

Regular Meeting of the Oregon Village Board,  
Monday, March 20, 2006

1. **CALL TO ORDER.** The regular meeting of the Village Board was called to order by Village Board President Luebke at 6:00 p.m. on Monday, March 20, 2006.
2. **ROLL CALL.** Present: Darrell Klimke, Jerry Luebke, Mark Mortensen, Hans Noeldner, Eric Poole and Steve Staton, with Jerry Bollig arriving at 6:02 p.m. Also present: Village Administrator Mike Gracz, Public Works Director Mark Below, Library Director Vicki Cothroll and Village Clerk Georgia Johnson.
3. **NUMBER NOT USED.**
4. **APPROVAL OF MINUTES 3/6/06.** Klimke moved to approve the minutes of the regular Village Board meeting of March 6, 2006. Second by Staton. Motion carried 6-0. (Bollig arrived.)
5. **APPROVAL OF VOUCHERS.** Noeldner moved, second by Staton, to approve payment of vouchers for the Water and Sewer Utility Funds in the amount \$3,978.82 per the list dated March 20, 2006. Roll call vote: Staton – yes; Luebke – yes; Mortensen – yes; Noeldner – yes; Klimke - yes; Bollig – yes; Poole – yes. Motion carried 7-0.

**Klimke moved, second by Staton, to approve the payment of vouchers for the General Operating Fund in the amount of \$150,959.62 per the list dated March 20, 2006. Roll call vote: Staton – yes; Luebke – yes; Mortensen – yes; Noeldner – yes; Klimke - yes; Bollig – yes; Poole – yes. Motion carried 7-0.**

6. **COMMUNITY INPUT.** None.
7. **PUBLIC APPEARANCES AND PUBLIC HEARINGS.**
  - a) **Discussion with Developers regarding Sewer Interceptor Settlement.** This item was moved to the end of the meeting to allow for the appearance of the developers, however, the developers did not appear. There was discussion regarding the non-appearance by the developers, the course of action to take, the response from Ladopoulos, giving the developers a deadline within which to respond and so forth. It was concluded to have the Village Attorney submit a letter giving the developers a month within which to respond and bring this back to the April 17<sup>th</sup> meeting.
  - b) **Chamber of Commerce Monthly Report.** Chamber Director Linda Pollock gave a brief report.
  - c) **Oregon Youth Center Report.** Kylie and Drew, both 7<sup>th</sup> graders, were present to give the Youth Center report.
8. **COMMUNICATION AND MISCELLANEOUS BUSINESS.**
  - a) **Discussion of Fire/EMS District's Union Contract.** Mortensen reported that the contract was rejected on a 3-2 vote and that April 12<sup>th</sup> is the next meeting.
  - b) **Status Of Dissolution of the Oregon Area Joint Fire/EMS District: Administrative Services Agreement, Former EMS Building and Consultant's Report.** Klimke reported on the offer to purchase the EMS building for \$117,720.04 noting there were a couple of additions to the offer. The monies would be paid out at closing and then within 30 days paid back to the municipalities. Mortensen advised that the administrative services agreement has not been decided yet as they are waiting to hear back from the Town of Madison. The consultant's report was received this week so there has not been time to review it. It will be sent to the Finance and Public Safety Committees for review. It was agreed that was a good idea. Mortensen stated he would like to have Mike Pohlman attend a future meeting following the committee reviews to allow for questions the Board members may have. There was some discussion regarding the thoroughness of the report. It was noted that the Board needs to take action on the purchase of the former EMS building. Following a

brief discussion, **Klimke moved to accept the offer of \$117,720.04 for the purchase of the former EMS building contingent upon attorney review. Second by Bollig.** There was discussion regarding whether to include a closing date, the need to get back to the District by the end of the month and regarding changes that need to be made. **Motion carried 7-0.**

- b) Status of Village Hall Automated Doors. Below reported that the doors are nearly completed. There are a few things that need to be done but they will be operational before the election.
- c) Status of BUILD Grant, TE Grant and Congresswoman Baldwin's Appropriations Request for Streetscape Development. Gracz advised that the Historic Preservation Commission did not have a quorum at the meeting scheduled March 16<sup>th</sup>. There are so many things going on right now it has been decided not to submit a BUILD grant this year. Not only that but there are no monies available so no reason really to submit. Vandewalle has been hired to do the TE grant and the HPC wants to look at that one more time. It should come to the Board at the April 3<sup>rd</sup> meeting and due to be mailed by the 14<sup>th</sup>. There was some discussion. Congresswoman Baldwin will be in the Village on March 24<sup>th</sup>.
- d) Proclamation for Girl Scout Week – March 12<sup>th</sup> 18<sup>th</sup>, 2006. President Luebke read the Proclamation noting that March 12, 2006 marks the 94<sup>th</sup> anniversary of Girls Scouts in America.
- e) Consideration of Cooperation Agreement with Oregon School District. This agreement is at tonight's School District's Board meeting for consideration also. This has been in the works for several months and has had both entities attorneys' involvement. It is for the 10 acre School site and the agreement covers the responsibilities of both entities. Staton indicated he felt it was a good agreement. Noeldner had concerns about the park maintenance. There was discussion. It was noted that non-Village residents do have quite a lot of participation in Village parks. The School District has some concerns regarding the second access point and it has been suggested that in 2007 a preliminary plan be done to show the access point. Discussion continued. Klimke suggested on page 4 that the word "recapture" be placed following the #4 title. There was further discussion including the importance of the recapture clause and attaching the minutes to the agreement for that clarification. **Klimke moved to accept the Cooperation Agreement between the Village of Oregon and the Oregon School District as presented. Second by Poole. Motion carried 7-0.** It was agreed that a copy of the minutes from this meeting be attached to the Agreement and a copy of the Agreement attached to the minutes.
- f) Dane County Cities and Villages Association Goals for the next 12-18 Months. This is for informational purposes. There was some discussion regarding the importance of involvement, the need for working in unison on legislative issues, and so forth. There was interest from some Board members to attend some of the meetings and further discussion.

#### 9. REPORT OF OFFICERS.

- a) Verify Quorum for March 27<sup>th</sup> Committee Meetings. Gracz noted the need to switch the March 27<sup>th</sup> Public Works meeting to prior to the April 3<sup>rd</sup> Board meeting. The Personnel Committee meeting would then start at 5:00 p.m. There was discussion and it was agreed to make the changes to the meeting dates and times.

#### 10. REPORT OF COMMITTEES.

- a) Planning Commission 3/2/06.
  - 1) Consideration of Deed Restrictions and Covenants for Alpine Business Park. **Staton moved to approve the Deed Restrictions and Covenants for Alpine Business Park. Second by Mortensen.** There was discussion regarding the property the restrictions would be applied to,

whether the restrictions and/or covenants could be amended, whether the Village would be relinquishing review authorization, and so forth. **Motion carried 7-0.**

- b) Committee Minutes Not Requiring Action
  - 1) Library 1/24/06 and 2/8/06.

#### 11. UNFINISHED BUSINESS

- a) Update re: Reorganizing Library Staff. Cothroll stated she met previously with the Finance Committee regarding her request to reorganize the Library Staff and got its approval pending the Library Board giving their approval. The reorganization is needed due to circulation growth, the need for departmentalizing and requiring a higher skill level to maintain a high level of customer service. Since the Finance Committee meeting it has been found that there was a miscalculation and rather than a budget impact of \$2,380 it will actually amount to \$10,430. Cothroll noted that they will be getting \$8,000 more than anticipated from the County and noted that would help offset the budget discrepancy. Bollig asked if the Finance Director was aware of this change and Cothroll advised that she was. It was noted that the additional County monies were not reflected in the budget so the two pretty much offset each other. **Bollig moved to increase the staffing budget in the Library budget to \$10,430. Second by Staton.** There was some discussion. **Motion carried 7-0.**

#### 12. NEW BUSINESS

- a) Genesis House: Refund of Personal Property Payment. This request comes from Genesis Housing Inc. requesting a refund of the personal property tax payment made. It was noted that Genesis Housing is a non-profit organization and exempt from paying personal property tax. There is a letter on file from Accurate Appraisal noting the error as well. There was some discussion. **Bollig moved, second by Klimke, to refund the personal property tax amount of \$526.37 to Genesis Housing. Motion carried 7-0.**
- b) Consideration of Transferring Balance of Planning Budget for Zoning Code Work. Gracz stated this is a request to transfer the amount of \$4,800 to the planning budget in order to continue the work on the Zoning Code. There was some discussion regarding whether there will be enough money in the budget to complete the Code, the need to continue working on the Zoning Code, how much it will cost to complete the Code and so forth. Following discussion it was concluded that Gracz will try to get an estimate from Vandewalle & Associates to complete the Zoning Code. **Klimke moved, second by Bollig, to approve the transfer of \$4,800 to the planning budget.** There was a brief discussion regarding what is left to do to complete the Zoning Code, including a public hearing and mapping. **Motion carried 7-0.**
- c) Discussion of Oversizing Sanitary Sewer for Alpine Business Park. Below stated he would like to have the contract engineer continue with the 12" sanitary sewer in the bid and also have an alternate for the 15" so that we can get a cost for directly oversizing the pipe in order to zero in on the exact dollar amount. There was some discussion and it was agreed to include the 15" pipe in the bid as an alternate.
- d) Successful Completion of Probationary Period for Tracey Hicks. Gracz noted that Tracey Hicks has completed her probationary period. **Staton moved, second by Klimke, to retain Tracey Hicks as a full-time employee in the Clerk's Office. Motion carried 7-0.**
- e) Distribution of Investments, Connection Fees, Impact Fees and Building Permits Report. For informational purposes.

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13. **ADJOURNMENT**. At 7:25 p.m., Staton moved, second by Poole to adjourn the meeting. Motion carried 7-0.

Submitted by,  
Georgia Johnson,  
Village Clerk