

AGENDA
VILLAGE OF OREGON
(Fourth) DOWNTOWN AD HOC COMMITTEE MEETING
Wednesday, December 12, 2007

Meeting to Start at 7:00 AM

Village Hall
117 Spring Street
Oregon, WI 53575
Lower Level

1. Call meeting to order
2. Roll Call
3. Approval of Minutes: (a) November 28, 2007 and (b) December 3, 2007
4. Public Appearances

**Need Further Discussion and Possible Motions on
Agenda Items # 11 (Detailed Design Discussion), 12
(Detailed Design Discussion) 14 (Tree Selection) & 17
(Review of Bike Racks)**

**Need Initial Motions on Agenda Items # 6b, 8, 13, 19, 20,
21, 22, and Final Motion #23**

5. Discussion and Possible Recommendation to Village Board re: Creating two hour parking zone in Village Hall Lot during 2008 Construction Project (FYI Only-- Re-Locating Farmers Market, Village Hall Employee Parking and Rideshare Parking) **Motion by Kay to recommend the Village Board creates a two-hour parking zone in the Village Hall parking lot during the 2008 construction project involving relocating the Farmers Market, Village Hall parking and Ride-share parking. Second by Deits. Motion carried 5-0. (The committee also noted that construction crews should not park in the lot during the downtown project.)**
6. Discussion of Comments and Possible Action re: November 15th Historic Preservation Commission Meeting
 - a) Have MSA contact State of Wisconsin regarding use TE Grant to light Downtown Water tower area **Motion by Kay to recommend the Village Board authorize MSA**

to contact the State of Wisconsin regarding using the TE Grant to light the downtown water tower. Second by Schnelle. Motion carried 5-0.

- b) Ask KJWW about the height of the Providence Lights and the Use 2-3 Lights Poles for Coverage at the three main points in the downtown
7. a) Project limits along Janesville Street to terminate along westerly extents of Spring Street
b) Light fixture selection
- o Upgraded aesthetic with semi-cutoff optics.
 - o Dark sky compliant with historic look.
 - o Dark sky compliant dome with decorative arm bracket to achieve historic look.
 - o Lights to be purchased from Alliant Energy if possible **Motion by Schnelle to accept project limits along Janesville Street to terminate along westerly extents of Spring Street and upgrading light fixtures aesthetic with semi-cutoff optics, dark sky compliant with historic look, dark sky compliant dome with decorative arm bracket to achieve historic look and lights to be purchased from Alliant Energy if possible. Second by Kay. Motion carried 5-0.**
8. Madsen Park, Right-of Way Issue
9. Determine extent of project limits for survey and design along Jefferson Street
Kay moved to recommend the Village Board accept the proposal from MSA for expanding the project at a cost not to exceed \$26,510.00. Second by Deits. Motion carried.
10. Gateway (M&I Sign) Park--We see these as being influenced by what we are working on and what the different Village parties are interested in. **Motion by Kay to recommend continuing with the Downtown Master Plan to encourage redevelopment of the M&I corner leaving the M&I sign as is. Second by Schnelle. Motion carried 4-0.**
11. Madsen Park, **Motion by Kay to recommend approving the Ornamental Design Concept for Madsen Park. Second by Deits. Motion carried 5-0.**
12. Memorial Park, **Motion by Kay to recommend keeping the War Monument in Memorial Park. Second by Schnelle. Motion carried 4-0.**
13. Discuss the phase line at Hitching Park and considerations for Hitching Park Design
Staton moved to recommend the Village Board establish a phase line as shown on the Hitching Park drawing. Second by Kay. Following further discussion, Staton amended the motion to state "within 30 feet of the right-of-way line". Kay seconded. Motion carried. (Still need motion on Considerations of Design)
14. Select a street tree layout. The Japanese lilacs aren't an appropriate street tree, we need to hear from the Committee exactly what they expect and we need to agree upon the layout.
Motion by Kay to recommend approving the "Bookend" Tree Design for the downtown streetscape. Second by Schnelle. Motion carried 4-0.

15. Discussion of Overhead Power lines – Pole on the street side of Kwik Trip has some damage due to its location. **Motion by Schnelle to approve burying the overhead power lines from Kwik Trip to the Hitching Park/Tri-County Appliance at a cost of \$75,000 - \$125,000. Second by Kay. Motion carried 5-0.**
16. Discuss costs to bury the power and eliminate two poles. **Covered by motion 15**
17. Select a streetscape furniture suite. **Motion by Staton to recommend the Main Street Concept for benches and trash receptacles, the Simple Historic Concept for water fountains and bike racks pending additional samples of bike racks. Second by Schnelle. Motion carried 4-0.**
18. Light fixture selection **Motion by Kay to recommend approving the Providence light fixture or a similar fixture for downtown at 14 ft and 24 ft poles at the intersections. Second by Schnelle. Motion carried 5-0.**
19. Decide if we should use upgraded look for traffic signal arms and pole option. Show and discuss the traffic signal pole locations.
20. Discuss the design of a way finding sign to be attached to the streetlights via bracket, also to be approved.
21. Select a paver pattern and material using example products.
22. Discuss the donor bricks that need to be relocated.
23. Discuss Other Items/Issues related to the Downtown Project and Possible Recommendation to Village Board re: Recommended Motion – Village Board direct MSA to include agenda items #5 through #22 in Bid Documents for Downtown Project.
24. Adjournment

Committee Members: Chair: Steve Staton; Jon Lourigan; John Deits; Arlan Kay; Greg and Schnelle

Notice is hereby given that a majority of the Village Board, Community Development Authority, Historic Preservation Commission and Planning Commission of Village of Oregon is expected to be present at the meeting of the Downtown Ad Hoc committee meeting scheduled for December 12, 2007 to gather information about subjects over which they have decision making responsibility. This constitutes a meeting of the Village Board, Community Development Authority, Historic Preservation Commission and Planning Commission of the Village of Oregon pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553,494 N.W. 2d 408 (1993) and must be noticed as such although the Village Board, Community Development Authority, Historic Preservation Commission and Planning Commission will not take any formal action at this meeting.

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.