

AGENDA

VILLAGE OF OREGON
Regular Meeting Oregon Village Board
Monday, April 21, 2008
6:00 p.m.

Village Hall
117 Spring Street
Oregon, WI 53575
Lower Level

1. Call to order
2. Roll call
3. The Village Board may adjourn into closed session in the Community Room from time to time during the course of the meeting **pursuant to Wis. Stat. §19.85 (1)(g) to confer with legal counsel who will render advice concerning strategy to be adopted by the Village Board with respect to potential litigation** relating to the Notice of Circumstances of Claim served on the Village by Attorney Tim Fenner on behalf of the owners of the properties located at 140 North Burr Oak, 340 Florida Avenue, 350 Florida Avenue, 370 Florida Avenue and 380 Florida Avenue.

Following each such closed session, the Village Board may reconvene into open session.

4. Board will Reconvene into Open Session at **Approximately 6:15 PM**
5. Discussion of Closed Session Item re: Attorney Tim Fenner's April 8th letter to Village on behalf of the owners of the properties located at 140 North Burr Oak, 340 Florida Avenue, 350 Florida Avenue, 370 Florida Avenue and 380 Florida Avenue concerning Notice of Circumstance of claim
6. Public Appearances and Public Hearings
 - a) Discussion and Possible Action re: TIF Incentive for Developers of Proposed Church Hill Development on former Methodist Church Property and Market Street Stormwater Project - **Recommended Motion: Authorize Village Attorney to prepare Developers Agreement (from April 14th Finance Meeting)**
 - b) Discussion and Possible Action re: Safe Routes to School Grant Rail Corridor Bike Trail from Brooklyn to Fitchburg and Intergovernmental Agreement Distributed 3/17/08 (Agenda Item from April 7th Board Meeting – Heidi Fischer)
 - c) Discussion and Possible Action re: Ruckert Mielke's Proposals for Replacing the 72" Culvert, MSA's Amendment to Contract for Culvert and Ruckert/Mielke's Memorandum regarding Existing 72" Storm Sewer Replacement Alternative Analysis
 - d) Discussion and Possible Action re: Scheduling Special Board Meeting on April 28th at 5:00 p.m. for 72" Culvert Placement
 - e) Public Forum for Comprehensive Stormwater Study and Review of Study's Process:

- **March 3rd Board Meeting:** Ruekert /Mielke distributed the Study and the Board was asked to consider adopting the proposed review process.
- **March 7th:** The Study was posted on the Village’s web page as of this date.
- **March 10th:** By this date, Village Board members were to have submitted their questions and comments to Village Administrator Gracz in preparation for the March 17th Ruekert/ Mielke presentation.
- **March 17th Board Meeting:** Ruekert/Mielke presented an overview of the Study and time was allocated for Board comments and questions. Public comments were not taken at this meeting.
- **March 31st:** Written public comments and questions were submitted by this date to Administrator Gracz to be included in the April 7th Board packet.
- **April 7th Board Meeting:** The Board members were asked to discuss the process to be used for the Village’s response to the written public comments and questions and what role Ruekert/Mielke would play in the process.
- **April 21st Board Meeting:** The Village Board will hold a public forum to take public comments on the Study. Following the public forum, the Board will be asked to provide direction to the staff as to what the process should be for continuing to review and implementing the Study’s recommendations.

President Staton will ask the Board to direct the staff to do the following:

- 1) ***Provide a report of options for the Board’s consideration regarding the homes on Florida Avenue/North Burr Oak for the May 19th Board Meeting***
 - 2) ***Meet with Ruekert/Mielke to review the Comprehensive Stormwater Study and to begin developing a timetable for implementing the Study’s recommendations***
 - 3) ***Request Ruekert/Mielke and Stafford to provide proposals to address the general recommendations on Page 37 of the Study***
- f) Discussion and Possible Action re: Ruekert Mielke’s responses to questions from Village residents regarding Stormwater Study
 - g) Discussion and Possible Action re: Florida Avenue/North Burr Oak Berm
 - h) Discussion and Possible Action re: Ruekert Mielke’s Proposal for Administering FEMA Grant for 360 Florida Avenue (**Not Available – Being Developed**)
 - i) Discussion regarding FEMA’s Approval of Village of Oregon’s Addendum to Dane County Hazard Mitigation Plan
 - j) Discussion regarding letter sent to residents along the Bad Fish Creek

7. Approval of Minutes

- a) Budget meeting 10/24/07
- b) Budget meeting 10/30/07
- c) Regular meeting 3/3/08
- d) Special Reorganization meeting 4/15/08

8. Approval of Vouchers

9. Community Input. The Village Board has established an opportunity for the public to address the Board. In the event community members wish to address the Board, 15 minutes will be provided; otherwise the agenda will proceed as posted.

10. Proclamations and Announcements

- a) Village Staff Comments
 - 1) Open Book and Board of Review dates (Johnson)

- 2) Conclusion of Special Spring Leaf Pickup (Below)
 - 3) Update regarding Downtown Project (Below)
 - 4) Update regarding Westside Parks' Pedestrian/Bicycle Paths (Below)
 - 5) Update regarding Railroad Bridge Construction (Below)
 - 6) Update regarding Farmer's Market (Johnson)
- b) Other Staff Comments
 - c) Village Board Comments
11. Communication and Miscellaneous Business
- a) Discussion and Possible Action re: Awarding Contract for Braun Road Extension (Paid by TIF #2 Increment) **Recommended motion: authorize Village President to sign the Notice of Award for Phase I of Braun Road Extension to Wipperfurth Excavating, Inc. in the amount of \$614,404.78 contingent on the transfer of property from Lycon to the Village for the stormwater ponds for Braun Road**
 - b) Discussion and Possible Action re: Leasing Fax Machine through Gordon Flesch **Recommended motion: authorize Village President to enter into a Lease with GFC Leasing for adding a fax machine to the Canon iR5065 changing the lease amount for the copier from \$425.69 per month to \$448.79 per month**
 - c) Discussion and Possible Action regarding One-Year Extension to Dane County Consolidated Plan
12. Report of Committees
- a) Planning Commission 4/3/08 (**Trustee Harms**)
 - a) Discussion and Possible Action re: Amending Appendix C to Chapter 18 from Attorney Dregne **Recommended motion: approve amending Appendix C to Chapter 18 pursuant to Attorney Matt Dregne's e-mail dated March 18, 2008**
 - b) Discussion and Possible Action re: Dane County Zoning and Land Regulation Committee regarding a proposed CSM for the property located on Union Rd. in the Town of Oregon **Recommended motion: approve the Certified Survey Map for the property located at Union Road in the Town of Oregon**
 - b) Park Board 4/2/08 (**Trustee Lourigan**)
 - 1. Discussion and Possible Action re: Offset Cost for Safe Routes for Bike/Pedestrian Trail **Recommended motion: approve the transfer of \$1,000 from Park Board Fund to General Fund to offset the cost of preparing the grant for Safe Routes to School Bike/Pedestrian Trail**
 - 2. Discussion and Possible Action re: Naming of Park in Alpine Meadows – **Recommended motion: approve naming the park in Alpine Meadows "Meadow View"**
 - 3. Discussion and Possible Action re: Park Signs **Recommended motion: approve the purchase signs, post, cement and hardware from Gerber Leisure Products as proposed in an amount not to exceed \$6,000.00**
 - c) Finance, Buildings & Facilities 4/14/08 (**Trustee Bollig**)
 - 1) Discussion and Possible Action re: Proposals for Phone Services **Recommended motion: authorize Village President to enter into the proposal of Five Star Telecom Inc. to upgrade the Village's phone system from T1 to PR1 at a cost**

of \$500.00 for installation for the PR1 circuit, \$1,425.00 for a PR1 card added to the Toshiba Telephone system, \$70 for caller ID and a \$100 installation fee (totaling \$2,095.00)

- 2) Discussion and Possible Action re: Equipment Rates **Recommended motion: authorize staff to update the Village's Equipment Rates to comply with the State of Wisconsin Department of Transportation equipment rates and to be included in the Annual Fee Resolution as an Appendix**
- 3) Discussion and Possible Action re: Kathy Kraus Reimbursement **Recommended motion: Authorize staff to continue to pursue Kathy Kraus for unreimbursed funds**
- 4) Discussion and Possible Action re: Special Employee Appreciation Lunch **Recommended motion: approve spending \$500.00 for employee appreciation lunch**
- 5) Discussion and Possible Action re: Sale of Emergency Radios **Recommended motion: authorize Village President to enter into an Agreement to participate in the NOAA All-Hazards Radio Distribution with Dane County**
- 6) Discussion and Possible Action re: Change Monthly Maintenance Billing Cycle to an Annual Payment for Otis Elevator Services **Recommended motion: authorize the Village President to sign the agreement for annual payments to Otis Elevator Services versus twelve monthly payments**
- 7) Discussion and Possible Action re: Approval of S.C.F. for Police Building's HVAC System **Recommended motion: authorize the Village President to enter into an Agreement with S.C.F., Inc. for the heating, ventilating & air conditioning at the Police Department with the period of the contract to be determined and to provide services as specified in the contract**
- 8) Discussion and Possible Action re: 2008 Budget Transfer #2 **Recommended motion: approve 2008 Budget Transfer #2 as presented**

d) Historic Preservation Commission 4/17/08 (Trustee Harms)

- 1) Discussion and Possible Action re: Selection of Vendor for Lincoln Street Historic District's Signs/Plaques awarding contract for plaques **Recommend motion: approve the façade grant application for BrouxNellies' at 101 S. Main Street for 100% of the \$25,352.00 requested.**
- 2) Discussion and Possible Action re: BrouxNellies' Façade Grant Request **Recommend motion: approve Cary Sign & Glass Studio to make signs for the Lincoln Street Historic District in the amount of \$3,800.00.**

e) Minutes Not Requiring Action

1. Library Board 3/12/08

13. Unfinished Business

14. Future Agenda Items

- a) Possible submission of grant for Dane County Land and Water Resource Grant
- b) Appointment of HPC member to serve as alternate on CDA
- c) Special Village Board – Public Hearing on 2008 Budget minutes 11/26/07
- d) Special Village Board 12/05/07
- e) Board Minutes from Special Meeting 3/10/08
- f) Special Jt. Meeting with CDA 1/15/08

- g) Regular Meeting 4/7/08
- h) Discussion and Possible Action re: Closing Out Forward Oregon Fund

15. Adjournment

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Village Clerk at (608) 835-3118, 117 Spring Street, Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request