

AGENDA

Special Village Board Meeting Monday, November 22, 2010

6:00 P.M.

Village Hall
117 Spring Street
Oregon, WI 53575
Lower Level

1. Call to order
2. Roll call
3. Open Public Hearing on 2011 Annual Budget
 - a) Changes since publication of Budget:
 - \$900 Increase in Police Other Contractual Services for New World Costs
 - \$1,000 Increase in Election due to larger Spring election
 - \$910 Increase due to Village Hall Maintenance
 - \$1,883 change to General Fund Tax Levy
 - Adjustments to 306 2010 Debt Issue, 401 TIF #2 Capital Projects and 217 TIF #2 Special Revenue fund (See Accompanying Staff Report)
 - b) Possible Change: \$3,200 for four (4) Additional Historic Building Markers
 - c) Review of PowerPoint Presentation
 - d) Review of Projected Tax Bill
 - e) Public Comments
4. Close Public Hearing on 2011 Annual Budget
5. Discussion and Possible Action re: Approval of Resolution #10-18 Adopting 2011 Budget
6. Financial Matters
 - a) Investments, Building Permits, Connection and Impact Fees and Credit Card Charges
 - b) Discussion and Possible Action on 2010 audit engagement letter from Hawkins, Ash, Baptie & Company, LLP

- c) Discussion and Possible Action re: Proceed with Sending RFPs to Local Banks for a loan for the 2009 Ambulance purchase for Oregon Area Fire/EMS District in the amount of \$160,000
- d) Discussion and Possible Action re: Making the February 2011 Payment early (in 2010) to Oregon Area Fire/EMS District to Cover District's Cash Flow Issues until Loan Proceeds are received (Will require a Roll-Call Vote) (Town of Dunn is also making February 2011 Payment early) (This will be shown as a prepaid in the 2010 financial statements)

7. Public Appearances

8. Approval of Minutes -

- a) 02/22/10 Special Village Board/Personnel, Public Safety & Protection, and Public Works & Utility Meeting
- b) 04/05/10 Village Board
- c) 05/11/09 Village Board
- d) 11/24/08 Village Board

9. Approval of Vouchers

10. Community Input. The Village Board has established an opportunity for the public to address the Board. In the event community members wish to address the Board, 15 minutes will be provided; otherwise the agenda will proceed as posted.

11. Proclamations and Announcements

- a) Board Comments
- b) Staff Comments
 - 1) No Special Finance Committee Meeting on November 29th (**Gracz**)
 - 2) Village Hall Closed on Thursday (11/25) and Friday (11/26) (**Gracz**)

12. Communication and Miscellaneous Business

- a) Discussion and Possible Action re: Approving the hiring of Marilyn McGill as the Part-Time Police Secretary II at the hourly rate of \$15.56 – Starting Date 11-29-10
- b) Discussion and Possible Action re: Status of Park and Ride Lot with DOT and November 23rd Meeting with Fitchburg – Adopted **Motion from March 16, 2009 Board Meeting: Park & Ride Lot Agreement with DOT.** *Gracz feels the Board should make a motion tonight directing the staff to get the DOT to move their proposed park & ride location to a different place. Staff doesn't feel the Village should be using valuable commercial property for a park & ride. Village Engineer, Eberle, feels the park & ride should be integrated with the shopping center that would be in that area at some point. There is still a concern an agreement would be signed and Village tax payers would be paying for a regional park & ride. Gracz would like the Board to direct staff to talk to the DOT about these issues. Motion by Bollig to have staff talk to the WI DOT about the location of the park & ride and maintenance agreement for the lot, with the understanding the Village does not want to be responsible for maintaining the lot. Second by Way. Poole questioned the DOT owning this property and how can it be commercial land. Eberle stated they own it but don't need it. Governor Doyle and his predecessor have been trying to get rid of excess R.O.W. all over the state. There was discussion about the park and ride being owned*

by the Village and who would be using it. Gracz stated the Village may not be opposed to the park and ride being in the proposed spot. There is more of a concern regarding the Village paying for something many local communities would be using. There was more discussion. **Motion carried 7-0.**

13. Report of Committees

- a) Special Public Works Meeting 11-15-10 (**Trustee Harms**) Draft Minutes included
 - 1) Status on the smoke testing project. No motion from the committee, but the committee requested that the report be available on the Village's web page and at the Village Hall. A copy will also be at the Library.
 - 2) Discussion and Possible action re: the request from Jeff's Lawn Care to use the Village Compost Site. **Recommended motion: to approve enforcing the rules of the yard waste drop off site as they stand and revisit the issue in February.**
 - 3) Discussion and Possible action re: the request from the Oregon Community Band to install banners on the light poles downtown. **Recommended motion: to approve the Oregon Community Band's installation of banners on the light poles downtown.**
 - 4) Discussion and Possible action re: the request for additional street light in the 200 block of Waterman Street. **Recommended motion: to approve additional street light in the 200 block of Waterman Street. (Monthly Light Cost: \$35)**
 - 5) Discussion and Possible action re: request to approve the 2010-2011 Snow & Ice Control Program. **Recommended motion: to approve the 2010-2011 Snow & Ice Control Program.**
 - 6) Discussion and Possible action re: request opening Braun Road for traffic -- approximately 825 linear feet. **Recommended motion: to approve opening Braun Road for traffic -- approximately 825 linear feet.**
 - 7) Discussion of Removing Florida Avenue – No Motion from the Committee, but did agree with the Public Works Director's recommendation that the Village Staff will remove the street due to the high removal estimates from contractors.
- b) Special Personnel Meeting 11-15-10 (**Trustee Way**) Draft Minutes included
 - 1) Discussion and Possible Action re: Creating Parking Spaces south of UW Health Clinic's Driveway on South Main Street (135 through 169 South Main Street). **Recommended motion: to approve creating three parking spaces south of UW Health Clinic's driveway on South Main Street (135 through 169 South Main Street).**
 - 2) Discussion and Possible Action re: changing EBC Contract to define part-time employee eligibility from 20 hours per week to 12 hours per week. **Recommended motion: to approve changing the EBC Contract to define part-time employee eligibility as 12 hours per week. (Currently 20 hours per week)**
 - 3) Discussion and Possible Action re: 2010 Side Letter of Agreement for K-9 Officer. **Recommended motion: to approve the 2010 Side Letter of Agreement for K-9 Officer.**
 - 4) Discussion and Possible Action re: Removal of Extended Sick Leave up to 180 Days from Current Employee Handbook. **Recommended motion: to approve removal of extended sick leave up to 180 days from current employee handbook. {Village Administrator requests to table this matter at this time.}**

14. Minutes Not Requiring Action
 - a) Library Board Minutes: October 13th and Special Meeting of October 22nd
15. Unfinished Business
16. Future Agenda Items
 - a) Schedule League of Wisconsin Municipalities Mutual Insurance Company's Viewing of DVD on Public Officials' Liability
 - b) Development of liquor license policies by Board
17. The Village Board may adjourn into closed session from time to time during the course of the meeting pursuant to Wis. Stat. sec. 19.85(1) (f) to discuss a Senior Center personnel matter and 19.85 (1) (e) to discuss Labor Negotiations. The **Board will adjourn from Closed Session**
18. Adjournment

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.