

1. **CALL TO ORDER.** The regular meeting of the Village Board was called to order by the Village Board President Luebke at 5:35 p.m. on Tuesday, May 3, 2005. The meeting was rescheduled from May 2, 2005.
2. **ROLL CALL.** Present: Jerry Bollig, Jerry Luebke, Hans Noeldner and Steve Staton, with Darrell Klimke and Mark Mortensen arriving later. Absent: Eric Poole. Also present: Village Administrator Mike Gracz and Village Clerk Georgia Johnson, with Public Works Director Mark Below arriving later. Attorney Mark Sewell was present for closed session.
3. **EXECUTIVE SESSION.** Bollig moved to adjourn into Executive (Closed) Session at 5:35 p.m. per the exemption under Wis. Stats. Sec. 19.85(1) (c) (e) and (g) to discuss Fire/EMS District Joint Agreements with Towns, personnel matters and labor negotiations concerning the Fire/EMS District, potential dispute with sewer interceptor contractor, negotiating land purchase of new site for Fire/EMS Department, Clerk Office Personnel Issues and Possible Sale of Property to Oregon School District within the Westside Community Park. Second by Staton. Roll call vote: Staton – yes; Noeldner – yes; Luebke – yes; Bollig – yes. Motion carried 4-0. [Trustees Klimke and Mortensen arrived at 5:40 p.m.]

The Board reconvened into open session at 6:16 p.m. on motion by Bollig, second by Noeldner and a brief recess was taken.

4. **APPROVAL OF MINUTES.**
 - a) Bollig moved to approve the minutes of the regular Village Board meeting of April 18, 2005. Second by Noeldner. Motion carried 6-0.
 - b) Staton moved to approve the minutes of the Organizational Meeting April 19, 2005. Second by Bollig. Motion carried 6-0.
5. **APPROVAL OF VOUCHERS.** Klimke moved, second by Staton, to approve payment of vouchers for the Water and Sewer Utility Funds in the amount of \$34,828.16 per the list dated May 2, 2005. Roll call vote: Staton - yes; Klimke – yes; Bollig – yes; Mortensen – yes; Noeldner – yes; Luebke - yes. Motion carried 6-0.

Klimke moved, second by Bollig, to approve the payment of vouchers for the General Operating Fund in the amount of \$161,569.72 per the list dated May 2, 2005. Roll call vote: Noeldner – yes; Luebke – yes; Staton - yes; Klimke – yes; Bollig – yes; Mortensen – yes. Motion carried 6-0.

6. **PUBLIC APPEARANCES AND PUBLIC HEARINGS.**
 - a) Fire/EMS District Monthly Report. The monthly report was not available.
 - b) Joint Fire/EMS District Board Report – Jeff Groenier. Groenier, as Chair of the Fire/EMS District Joint Board, reported the Board has met and approved/authorized to advertise for a fire chief and/or administrator. Applications are due Thursday, May 12th, and it is expected to do interviewing the following week. The Captains have set up a rotating schedule and there is a Captain in charge for the shifts. Mortensen questioned that the schedule indicated one of the ambulances as out of service on the weekend and noted his concerns. There was discussion regarding the schedules and that there was not enough coverage on the weekends. Groenier indicated that it appears the Board did not have all the facts and information necessary and encouraged the Village Board to provide any relevant information to him. Groenier stated that four names have been submitted. The decision was made to go out and advertise. Discussion continued.

Luebke noted this coincides with item 7e) on the agenda and opened discussion on that item at this time. Luebke stated the Village Board put a proposal on the table to the Towns which he felt was fair and reasonable but there has been no action on that. He stated he does not have confidence in the

captains running the Fire Dept. and that in his opinion “the tail is wagging the dog”. Luebke stated the Village owns 60% of the Fire Dept. and he feels things are out of control. It is Luebke’s feeling that the Village Board cannot allow what is happening to go on and feels it is a burden to the Village taxpayers. Mortensen indicated the Board has been struggling to try to set up a meeting with the other municipalities but no date has been decided on. One more attempt is being made to set up a meeting—at 5:30 p.m. to 7:00 p.m. prior to the next Fire/EMS District meeting, May 11th. Klimke referred to the prepared staffing schedule and stated his concerns with no one filling in on each Saturday of the month. There was discussion regarding whose responsibility was the scheduling—the Jt. Board or the District Commission including whether to obtain a legal opinion. Discussion continued.

7. **COMMUNICATION AND MISCELLANEOUS BUSINESS.**

a) Public Hearing regarding General Development Plan of Oregon Parks Neighborhood. Luebke opened the public hearing at 6:40 p.m. stating it was to consider the General Development Plan for Oregon Parks Neighborhood. Gracz referred to the Planning Commission minutes distributed tonight and specifically to the comments by Village Planner Slavney. Slavney had suggested certain conditions be attached to the approval as listed. Although initially there was concern regarding this being a Planned Unit Development, it is now felt to be a good development in that area. No one was present to speak and Luebke closed the public hearing at 6:43 p.m.

1) Consideration of GDP – Oregon Parks Neighborhood. **Klimke moved, second by Staton, to approve the General Development Plan for Oregon Parks Neighborhood contingent on compliance with the Village Planner’s recommendations. Motion carried 6-0.**

b) Public Hearing regarding General Development Plan of SouthPointe Condominiums. Luebke turned the meeting over to Vice President Klimke in that he had a conflict and would be abstaining from voting regarding this project. Klimke opened the public hearing at 6:43 p.m. and noted it was to approve the General Development Plan for SouthPointe Condominiums described as Lot 1, Alpine Meadows, Parcel #165-0509-112-0001-1, Village of Oregon. Gracz noted that there have been a few revisions on this plan reviewed by the Planning Commission. This particular plan was approved by the Planning Commission contingent on Village Planner Slavney’s recommendations as listed (April 7, 2005 minutes). No one was present to speak regarding this plan and Klimke closed the public hearing at 6:50 p.m.

1) Consideration of GDP – SouthPointe Condominiums. **Staton moved, second by Noeldner, to approve the General Development Plan for SouthPointe Condominiums contingent on the Village Planner’s recommendations. Roll call vote: Noeldner – yes; Staton – yes; Klimke – yes; Luebke – abstained; Bollig – yes; Mortensen – yes. Motion carried 5-0, with Luebke abstaining.**

Luebke continued the meeting.

c) Scheduling of Board Meetings in June, July and August. Gracz noted that the Board takes a look at the summer schedule each year and makes a decision whether to hold only one meeting per month during the summer. There was discussion including possible dates for those meetings. Following discussion, **Klimke moved, second by Staton, to hold one meeting in July on the 11th and one in August—on the 15th. Motion carried 6-0.**

d) Notice regarding Open Book and Board of Review. Johnson advised that Open Book will be held May 10, 2005 between 11:00 a.m. and 6:00 p.m. Anyone interested in meeting with the Village Assessor regarding their assessment can meet with the Assessor during those hours and appointments can be made. Board of Review is scheduled for Wednesday, May 25, 2004 beginning at 4:00 p.m. It is necessary to make an appointment for Board of Review and there are specific forms that have to be completed. Contact the Village Clerk to get the necessary paperwork and to set up an appointment.

- e) Status of Dissolution of the Oregon Area Joint Fire/EMS District. See item #6b) above.
- f) Consideration of Closing Clerk's Office at Noon on May 6th, 13th and 20th due to Staffing Shortage. Luebke stated this request to close the Clerk's Office on certain Fridays is due to staffing shortages. Gracz indicated it was definitely needed for the 13th. There was discussion. **Klimke moved, second by Noeldner, to close the Village Hall at noon on May 6th and May 13th. Motion carried 6-0.**
- g) Reminder of Planning Commission May 19, 2005 Meeting regarding TIF #2. This is just a reminder of the Planning Commission meeting on the 19th at 7:00 p.m. It was noted the next regular monthly Planning Commission meeting is scheduled for May 12th.
- h) Discussion of Public Records Requests regarding Lycon and TIF #2 – Oregon Area Progressives. Luebke stated this is a public records request letter received from Attorney McKeever on behalf of the Oregon Area Progressives. Gracz referred to the email distributed prior to the meeting and noted that the Village's Attorney has emailed Attorney McKeever advising him that two boxes of materials have been put together by staff and can be reviewed. He advised this is just the first wave of information and that staff will continue to put the materials together—which could take another 3-4 weeks. Luebke asked about how many hours staff has spent and Gracz stated approximately 15 hours. There was discussion. Luebke noted that some of the materials being requested dates as far back as 2002. Discussion continued. Mortensen advised that he and President Luebke visited the Lycon plant in Middleton and that he was impressed with the operation, the cleanliness of the operation and the fact that there was no dust since everything is enclosed. Mortensen had photographs which he passed around and he encouraged the public and Board members to take a tour of the plant. There was discussion. Luebke stated he would be setting up another tour of the plant and would route a memo once that is set up. Discussion continued. Noeldner has questions regarding the process for washing down the trucks and it was noted that there were cement pits to wash the trucks into and that everything was recycled. Discussion continued. [Mortensen left the meeting at this time.]
- i) Re-Scheduling of Downtown Forum and TIF #3 Meeting Scheduled for May 24, 2005. Gracz advised this meeting date has not been set. The date has been changed so many times he plans to wait until the date is firm.
- j) Selection of Village Member on TIFs Joint Review Board and Recommendation re: Citizen Member. Luebke requested to postpone these items to the May 16th meeting to give him time to make these selections.
- k) Use of Cable Funds Authorizing Funds for Move to New Office. Bollig stated that the Foundation has been before the Finance Committee requesting to spend monies for the upcoming move. During those discussions questions came up regarding exactly what those funds are to be used for and who has control of them and so forth. It was determined to have the Village Attorney review the documents and that is being work on. Bollig stated that the Board should at least make a decision on authorizing the monies being requested for the move and asked what that amount was. Discussion followed including the funds being requested (totaling \$76,640.00), the presenting of a budget and how that would work in the future—following budget approval bring expenditure requests back to the Board, whether a voucher system would be implemented and so forth. Ron Vernon from the Cable Company was present and included in the discussion. It was concluded that the Foundation would submit invoices to the Village. **Bollig moved to authorize the Village Finance Officer to take \$76,640.04 from the Cable TV Fund and submit it to the Cable Foundation per the listing presented. Second by Staton.** There was discussion regarding whether to include an additional amount to cover possible additional expenses that could occur such as Charter Communications and it was decided not to. **Motion carried 5-0.**

Regular Meeting of the Oregon Village Board,
Tuesday, May 3, 2005

- l) Approve items for Dane County Police Auction and items for disposal as listed. **Klimke moved, second by Bollig, to approve the listed items for the Dane County Police Auction and for disposal. Motion carried 5-0.**
 - m) Lycan Plant Tour by Trustee Mortenson and President Luebke. See item #7h) above.
8. **REPORT OF OFFICERS.** There were no reports.
9. **REPORT OF COMMITTEES.**
- a) Historic Preservation Commission 4/28/05.
 - 1) BrouxNellie's Diner – Façade Application. Gracz noted that the minutes were not prepared yet but it was requested to expedite Greg DeBroux's request to get Board approval so he can get the project going. The Historic Preservation Commission did approve the project and the amount of \$1707.50 which is 50% of the total project cost and recommends approval by the Board. **Bollig moved to approve the façade application of George DeBroux in the amount of \$1,707.50. Second by Klimke. Motion carried 5-0.**
 - 2) Consideration of Façade Consultant. Gracz advised that a consultant has to be hired to oversee the façade grant and that it has recently come to his attention that the County has staff that performs these duties. He referred to the email from Steve Steinhoff at the County and that there is no charge. **Klimke moved, second by Noeldner, to use the County services as the façade consultant. Motion carried 5-0.**
 - 3) Consideration of Support for Downtown Historic Lighting. Gracz noted that the Historic Preservation Commission moved to support the proposed downtown historic lighting and to recommend the Village Board support the proposal. There was no action taken on this issue.
 - b) Committee Minutes Not Requiring Action. For informational purposes.
 - 1) COA 3/10/05
10. **ADJOURNMENT.** At 7:15 p.m., Klimke moved, second by Bollig, to adjourn the meeting. Motion carried 5-0.

Respectfully submitted,
Georgia Johnson,
Village Clerk