

REVISED

1. CALL TO ORDER: The special budget meeting of the Oregon Village Board was called to order by President Luebke at 6:00 p.m. on Monday, September 29, 2003.
2. ROLL CALL: Present: Jerry Luebke, Jerry Bollig, Bob Munson, Eric Poole, Marv Severson and Steve Staton. Darrell Klimke arrived at 6:02 p.m. Also present: Village Administrator Mike Gracz, Finance Director Renee Hoeft, Deputy Clerk Becki Reilly, Police Chief Doug Pettit and Police Sergeant Craig Sherven.
3. CONSIDERATION OF CLAIM FOR SEWER INTERCEPTOR PROJECT (MICRO-TUNNELING). Gracz discussed Levendoski's recommendation to pay Daniels Construction \$152,501.56. Yde had concurred with Levendoski. Klimke asked about a change order. Gracz responded that Daniels will not sign a change order. Motion by Munson to **accept Earth Tech's recommendation to pay Daniels \$152,501.56 for micro tunneling on the West Side Sewer Interceptor Project and they are to be issued a check on 9-30-03.** Second by Severson. Motion carried 7-0-0.
4. DONATION OF ALPINE PARKWAY FROM PROGRESSIVE DESIGNS, LLC. (NICK LADOPOLOUS). Gracz stated that a warranty deed and an opinion by Ladopolous' attorney that this donation would have positive tax consequences for Mr. Ladopolous were distributed to the Board.. Mr. Lawton, counsel for Mr. Ladopolous stated in a letter dated 9-29-03 that "We understand that the Village will be relying on this opinion in executing Form 8283." This is a portion of Alpine Parkway that connects CC to Netherwood. Munson confirmed that this is not part of Ladopolous' parkland dedication. Motion by Munson to **accept the warranty deed conveying the donation of Alpine Parkway from Progressive Designs, LLC.** Second by Staton. Motion carried 7-0-0.
5. BUDGET OVERVIEW – DISCUSSION OF ADMINISTRATION CHARGE (REVENUES), DEBT SERVICE SCHEDULE AND GENERAL FUND INFORMATION. Hoeft discussed account 100-46120, Treasurers Fees, this amount has been increased. Staff is proposing an ordinance imposing a 10% administrative fee on developer accounts receivable. This would help cover time spent by Gracz, Below and Hoeft on developments. Billing for actual time is too cumbersome and a flat 10% fee is certainly justifiable. Hoeft also presented a detailed breakdown of the 1999 Bond Issue and a summary of all debt service. Several Board members commented on the quality and usefulness of the documents.
6. POLICE. Chief Pettit presented a staffing survey, 2004 budget summary and 2004 equipment and vehicle budget request. Pettit explained the uncertainty of the public safety building budget due to heating and cooling costs. Considering the problems that have occurred in this building with the HVAC system since it was built, there are no good sources to make a valid estimate of costs. This amount is a best guess.
A 0% increase in operating has been accomplished. Pettit does have concerns regarding the loss of current community policing levels, overtime impact, loss of coverage and loss of flexibility. Also looking at permanent budget reductions in 2005. One of Chief Pettit's goals is to allow the department to share real time information from their cruisers via an RMS system with Dane County and all other communities in Dane County. Also hoping to be able to file and sign complaints and affidavits electronically. This would save many valuable staff

hours decreasing the need to run up to the City/County building often multiple times in a single day.

6. (continued) Also, discussed Equipment and Vehicle Budget requests, this proposal would maintain the fleet in an acceptable manner and ensuring that all cars will be ready for duty. The proposal is to purchase a 2004 Crown Victoria in the amount of \$20,500 and will trade in a 2000 Crown Victoria with a value of \$3,000 for a net cost of \$17,500. Motion by Klimke to **approve the purchase of a 2004 Crown Victoria with a net cost of \$17,500.** Second by Bollig. Roll call vote: Bollig – yes; Klimke – yes; Munson – yes; Poole – yes; Severson – yes; Staton – yes and Luebke - yes. Motion carried 7-0-0.

Pettit explained the items on the equipment list which include a light bar, two mobile data computers, recording equipment for department video system, automatic external defibrillator, rifle mounted flashlight and site system and less lethal equipment. Motion by Klimke to **approve purchase of light bar, two mobile data computers, recording equipment for department video system, automatic external defibrillator, rifle mounted flashlight and site system and less lethal equipment in the amount of \$22,100 21,200.**

Second by Bollig. Roll call vote: Bollig – yes; Klimke – yes; Munson – yes; Poole – yes; Severson – yes; Staton – yes and Luebke - yes. Motion carried 7-0-0.

Chief Pettit stated that he is planning to hold one of the open positions open until next September, this would save approximately \$26,000. Poole expressed his concerns about the impact of growth on calls for service coupled with reduced staffing. Pettit does have some concerns regarding staffing shortage, especially during evening hours. Munson has concerns about losing service and safety. Pettit stated that there will be a loss of some of the current community policing activities and a shortage of investigative time available. Pettit has tried to establish a proactive department rather than just reactive, the proactivity will also be diminished. The Board discussed additional costs associated with special events and the possibility of passing on those costs to event organizers. Staton complimented Pettit on the comprehensive reports that were presented to the Board to help in the decision making process. Bollig thanked the Chief for all of his hard work. Luebke complimented Pettit's budget and thanked him for making difficult and good decisions. Klimke also thanked the Chief for all of his hard work and stated that this year's budget was a pleasure to review.

Motion by Bollig to **approve the 2004 Police Budget leaving one position empty for the 2004 budget and filling the other July 1, 2004 and increasing overtime from \$19,000 to \$30,000.** Second by Severson. Roll call vote: Bollig – yes; Klimke – yes; Munson – yes; Poole – yes; Severson – yes; Staton – yes and Luebke - yes. Motion carried 7-0-0.

Luebke reminded area residents about the Free Village Wide Clean-Up Day, Wednesday, October 1.

The next Budget Meeting will be held Wednesday, October 8 at 5:30 p.m.

7. ADJOURNMENT. Motion by Severson to **adjourn at 7:22 p.m.** Second by Munson. Motion carried 7-0-0.

Respectfully submitted by
Becki Reilly, Deputy Clerk