

# AGENDA

## VILLAGE OF OREGON Special Oregon Village Board Meeting Tuesday, October 30, 2007 – 5:30 PM

Village Hall  
117 Spring Street  
Oregon, WI 53575  
Lower Level

1. Call to order
2. Roll call
3. Approval of Vouchers
4. Discussion and Possible Action re: Request for an extension of completion for the WWTP lab building
5. Discussion and Possible Action re: Police Department Purchase of Varda Alarm System (\$5,000) in 2007
6. **(5:35 PM – 6:00 PM)** 2008 Budget Overview
  - a) Impact of 2007-2009 State Budget
7. **(6:00 PM – 6:15 PM) (Gold Paper)** – (b) Library (pgs 1 thru 8) -- **Adjusted for salaries and increased staffing hours**, Library Building (pgs.9 & 10) -- **Salaries and Utilities Adjusted**, Library Special Fund (pgs. 11 & 12) – **Equipment Purchases and Use of Impact Fees and** Wackman Trust Fund (pg. 13) – **No Change**
8. Consideration of Library Budget
9. **(6:15 PM – 6:30 PM)** – (b) Senior Center (pgs 1 thru 10) -- **Adjusted for salaries and some specific operating lines**, Senior Center Building (pg. 11) – **Adjusted for Salaries, Utilities and Repairs** and Matson fund (pg. 12) – **No Change**
10. Consideration of Senior Center Budget
11. **(6:30 PM – 6:45 PM ) (Pink Paper)** - TIF #2 Budget
12. Consideration of TIF #2 Budget
13. **(6:45 PM – 7:00 PM) (Green Paper)** – TIF #3 Budget and Consideration of Amending MSA’s Contract for Brownfield Work and Developing Estimates for the Hitching Park and Spring Street Projects for Bonding Purposes
14. Consideration of TIF #3 Budget and Amendment to MSA’s Contract

15. **(7:00 PM – 7:30 PM)** – Review of Water (**Blue Paper**) and Sewer (**Yellow Paper**) Utility Budgets
16. Consideration of Water and Sewer Utility Budgets

**(7:30 PM) – The Village Board will review the following budgets until adjournment.**

17. General Debt Service (Debt Service Section pgs 1-4 ) – **Reduced Use of Impact Fees**
18. Consideration of Debt Service Budget

### **Administrative Section**

19. Administration Overview (pg. 1)
20. Village Board (pg.7) – **Adjusted League’s Dues**
21. Legal (pgs. 8 thru 12) – **Adjusted for Fees**
22. Administrator (pg. 13) – **Eliminated part-time position from budget for Administrative Services for Fire/EMS District**
23. Clerk (pgs. 14 thru 15) – **See Georgia’s memo regarding her goals and elections pages 1 thru 5**
24. Personnel Director (pg. 16) – **Proposed Re-Classifying Deputy Clerk Position to Personnel Director at 30 hours per week**
25. Elections (pgs. 17 & 18) – **Budgeting for three (3) polling places and four elections (including a presidential)**
26. Computers (pg. 19)- **Minor adjustment for equipment**
27. Accounting (pgs. 20 & 21)- **Reclassify Accounting Wages; adjustments to operating and for five year financial plan funding**
28. Assessor (pg. 22) – **Re-Evaluation**
29. Village Hall/Post Office (pgs. 23 thru 24) (**Lavender paper**) - **Possible Approval of replacement of lights at Post Office in 2007 and budgeting for Village Administrative Offices moving into former Chamber Offices**
30. Soda Machine (pg. 25) – **Small Adjustment**
31. Other General Government (pg. 26) – **Continue to budget for Safety Program, Section 125 Plan/COBRA, Employee Assistance Program and Adjusted for Strategic Plan**
32. Illegal Taxes (pg. 27) – **No Change**
33. Insurance (pg. 28) – **Estimated Numbers not in yet**
34. Consulting Planner – (pg.29) – **Vandewalle’s Services and proposed Staff Planner**

35. Comprehensive Plan – (pg. 30) – **Shows 2007 expenditure**
36. Zoning Planner – (pg. 31) – **Shows 2007 expenditure**
37. Economic Grant (pg. 32) - **Shows 2007 expenditure for Liquor License Grants**
38. General Fund Transfer to Other Funds (pg. 33) – **Shows transfers to pay for Stormwater Study by Ruckert-Mielke**
39. Office Equipment Replacement Fund (pg. 34) – **Budgeting for phone consultant and new voice-mail system, plotter & election equipment**
40. Fire District Special Revenue (pg. 35) -**Budgeting for new garage doors or other options to improve heating insulation at Youth Center**
41. Downtown Oregon Fund (pg.36) – **No Change**
42. Cable (pgs. 1 thru 3) – **Adjusted Per Cable Committee’s Recommendation**
43. Possible Consideration of Agenda Items #20 through #42 plus approval of replacing lights at Post Office in 2007
44. Review/Consideration of Budgets previously discussed
  - a) Sanitation budget – tipping fees
  - b) Recycling grant revenue
  - c) Youth Center
  - d) Referral of Student Employees, Personnel Director, New Police Officer and Village Staff Planner Positions to Personnel, Public Safety and Protection Committee
  - e) Other Funds
45. Adoption of 2008 Preliminary Budget and Set November 26<sup>th</sup> at 6:00 PM as Public Hearing Date
46. Adjournment

Persons requiring an interpreter, materials or alternate formats or other accommodations to access this meeting are encouraged to contact the Village Clerk’s office at 835-3118 at least 72 hours prior to the meeting.