

Regular Meeting of the Oregon Village Board,
Monday, October 3, 2005

1. **CALL TO ORDER.** The regular meeting of the Village Board was called to order by the Village Board President Luebke at 5:00 p.m. on Monday, October 3, 2005.
2. **ROLL CALL.** Present: Darrell Klimke, Jerry Luebke, Mark Mortensen, Hans Noeldner, Eric Poole and Steve Staton. Absent: Jerry Bollig. Also present: Village Administrator Mike Gracz, Finance Director Renee Hoelt, Police Chief Doug Pettit, Public Works Director Mark Below and Village Clerk Georgia Johnson. Attorney Dick Yde was present for closed session items.

Village of Oregon resident, Paula Brisco, was present and asked to speak to her concerns regarding violations of the open meeting laws regarding items listed under closed session. She noted particular concern with the development agreement with Lycon, the intergovernmental agreement with the Town, and issues regarding the Fire/EMS District. She referred to a publication put out by the Department of Justice, Attorney General's Office entitled "*Wisconsin Open Meetings Law Compliance Guide*". She quoted from the Guide regarding these concerns and noted that if there are violations it is possible for each Board member to be fined. The Village's Attorney, Dick Yde, was present and noted that the items mentioned all have to do with negotiations of agreements or negotiating settlements of disputes about agreements. The open meetings law permits closed sessions whenever competitive or bargaining reasons requires such a closed session. The Village cannot achieve the best results in any kind of negotiations if the Village's bottom line negotiating position has to be disclosed in public or its negotiating strategy has to be discussed in public. Clearly it is to the benefit of the citizens and taxpayers of the Village of Oregon if the Village is able to negotiate without disclosing its negotiating strategy and bottom line position to the persons on the other side of the negotiations and that's why the open meetings law permits closed session for those purposes. There was some discussion.

3. **EXECUTIVE SESSION.** Klimke moved to adjourn into Executive (Closed) Session at 5:14 p.m. per the exemption under Wis. Stats. Sec. 19.85(1) (c) (e) and (g) to discuss Fire/EMS District Joint Agreements with Towns, labor negotiations concerning the Fire/EMS District and Continuing to Provide Administrative Duties for Fire/EMS District, potential dispute with sewer interceptor contractor, property damage claim/lawsuit filed by Stiklestad, intergovernmental agreement with the Town of Oregon, offer to purchase Former EMS Building, Negotiations with WISCO for acquisition of property for Braun Road, Library Personnel Issue and Negotiation of Development Agreement with Lycon. Second by Poole. Roll call vote: Mortensen – yes; Klimke – yes; Poole – yes; Noeldner – yes; Staton – yes; Luebke – yes. Motion carried 6-0.

The Board reconvened into open session at 6:26 p.m. on motion by Klimke, second by Mortensen, and a brief recess was taken. The meeting reconvened at 6:30 p.m. [Poole left the meeting at this time.]

4. **APPROVAL OF MINUTES.** Staton moved to approve the minutes of the regular Village Board meeting of September 19, 2005. Second by Mortensen. Motion carried 5-0.
5. **APPROVAL OF VOUCHERS.** Klimke moved, second by Staton, to approve payment of vouchers for the Water and Sewer Utility Funds in the amount of \$74,463.06 per the list dated October 3, 2005. Hoelt noted that the two amounts on the voucher cover page are turned around and that the larger amount (\$74,463.06) is actually the General Operating Fund voucher amount and the lower amount (\$22,687.18) is for the Water and Sewer Utility Fund vouchers. **Klimke amended the motion to approve the amount of \$22,687.18 for the Water and Sewer Utility Funds and Staton seconded. Roll call vote: Staton – yes; Klimke – yes; Mortensen – yes; Noeldner – yes; Luebke – yes. Motion carried 5-0.**

Klimke moved, second by Staton, to approve the payment of vouchers for the General Operating Fund in the amount of \$74,463.06 per the list dated October 3, 2005. Roll call vote: Staton – yes; Klimke – yes; Mortensen – yes; Noeldner – yes; Luebke – yes. Motion carried 5-0.

6. **PUBLIC APPEARANCES AND PUBLIC HEARINGS.**

- a) Fire/EMS District Monthly Report – Acting Chief Bloom. Bloom was unable to be at the meeting tonight and will provide the report at the October 17th meeting.

7. **COMMUNICATION AND MISCELLANEOUS BUSINESS.**

- a) Status of Dissolution of the Oregon Area Joint Fire/EMS District, Revised Offer to Purchase Former EMS Building and Discuss Continuing to Provide Administrative Duties for Fire/EMS District. Staton advised that he met with Phil Van Kampen, a Supervisor with the Town of Oregon. They looked at possible ways to move forward with the other municipalities. They will be meeting again after meeting with their respective Boards and they will continue to work towards coming up with a solution. Mortensen discussed a revised offer to purchase the former EMS building and **Mortensen moved to submit the revised offer to purchase the EMS building to the Oregon Fire/EMS District and the Townships in the District in the amount of \$26,724.92 and attached to a letter outlining how that number was arrived at. Second by Klimke.** Mortensen went over how the amount was arrived at and noted that the intention would be to distribute the funds to the 3 townships individually as there was some discussion at the Fire/EMS District meeting. **Motion carried 5-0.** The discussion regarding providing administrative duties will be held at the next meeting as staff is working on getting figures together.
- b) Consideration of Accounts Receivable Agreement—Civic Systems, LLC. Hoelt noted this was discussed briefly at the budget meeting last week. It was proposed to utilize a portion of the monies set aside for the required handicapped voting machine for purchasing accounts receivable software. The monies would be put back in and available when it becomes necessary for the Village to purchase a second voting machine. The processing of accounts receivable is extremely cumbersome and this would alleviate those problems. There was discussion regarding installation, making payment up-front, the conversion would be done by Village staff, training and the annual support, etc. **Klimke moved to approve the Accounts Receivable Agreement with Civic Systems, LLC, in an amount not to exceed \$6,000. Second by Noeldner. Motion carried 5-0.**
- c) Resolution #05-24—Memorandum of Understanding regarding Dane County Providing Statewide Voter Registration System (SVRS). Gracz stated the Village has the option of doing the registration in-house or having the County do it. Attached is a listing of the municipalities in Dane County that the County Clerk's Office will be providing the service to and those municipalities doing their own. It is being proposed to have the County do the registration and this would be a 2-year commitment. There was some discussion including the need for all municipalities to be on the SVRS program by 1/1/2006, the registration requirement change, the cost of \$.25 per entry, and so forth. **Klimke moved, second by Noeldner, to adopt Resolution #05-24 regarding the Memorandum of Understanding with Dane County providing SVRS. Motion carried 5-0.**
- d) Consideration of Plan Service Center Agreement regarding Deferred Compensation Program. Hoelt referred to the Agreement noting that the State has switched their maintenance to Great West Retirement Services. Great West Retirement Services is requesting municipalities to enter into the Plan Service Center Agreement. This is for the processing of the monies and will be done as ACH withdrawals. Hoelt explained the program is for housekeeping purposes and she has no problem with it. She noted that staff has already been to training on how the program works. **Klimke moved to approve the Plan Service Center Agreement as presented. Second by Staton. Motion carried 5-0.**
- e) Consideration of Auditors' Agreement for Sewer Rate Study. Tabled to October 12th meeting.
- f) Discussion of October 12th Budget and Fire/EMS District Meetings. Gracz distributed draft calendars for October, November and December. There was discussion regarding both meetings

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being scheduled for next Wednesday night. It was concluded to set the budget meeting that night to begin at 6:00 p.m. Gracz stated he would be inviting the CDA to that meeting.

g) 2006 Budget: It was noted that these budget items are all going to be rescheduled to the October 12th meeting.

- 1) Discussion of Hiring a Staff Village Planner.
- 2) TIF #2.
- 3) Elections.

8. **REPORT OF OFFICERS.** Below stated the blacktopping was being done in the Village today.

9. **REPORT OF COMMITTEES.**

- a) Committee Minutes Not Requiring Action. For informational purposes.
 - 1) COA 8/11/05

10. **UNFINISHED BUSINESS.** There was none.

11. **ADJOURNMENT.** At 6:53 p.m., Staton moved, second by Klimke, to adjourn the meeting. Motion carried 5-0.

Respectfully submitted,
Georgia Johnson,
Village Clerk