

Please note that from 5:30 pm to 6:00 pm on Monday, October 18, 2010, the Village Board will have dinner in the Community Room in the Village Hall. No Village Board business will be conducted.

AGENDA

Village Board Meeting Monday, October 18, 2010

6:00 P.M.

Village Hall
117 Spring Street
Oregon, WI 53575
Lower Level

1. Call to order
2. Roll call
3. Acknowledgment of Years of Village Service
 - Chief Doug Pettit – 35 Years
 - Lieutenant Craig Sherven – 15 Years
 - Sergeant Dave Elsner – 15 Years
4. Discussion and Possible Action re: Dane County Radio System (Dane County Cities and Villages Association's Lobbyist Forbes McIntosh-- Resolution #10-22 Authorizing the Village President to sign a letter of intent indicating the Village's interest in participating in the Dane County Emergency Radio Communication System
5. Discussion of Possible Legislation to Allow Fire/EMS District to Use the State's TRIP Program to Collect Un-Paid Fees

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Proposed 2011 Budget

6. Discussion and Possible Action re: Including Funding for THRIVE (\$676) – Sean Robins from THRIVE (**Budget Page 121**)

7. Discussion and Possible Action re: Including Funding for Chamber for Economic Development Initiatives (\$1,500) – Chamber Director Marechiel Santos-Lang and Chamber President Steve Peotter **(Budget Page 168)**
8. Discussion and Possible Action re: Clarity Software proposal – **Staff is recommending not to purchase the new software in 2011 due to budget –Reduced price is only good through 2011**
9. Discussion and Possible Action re: Water and Sewer Capital Budgets
10. Discussion and Possible Action re: Approval of Railroad Insurance from Travelers Property Casualty for the period of November 18, 2010 – November 18, 2011 in the amount of \$31,913 (Village pays 50% of the premium)
11. Discussion and Possible Action re: Changes to the Proposed 2011 Budget Since September 17th Distribution to the Village Board

General Fund

- Increase in Library Wages \$6,581
- Increase in Library Wages due to Second Reference Tech position in Library \$5,525 (Note: The Board should note that with the two (2) above items, the Village's required Maintenance of Effort amount will exceed the required amount for 2011 by \$15,758 for the Library.)
- Increase in Dane County Senior Center Grant \$6,520
- Increase in Senior Center Wages \$3,601
- Decrease in charges to other municipalities for Senior Center \$1,687
- Increase in police professional services due to typo \$2,420 (Amount had been \$80)
- Increase of Police other contractual services for copier \$440
- Decrease in Student Employees from two to one \$2,119
- Decrease due to filling custodial position as janitor \$4,929
- Increase in Legal for Labor Negotiations \$17,000
- Decrease in other general government \$5,933
- Decrease due to reduction in health insurance for two employees \$24,191
- Increase in election budget for larger spring elections \$3,000
- Increase in Fire District Payment \$3,385
- Increase in park budget for wood chips at Stone Ridge Park \$2,000
- Changes in insurance budgets \$252 increase
- Increase in levy see item 12 (b) \$2,199
- Moved tax levy of \$15,000 to street improvement fund to Qualify for State's Expenditure Restraint Program
- Decrease transfer out in General Fund by \$15,000 to Qualify for State's Expenditure Restraint Program
- Note: 2011 Budget is still balanced after making these changes

Special Funds

- Increase in Park Fund Budget for Shelter at Hawthorne Estates Park \$15,000
- Increase in Debt Service fund for Fire District Debt Payment \$1,204

- Change in Insurance Water decrease \$112 and Sewer increase \$159
- Increase of \$1,000 for small copier at PD (Equipment Replacement Fund)
- Decrease in use of Impact fees in Debt Service Fund \$11,500
- Increased Tax Levy in Street Improvements fund by \$15,000
- Decreased Transfer in Street Improvements fund by \$15,000
- Transfer \$20,000 from TIF #2 Special Revenue Fund to TIF #2 Capital Projects Fund to pay for business signs

12. Discussion and Possible Action of Additional Budget Items:

- a) Including LTE Summer Position in Public Works – Staff Recommendation is to wait until the Spring to determine if 2011 Budget could cover the position
- b) Setting 2011 Tax Levy
 - Increase in Village Percentage of Fire/EMS District
 - Increase for land annexed from Town of Oregon
 - Increase in principal and interest of debt issued prior to 7/1/2005

13. Discussion of Items Identified during Budget Process by Board and Staff

- Monthly Tracking of Consultants’ Budgets
- Continued Discussion of Future 2008 Borrowing Projects after Strategic Planning Process is completed
- Determine if TIF #2 Project Plan would cover marketing expense for Business Park and have the Park included in regional marketing directories
- Conduct salary survey of Non-representative employees in 2011 including two positions in Police Department raised by the Police Chief
- Possibly Order 2012 Crown Vic in June, 2011
- In November 2010 begin discussing the possible creation of a storm water utility
- Review of Cable Operations in February 2011
- Discuss Adopt a Park program

14. Discussion of Village Board Members Attendance at November 22nd Meeting

15. Discussion and Possible Action re: Consideration of Approving 2011 Preliminary Budget and Setting November 22nd as the Public Hearing Date

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16. Public Appearances

17. Approval of Minutes -

- a) None

18. Approval of Vouchers

19. Community Input. The Village Board has established an opportunity for the public to address the Board. In the event community members wish to address the Board, 15 minutes will be provided; otherwise the agenda will proceed as posted.

20. Proclamations and Announcements

a) Board Comments

b) Staff Comments

- 1) Swearing-in of Vende (K-9 Dog) at November 8th Board Meeting – Board Members are encouraged to wear K-9 Shirts to the Board Meeting as a statement of support for the program and also to express our appreciation for the great community support received for the program **(Gracz)**
- 2) October 31st Trick/Treat Hours (5:00PM to 8:00PM) **(Gracz)**
- 3) Cancelling of November 1st Board Meeting due to Election Moved to November 8th **(Gracz)**
- 4) Bergamont Parade of Homes Press Release **(FYI Only)**
- 5) Absentee Voting on Saturday, October 30th from 9:00am to Noon **(Berman)**
- 6) Department of Administration's Final Estimated Village Population Number –8,840 **(FYI Only)**
- 7) Smoke Testing for Sanitary Sewer System October 19th through October 22nd **(Below)**
- 8) Notice Jaycee Park Master Plan Needs Assessment Meeting November 3, 2010 at 6:00PM – **(Gracz)**
- 9) Send Thank You to Dane County for Paving HWY CC (Jefferson Street) and request that they notify us before future paving – **(Gracz)**
- 10) Discussion of Cancelling October 25th Committee Meetings and Scheduling a Special Public Works Committee Meeting at 7:00 am either on October 27th or 28th to Discuss Downtown Dumpster behind South Main Street **(Gracz)**
- 11) Discussion of Police Department's Notice regarding Political Signs in Terrace Areas **(Pettit)**

21. Communication and Miscellaneous Business

- a) Update re: Strategic Planning Committee: Special Committee Meeting –October 19th at 6:30PM with UW River Falls to review Community Survey Results
- b) Discussion and Possible Action re: Real Estate Purchase Agreements for the Development of East Thompson Drive – Mary Jo Lease -- **Recommended Motion from Village Attorney Approve the two real estate purchase agreements wherein the Village agrees to acquire property from 784 North Main, Oregon, LLC and from Said and Anna Karbassi for right-of-way purposes for Thompson Drive, conditioned on the parties' mutual agreement on both a purchase price and a closing date for each acquisition**
- c) Discussion and Possible Action re: Approving Additional Police Compliance Check in 2010
- d) Discussion and Possible Action re: Approving 2011 Vandewalle Agreement
- e) Discussion and Possible Action re: Approving Write-Off of Utility Bill due to Bankruptcy Discharge in the amount of \$238.80
- f) Discussion and Possible Action re: Appointing Karen Taylor to the Cable TV Committee Until April 2011 as the School Representative

- g) Discussion and Possible Action re: Approving Agreements with Parisi (Not to Exceed \$66,48) and City of Madison (\$43,000) for Braun Road Traffic Signals {Total \$109,480 plus a 10% Contingency} TIF #2 Project
 - h) Discussion and Possible Action re: Resolution 10-21 on State Trust Fund Loan for Fire District purchase of Fire Truck in 2009 \$160,000 (Note: Material may arrive in the mail on Monday. We will bring resolution to the meeting, if available.)
22. Report of Committees
- a) Special Finance Committee- (**Trustee Poole**)
 - 1) Discussion and Possible Action re: Resolution #10 -17 GASB 54 Policies
23. Minutes Not Requiring Action
- a) September 1, 2010-- Park Board Minutes
24. Unfinished Business
25. Future Agenda Items
- a) Schedule League of Wisconsin Municipalities Mutual Insurance Company's Viewing of DVD on Public Officials' Liability
 - b) Development of liquor license policies by Board
26. The Village Board may adjourn into closed session from time to time during the course of the meeting pursuant to Wis. Stat. sec. 19.85(1) (e) (f) **to discuss possible acquisition of approximately (14) acres of vacant property located adjacent to the Westside Community Park and a Senior Center personnel matter.**
27. **Board Will Adjourn from Closed Session**
28. Adjournment

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.