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1. CALL TO ORDER: The special budget meeting of the Oregon Village Board was called to order by President Luebke at 5:30 p.m. on Wednesday, October 8, 2003.
2. ROLL CALL: Present: Jerry Luebke, Jerry Bollig, Bob Munson, Eric Poole, Marv Severson and Steve Staton. Members Absent: Darrell Klimke. Also present: Village Administrator Mike Gracz, Finance Director Renee Hoeft, Deputy Clerk Becki Reilly, Senior Center Director Alison Kolesch and Public Works Director Mark Below.
3. BUDGET OVERVIEW - Hoeft reviewed the adjustments to the proposed budget to date, including:
 - an \$18,030 increase in highway aids,
 - an increase in \$25,000 in utility tax,
 - a \$1,695 reduction in computer aid,
 - an increase of \$1,200 for the youth center,
 - a \$27,425 decrease in the police budget,
 - a net reduction of \$1,419 in insurance,
 - a \$7,350 increase in the library budget and
 - a \$4,321 reduction in the fire budget.
4. SENIOR CENTER Senior Center Director Alison Kolesch and Council on Aging member and Senior Center volunteer Carol Farrell appeared to discuss the Senior Center. They discussed fund raising efforts by the Council on Aging and Senior Center users that offset some of the cost of programs. Kolesch presented use statistics and examples of outstanding community service performed by Senior Center employees.
Luebke acknowledged the great contributions by the Friends of the Library and the Seniors to their buildings, equipment and programs. Motion by Severson to **approve the Senior Center budget without the reductions supplemented by the Council on Aging with net revenues over expenditures of (\$109,154)**. Second by Bollig. Motion carried 6-0-0.
5. SEWER AND WATER BUDGETS – No action. Will be on the Monday, October 13 agenda.
6. WATER RATE STUDY – No action. Will be on the Monday, October 13 agenda.
7. TAX PAYMENT FROM UTILITIES TO GENERAL FUND – Will be \$160,000 next year paid to the General Fund from the Water Utility as “Payment In Lieu of Taxes”.
8. DISCUSSION OF WASTE/RECYCLING PROGRAM – Staff is reviewing the Waste Management contract and this will be discussed on October 20.
9. BUDGET TRANSFER REQUEST – PUBLIC WORKS DEPARTMENT – Below has enclosed a memo asking that \$15,000 be transferred from Public Works Operations and \$43,110 be transferred from salaries to street equipment. The Village will need to purchase a new dump truck, plow and salter within the next two years. This year’s savings could be used toward that purchase. Luebke feels that a decision on the \$43,110 should be held off until we know where we are as a whole for 2003. Gracz pointed out that in 2005 we also have large road projects to plan for. Motion by Bollig to **transfer \$15,000 from public works operations salaries to street equipment**. Second Staton. Roll call vote: Bollig – yes; Munson –

yes; Poole – yes; Severson – yes; Staton – yes and Luebke - yes. Motion carried 6-0-0. It was decided not to transfer the \$43,110 at this time.

10. PUBLIC WORKS DIRECTOR'S BUDGET MEMORANDUM Reviewed Below's budget memo and worse case scenarios. Luebke and Bollig commented on excellent job that Below did on his budget and budget memo. Below discussed filling the position as of July 1, 2004.
20. STREET LIGHTING – Alliant has asked the PSC for a 300% increase in street lighting rates. Alliants total request is \$86 million. The PSC is recommending a \$6 million increase. A final decision should be made in November and then the PSC will have to allocate the decision by class. We may not know the total impact until early next year.
Below has discussed with Alliant, not lighting all of the street lights in the new developments until homes are built. Below's recommendation would be to light intersections and major curves. They will do this at his request. Motion by Bollig to **allow the Public Works Director to use his discretion regarding street lighting for the new developments.** Second by Munson. Motion carried 6-0-0.

Severson left at 6:30 p.m.

11. REPORT ON HIGHWAY AIDS FOR 2004 The number received from the DOT on October 1st is up 8% and will total \$333,000. We are paid quarterly by the State.
12. VILLAGE HALL/POST OFFICE
13. INSPECTIONS
14. PUBLIC WORKS & ADMIN.
15. ENGINEERING
16. PW MACHINE REPAIR
17. PW GARAGE
18. SNOW & ICE CONTROL
19. TRAFFIC SIGNS
21. STORM SEWER & GREENWAYS
22. SANITATION
23. TREE, BRUSH & RECYCLING
24. WEED & NUISANCE CONTROL
25. CEMETERY & OPERATIONS
26. RECREATION PROGRAMS & EVENTS
27. PLANNING
28. DOWNTOWN OREGON FUND
29. CDA moved to 10/13/03
30. DEVELOPERS STORM WATER
31. STREET EQUIPMENT
32. STREET IMPROVEMENTS moved to 10/13/03
33. CEMETERY LAND PURCHASE
34. BADFISH CREEK/72 INCH PIPE
35. STORM WATER CONTROL 99 BONDS

36. WOLFE STREET
37. DEVELOPERS FEE FUND
38. ALPINE DAIRY/ JOINT BUSINESS PARK
39. SOUTHEAST BUSINESS PARK
40. PRESERVE THE WATER TOWER FUND
41. HERMAN CEMETERY TRUST
42. CEMETERY PERPETUAL CARE

Below discussed salt use, the bidding process and the buy guarantee that the Village must give.

Motion by Bollig to **approve the Public Works Budget, items 12. Village Hall/Post Office through item 42. Cemetery Perpetual Care except, items 29. CDA and item 32. Street Improvement and changing the fill date of the vacant public works employee to September 2004.** Second by Poole. Motion carried 5-0-0. Items 29. CDA and 32. Street Improvement will be considered at the October 13 budget meeting.

Gracz stated that the October 13 meeting will be held at 5:30p.m. and will include Cable, CDA and Park Board.

43. Motion by Munson to **Adjourn at 6:45 p.m.** Second by Bollig. Motion carried 5-0-0.

Respectfully submitted by
Becki Reilly, Deputy Clerk