

1. **CALL TO ORDER.** The regular meeting of the Oregon Village Board was called to order at 5:30 p.m. on October 18, 2004 by Board President Jerry Luebke.
2. **ROLL CALL.** Present: Darrell Klimke, Jerry Luebke, Mark Mortensen, Eric Poole, Marv Severson and Steve Staton, with Jerry Bollig arriving at 5:32 p.m.

Also present: Village Administrator Mike Gracz, Public Works Director Mark Below, Police Chief Doug Pettit and Clerk Georgia Johnson, with Library Director Vicki Cothroll and Senior Center Director Alison Koelsch arriving later. Special Counsel Mark Sewell was present for the Executive Session.

3. **EXECUTIVE SESSION.** Klimke moved to adjourn into Executive (Closed) Session at 5:31 p.m. per the exemption under Wis. Stats. Sec. 19.85(1) (c) (e) and (g) to discuss potential dispute with sewer interceptor contractor, contract review, personnel matters and labor negotiations concerning the Fire/EMS District, conferring with special counsel to discuss Fire/EMS District contract and Clerk's Office personnel matter. Second by Poole. Roll call vote: Klimke – yes; Mortensen – yes; Poole – Severson – yes; Staton – yes. Luebke – yes. Motion carried 6-0.

The Board reconvened into open session at 6:42 p.m. on motion by Klimke, second by Bollig. A short recess was taken.

4. **APPROVAL OF MINUTES.** Klimke moved to approve the minutes of the regular Village Board meeting of October 4, 2004. Second by Bollig. Motion carried 7-0.
5. **APPROVAL OF VOUCHERS.** Klimke moved, second by Staton, to approve payment of vouchers for the Water and Sewer Utility Funds in the amount of \$138,374.43 per the list dated October 18, 2004. Roll call vote: Severson – yes; Staton – yes; Poole – yes; Klimke – yes; Luebke – yes; Bollig - – yes; Mortensen – yes. Motion carried 7-0.

**Bollig moved, second by Klimke, to approve the payment of vouchers for the General Operating Fund in the amount of \$108,591.62 per the list dated October 18, 2004. Roll call vote: Severson – yes; Staton – yes; Poole – yes; Klimke – yes; Luebke – yes; Bollig - – yes; Mortensen – yes. Motion carried 7-0.**

6. **PUBLIC APPEARANCES AND PUBLIC HEARINGS.**

- a) **Chamber of Commerce Monthly Report.** Linda Pollock, Chamber Director, gave the monthly report highlighting upcoming events.
- b) **Oregon Youth Center Report.** Charlie Wilder, the new Youth Center Director, gave the monthly report.

It was agreed to skip to item #9a at this time.

9a). **Planning Commission 10/4/04.**

- 1) **Recommendation for a Conditional Use Permit—201 N. Main Street.** Staton moved to approve the Conditional Use Permit of Bruce Tarkenton. Second by Klimke. Staton noted there were some sign issues that will be taken care of, otherwise the recommendation is to approve the CUP. Motion carried 6-0. [Bollig had stepped out of the room briefly.]
- 2) **Consideration of General Development Plan for Wild Property on Wolfe Street.** Staton moved to approve the General Development Plan for the Wild property on Wolfe Street

**contingent on staff memos from the Village Planner, the Village Engineer and the Public Works Director. Second by Klimke.** Below noted that all the motions regarding the Wild property were made contingent on memorandums from Village staff. **Motion carried 5-0 with Luebke abstaining.**

- 3) Consideration of Rezone of Wild Property on Wolfe Street from R-1 to P.U.D. **Staton moved to approve the rezone request contingent on the staff memos. Second by Klimke. Motion carried 5-0, with Luebke abstaining.** [Bollig returned to the room.] It was noted the following item on the agenda was the ordinance regarding the rezone request.
  - a). **Staton moved, second by Klimke, to accept the first reading, waive the second and adopt Ordinance #04-11. Motion carried 6-0, with Luebke abstaining.**
  - 4) Approval of Preliminary Plat of The Villages of Foxboro. **Staton moved to approve the preliminary plat of The Villages of Foxboro contingent on the staff memos. Second by Klimke. Motion carried 6-0, with Luebke abstaining.**
  - 5) Approval of Final Plat of The Villages of Foxboro. **Staton moved, second by Klimke, to approve the final plat of The Villages of Foxboro contingent on the staff memos. Motion carried 6-0, with Luebke abstaining.**
7. **COMMUNICATION AND MISCELLANEOUS BUSINESS.**
  - a) Discussion of 2005 Budget, Upcoming meetings, and Distribution of Impact Fees Study. Gracz referred to the memorandum distributed regarding the budget meeting of October 20<sup>th</sup>. At that meeting they will review the general fund expenditures and the impact fee study. It was noted Wednesday night's meeting and the meeting on the 27<sup>th</sup> will start at 5:00 p.m. Any comments regarding the budget can be emailed or telephoned to Gracz.
  - b) Resolution #04-21, Accepting Street Opening Merri-Hill 3<sup>rd</sup> Addition, Phase 6. **Klimke moved to adopt Resolution #04-21, accepting the street opening in Merri Hill 3<sup>rd</sup> Addition. Second by Staton.** Below noted the final coat is on and the top coat will go on next summer. **Motion carried 7-0.**
  - c) Letter of Accreditation of Oregon Senior Center. Koelsch advised that accreditation has to be done every five years and this letter is from the Accreditation Committee and is for informational purposes only. Luebke commended the Senior Center for the accomplishment.
  - d) Reminder of November Board Meetings: November 8<sup>th</sup> and November 22<sup>nd</sup>. It was noted this change in the Board schedule is due to the November election.
8. **REPORT OF OFFICERS.** Johnson reminded residents to register to vote if they have not already done so. Persons who have not voted since the February 2002 primary are likely not registered. It was noted that absentee ballots cannot be requested by phone. Forms for registration and for absentee voting can be obtained on the Village's website.

Below advised that brush pick up is completed. Leaf pick up will begin October 25<sup>th</sup> through November 19<sup>th</sup>.

Cothroll advised that several of the Library personnel were deputized as special registration clerks and can register interested electors at the Library. They are preparing for the book sale which will be Friday and Saturday of this week.

Koelsch noted that flu shots are being given Wednesday, the 20<sup>th</sup>, from 1:00 – 4:00 p.m. It is possible they will also be given on the 27<sup>th</sup> but that is not known for sure at this time.

9. **REPORT OF COMMITTEES.**

- a) Planning Commission 10/4/04. (for items a)1 through a)5 see above).
- b) Special Public Works 10/18/04
  - 1) Recommendation & approval of SCADA bid (refer to Special 10/18/04 Public Works packet. **Poole moved to approve the bid by Automatic Systems Co., in the total of \$93,898 for the SCADA system. Second by Klimke.** Klimke noted this is the full amount which includes engineering and contingency fees. Below stated this is for the telemetry system for the water tower project and was budgeted. **Motion carried 7-0.**
- c) Committee Minutes Not Requiring Action. The following minutes are for informational purposes.
  - 1) Library Board Special Meeting 9/2/04
  - 2) Library Board Regular Meeting 9/8/04
  - 3) Park Board 9/7/04
  - 4) Fire/EMS District Commission 9/22/04, 10/7/04
  - 5) Cable TV Committee 8/31/04
  - 6) Oregon Community Foundation Inc. 8/31/04

12. **UNFINISHED BUSINESS.**

- a) Approval of Revised Façade Grant Application. **Klimke moved to approve the revised façade grant application. Second by Severson.** Klimke stated this is the application for façade grant monies which has been revised. It is felt this will improve the application process. There was some discussion. **Motion carried 7-0.**
- b) Ordinance #04-10 re Storage of Junk and Motor Vehicles—2<sup>nd</sup> reading and adopt. **Klimke moved, second by Poole, to approve the 2<sup>nd</sup> reading and adopt Ordinance #04-10 regarding the storage of junk and motor vehicles.** Pettit stated this amends the current ordinance and gives the Police Department a better tool to enforce the removal of junk and motor vehicles. The ordinance includes such other discarded property as automobile parts, machinery, or machinery parts, wood bricks and other unsightly debris. **Motion carried 7-0.**

13. **ADJOURNMENT.** At 7:16 p.m., Severson moved, second by Bollig, to adjourn the meeting. Motion carried 7-0.

Submitted by  
Georgia Johnson,  
Village Clerk