

# AGENDA

**Regular Meeting Oregon Village Board  
Monday, December 21, 2009**

**6:00 P.M.**

## NOTE THE MEETING TIME

Village Hall  
117 Spring Street  
Oregon, WI 53575  
Lower Level

1. Call to order
2. Roll call
3. Public Appearances and Public Hearings
  - a) Discussion and Possible Action re: Village Engineer's (Terrence R. Tavera) Report regarding Darrell Wild's Request to add fill on Lot 1 of the Villages of Foxboro to remove area from the floodplain
  - b) Discussion of Schedule for Darrell Wild's Project
  - c) Update regarding Speeding on Lynne Trail—Rebecca Dopart
4. Approval of Minutes
  - a) December 3, 2009 – Joint Planning Commission and Village Board Meeting
5. Approval of Vouchers
6. Community Input. The Village Board has established an opportunity for the public to address the Board. In the event community members wish to address the Board, 15 minutes will be provided; otherwise the agenda will proceed as posted.
7. Proclamations and Announcements
  - a) Village Board Comments
  - b) Staff Comments
8. Communication and Miscellaneous Business
  - a) Consideration of canceling January 4<sup>th</sup> Board meeting and Combining the Finance Committee meeting with the Village Board on January 11, 2010
  - b) Thank You Letter from THRIVE re: Village's 2010 Contribution
  - c) Discussion and Possible Action re: Recommendation from the December 3<sup>rd</sup> Planning Commission Meeting – **Recommended motion: approve Conditional Use Permit to construct a garden shed at 103 N. Alpine Parkway**

9. Police Chief's Report
  - a) Monthly Statistic Reports
  - b) Recruitment Process for Police Officer
  - c) Update on Canine Fund Raising
  - d) Discussion and Possible Action re: Approval of Additional Security Camera Outside of Village Hall and to Add Outside camera to Fiber Transmission System for a total installation cost of \$8,400 (Original Motion was for \$7,200)
  - e) Discussion and Possible Action re: Paying Out of Police Officer Gerald Pehler's Remaining Vacation due to retirement
  - f) Discussion of December 8<sup>th</sup> Letter from Dane County Public Safety Communications re: Implementing an Interactive Voice Response (IVR) on County's Non-Emergency Telephone Lines
  - g) Update from December 16<sup>th</sup> Dane County Cities and Villages Association Meeting re: Dane County Interoperable Radio Communication Project
  
10. Strategic Plan – Outreach and Planning Committee 12/10/09 (**Administrator Gracz**)
  - a) Discussion of Meeting Schedule for Committee and Committee's Procedures
  
11. Public Works Report
  - a) Update regarding Contacting Dane County for Installation of 4-Way Stop at Jefferson Street and Burr Oak and for Resurfacing of Jefferson Street in the Village
  - b) Discussion regarding December 9<sup>th</sup> Snow Storm and Residents' Complaints and Comments (Possible referral to January 25<sup>th</sup> Public Works Meeting)
  
12. Report of Committees
  - a) Park Board 12/02/09 (**Trustee Lourigan**)
    - 1) Discussion and Possible Action re: Possible revised Mowing Schedule --  
**Recommended motion: Continue to mow all parks as a first priority and mow water ways and detention areas as time allows (Possible Referral to 1/25/10 Public Works Meeting)**
  
  - b) Finance, Buildings & Facilities 12/14/09 (**Trustee Bollig**)
    - 1) Discussion and Possible Action re: Advance to TIF #4 in the amount of \$8,000  
**Recommended motion: approve advance from General Fund to TIF #4 in the amount of \$8,000**
    - 2) Discussion and Possible Action re: Additional Advance to FEMA Grant in the amount of \$16.72. **Recommended motion: approve additional advance from General Fund to FEMA Grant in the amount of \$16.72**
    - 3) Discussion and Possible Action re: Disposal of Meters and Transponders  
**Recommended motion: approve disposal of meters and transponders per the list**
    - 4) Discussion and Possible Action regarding not renewing the COBRA Administration with EBC **Recommended motion: approve not renewing the COBRA Administration with Employee Benefits Corporation per staff recommendation**
    - 5) Discussion and Possible Action regarding enforcing double and tripling of building permit fee if work is started or completed before permit is issued **Recommended motion: to enforce the double and triple building permit fee per the Fee Schedule effective January 1, 2010**
    - 6) Discussion and Possible Action regarding Quotation for Service for Update to Village's Webpage **Recommended motion: approve the Agreement with GovOffice for updating the Village's webpage in the amount of \$4,231**

- 7) Discussion and Possible Action on Employee Assistance Program **Recommended motion: authorize the Board President to sign the Contract with Family Services for an Employee Assistance Program**
- 8) Discussion and Possible Action on matching funds of \$1884 for police radios **Recommended motion: authorize the purchase of mobile radios in the amount of \$1,884.36 with payment being made from Fund 414 and 75% of the purchase price being funded by a grant**
- 9) Discussion and Possible Action on Bond Trust Services Corporation **Recommended motion: authorize the Board Vice President to sign Resolution #09-38 Appointing Bond Trust Services Corporation to Serve as Fiscal Agent in Connection with the Village's Joint Waterworks and Sewerage System Revenue Bonds and General Obligation Refunding Bonds Dated February 15, 2004 Corporation**
- 10) Discussion and Possible Action on S.C.F. Inc. 2010 Service Contract for HVAC Work at Public Safety Building **Recommended motion: authorize the Vice President to enter into a Service Contract with S.C.F., Inc. for the HVAC at the Police Department in the amount of \$3,300 contingent on working out the tax exempt status issue and that the Contract will not become effective until the W-9 form is received**
- 11) Discussion and Possible Action re: 2010 Maintenance Agreement for Optech Voting Machines **Recommended motion: authorize the Vice President to sign the 2010 Maintenance Agreement with Command Central in the amount of \$825**
- 12) Discussion and Possible Action re: 2009 Budget Transfer #4 **Recommended motion: approve 2009 Budget Transfer #4**

- c) Committee Minutes Not Requiring Action
  - 1) Library Board 11/11/09

13. Future Agenda Items

- a) Schedule League of Wisconsin Municipalities Mutual Insurance Company's Viewing of DVD on Public Officials' Liability
- b) Provide Update to Village Board re: Community Sensitive Design Status for Hwy. 14 Project
- c) Review of Operator's License of Rachel A. Hansen 1/18/2010

14. The Village Board may adjourn into closed session from time to time during the course of the meeting pursuant to §19.85(1) (e) **to discuss Village's negotiations with hotel developer.**

15. The Village Board will Adjourn from Closed Session

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.