

VILLAGE OF OREGON
PERSONNEL, PUBLIC SAFETY & PROTECTION COMMITTEE MEETING
Monday, April 23, 2007, 6:00 p.m.

Note Meeting Time

Village of Oregon
117 Spring Street
Oregon, WI 53575
Lower Level

1. Call to order
2. Roll call
3. Approval of Minutes
 - a) Special meeting 3/19/07
4. Public Appearances
 - a) Appeal by Emily Jean Huff regarding Denial of Operator's License- Recommendation to Village Board
 - b) Request from Amy Clements on behalf of Easter Seals to Waive Permit Fee for Street Use Permit (FYI – was waived last year)
5. Communications and Miscellaneous Business
 - a) Emergency Preparedness Newsletter (FYI Only)
6. Fire Chief's Report
 - a) Discussion and Possible Recommendation to Villager Board re: Village's Commitment for EMS Regional Study
 - b) Discussion and Distribution of Mike Pohlman's Organizational Study: Study to be presented at the April 23rd 7:00 PM Fire/EMS Commission meeting
7. Police Chief's Report
 - a) Monthly Statistic Reports
 - b) Discussion and Possible Recommendation to Village Board re: Ordinance Amending Parking on North Perry Parkway
 - c) Discussion of Police Department Operational Issues Addressed Directly at Village Board Meeting
 - d) Discussion of Resignation of Animal Control Officer, Gary Wackett
8. New Business
 - a) Discussion and possible recommendation to Village Board re: Revised Clerk Assistant II and Clerk Assistant III Job Descriptions
 - b) Discussion and possible recommendation to Village Board on Clerk Assistant II reclassification to Clerk Assistant III
 - c) Initial Discussion of Election Staffing
 - d) Discussion of Village Employees responding to Fire/EMS Calls

9. Future Assignments

- a) Discussion of Village Board's Involvement in Resignations and Advertising of Positions
- b) Discussion and review of E-Mail Policy for Village Board members
- c) Reviewing Ordinance Governing Village Administrator's Authority regarding Personnel Matters
- d) Consideration of Creating School Zones in front of Schools
- e) Village Administrator's Evaluation
- f) Review of Performance Evaluations Forms
- g) Career Related Development Policy
- h) Review of FMLA Policy
- i) Development of Time Off Policy for Employees who become fulltime
- j) Status of Property Condition at 523 Janesville Street
- k) Development of Electronic Mail Policy for Village Board Members and Development of Village E-Mail Policy
- l) Municipal Facilities Building Usage Policy and Community Room Rules
- m) Discussion of Establishing a New Policy to Regulate Out-of-State Travel for Training and Conferences
- n) Discussion regarding Noise Ordinance (5/22/06 Trustee Noeldner's request)
- o) Discussion adopting policy similar to State's Vacation Escrow Plan
- p) Status of Establishing Employee Assistance Program in 2007 Budget
- q) Follow-up regarding of pedestrian traffic in downtown (from September Meeting)

10. Adjournment

Committee Members: Chair: Eric Poole; Phil Harms; Jerry Bollig

Notice is hereby given that a majority of the Village Board of the Village of Oregon is expected to be present at the special meeting of the Personnel, Public Safety and Protection Committee meeting scheduled for April 23, 2007 to gather information about subjects over which they have decision-making responsibility. This constitutes a meeting of the Village Board of the Village of Oregon pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such although the Village Board will not take any formal action at this meeting.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.