

VILLAGE OF OREGON

**PERSONNEL, PUBLIC SAFETY & PROTECTION
COMMITTEE MEETING**

Monday, August 24, 2009

5:00 p.m.

Note Meeting Time

Village of Oregon
117 Spring Street
Oregon, WI 53575
Lower Level

1. Call to order
2. Roll call
3. Approval of Minutes
 - a) Regular meeting 5/18/09
4. Public Appearances
 - a) None
5. Communications and Miscellaneous Business
 - a) Discussion of Mid-Year Status of Village Board and Department Heads' 2009 Goals
 - b) Status of revising Employee Handbook
 - c) Discussion of Police Enforcement of Parking and Traffic for Summer Events per Trustee Harms
6. Police Chief's Report
 - a) Continued Discussion re: Village Ordinance 9.07 Loud and Unnecessary Noise Prohibited – Hans Noeldner (from 5/18/09)
 - b) Monthly Statistic Reports including Motorcycle Use Data
 - c) Recruitment Process for Police Officer
 - d) Update on Canine Fund Raising
7. Unfinished Business
 - a) None
8. New Business
 - a) None
9. Future Assignment
 - a) Inventory of Village Radios to be Replaced due to Dane County Upgrading System
 - b) Discussion of Village Board's Involvement in Resignations and Advertising of Positions
 - c) Reviewing Ordinance Governing Village Administrator's Authority regarding Personnel Matters
 - d) Career Related Development Policy

- e) Revision of Employee Handbook to include:
 - 1) Review of FMLA Policy
 - 2) Development of Time Off Policy for Employees who become fulltime
 - 3) Discussion of Establishing a New Policy to Regulate Out-of-State Travel for Training and Conferences
 - 4) Developing Policy to Reimburse Village Employees for Health Insurance Costs after Employee Initially Declined Coverage
- f) Municipal Facilities Building Usage Policy and Community Room Rules
- g) Discussion adopting policy similar to State's Vacation Escrow Plan
- h) Status of Establishing Employee Assistance Program
- i) Enforcement of Bicycle Licenses
- j) Discussion and Possible Recommendation to Village Board regarding Adoption of PAR Study Evaluation System
- k) Discussion of Police Chief's 2010 Evaluation Process
- l) Discussion regarding Review of Public Officials' Handbook
- m) Discussion regarding adopting ordinance and implementing fee for fireworks for special events

10. Adjournment

Committee Members: Chair: Eric Poole; Phil Harms; Jerry Bollig

Notice is hereby given that a majority of the Village Board of the Village of Oregon is expected to be present at the special meeting of the Special Personnel, Public Safety and Protection Committee meeting scheduled for August 24, 2009 to gather information about subjects over which they have decision-making responsibility. This constitutes a meeting of the Village Board of the Village of Oregon pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such although the Village Board will not take any formal action at this meeting.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.