

1. **CALL TO ORDER.** The special meeting of the Oregon Village Board was called to order at 5:00 p.m. on October 27, 2004 by Board President Jerry Luebke.
2. **ROLL CALL.** Present: Jerry Bollig, Darrell Klimke, Jerry Luebke, Eric Poole, Marv Severson and Steve Staton. Members Absent: mark Mortensen

Also present: Village Administrator Mike Gracz, Finance Director Renee Hoeft, Police Chief Doug Pettit, Public Works Director Mark Below and Deputy Clerk Becki Reilly.

3. **CONSIDERATION OF HIRING DEWITT, ROSS & STEVENS TO SERVE AS SPECIAL COUNSEL FOR THE PURPOSE OF DISSOLVING THE JOINT OREGON FIRE/EMS DISTRICT.** Bollig stated that he was on the Board at the inception of the district in the early/mid 90's. The district facilities and budget were smaller and, it was also volunteer based at that time. He feels that the organization has outgrown its oversight committee. The suggestion to dissolve is based on efficiency. The Village has a full time administrative and financial staff to oversee operations. The goal is to value the district's assets fairly and work with partners to buy out interest fairly and then subcontract to them in fair contracts. He feels that this can be a win-win situation for everyone involved. Motion by Klimke to **retain DeWitt, Ross & Stevens to serve as special counsel for the purpose of dissolving the joint Oregon Fire/EMS District per their letter dated 10-20-04.** Second by Bollig. Motion carried 6-0-0 with a roll call vote **Klimke – yes; Luebke – yes, Poole – yes; Bollig – yes; Severson – yes; Staton – yes.**
4. **FIRE PROTECTION DISTRICT BUDGET** Chief Randy Sellnow appeared to provide information regarding the district budget. Sellnow thanked Village Administrator Mike Gracz and Finance Director Renee Hoeft for their assistance on the budget. \$10,000 has been added to fund a study regarding staff and volunteer compensation. Bollig stated that we also want to touch base with former and current members regarding why they have or have not chose to continue in service. Motion by Bollig to **adopt the Fire and EMS District Budget as presented on the 10-21-04 budget document.** Second by Poole. Motion carried 6-0-0.
5. **CHAMBER OF COMMERCE AND YOUTH CENTER BUDGET REQUEST** Pam Raschein, President and Linda Pollock, Executive Director of the Oregon Area Chamber of Commerce appeared regarding the Chamber's budget request. Raschein reviewed information about chamber services and growth. Bollig explained that the Chamber has come to the Village at the end of the budgeting process for next year and that now is the time to make a request for next year. The Board has held Village departments to a zero percent increase. The Chamber is asking for a 3-5 year extension on their lease at Village Hall. Gracz stated that the Village will have to review that request because a shortage of space already exists for current Village staff. It was the consensus of the board to not provide the Chamber with any additional funding in the 2005 budget.

Maggie Schmeltzer appeared to provide information regarding the Youth Center including staffing, hours and programs. The goal of the Youth Center Board is to have funding that allows the director to be more active in the community. Bollig suggested that they come to finance earlier in the year to get into the budgeting process from the beginning. Staton would like to see us be able to find the entire additional \$4,000, stating that this is a small investment the youth and community. Luebke would like to see the schools and surrounding communities get involved. Motion by Staton to **increase the Youth Center Budget by \$4,000.** Second by Severson. Motion carried 4-2-0 with a roll call vote **Bollig – yes; Klimke – no; Poole – yes; Severson – yes; Staton – yes, Luebke – no.**
6. **(See Administrator's October 22nd Budget Memorandum)**
 - a) Review of General Fund Revenue Sheets and Overview of General Fund Expenditures (Includes Discussion of Youth Center Budget)
 - ✓ Hoeft discussed General Fund Revenues.

- ✓ Legal will be changed to \$35,000, \$15,000 for general and \$20,000 for Fire District Dissolution.
 - ✓ The election equipment is being moved from the General Fund.
 - ✓ It was the consensus of the Board to purchase Visual Basic and approve the training.
 - ✓ Property assessment reevaluation was discussed as well as the Police Department building utilities.
 - ✓ The "Other General Government" line item covers unexpected expenses.
 - ✓ Earth Tech has donated \$1,000 to the Village, this will be added to the Library for purchase of books. Motion by Klimke to **increase the Library Budget by \$3,000 and add the \$1,000 from Earth Tech.** Second by Bollig. Motion carried 6-0-0.
 - ✓ Motion by Severson to **remove the pay phone from the Village Hall lobby.** Second by Bollig. Motion carried 6-0-0.
 - ✓ Motion by Klimke to **add 10 monitors to be replaced.** Second by Staton. Motion carried 6-0-0.
 - ✓ There will be a Special Board Meeting on November 15 to discuss the 5 year plan, dissolution of the Fire & EMS District and financing the new business park.
- b) Follow-Up to October 20th Budget Meeting. A summary of the changes was distributed and the expenditure adjustment will be maintained.
- c) 2006-2009 Analysis and Consideration of Including Vacant Positions in 2005 Budget.
- d) Discussion of Outstanding 2005 Budget Issues
7. **WATER AND SEWER BUDGETS** Hoelt discussed and answered questions regarding the water & sewer budgets.
8. **ADOPTION OF 2005 PRELIMINARY BUDGET AND SCHEDULING NOVEMBER 22, 2004 PUBLIC HEARING AT 6:00 PM** Motion by Bollig to **adopt the 2005 preliminary budget as amended to include changes made to date and schedule a public hearing for November 22, 2004 at 6:00 p.m.** Second by Klimke. Motion carried 6-0-0.
9. **RECONSIDERATION OF CONDITIONAL USE PERMIT 201 N. MAIN STREET** Motion by Staton to **approve Conditional Use Permit for 201 N. Main St contingent on payment of all outstanding invoices to the Village of Oregon.** Second by Klimke. Motion carried 6-0-0.
10. **FURTHER AUTHORIZATION FOR EARTH TECH'S SEWER INTERCEPTOR WORK** No Action.
11. **ADJOURN INTO EXECUTIVE (CLOSED) SESSION PER THE EXEMPTION UNDER WISCONSIN STATUTES SEC. 19.85(1) (C) AND (E) TO DISCUSS NEGOTIATING FIRE/EMS DISTRICT CONTRACT, DISCUSS PERSONNEL MATTERS AND LABOR NEGOTIATIONS CONCERNING THE FIRE/EMS DISTRICT AND TO DISCUSS DELIBERATING THE POSSIBLE ACQUISITION OF PARKLAND FOR WESTSIDE COMMUNITY PARK.** No Action.
12. **ADJOURNMENT.** Motion by Severson to **adjourn the meeting at 7:22 p.m.** Second by Poole. Motion carried 7-0-0.

Respectfully submitted by
Becki Reilly, Village Deputy Clerk