

Minutes of the (fourth) Downtown Ad Hoc Committee meeting for Phase 2,  
Wednesday, January 14, 2009

1. **CALL TO ORDER:** Chair Steve Staton called the Downtown Ad Hoc Committee meeting to order at 7:01a.m. on Wednesday, January 14, 2009.
2. **AD HOC ROLL CALL:** Present: Trustee Randy Way for Jon Lourigan leaving at 8:09 a.m., Village President Steve Staton, CDA Chair Steve Peotter, Planning Commission Chair Greg Schnelle arriving at 7:10 a.m. and leaving at 8:09 a.m., Trustee Phil Harms for Arlan Kay until his arrival at 7:05 a.m. Absent: Trustee Jon Lourigan. Also present: Village Administrator Mike Gracz, Public Works Director Mark Below, and Clerk Assistant III Peggy Haag.
3. **APPROVAL OF MINUTES:**
  - a) October 15, 2008 (Not Available)
  - b) October 22, 2008 (Not Available)
  - c) October 30, 2008 (Not Available)
  - d) November 17, 2008 (Not Available)
  - e) Ad Hoc Meeting of December 15, 2008. **Way moved, to approve the minutes of the Downtown Ad Hoc meeting of December 15, 2008. Second by Peotter. Motion carried 4-0.**

Gracz handed out a sheet listing the number of cars in the Village Hall Parking Lot at random times of the day.

4. **PUBLIC APPEARANCES:**
  - a) E-mail from John Deits re: Downtown Parking. Deits feels there should be an overall plan for downtown parking needs for today and the future. Deits is also concerned about the Advand Group Property as well. He feels the Village Attorney should be asked what can be done with it. Deits suggested looking at the master plan and see if there are parts of it the Village will not be implementing and revise it.
  - b) E-mail from Chamber re: Downtown Parking. Marechiel Santos-Lang and Brett Davis appeared on behalf of the Chamber and presented Chamber members feedback in writing. In summary, they would like parking to be maximized. The Chamber Board took a formal position to endorse Alternative A. Davis said business owners want the Village to think about parking for different times of the year and for the future.

Village President, Steve Staton, asked if there was anyone that would like to address the Board.

Fran Bahr of Pivotal Point Acupuncture's concern is with patience having physical ailments and in pain. As a wellness center she wants to make sure there are enough parking stalls for her patience.

Kurt Kneifl of Dad's Barber Shop is ok with Alternative A, but he doesn't understand why the Village would take parking away after beautifying the downtown. There was discussion and clarification on this.

Mike Weidler of the Firefly Coffeehouse wanted to reiterate there were a few parking stalls taken out on Main Street and with the Hitching Park construction. He is under the impression more stalls will be taken out with the alleyway improvements. In order to have a strong downtown adequate parking is necessary. He is in favor of Alternative A.

Jeff Bergey of Bergey Jewelry stated he is glad he can tell customers there is always a place to park in the Village Hall parking lot. Kay seems to think most people want to park right in front of a business not across the street. Bergey agreed.

Kevin Lord of MSA went downtown to talk to business owners also. Their views are listed in the packet. Alternative A was preferred, some did not care. He also stated with Phase I and the Hitching Park 13 parking stalls will be lost. He summarized what was discussed with the band director including realigning the entrance and adding more green space which is similar to Alternative B.

Business owners are not interested in 30 parking stalls. Deits questioned the use of the Band Shelter and what the goal is for downtown. Kneifl thinks the Village should take into account the band shelter gets used about 20 days out of the year.

5. **COMMUNICATION AND MISC. BUSINESS:**

a) Continuing Discussion and Possible Action re: Alternatives for Waterman Park.

Peotter is in favor of A or B and what helps support the downtown. Harms thinks Alternative A makes the most sense because it mimics what the Village already has and the band shelter helps with a sense of community. Way does not want to take away parking. He is not in favor of giving up the Advand property, a prime piece of land, for parking. Kay said in looking to the future Alternative A seems to be most flexible for multiple uses but also feels the other side of the street needs to be looked at as well. Schnelle agrees with the Chamber of Commerce. Staton personally does not feel having parking right in front of a business is important because he bikes. He likes to park further away and walk but this may not be for everyone. Staton likes Alternative C but feels Alternative A is a better choice for businesses. Kay suggested looking at quality of green space along with quantity. Way wants to know what Alternative A or B does that repaving won't fix. He feels if what is being done is an interim fix until finding parking else where then spend a minimal amount of money to fix existing structures and save the rest for a permanent solution. Below said it would be safer to realign the parking entrance with Park Street. There was discussion of moving the cannon and it would not be the first time. Lord said there are drainage issues, curb and gutter to fix and resurfacing.

- 1) Alternative A -
- 2) Alternative B -
- 3) Alternative C -
- 4) Alternative D -
- 5) Alternative E -

*It was noted for the record that Phil Harms would be voting for Jon Lourigan and Randy Way stepped down. There was a motion by Harms to recommend the Village Board approve Alternative A for Waterman Park including the underground work, resurfacing the parking lot, and reconfiguring the entrance to the lot. Second by Schnelle. Randy Way requested a roll call vote and for clarification Gracz asked Harms to repeat the motion. **Motion by Harms to recommend the Village Board approve Alternative A for Waterman Park and Village Hall Parking Lot redoing the Spring Street entrance to line up with Park Street, move the cannon to a different location, enhance the green space by the band shelter, and repave and reconfigure the parking lot to Alternative A keeping the same amount of parking. Second by Schnelle.** Way wanted to know what the difference in cost is for resurfacing as it exists and for reconfiguring the entrance. Lord has not run the numbers on this but repositioning the entrance would probably require more asphalt than repaving what exists. Lord stated choosing Alternative A versus repaving is a difference of \$50,000 plus. Gracz said if this is being brought to the Village Board Lord should have numbers ready to give the Board an idea of costs along with a sketch. **Roll Call Vote: Peotter – yes; Schnelle – yes; Staton – yes; Harms – yes; Kay – yes. Motion carried 5-0.***

b) Review Comments from Oregon Band Director, Jim Baxter re: Alternatives for Waterman Park.  
Discussed under item 5a.

c) Continuing Discussion and Possible Action re: Alternatives for Village Hall Entrance.

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- 1) Option 1 - Is a straight entrance into Village Hall leaving the same ADA ramp and creating a new one. There are walls along the ADA ramps and planting areas.
- 2) Option 2 – Also has ADA entrances both ways with low walls and plantings behind with benches and lights.

Lord said both of options tie in with the downtown theme. Kay likes Option 1 because it's open, Below agreed from a Public Works perspective. Staton said Option 1 looks more inviting. **Motion by Peotter to recommend the Village Board approve Option 1 for the Village Hall Entrance. Second by Harms. Motion carried 4-0.**

d) Discussion and Possible Action re: Spring Street Streetscape. Add this to the February 2<sup>nd</sup> meeting. There was discussion of the concrete area of the band shelter. Gracz said this may qualify as a TIF eligible project to be covered under the bond issue, but he's not sure.

e) Discussion of Starting Phase 2 in April with the goal to be completed by Summerfest. This is not going to be possible.

6. **NEW BUSINESS**

a) Discuss Future Meetings Schedule. This will not be done by Summerfest. There will be another Public Forum with a final display on February 2<sup>nd</sup> meeting.

7. **ADJOURNMENT OF DOWNTOWN AD HOC COMMITTEE:** Peotter moved to adjourn the meeting at 8:32 a.m. Second by Kay. Motion carried.

Respectfully submitted by,  
Peggy Haag  
Clerk Assistant III