possible Action re: Madison Area Builders Association's Letter to Attorney General's Office concerning Open Meeting Law Allegations and to direct

Village Attorney to prepare a letter to the Attorney General's Office in response to the allegations

- c) Discussion and Possible Action: re: Annexation Moratorium -- **Recommended Motion: the Village will not accept for processing, will not process, and will not approve any petition for annexation until Ruckert Mielke's Comprehensive Stormwater Analysis is completed and the Village Board has reviewed the results and recommendations**
- d) Discussion and Possible Action re: Approval of Police/Municipal Court's Building HVAC System and Settlement Agreement with Miron Construction, Inc., Vierbicher Associates, Inc., Arnold O'Sheridan, Inc. and Capitol Mechanical, Inc. and Approval of KJWW Engineering's Proposal (Exhibit D) for Commissioning Report for Police/Municipal Court's Building HVAC System
- e) Discussion and Possible Action: Appointment of Village Board Members as Alternates to Fire/EMS Commission
- f) Discussion and Possible Action: Approval of MSA's Proposal for Surveying Work of Jefferson Street in Railroad Bridge Area
- g) Reminder regarding November 26<sup>th</sup> (6:00 PM) 2008 Annual Budget Public Hearing
- h) Discussion of Re-Scheduling November 26<sup>th</sup> and December 24<sup>th</sup> Personnel, Public Safety & Protection Committee Meetings to December 17<sup>th</sup> from 5:00PM to 6:00PM
- i) Discussion of Downtown Ad Hoc Committee Meeting on December 3<sup>rd</sup> from 5:30 PM to 6:30 PM
- j) Discussion of Office of the Commissioner of Railroads Supplemental Order: Extension of Deadline to June 1, 2009 for Railroad Bridge

9. Report of Committees

- a) Park Board 11/0707 -- **(Village Board Representative – Trustee Lourigan)**
  - 1) Discussion and Possible Action re: Oregon Parks Neighborhood request re Liberty Park **Recommended motion: to approve the purchase of playground equipment design number 2, concrete, sand and wood chips not to exceed \$20,000**
- b) Finance 11/12/07 **(Committee Chair – Trustee Bollig)**
  - 1) Discussion and Possible Action re: Dan Hanson Claim for 1015 N. Main Street regarding Cement Work. **Recommended motion - to approve the payment of \$456.96 to Dan Hanson for the cement work at 1015 N. Main Street.**
  - 2) Discussion and Possible Action: re: Oregon Community Sports Arena (OCSA) and Issuance of Recreational Sports Bonds. **Recommended motion - to direct staff to begin meeting with the attorneys and the Association to revise the Agreement and bring it back to the Committee.**
  - 3) Discussion and Possible Action re: Letter from Oregon Rotary Club. **Recommended motion - to authorize the refund of the zoning permit fee in the amount of \$25.00 to the Oregon Rotary Club for construction of a shed.**
  - 4) Discussion and Possible Action re: Setting of Interest Rate on Advances for 2007. **Recommended motion - to approve a 5% interest rate on advances for 2007**
  - 5) Discussion and Action re: Chamber's Request for the Village to pay Membership Dues. **Recommended motion - to authorize staff to pay the amount of \$550.00 to the Oregon Chamber of Commerce for 2008 membership dues.**

- 6) Discussion and Possible Action re: Hiring of Collection Agency. **Recommended motion - to authorize staff to contract with H.E. Stark Agency, Inc. per the fee schedule as presented (pending Village Attorney's review)**
  - 7) Discussion and Possible Action re: R.A. Heating & Air Conditioning Proposal for Police Department. **Recommended motion - to authorize the Police Chief to accept R.A. Heating & Air Conditioning's Proposal Option #2 to replace the compressor with a non-factory rebuilt compressor including installation and a 1-year parts warranty at a cost of \$2,709.00.**
  - 8) Discussion and Possible Action re: Write-Off Utility Bill Discharged in Bankruptcy. **Recommended motion - to write off the amount of \$346.63 in water and sewer utility due to a discharge in bankruptcy.**
  - 9) Discussion and Possible Action re: 2007 Budget Transfer #2. **Recommended motion - to approve 2007 budget transfer #2 as presented.**
- c) Personnel, Public Protection & Safety 11/5/07 (Committee Chair – Trustee Poole)
- 1) Discussion and Possible Action re: Closing Senior Center from 8:00 AM to noon on December 24<sup>th</sup>. (All Village offices are closed as of noon on December 24<sup>th</sup>.) **Recommended motion: approve closing the Senior Center from 8:00 a.m. to noon on December 24<sup>th</sup>.**
  - 2) Discussion and Possible Action re: Increase starting rate of pay for Senior Center Assistant to the Director Position Candidate from \$14.06 to \$15.15 based on work and educational experience **Recommended motion: to increase the starting rate of pay for Senior Center Assistant to the Director Position Candidate from \$14.06 to \$15.15 an hour based on work and educational experience.**
  - 3) Discussion and Possible Action re: Village Board Members E-Mail Policy **Recommended motion - to recommend the Village Board adopt the E-Mail Policy contingent on the attorney's approval.**
  - 4) Discussion and Possible Action re: 2008 Village Positions
    - a. Student Employees **Recommended motion – to authorize continuing with the current two student positions and to add one permanent part-time position at one hour a day, five days a week and to make sure this is in the 2008 budget (Note: The additional position is not in the 2008 Preliminary Budget and would cost \$2,036 in 2008.)**
    - b. New Police Officer **Recommended motion - to authorize Chief Pettit to start the hiring process of a new police officer starting July 1, 2008**
    - c. Personnel Director/Human Resources Manager **Recommended motion – to authorize the Village Administrator to start the hiring process for a Personnel Director/Human Resources Manager for the position to start January 1, 2008**
- d) Minutes Not Requiring Action
- 1) Library Board 10/10/07

10. Unfinished Business

11. Future Agenda Items

- a) Discussion and Possible Action re: Selecting Option 1 from E80 Plus including the decorative railings, embellishing the main structure in a decorative fashion, along

- with including the Historic Preservation Commission in the design review after the Railroad Bridge Replacement bids are received
- b) Town of Dunkirk's Resolution for ATC Resolution and Map

## 12. Adjournment

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.