

VILLAGE OF OREGON
PERSONNEL, PUBLIC SAFETY & PROTECTION COMMITTEE MEETING
Monday, September 17, 2007
5:00 p.m.

Note Meeting Time and Date

Village of Oregon
117 Spring Street
Oregon, WI 53575
Lower Level

1. Call to order
2. Roll call
3. Approval of Minutes – Special Meeting June 25, 2007
4. Public Appearances
 - a)
5. Communications and Miscellaneous Business
 - a)
6. Fire Chief's Report
 - a) Discussion and Status of EMS Regional Study
 - b) Monthly Report and Update regarding Fire/EMS Commission Matters
 - c) Information Only – District's 2006 Audit available for review
 - d) From April Meeting – Discussion and Possible Recommendation re: Village Employees responding to Fire/EMS Calls
 - e) Discussion and Possible Recommendation to Village Board re: Amending Administrative Agreement with District for Ready Grant Program
7. Police Chief's Report
 - a) Monthly Statistic Reports
 - b) Update regarding Offer of Donation for Police Canine
 - c) Downtown Parking Enforcement Summary
 - d) Discussion and Possible Recommendation to Village Board re: Property Condition at 523 Janesville Street
 - e) Discussion and Possible Recommendation to Village Board re: Ordinance regarding Enforcement of School Zones (Ordinance #07-12)
 - f) Discussion and Possible Recommendation re: Creation of Speed Zone on North Alpine Parkway
8. Unfinished Business
 - a) Discussion and Possible Recommendation to Village Board re Village Board Members E-Mail Policy
9. New Business

- a) Discussion and Possible Recommendation to Village Board re: adopting Open Records Request Policy
- b) Discussion and Possible Recommendation to Village Board re: Having one current student employee become a permanent employee and having two students in 2008 Budget per President Staton's Request
- c) Discussion and Possible Recommendation to Village Board regarding 2008 Election Needs and Expenses

10. Future Assignments

- a) Discussion of Village Board's Involvement in Resignations and Advertising of Positions
- b) Reviewing Ordinance Governing Village Administrator's Authority regarding Personnel Matters
- c) Village Administrator's Evaluation
- d) Review of Performance Evaluations Forms
- e) Career Related Development Policy
- f) Review of FMLA Policy
- g) Development of Time Off Policy for Employees who become fulltime
- h) Municipal Facilities Building Usage Policy and Community Room Rules
- i) Discussion of Establishing a New Policy to Regulate Out-of-State Travel for Training and Conferences
- j) Discussion adopting policy similar to State's Vacation Escrow Plan
- k) Status of Establishing Employee Assistance Program in 2007 Budget

11. Adjournment

Committee Members: Chair: Eric Poole; Phil Harms; Jerry Bollig

Notice is hereby given that a majority of the Village Board of the Village of Oregon is expected to be present at the special meeting of the Personnel, Public Safety and Protection Committee meeting scheduled for September 17, 2007 to gather information about subjects over which they have decision-making responsibility. This constitutes a meeting of the Village Board of the Village of Oregon pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such although the Village Board will not take any formal action at this meeting.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.