

**VILLAGE OF OREGON
REGULAR PARK BOARD MEETING**

**Wednesday, August 4, 2010
7:00 P.M.**

Lower Level
Village Hall
117 Spring Street
Oregon, WI 53575

1. Call to order
2. Roll Call
3. Approval of Minutes
 - a) 6/07/10 Jt. w/ Village Board – Not available
 - b) 7/14/10
4. Public Appearances
 - a) Lerner Conservation Park – Oregon Rotary – Possible Recommendation to Village Board Eagle Scout Projects
 - b) Discussion and Possible Recommendation to the Village Board re: Heather Hook's Request to have two miniature horses in a park
 - c) Discussion and Possible Recommendation to the Village Board re: the master conceptual athletic field plan in Jaycee Park (Wayne Mixdorf) (referred back from Village Board)
 - d) Discussion and Possible Recommendation to the Village Board re: 2011 Tree Planting in Village Parks (Kathy Esch)
5. Communications and Miscellaneous Business
 - a) Discussion and Possible Recommendation to Village Board re: Approval of Revised Outdoor Plan (available in web packet from May 5th Meeting) (if you need or want a hard copy of the Recreation Outdoor Plan, let Gary know)
 - b) Joint 2011 Budget meeting with the Village Board on October 6, 2010 – FYI only
6. Unfinished Business
7. New Business
8. Report of Public Works/Parks Department
9. Items for Future Meetings and Future Assignments
 - a) Ten-Year Capital Improvement Plan for Parks
 - b) Ribbon Cutting for Jefferson Street/North Alpine Parkway Bike/Pedestrian Path and Dedication of Keller Alpine Meadows Park
 - c) Jim Lease Merri-Hill 4th Edition

- d) Anderson County Park with Laura Guyer from Dane County
- e) Discussion re: moving Dega Park playground equipment - Possible West Side Community Park

10. Adjournment

Committee Members: Jon Blanchard; Vacant; Dan Olson; School Representative: Ron Novinska; Chamber Representative: Chad Winklepleck; Student Representative: Vacant; Village Board Representative: David Donovan, Rotary Representative: Rich Strohmenger

Notice is hereby given that a majority of the Village Board of the Village of Oregon is expected to be present at the meeting of the Park Board scheduled for August 4, 2010 to gather information about subjects over which they have decision making responsibility. This constitutes a meeting of the Village Board of the Village of Oregon pursuant to State ex rel. *Badke v. Greendale Village Board*, 173 Wis. 2d 553, 494 N.W. 2d 480 (1993) and must be noticed as such although the Village Board will not take any formal action at this meeting.

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

3(b)

Village of Oregon Park Board

Meeting Minutes

July 14, 2010

1. Call to Order

The meeting was called to order at 7:02 p.m. by Chairperson Jon Blanchard.

2. Roll Call.

Present: Jon Blanchard, David Donovan, Daniel Olson, Chad Winklepeck and Rich Strohmenger.

Donovan left meeting at 8:15 p.m.

Absent: Ron Novinska

Also Present: Gary Disch, Assistant Public Works Director

3. Approval of Minutes – 6/2/10.

Strohmenger noted typo related to item 5.h. of agenda. The word "now" in the last bulleted section should read "not." **Donovan moved to approve minutes with suggested Strohmenger change.**

Second by Winklepeck. Motion carried.

4. Approval of Minutes – 6/7/10 Jt. Mtg. with Village Board (Not Available).

No discussion or action because minutes not available.

5. Resignation of Jennifer Skibba from Park Board.

Blanchard stated that resignation due to personal reasons. Donovan reported that Steve Staton, Village President, has not contacted anyone to fill the vacancy yet. Blanchard indicated he provided name of person from westside of village to Staton. Donovan thinks westside representation on Park Board is needed.

6. Elect Secretary due to resignation of Skibba.

Donovan moved to nominate Olson to be the new Park Board Secretary. Second by Strohmenger. Olson stated his willingness to serve and noted he would have big shoes to fill in light of the excellent service by Skibba. Motion carried.

7. Public Appearances

- a. Discussion and Possible Recommendation to the Village Board re: Bonnie M. Haugen/Daughter of the Nile acquire a public vending permit to sell beverages, food, t-shirts, and like products for the Daughter of the Nile walk/fundraiser held Saturday, September 12, 2010 from 6:00 a.m. to 3:00 p.m.

Blanchard stated he did not see any issues. Donovan asked whether we knew what fundraiser was for. And Blanchard indicated he did not. Strohmenger asked whether such approvals are unusual for Park Board. Blanchard said no. **Donovan moved to approve the request from Bonnie Haugen to sell in Jaycee Park on September 12, 2010 the products listed in her vendor permit application and like things. Second by Strohmenger. Motion carried.**

- b. Lerner Conservation Park-Oregon Rotary-Possible Recommendation to Village Board Eagle Scout Projects.

No appearances or discussion.

- c. Discussion and Possible Recommendation to the Village Board re: Heather Hook's request to have two miniature horses in a park.

Heather Hook reported that person providing horses does not have liability insurance.

Blanchard noted that representative from Village insurer recommended that the pony owner have liability coverage. Hook wondered whether insurance of daycare that wanted to hold event in park would cover activity but did not know whether it would or amount of coverage. Donovan wondered whether coverage in the 300k to 500k range might be enough. Olson indicated that higher amount more likely given the event and activity involved young children. Hook provided email contact to Blanchard who indicated he would be in contact at later date.

- d. Discussion and Possible Recommendation to the Village Board re: the master conceptual athletic field plan in Jaycee park (Wayne Mixdorf).

Wayne Mixdorf, Michael Chapes and Jeff Groenier appeared to discuss draft conceptual plan for redesign of athletic field placement in Jaycee Park included in the meeting packet for July 14, 2010.

Mixdorf summarized recent meetings of local sports organization representatives and interested persons. He reported the group conclusion that available space for development of new athletic fields in Keller Alpine Meadows Park will not be adequate to meet needs and that the attention of the group subsequently turned to redesign of Jaycee Park. Mixdorf noted that the draft plan prepared by Jeff Groenier represents a substantial change in use of Jaycee Park. Nonetheless, sports have a substantial community impact in Oregon and the group is ready to move forward with the Jaycee park redesign idea with the blessing of the Village as well as guidelines/direction from the Village.

Groenier explained that the meetings produced a focus on short term and long term needs of sports organizations. Baseball needs 3 diamonds now but soccer and softball are currently OK. The proposed plan provides 2 new baseball and soccer fields and uses existing bathroom facilities. Groenier stated that plan creates a more functional layout for Jaycee Park and puts athletic fields by the high school where they belong. He noted that future development that might include lights for fields would not be problematic because current lighting technology makes the light undetectable at 50 yards.

Winkleped stated that he loves the plan. It addresses parking issues and makes Jaycee Park the heartbeat of the community.

Blanchard noted tree loss. He wondered whether proposal is consistent with original intent of the Jaycee organization and whether it would be better to look at alternate locations. He further noted that Prairie Parkway extension might be necessary to address additional traffic. Mixdorf indicated that trees could be preserved and redevelopment could be sensitive to existing amenities. Dana Leikness, Girls Fastpitch Softball representative, observed that locating athletic fields outside current Village boundaries would probably cause significant revenue losses for local businesses from tournaments that bring significant people into the Village.

Donovan inquired as to the next step for Park Board. Mixdorf indicated that the group is seeking support from the Board so it knows whether to move forward or not.

Olson asked when the group thought the general public should be brought into the process in light of the substantial change in use for park acknowledged by Mixdorf. He stated that

additional athletic fields are needed and supports efforts to increase them but wondered whether it was appropriate for the Park Board to publicly support the redesign of Jaycee Park for additional athletic fields without first seeking some public feedback on the idea. Blanchard echoed this thought. Mixdorf stated that the group would defer to the process established by the Village but hoped for some statement of support. Groenier stated that current zoning gives the Village the right to implement the design. Leikness stated that she agreed with the comments made by Olson and Blanchard.

Donovan thought the matter involved a 2-step process. First, give feedback to the sports group. Second, present the idea to the Village Board and seek some process guidance.

Donovan moved to request placement of an item on the Village Board agenda for a briefing by the sports group representatives regarding a central sports facility in Jaycee Park. Second by Olson. Motion carried.

8. Communications and Miscellaneous Business.

- a. Continue Discussion on where to move Dega Park playground equipment – Possible West Side Community Park.

Blanchard reported that plan is to move equipment when the ground is hard.

Disch reported that Public Works has not received any further calls regarding lack of maintenance in Dega park.

Blanchard noted that this matter should moved to Future Items on the next agenda.

- b. Discussion and Possible Recommendation to Village Board re: Approval of revised Outdoor Plan (available in packet from May 5th Meeting) (if you need or want a hard copy of the Recreation Plan, let Gary know).

Blanchard reported that intent is to finish revisions and obtain review from Village Planner to ensure Plan meets requirements for obtaining grant monies.

- c. Update re: Oregon athletic field discussion held on June 30, 2010.

Mixdorf summary noted in minutes for Item 7d included reference to June 30, 2010 meeting. No further discussion by Board under this agenda item.

- d. Discussion re: 2011 Park Board Budget.

Blanchard reported that the joint meeting date with the Village Board has been set. The budget material in the packet reflects the lack of revenue in 2010 for Village parks. Winklepeck inquired about the 2010 budget line item of \$10,000 for a planner. Blanchard explained this was for a Keller Alpine Meadows Park development plan.

9. Unfinished Business.

No discussion.

10. New Business.

No Discussion.

11. Report of Public Works Department.

Disch reported that band shelter lights are being replaced. Estimates for staining are also coming in. Pretty much everything is getting mowed and few citizen complaints about unmowed areas.

12. Items for Future Meetings and Future Assignments.

- a. Ten-Year Capital Improvement Plan for Parks

- b. Ribbon Cutting for Jefferson Street/North Alpine Parkway Bike/Pedestrian Path and Dedication of Keller Alpine Meadows Park
 - c. Jim Lease Merri-Hill 4th Edition
 - d. Anderson County Park with Laura Guyer from Dane County
13. Adjournment.

Strohmerger moved to adjourn the regular Park Board meeting at 8:33 p.m. on Wednesday, July 14, 2010. Second by Winklepeck. Motion carried.

Minutes submitted by Daniel M. Olson

DRAFT

4(d)

Tracey Berman

From: Gary Disch
Sent: Friday, July 30, 2010 9:55 AM
To: Tracey Berman
Cc: Michael Gracz
Subject: FW: Village Trees for 2011

Tracey,

We have to get this on agenda.

Gary

From: jblanchard@oregonband.org [mailto:jblanchard@oregonband.org]
Sent: Friday, July 30, 2010 8:02 AM
To: prairiehillart@verizon.net
Cc: Gary Disch
Subject: Village Trees for 2011

Hi Kathy,

I have an item on our 8/4/2010 Park Board agenda to discuss ordering trees for planting in village parks in 2011. We would like to try to purchase them locally and understand that Winterland would need to have our plans this fall in order to insure that we would have them in the spring.

Please plan on attending the meeting if you can. It will start at 7PM in the village hall. We are planning on budgeting for trees again this year. Also, if Jack Mitchell wants to be involved, he should try to attend as well. I don't have an email address for him.

Thanks,
Jon

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To: gdisch@vil.oregon.wi.us [Remove this sender from my allow list](#)
From: jblanchard@oregonband.org

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