

1. **CALL TO ORDER**. The special meeting of the Oregon Village Board was called to order at 5:30 p.m. on July 28, 2003, by Clerk Georgia Johnson.
2. **SELECT ACTING CHAIR**. The first order of business was to select an acting chair. **Bollig moved to select Munson. Second by Severson. Motion carried.**
3. **ROLL CALL**. Present: Bob Munson, Eric Poole, Marv Severson, Jerry Bollig and Steve Staton. Absent: Jerry Luebke and Darrell Klimke.

Also present: Village Administrator Mike Gracz, Village Attorney Dick Yde, Finance Director Renee Hoeft, Public Works Director Mark Below, Police Chief Doug Pettit, and Clerk Georgia Johnson.

4. **APPROVAL OF VOUCHERS**. Poole moved, second by Bollig, to approve payment of vouchers for the Water and Sewer Utility Funds in the amount of \$117,754.05 per the list dated July 28, 2003. Roll call vote: Poole – yes; Munson – yes; Staton – yes; Severson – yes; Bollig - yes. Motion carried 5-0. Bollig moved, second by Staton, to approve payment of vouchers for the General Operating Fund per the list dated July 28, 2003 in the amount of \$142,127.45. Roll call vote: Poole – yes; Munson – yes; Staton – yes; Severson – yes; Bollig – yes. Motion carried 5-0.
5. **PUBLIC HEARING TO CREATE A WATER FACILITIES IMPACT FEE**. Munson opened the public hearing at 5:33 p.m. and indicated it was for the purpose of adopting an ordinance creating a water facilities impact fee. Vickie Hellenbrand of Virchow Krause explained they determined the legality and the amount of impact fee for water source and supply facilities to ease the burden of funding the facilities for future growth. With this ordinance, developers would be charged for that share of supply facilities needed for that growth. Fees would be paid by the person who pulls the building permit and are based on the water meter size. The funds are segregated for capital improvements. Attorney Yde noted the typo in the ordinance stating the Virchow Krause study date should be July 3, 2003, not July 8 as typed. [This date was changed under Recitals Sec. C and in Section 13.075(2).] The public hearing was closed at 5:39 p.m.
6. **ORDINANCE #03-14, CREATING SEC. 13.075 REGARDING WATER FACILITIES IMPACT FEE**. It was agreed that the ordinance could be adopted tonight since the notice of the ordinance was posted and has been on file in the Clerk's Office as required. **Staton moved to accept the first reading, waive the second, and adopt Ordinance #03-14. Second by Bollig. Motion carried.**
7. **APPLICATION FOR STREET USE PERMIT—LARRY KAMHOLZ**. Chief Pettit recommended changing the time for closing the street to a more reasonable time period—to 12:00 midnight. Pettit had contacted Mr. Kamholz and advised the approval should be contingent on all affected neighbors being notified of the street closing and that traffic be allowed through. **Bollig moved to approve the street use permit of Larry Kamholz with the recommended contingencies. Second by Staton. Motion carried.**
8. **APPROVAL OF FAÇADE GRANT FOR PEACEFUL HEART**. Gracz advised the Historic Preservation Commission has been working with Peaceful Heart and recommends giving the \$5,000 maximum for the façade changes to 123 S. Main Street. **Staton moved to approve the façade grant for Peaceful Heart at 123 S. Main Street. Second by Bollig. Motion carried.**
9. **PURCHASE OF PROPERTY FOR WATER TOWER**. Attorney Yde stated the Offer to Purchase is for \$50,000 which is the amount the property owners requested. Because that is more than the appraisal amount, a provision has been included that the owner waives his right to appeal that amount at a later date. This is the standard Offer with the following provisions: (1) soil testing; and (2) environment assessment. Earth Tech feels confident the soil testing will not present any problem; the cost of the study would be about \$1,000; funds would come from the impact fees; the closing date would be after the Phase I is completed. **Bollig moved to approve the Offer to Purchase as presented. Second by Severson. Motion carried.**

It was agreed to take item #13 out of order since the Attorney's presence is required for that item.

13. **ALPINE MEADOWS—AGREEMENT FOR STREET REVISION FOR ALPINE PARKWAY MEDIAN CROSSING.** Attorney Yde advised that all objections previously presented to the Consent & Waiver (as provided in the packet) have been withdrawn and they are willing to sign it as presented. The Village always has the authority to close that street under its general police powers to act for the safety and general welfare of the community. The primary question is how does that get paid for and this agreement provides for that to be paid for by those four lot owners (assessed at 25% each). Some discussion followed. **Bollig moved to approve the Consent & Waiver for street revision for Alpine Parkway Median Crossing. Second by Poole. Motion carried.**
10. **WEST SIDE WATER TRANSMISSION MAIN—CHANGE ORDER #1 FOR A HYDRANT EXTENSION.** **Poole moved to approve Change Order No. 1 from Sun Prairie Sand & Gravel for the hydrant extension at a cost of \$400. Second by Severson.** This change order is needed in order to relocate a fire hydrant along Highway CC that was too close to a property line in the town and an extension had to be added. **Motion carried.**
11. **DISPOSAL OF INTERCEPTOR SEWER CONTAMINATED SOIL REMOVAL.** **Poole moved to approve the contract with Waste Management for removal of contaminated soil from the Interceptor Sewer in the amount of approximately \$15,800. Second by Staton.** The contaminated soil that was dug up for the interceptor sewer (at the Hitching Park) has been stored down at the wastewater treatment facilities and this is a request to authorize removal of it. **Motion carried.**
12. **CONSIDERATION OF STREET OPENING FOR ALPINE MEADOWS DEVELOPMENT.** **Poole moved to approve the street openings in the Alpine Meadows Development subject to the conditions listed in Earth Tech's July 24, 2003 letter and with the signing of the Agreement for Alpine Parkway Median Crossing with the streets not to be opened sooner than August 1, 2003. Second by Bollig.** There was discussion regarding whether or not this should be done by resolution. It was agreed to go ahead and approve the street openings and if a resolution is needed, to bring that back to the Board at a later date. **Motion carried.**
13. **ALPINE MEADOWS—AGREEMENT FOR STREET REVISION FOR ALPINE PARKWAY MEDIAN CROSSING.** See above.
14. **OFFER OF GIFT OF OUTLOT 1, WINDCREST, AND OUTLOT 2, FIRST ADDITION TO WINDCREST (STORMWATER PONDS).** **Poole moved to accept the offer of the gift of Outlot 1 of the Windcrest Subdivision, and Outlot 2 to the First Addition to the Windcrest Subdivision. Second by Staton.** These are the stormwater ponds that are in Windcrest. We now have these dedicated to the Village when the subdivisions are platted and these were not. With this conveyance the Village would be responsible for the maintenance which is felt to be better for the Village. **Motion carried.**
15. **ENGINEERING AGREEMENT FOR STORMWATER PONDS ON KELLER ALPINE MEADOWS.** **Poole moved to approve the amendment to the Engineering Agreement with Earth Tech for the Stormwater Ponds in the Keller Alpine Meadows in an amount not to exceed \$13,500. Second by Bollig.** This is to complete the expansion to the existing detention basin area currently on Hwy. CC. **Motion carried.**
16. **ENGINEERING AGREEMENT FOR WATER TOWER.** **Poole moved to approve the Engineering Agreement with Earth Tech for the Water Tower in an amount not to exceed \$56,100. Second by Staton. Motion carried.**

17. **ENGINEERING AGREEMENT FOR WWTP CONSTRUCTION SERVICES.** Poole moved to approve the Engineer Agreement with Earth Tech for the Wastewater Treatment Plant construction services for the amount of \$89,000. Second by Severson. This is for the construction of the building and upgrade of the treatment plant. This would include some process modifications to improve the operation and a new lab building. This was part of the approval process required by the Regional Planning Commission. These improvements have to be completed by 2005. A tour will be scheduled for the Board members to view the site. The cost of the project will come from the sewer budget. **Motion carried.**

18. **AGREEMENT WITH DANE COUNTY FOR MAINTENANCE OF TRAFFIC SIGNALS AT WOLFE STREET AND JANESVILLE STREET.** Poole moved to approve the Agreement with Dane County for Construction, Operation and Maintenance of the Traffic Signals at Wolfe Street and Janesville Street. Second by Severson. This is to help pay for the signals at Wolfe Street—they will pay \$21,000—and also to help with the ongoing maintenance of the lights. This is similar to the agreement with the County at Netherwood and Main. **Motion carried.**

19. **ADJOURNMENT.** At 6:07 p.m., Staton moved, second by Bollig, to adjourn the special Village Board meeting. Motion carried.

Submitted by
Georgia Johnson,
Village Clerk