

1. **CALL TO ORDER.** The special meeting of the Oregon Village Board was called to order by President Luebke at 6:02 p.m. on Wednesday, October 12, 2005.
2. **ROLL CALL.** Present: Jerry Bollig, Darrell Klimke, Jerry Luebke, Hans Noeldner, Eric Poole and Steve Staton with Mark Mortensen arriving at 7:15 p.m. Also present: Administrator Mike Gracz, Finance Director Renee Hoeft, Public Works Director Mark Below and Deputy Clerk Becki Reilly as well as members of the Community Development Authority.
3. **APPROVAL OF VOUCHERS.** Motion by Klimke to **approve final payment to Joe Daniels in the amount of \$1,860,493 for the sewer interceptor project.** Second by Bollig. Motion carried with a Roll call vote: Luebke - yes; Bollig – yes; Klimke – yes; Staton – yes; Noeldner – yes; Poole – yes. Motion carried 6-0-0.
4. **JOINT MEETING WITH CDA: CALL CDA TO ORDER** Chair MacWilliams called the CDA meeting to order at 6:05 p.m. Members present: Scott MacWilliams, Jeff Bergy, John Diets, Paul Larson, Eric Poole and Hans Noeldner. Members absent: Tim Nikolai.
7. **STATUS OF CDBG GRANT FOR 2006 FAÇADE PROGRAM** Enclosed in the packet is a memo from Kathleen Falk explaining that the status of the Façade Grant program for 2006 is uncertain until the Federal government addresses budget shortfalls due to hurricane Katrina.
5. **DISCUSSION REGARDING 2006 TIF #3 AND CDA** The amounts for planning and engineering in the 2006 budget are for 2007 projects. If the Planner is hired their time will be charged here for downtown projects. Hoeft stated that they have been conservative in these projections and have pushed out the increment because they want to be sure that the TIF cash flows. Motion by MacWilliams on behalf of the CDA to **adopt the 2006 TIF # 3 Budget as presented.** Second by Bergy. Motion carried 6-0-0. Motion by Bollig on behalf of the Village Board to **adopt the 2006 TIF # 3 Budget as presented.** Second by Klimke. Motion carried 6-0-0.
6. **DISCUSSION OF DOWNTOWN DETOUR ROUTE** Gracz wanted to clarify where the CDA stands on the detour route. First he was asked to take the detour route out of the TIF plan then asked to put it back in. The detour route is included in this budget. Diets stated he believes that he is the one that asked to have it removed and that he is also the one that asked to have it added back in, he feels that the downtown business owners need to have a better understanding their options.
8. **ADJOURN CDA.** Motion by MacWilliams to **adjourn the CDA meeting at 6:27 p.m.** Second by Noeldner. Motion carried 6-0-0.
9. **CONSIDERATION OF AWARDING REFUSE/RECYCLING CONTRACT WITH WASTE MANAGEMENT.** If we changed the Village's solid waste system and placed the recycling fees as a special charge on the tax bill, it would put a portion of the Recycling Grant in jeopardy. The Board will use the next year to consider whether or not any changes should be made to our current system. If a change were to be made the anticipated date of change would be January 1, 2007. No action was taken at this time. The contract will be considered at the Board meeting on October 17, 2005.
10. **BUDGET FOLLOW-UP FROM SEPTEMBER 21ST AND SEPTEMBER 28TH MEETINGS AND OTHER GENERAL BUDGET ITEMS**
 - a) Changes and follow-up from September 21st and September 28th meetings.
 - b) General Budget Overview and other general budget items. Hoeft pointed out the article in the packet from the League of Wisconsin Municipalities regarding the history of levy limits. Up to date changes to the budget have also been included in the packet, there has been a 9.62 % increase which corresponds to the increase in assessment. Also update are the Highway Aid

amounts which are up from the originally budgeted amount. The Explorer Post and Community policing have been moved and are included in a new fund (213).

Bollig wanted to clarify some information regarding the budget. Utilities are way up, the Village is filling two positions that have been vacant for over 2 years, gas and oil are up, no fund balance has been applied and some catch up is being done on capital projects that have been put off the last couple of years. Regarding the Senior Center budget, there are dramatic increases but they are due to the retirement of an employee that does not currently take health insurance, loss of Dane County grant and a dramatic increase in utilities which all departments are facing.

Hoelt stated funds have been included for laptop computers for the Board and additional needed software for Village staff.

18. **DISCUSSION OF OREGON YOUTH CENTER ADDITIONAL BUDGET REQUESTS FOR 2006** Brenda McClellan, Director and Dan Dean appeared on behalf of the Youth Center. The center is asking for additional funding to start a high school program. In addition the United Way would like the center to have something in place to address their occupancy of the building if it is sold to the Village, they want to insure that the center has a home for the entire year of 2006. It was the consensus of the Board that they would not “throw the youth center out” if the Village purchases the building. There was concern as there has been in the past about the last minute request for additional funding, this type of request should come to the Board much earlier in the year. Hoelt attempted to clarify if the \$2,112.00 was the entire amount needed or if a request for a portion has been made to the surrounding townships and the Village of Brooklyn. Jerry Luebke stated that Community National Bank would donate the additional requested funds for 2006.

10. (b) (Continued) Noeldner discussed funding needed for the transportation survey. This is a late request. Sun Prairie spent \$3,700 on their survey. Stoughton would like to be part of the survey and it is possible that Evansville would also like to be. The Board would like more information, including logistics of the survey and a more firm cost estimate.

Mortensen arrived at 7:15 p.m.

The consensus of the Board is that they need more information and that a budget transfer can be done at a later date to accommodate the survey if the Board decides to proceed with it.

- c) Senior Center Budget and Village of Brooklyn 2005 payment. The Village of Brooklyn meeting that was set for tonight was cancelled and rescheduled for Saturday. Alison will be unable to attend. Brooklyn has not made their second payment for 2005 at this time. Hoelt is waiting to hear back regarding the status of that payment.
11. **FIRE PROTECTION DISTRICT BUDGET** Luebke stated that this is a good and sound budget but will vote no because he disagrees with the Village paying a larger and larger share with disproportionate representation. The Village needs to have its own department. Staton agrees with Luebke but will vote yes. Bollig thanked Chief Bloom for the positives that he has brought to the department and he concurs with Luebke regarding funding and representation. Motion by Staton to **approve the 2006 Fire District budget as presented.** Second by Mortensen. Motion failed with a roll call vote: Luebke - no; Bollig - no; Klimke - no; Mortensen - no; Staton - yes; Noeldner - no; Poole - no. Motion carried 1-6-0.
12. **CONSIDERATION OF PROPOSAL TO FIRE/EMS DISTRICT REGARDING ADMINISTRATIVE DUTIES** Hoelt recommended billing monthly until they have a better handle on what Gracz is expected to do. In the past the Town of Dunn bid lower than the Village for this service and the Village matched it, Bollig is opposed to matching a lower bid in the future. Motion by Bollig to **set the billing rates for Fire District administration as presented.** Second by Noeldner. Motion carried 7-0-0.

13. **DISCUSSION OF HIRING A STAFF VILLAGE PLANNER** Gracz stated that if and when this position is filled it will free up much of his, Renee's and Mark's time to work on other priority projects. Board project priorities will be discussed later on this agenda. Luebke recommends including the Planner in the 2006 budget and assigning the Personnel Committee to research filling the position and making a recommendation to the Village Board. Motion by Staton to **approve the inclusion of a Village Planner in the 2006 budget.** Second by Noeldner. Motion carried 7-0-0.
14. **ELECTIONS** This budget will be approved with the budget as a whole.
15. **2006 ASSESSOR PROPOSAL** Motion by Mortensen to **approve the 2006 assessor maintenance agreement in the amount of \$15,500 plus and additional \$1,200 to pay for an audit of ¼ of the personal property accounts.** Second by Poole. Motion carried 7-0-0.
16. **WATER AND SEWER BUDGETS** Hoeft provided information regarding the water & sewer rates. Water rates were raised 3-1-2004, we cannot even consider raising water rates again until we have a full year of operating at those rates. Hoeft is working on a sewer rate review, this must be done every 2 years. In doing so we must be sure that we comply with the requirements of our mortgage revenue bond resolution. We must define our "Defined Net Earnings" which is our operating revenues plus connection fees plus interest income less operating and maintenance expenses not including debt principal and interest or depreciation. We must compare our "Defined Net Earnings" to the "Net Earnings Requirement" which is 1.25% of our highest outstanding principal and interest payment. With the proposed rates in place we are in compliance and they have been included in this budget. The Board will review these proposed rates on 10-17, they must also be reviewed by the auditors. They will be considered for adoption at some time in the future. Motion by Noeldner to **adopt the 2006 water & sewer budgets as presented.** Second by Staton. Motion carried 7-0-0. There have been numerous requests by customers to use credit cards for payment of water and sewer bills. If we use US Bank we can get the state rate of 1.5%. This may reduce the number of monthly disconnects which are very time consuming and expensive. Discussed disconnects and tax role certification process. Hoeft will do additional research on credit card options and this issue will come to the Finance Committee.
17. **CONSIDERATION OF AUDITORS' AGREEMENT FOR SEWER RATE STUDY** This study would be paid for out of the 2005 budget. Motion by Mortensen to **approve the Auditors' Agreement for Sewer Rate Study.** Second by Poole. Motion carried 7-0-0.
19. **ADOPTION OF 2006 PRELIMINARY BUDGET AND SCHEDULING NOVEMBER 7, 2005 PUBLIC HEARING AT 6:00 PM** Motion by Bollig to **adopt the 2006 Preliminary Budget and set the Public Hearing for November 7, 2005 at 6:00 p.m.** Second by Staton. Motion carried 7-0-0.
20. **DISCUSSION OF PRIORITIZING OUTSTANDING PROJECTS WITH VILLAGE BOARD**
 - a) Sewer Rate Study
 - b) EMS/Fire District Financial Analysis
 - c) Amending TIF#2
 - d) Labor Negotiations
 - e) Five-Year Financial plan
 - f) Ten-Year Capital Improvement Plan
 - g) Fund Balance Policy and Financial GuidelinesThe Sewer Rate Study is substantially complete. Of the remaining items the priorities before Renee goes on leave are as follows; first priority is labor negotiations followed by amending TIF #2 then EMS/Fire District Financial Analysis. Once those items are completed the Five-Year Financial Plan,

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the Ten-Year Capital Improvement Plan and the Fund Balance Policy and Financial Guidelines are next.

21. **ADJOURN INTO EXECUTIVE (CLOSED) SESSION PER THE EXEMPTION UNDER WISCONSIN STATUTES SEC. 19.85(1) (E) TO DISCUSS NEGOTIATION OF DEVELOPMENT AGREEMENT WITH LYCON.** No action at this time.
22. **ADJOURNMENT.** Motion by Noeldner to **adjourn at 8:22 p.m.** Second by Klimke. Motion carried 7-0-0.

Respectfully submitted,
Becki Reilly,
Deputy Village Clerk